

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. J. Thompson
Councillor J. J. Harding	Councillor I. A. Pennington
Councillor Mrs. C. Ridley	Councillor Mrs. M. E. Smith
Councillor Mrs. P. Skimming	Councillor J. L. Tweddle
Councillor J. Hendry	Councillor Mrs. S. Lewsley

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors G. Prest, J. Prest, Tarbitt and Read-Bone
Councillor S. Layden, Carlisle City Council

1. ELECTION OF CHAIRMAN

Councillor S. Lewsley, seconded by Councillor P. Skimming, moved that Councillor J. L. Pattinson be re-elected to the office of Chairman of the Council

There were no other nominations therefore Councillor Pattinson was duly elected as Chairman for the next year.

2. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Pattinson in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council.

Councillor Pattinson thanked the Council for showing their support to her again as Chairman of the Council.

3. ELECTION OF VICE CHAIRMAN

Councillor J. Pattinson, seconded by Councillor C. Ridley, moved that Councillor G. R. Prest be elected to the office of Vice Chairman of the Council

AGREED, unanimously, to the election of Councillor G. R. Prest as Vice Chairman of the Council.

4. COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure of the Council and inviting members to consider the structure and make appointments to the Committees.

AGREED

4.1 to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

4.2 to approve the membership of the Standing Committees as follows:-

Property and Environment Committee - 9 Members

Councillor J. L. Pattinson (<i>ex officio</i>)	Councillor G. R. Prest (<i>ex officio</i>)	Councillor I. A. Pennington
Councillor K. T. Read-Bone	Councillor V. A. Tarbitt	Councillor J. L. Tweddle
Councillor P. Skimming	Councillor K. Siddle	Councillor C. Ridley

Finance and General Purposes Committee - 8 Members

Councillor J. L. Pattinson (<i>ex officio</i>)	Councillor G. R. Prest (<i>ex officio</i>)	Councillor J. Prest
Councillor J. J. Harding	Councillor M. E. Smith	Councillor P. J. Thompson
Councillor S. Lewsley	Councillor J. Hendry	

4.3 to appoint the following substitutes:-

Property and Environment Committee

Councillors M.E. Smith and P.J. Thompson

Finance and General Purposes Committee

Councillors I. Pennington and C. Ridley

5. OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

AGREED that the following appointments be made:-

BRAMPTON NEIGHBOURHOOD FORUM
(3 representatives)

Councillor J. L. Pattinson
Councillor G. R. Prest
Councillor K. Read-Bone

BRAMPTON COMMUNITY ASSOCIATION

Councillor S. Lewsley

BRAMPTON FAIR TRADE GROUP

Councillor J. J. Harding

BRAMPTON HOSPITAL LEAGUE OF FRIENDS

Councillor G. R. Prest

BRAMPTON TOWN TWINNING ASSOCIATION

Councillor P. Skimming

BRAMPTON YOUTH FORUM

(Councillor Hendry to check involvement)

Councillor J. Hendry

CARLISLE AREA POLICE LIAISON FORUM

Councillor V. A. Tarbitt

CARLISLE ENVIRONMENT FORUM

Councillor K. Siddle

CARLISLE PARISH COUNCILS ASSOCIATION

Councillor J. L. Pattinson
Councillor G. Prest

FOOTBALL CLUB

Councillor C. Ridley
Councillor J. Hendry

SUSTAINABLE COMMUNITIES IN BRAMPTON

Councillor P. Skimming

CHAMBER OF TRADE

Councillor J. L. Pattinson
Councillor G. R. Prest

BRAMPTON ECONOMIC PARTNERSHIP

Councillor S. Lewsley

6. MINUTES

6.1 MINUTE

Minute of the Meeting held on 27th April 2010 was submitted.

APPROVED.

6.2 MATTERS ARISING

6.2.1 CAST IRON FINGER POST AT GELT ROAD/PAVING BROW (Min.143)

NOTED that the work on the cast iron finger post has been completed.

7. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 11th May 2010

Finance and General Purposes Committee held on 11th May 2010

7.1 NOTED the Minutes.

7.2 APPROVED the recommendations for implementation

8. WALKING & CYCLING SURVEY IN BRAMPTON

8.1 WALKING & CYCLING IN BRAMPTON SURVEY

Results from the recent Walking & Cycling in Brampton survey were submitted.

NOTED.

8.2 PRESENTATION ON SURVEY RESULTS AND “WALKERS ARE “WELCOME”

Members of the Travel Action Group of Sustainable Brampton, Heather Tipler and Nicky Beacham, gave a presentation on the results of the recent Walking in Brampton survey. Although only 84 replies had been received from 2,000 circulated it appeared that in general people were happy and there was not too much criticism.

Priorities for the group were as follows:-

- safe route to the station
- parking problems at William Howard School
- controlling the speed limit through town

The group felt that they could also achieve the following:-

- resurfacing at Lanercost Road
- resurfacing at Quarrybeck
- pavement improvement to Talkin Tarn
- pavement at end of Tree Road
- improvements to footpath from Jocks Hill to Millfield
- Approach the dog warden re dog fouling and bins
- Better signage at Sawmill Lane to Ridge

The group want to work with the Parish Council and would like the Council's views on their proposals and a timescale. A report would go to the BIG magazine detailing proposed work and the group would like feedback and comments on the article. A meeting of the working group would be arranged in due course.

Councillors raised concerns with regard to upgrading the Dandy to a cyclepath and putting pavements along narrow parts of Gelt Road. The Travel Action Group have already spoken to Mark Brierley from Carlisle City Council and Sustrans and will be submitting a proposal to improve the exit of the Dandy at Station Road under a section 106 agreement.

“Walkers are Welcome” towns and fact sheets were submitted to the meeting and a short presentation given. Membership fees of £30-35 per annum and at least 2 meetings would be required.

8.2.1 NOTED the presentations.

8.2.2 NOTED that Sergeant Oliphant reported that the traffic management unit could look at Gelt Road and Paving Brow.

8.2.3 AGREED that the Parish Council would endorse the “Walkers are Welcome” proposal and would discuss the matter at the next Property & Environment Committee meeting.

9. PUBLIC PARTICIPATION

None.

10. POLICE MATTERS

NOTED a report by Sergeant J. Oliphant detailing the following:-

- Reduction in all aspects of crime figures
- Police response to recent major incident
- Start up of youth club/safe club at William Howard School in conjunction with Carlisle City Council
- Use of BIG magazine for contacts to make local police more accessible
- Available funding for proposed skatepark/bmx track from Crime and Disorder Partnership
- Extra policing during World Cup.

11. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

11.1 THE KEEP, TURNING COURSE LONNING, BRAMPTON – New glazing and roof to existing side extension

No comment

11.2 5 HEMBLESGATE COURT, BRAMPTON – Erection of bike store and trellis

No comment

11.3 1-21 WEST HILL HOUSE, ST MARTINS DRIVE, BRAMPTON – Reconfiguration of existing bedsits/flats to provide 12 flats and 2 houses; including the erection of entrance porches, 2 storey extensions to both side elevations and alterations to positioning of window openings (revised application)

No comment

11.4 LAND TO THE SOUTH OF GELT RISE, BRAMPTON – Erection of 17 dwellings together with associated parking, landscaping and formation of new access road

Insufficient parking spaces, two less houses should be built to give more parking.

12. FINANCIAL MATTERS –

12.1 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2010

There were submitted Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2010.

12.1.1 APPROVED the Accounts, Balance Sheet and Supporting Notes as reflecting the Parish Council's financial position at 31st March 2010;

12.1.2 ACKNOWLEDGED the members' responsibility for the preparation of the Accounts; and

12.1.3 CONFIRMED that to the best of the members' knowledge and belief,

12.1.3.1 the Accounts for the year to 31st March 2010 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

12.1.3.2 the Council had maintained adequate systems of internal control;

12.1.3.3 the Council had taken all reasonable steps to assure compliance with legislation;

12.1.3.4 the Council had provided proper opportunity for the exercise of electors' rights;

12.1.3.5 the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations; and

12.1.3.6 the Council had considered provision for litigation, liabilities, etc.

13. CALC

13.1 CALC CIRCULAR

The May 2010 edition of the CALC circular was submitted.

NOTED.

14. REPRESENTATIVES' REPORTS

14.1 CPCA LOCALITY WORKING MEETING

NOTED a report submitted by Councillor Tarbitt on a recent meeting of the CPCA to discuss locality working.

15. GELT WOODS

15.1 DANGEROUS TREES IN GELT WOODS

NOTED a report by the Clerk on a recent site visit with Mike Lowther to Gelt Woods to discuss several dangerous trees overhanging the public footpaths. A costing from Lowthers would be sent in due course.

NB: Councillor Lewsley decalred an interest in the following item.

15.2 ORIENTEERING IN GELT WOODS

A request from Robin Stanfield, Border Liners Orienteering Club, to use Gelt Woods on Sunday 7th November was submitted.

15.2 NOTED the request

15.3 AGREED to permit the use of Gelt Woods for Border Liners Orienteering Group on 7th November 2010.

16. CHRISTMAS LIGHTS

AGREED to defer the matter to the next meeting as no City Councillors were in attendance

17. BRAMPTON IN BLOOM

AGREED, after discussion, that the following Councillors would liaise with Councillor Ridley in order to help with the Brampton In Bloom competition:-

Councillors Harding, Thompson, Skimming, G. Prest and Lewsley.

18. THE MOTE

AGREED, after discussion, that the following Councillors would meet with Stephen Hillary at The Mote Drying Green on Tuesday 1st June at 10.00am to discuss work required:-

Councillors Pattinson, Pennington, Ridley and Skimming.

19. PARISH FOOTPATHS SURVEY

AGREED, after discussion, the final allocation of footpaths to be surveyed. Results would be given to the Clerk as soon as possible to be collated.

20. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

20.1 THE CUMBRIA MINERALS AND WASTE DEVELOPMENT FRAMEWORK – Letter and associated documents detailing the submitted site allocations policies and proposals map for the period to 2020 from Richard Evans, Cumbria County Council

20.2 BRAMPTON DECREPITUDE – Email from David Bloomfield

AGREED that the Clerk would write to Mr. Bloomfield including the following comments:-

- The pavements along Craw Hall are swept by Carlisle City Council
- The Council agree that the town is not up to scratch
- Brampton Economic Partnership are talking with a company to offer services to paint shop fronts

21. LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

21.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 June 2010 to 30 September 2010

21.2 ROAD LINK A69 CARLISLE TO NEWCASTLE TRUNK ROAD – Annual Report 2009/10

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 15th JUNE, 2010** at 7.00 p.m.

PRESENT

Councillor G. R. Prest (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor J. D. Hendry
Councillor Mrs. J. Prest

Councillor Mrs. M. E. Smith
Councillor J. J. Harding
Councillor Mrs. S. Lewsley

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE - Councillor Pattinson

22. ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor J. D. Hendry, seconded by Councillor J. J. Harding, moved that Councillor G. R. Prest be elected to the office of Chairman of the Committee.

AGREED, unanimously, to the election of Councillor G. R. Prest as Chairman of the Committee.

23. ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor M. E. Smith, seconded by Councillor J. Prest, moved that Councillor J. J. Harding be elected to the office of Vice Chairman of the Committee.

AGREED, unanimously, to the election of Councillor J. J. Harding as Vice Chairman of the Committee.

24. MINUTE

Minute of the Meeting held on 11th May 2010 was submitted.

APPROVED.

25. MATTERS ARISING FROM THE MINUTES

25.1 MOOT HALL TOWER CLOCK

NOTED that a grant application to the Neighbourhood Forum had been submitted to help with the cost of repairs to the Moot Hall tower clock. Councillor J. Prest would attend the next meeting to be held on Monday 21st June to speak in support of the application.

26. FINANCIAL ASSISTANCE

26.1 TALKIN TARN COMMUNITY BUILDING LTD

There was submitted an application for financial assistance from Talkin Tarn Community Building Ltd, to build a new boathouse with training room which will have dual use as a community meeting room at no charge to users.

Mike Bareham, Sarah Baker and Linda Watson from the fundraising committee gave a presentation on the proposed boathouse, submitted plans and drawings to the meeting and talked through funding to date and answered Councillor's questions.

AGREED to donate £20,000.00 from the Allison Bequest Fund.

26.2 KATHRYN ANN JONES

There was submitted an application for financial assistance from Kathryn Ann Jones in respect of attending a course with the Dorset Opera Company annual summer school.

AGREED to make a donation of £150.00.

26.3 HOPSICE AT HOME

There was submitted a letter from Charity Director of the Hospice at Home seeking a contribution to the organisation's funds.

26.3 **AGREED** to give no financial assistance, as the application did not meet the criteria and did not contain a financial statement.

26.4 **AGREED** to donate the use of the Moot Hall for free for a Hospice At Home fundraising event.

27. FINANCIAL MATTERS -

27.1 BANK RECONCILIATION TO 31ST MAY 2010

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

27.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

27.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

27.1 **APPROVED** the expenditure of £13,151.61 detailed in the Appendix hereto

27.2 **NOTED** the income of £617.41 detailed in the Appendix hereto.

27.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £1,043.64 detailed in the Appendix hereto.

28. DANGEROUS TREES IN GELT WOODS

There was submitted a letter from M. Lowther regarding the cost of removing dangerous trees from Gelt Woods.

28.1 **NOTED** the letter.

28.2 **AGREED** to have the dangerous trees removed at a cost of £800.00 + VAT.

EXPENDITURE

£	Supplier	Detail
196.00	Carlisle City Council	Rates
65.00	Carlisle City Council	Rates
154.00	British Gas	Heat & Light
50.00	E-on	Heat & Light
196.16	BT	Telephone
3291.67	Cut n' Edge	Maintenance contract
120.00	Petty Cash	Office
106.40	J Ratcliffe	Staff
204.83	P Reynolds	Staff
282.00	R & M Lowther	Open Spaces
355.77	BRHS	Office
81.36	Chandlers	Moot hall
254.30	Business Finance Solns	Office photocopier
124.98	Lyreco	Office
17.58	ABW	Moot Hall
5611.76	Aon	Insurance
37.74	S Lewsley	Members - travel
1409.19	A Riddell	Staff
95.00	BIG	Magazine
497.87	Signpost restoration Ltd	Special Project
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£13,151.61		

INCOME

£	Detail	Cost centre
325.00	Market Tolls	Market
70.00	Market Tolls	Market
40.00	Market Tolls	Market
182.41	E-on	Moot Hall
<hr/>		
£617.41		

EXPENDITURE TO APPROVE

£	Supplier	Detail
106.40	J Ratcliffe	Staff
204.83	P Reynolds	Staff
160.00	A. Errington	Open Spaces
75.00	J. Batey	Internal Audit
16.10	ABW	Moot Hall
252.63	E & N Farrer	Brampton In Bloom
171.88	Canon	Office photocopier
45.05	Cannon	Moot Hall
11.75	Brampton Skips	Open spaces
<u>£1,043.64</u>		

PRESENT

Councillor Mrs. C. Ridley (in the chair)
Councillor I. A. Pennington
Councillor Mrs. P. Skimming

Councillor Mrs. J. Prest
Councillor G. Prest
Councillor J. L. Tweddle

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson and Read-Bone

29. ELECTION OF CHAIRMAN

Councillor G. Prest, seconded by Councillor Skimming, moved that Councillor C. Ridley be elected to the office of Chairman of the Committee.

AGREED, unanimously to the election of Councillor C. Ridley as Chairman of the Committee.

30. ELECTION OF VICE CHAIRMAN

Councillor G. Prest, seconded by Councillor J. Prest, moved that Councillor P. Skimming be elected to the office of Vice Chairman of the Committee.

AGREED, unanimously to the election of Councillor P. Skimming as Vice Chairman of the Committee.

31. MINUTE

Minute of the Meeting held on 11th May 2010 was submitted.

APPROVED.

32. MATTERS ARISING FROM THE MINUTE

None.

33. DECLARATIONS OF INTEREST

None

34. WORKING GROUPS STRUCTURE

35.1 CEMETERY WORKING GROUP

AGREED that Councillors Skimming, Ridley and G. Prest would serve on the Cemetery working group.

35.2 FOOTPATHS & RIGHTS OF WAY

AGREED that Councillors Pennington, Read-Bone and a vacancy would serve on the Footpaths & Rights of Way working group.

36. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of this Council's comments as follows:-

36.1 BRAMPTON JUNIOR SCHOOL, SAWMILL LANE, BRAMPTON – Variation of condition 14 of planning permission 1/08/9017 to retain temporary path around new nursery

No comment

36.2 EASTWOOD, MILTON, BRAMPTON – Two storey rear extension to provide living/dining area

on ground floor with two bedrooms and bathroom above together with single storey conservatory

No comment

36.3 CLAYBANKS HOUSE, LONGTOWN ROAD, BRAMPTON – Construction of swimming pool and games room (revised application)

No comment

37. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED

38. SUSTAINABLE BRAMPTON – CYCLING AND WALKING ROUTES' SURVEY

The Travel Action Group Draft Article regarding the recent walking and cycling survey to be submitted to BIG magazine was submitted for additional comments from the Parish Council.

AGREED to submit the following comments, numbered as per draft article:-

1 - In general Councillors were concerned with the small amount of responses received (4%) which is only a tiny proportion of the people living in Brampton. Councillors do not agree with the urbanising of a country market town and woodland footpaths.

2 - Craw Hall, Paving Brow and Gelt Road - comments as follows:-

Craw Hall - Yes the road is narrow but there is a pavement on either side if not both. Councillors are more concerned with the dangerous wall along Craw Hall which is apparently being monitored by Carlisle City Council however the Parish Council will be raising further concerns.

Paving Brow - No room for footpaths.

Gelt Road - No room for footpaths on certain sections. Trying to put footpaths in would make the road more hazardous for passing cars. Councillors again are more concerned at the overhanging branches and dangerous wall which having been reported to Carlisle City Council several times has still not been sorted.

3 - Brampton to Brampton Junction Station/Talkin Tarn

Brampton to Brampton Junction Station/Talkin Tarn - Agree that Station Road is not suitable. Councillors feel that the Tarn Road or Wreay Footpath could be upgraded into a cycle route to access the Station they do not want the Dandy to be used by cyclists. Wreay footpath could adjoin the already established sustrans cycle route and Tarn Road was commented on in the survey as being widened to be used by walkers & cyclists therefore no need for the Dandy to be upgraded as well. With regard to the widening of the Tarn footpath for walkers, this has been reported to Cumbria County Council, the Highway Steward cannot do the work alone it has to be one of the Highways Response Teams and the Tarn Road footpath is on their "to do" list.

The Dandy footpath has been included in our recent footpath survey and we will be looking into funding for improving part of the surface through the PPI scheme.

3 - WHS - Agree

Speeding in Brampton Town Centre - would consider a 20mph speed limit.

4 - Tree Road footpath - there is a footpath on one side of the road which may be widened in the near future as the wall belonging to "Hirta" is to be demolished. The Parish Council mentioned this when replying to the recent planning application.

39. SKATEPARK/BMX TRACK WORKING GROUP

AGREED to defer a decision on forming a new skatepark/bmx track working group to the next Council meeting to be held on June 29th 2010.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. J. Thompson
Councillor G. R. Prest	Councillor Read-Bone
Councillor Mrs. S. Lewsley	Councillor Mrs. J. Prest
Councillor Mrs. P. Skimming.	Councillor J. J. Harding
Councillor Mrs. C. Ridley	Councillor Mrs. M Smith
Councillor L. Tweddle	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors Pennington and Hendry
Councillors Mitchelson & Layden, Carlisle City Council

40. DECLARATIONS OF INTEREST

Councillor Lewsley declared an interest in item 54.

41. MINUTES

41.1 MINUTE

Minute of the Meeting held on 25th May 2010 was submitted.

APPROVED

41.2 MATTERS ARISING

OUTSIDE BODIES - REPRESENTATION (Min. 5)

NOTED that representation on Outside Bodies would need to be reviewed due to the resignation of Councillors Tarbitt and Siddle. This will take place after the co-option of new Councillors.

42. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 15th June 2010

Property and Environment Committee held on 15th June 2010

42.1 NOTED the Minutes.

42.2 NOTED a further report from Councillor G. Prest for all Councillors on the proposal from the Finance and General Purposes Committee to donate £20,000.00 from the Allison Bequest Fund to Talkin Tarn Amateur Rowing Club for the purpose of building a new boathouse subject to the agreement of this particular meeting.

42.3 APPROVED all recommendations for implementation.

43. LOCAL GOVERNMENT ACT 1972 – RESIGNATION

It was reported that Mr. K. Siddle and Mrs. V. Tarbitt had resigned from membership of the Parish Council and that the statutory by-election advertisement had been published

43.1 NOTED the report and the publication of the statutory advertisement.

43.2 APPROVED the invitation of letters of interest from persons wishing to serve on the Parish Council should there be no call for a by-election. Co-option would take place at the September meeting of the Parish Council.

43.3 NOTED that Councillor Pattinson stated that the Council were sorry to lose Mr. Siddle and Mrs Tarbitt and thanked them for their contribution.

44. INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

44.1 NOTED the report

44.2 APPROVED the current arrangements for custody of the Council's deeds and records.

45. POLICE MATTERS

NOTED a monthly police report from PCSO Carly Watson detailing the following:-

- Apologies from Inspector Thomson at not attending recent meetings
- Distribution of newsletters
- Anti-social behaviour
- Increase in recent crime figures
- "Safe Club" at William Howard School
- Speedwatch

AGREED to put "Speedwatch" on the agenda for next months meeting.

46. PUBLIC PARTICIPATION

None.

47. TOWN AND COUNTRY PLANNING - APPLICATIONS

NOTED none received.

48. REPRESENTATIVES' REPORTS

48.1 BRAMPTON ECONOMIC PARTNERSHIP

NOTED a report from Councillor Lewsley on a meeting of the Brampton Economic Partnership. Councillor Lewsley felt that the group was weighted towards Sustainable Brampton and the Community Centre although it was good that the group were trying to put Brampton back on the map. The group do not want any links with the Parish Council website.

48.2 BRAMPTON AND DISTRICT NEIGHBOURHOOD FORUM

NOTED a report from Councillors Pattinson and J. Prest on a recent meeting of the Brampton and District Neighbourhood Forum. The main body of the meeting had been about the proposed new boathouse at Talkin Tarn. Speedwatch was also discussed along with car parking at Tarn End Hotel and the hire of the campsite at Talkin Tarn. Grants were issued including £1,800.00 to Brampton Parish Council for repair work to the Moot Hall clock.

49. RISK ASSESSMENT

A report was heard from the Clerk re the completion of a full risk assessment for the Parish Council. The assessment was submitted for Councillors to review.

AGREED that the risk assessment was satisfactory.

50. CALC

50.1 CALC CIRCULAR

The June 2010 edition of the CALC circular was submitted.

NOTED.

51. CHRISTMAS LIGHTS

51.1 NOTED a report by councillor Pattinson on a recent meeting with Blachere to discuss further enhancements of the Christmas lights subject to cost.

51.2 AGREED to defer a request for funding from City Councillors to erect the lights until the July meeting.

52. SKATEPARK/BMX TRACK

After discussion, **AGREED** the following points:-

- Councillors Pattinson, G. Prest, Ridley and possibly Hendry along with the Clerk to form a working group.
- The Clerk to organise a visit to the skatepark in Carlisle in due course.
- To report the proposed skatepark/bmx track in the BIG magazine. An open day for consultation will be held in the Moot Hall on Wednesday 11th August with Councillor Pattinson in attendance.

53. BRAMPTON PARISH COUNCIL COMMUNITY ACTION PLAN

NOTED a report by the Clerk on progress of the Brampton Parish Council Community Action Plan. Hellen Aitken from ACT would be in contact in due course to discuss funding for the Plan and a draft questionnaire would be submitted for the July meeting. An open day will be held in the Moot Hall on 11th August for consultation with members of the public, Councillor Pattinson will attend although any other volunteers would be helpful. Action Plans from other community groups such as the Brampton Economic Partnership will be incorporated into the Plan.

54. ALLOTMENTS WORKING GROUP

A letter was submitted from Wendy Griffiths, Clay Dubbs Allotment Association and Bob Allan, Sustainable Brampton requesting further allotments in Brampton and to set up a working group of interested parties.

AGREED that Councillor Pattinson would meet with other interested parties in August.

55. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

55.1 A BIG THANK YOU – Letter from Ronald Jackson

55.2 THINKING AHEAD – Letter from Ronald Jackson

AGREED that the Clerk would contact the City Council with regard to painting parking bays on the cobbles and siting disabled bays at the following locations:-

- Conservative Club/Chinese on Front Street
- Doctors Surgery
- Moot Hall – adjacent to library/Moot Lodge

55.3 ACCESS RIGHTS FROM GELT ROAD AND LITTER AT WELL LONNING FOOTPATH– Letter from Keith Nightingale

NOTED that the litter along Well Lonning footpath had come from a farmers field and that the Clerk would check with Community Service as to whether picking the litter up would be a suitable project..

55.4 PARISH COUNCIL AND VILLAGE HALL CAPITAL GRANTS 2010/11 – Letter from Zoe Sutton, Carlisle City Council.

NOTED that Brampton Parish council had been awarded £750.00 towards repairs on the Moot Hall clock.

56. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

56.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 JULY to 31 OCTOBER 2010

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13th JULY, 2010** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. J. Prest
Councillor Read-Bone

Councillor Mrs. S Lewsley
Councillor Mrs. C. Ridley

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors G. Prest, Pattinson, Smith and Hendry

57. MINUTE

57.1 Minute of the Meeting held on 15th June 2010 was submitted.

APPROVED.

57.2 MATTERS ARISING FROM THE MINUTES

57.2.1 MOOT HALL TOWER CLOCK (Min. 25.1)

NOTED that the following grants have been secured for repairs to the Moot Hall clock:-

- £1,000 from Carlisle City Councils Historical Building Grant
- £1,800 from Brampton & District Neighbourhood Forum
- £750 from Carlisle City council – Parish Capital & Village Hall Grant Scheme

57.2.2 FINANCIAL ASSISTANCE (Min. 26)

AGREED that photographs of funding projects and feedback would be useful for the Council website.

58. FINANCIAL MATTERS -

58.1 BANK RECONCILIATION TO 30TH JUNE 2010

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

58.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

58.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

58.3.1 APPROVED the expenditure of £11,003.09 detailed in the Appendix hereto

58.3.2 NOTED the income of £10,327.50 detailed in the Appendix hereto.

58.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £470.40 detailed in the Appendix hereto.

59. FINANCIAL ASSISTANCE

59.1 BRAMPTON ECONOMIC ACTION GROUP

59.1.1 NOTED a report from Councillor J. Prest on the proposed Brampton Festival to take place on Sunday 19th July 2010. Organisers have requested a donation of up to £1,000 towards advertising costs.

59.1.2 AGREED to donate £500.

60. MOAT SAFETY SURVEY

A letter was submitted from R & M Lowther regarding the cost of required surgery to 37 trees in order to make safe the footpaths at The Moat.

AGREED to work being carried out at a cost of £2,600.00 and that the Clerk would enquire whether there would be any income from timber.

Expenditure

£	Supplier	Detail
196.00	Carlisle City Council	Rates
65.00	Carlisle City Council	Rates
230.00	British Gas	Heat & Light
22.00	E-on	Heat & Light
32.87	Vodafone	Telephone
6583.34	Cut n' Edge (x2)	Maintenance contract
61.89	United Utilities	Water Rates
28.01	Barclays Bank	Bank Charges
427.10	BRHS	Office
106.40	J Ratcliffe	Staff
204.83	P Reynolds	Staff
160.00	A Errington	Moat
75.00	J Batey	Internal Audit
16.10	ABW	Moot Hall
252.63	Farrers	B'ton In Bloom
171.88	Canon UK Ltd	Office photocopier
45.05	Cannon	Moot Hall
11.75	Brampton Skip Hire Ltd	Open spaces
1409.19	A Riddell	Staff
76.55	Royal Mail	Parish Plan
94.00	Matrix Solutions	Cemetery
404.50	Tarn Road Nurseries	B'ton In Bloom
329.00	Linton Tweeds	B'ton In Bloom
<hr/>		
£11,003.09		

Income

£	Detail	Cost centre
280.00	Market Tolls	Market
100.00	Market Tolls	Market
50.00	Market Tolls	Market
15.00	Scaleby PCC	Moot Hall
15.00	Talkin Tarn ARC	Moot Hall
15.00	United Reformed Church	Moot Hall
45.00	Hadrian Sugarcraft	Moot Hall
15.00	Stroke Club	Moot Hall
15.00	Methodist Church	Moot Hall
45.00	Women's Institute	Moot Hall
430.00	Co-operative Funeralcare	Cemetery
892.00	Co-operative Funeralcare	Cemetery
15.00	Talkin Tarn ARC	Moot Hall
386.00	K. Patton	Cemetery
200.00	Slaters Funfair	Parks
7797.40	HMR&C	Vat refund
12.10	Barclays Bank	Interest Received
<hr/>		
£10,327.50		

Expenditure To Approve

£	Supplier	Detail
32.87	ABW	Moot Hall
423.97	BRHS	Office
13.56	United Utilities	Parks
<hr/>		
£470.40		
<hr/>		

PRESENT

Councillor Mrs. C. Ridley (in the chair)
Councillor I. A. Pennington
Councillor Mrs. P. Skimming

Councillor Mrs. J. Prest
Councillor Read-Bone
Councillor J. L. Tweddle

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson and G. Prest

61. MINUTE

Minute of the Meeting held on 15th June 2010 was submitted.

APPROVED.

62. MATTERS ARISING FROM THE MINUTE

None.

63. DECLARATIONS OF INTEREST

Councillor Ridley declared an interest in item 64.4

64. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate planning authority of this Council's comments as follows:-

- 64.1 TARN END HOUSE HOTEL, TALKIN** – Removal of the effects of conditions 2,3,4,5 and 6 attached to the grant of full planning permission under application 06/0693 (conversion to 8 holiday units) to enable unrestricted residential occupation

STRONGLY OBJECT

- The application is unsustainable
- The application will result in the history of the area disappearing and would not reflect the quiet and serenity of Talkin Tarn
- There is no current public transport provision
- There will be no opportunity for tourism development with this application
- When the property was originally put on the market, two people were refused purchase as it was to be for residential use

- 64.2 BRAMPTON JUNIOR SCHOOL, SAWMILL LANE, BRAMPTON** – Variation of conditions 4 and 5 of planning permission 1/08/9017 to install a 300mm high bow top type fence on top of the entrance walls facing Sawmill Lane.

No comment

- 64.3 KIRBY MOOR SCHOOL, LONGTOWN ROAD, BRAMPTON** – Temporary single storey classroom accommodation.

Comments as follows:-

- Inappropriate design
- A time limit to be set on the proposed accommodation as it is only temporary

- 64.4 BRAMPTON COUNCIL DEPOT SITE, STATION ROAD, BRAMPTON** – Naming of 42 Dwellings

No comment

65. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED

66. WALKERS ARE WELCOME

The Travel Action Group of Sustainable Brampton have requested that the Parish Council fund the membership cost of approximately £50.00 per annum to enable Brampton to attain "Walkers Are Welcome" status.

AGREED to fund the membership cost which will be confirmed in due course.

67. KING GEORGE V FIELD

Councillor Pennington gave a report on complaints received regarding cars accessing King George V Field from the cul-de-sac on Dacre Road and proposed that posts be erected at the cul-de-sac to prevent future access.

67.1 NOTED the report

67.2 AGREED that the Clerk would look into costings

67.3 AGREED to raise the matter with the police at the next meeting.

68. CUMBRIA IN BLOOM

Questionnaire 2010 from Alan Heath, Chair, Cumbria In Bloom was submitted to the meeting.

AGREED to give the following comments:-

- That it is unfair that a Parish Council is judged in the same category as a Town Council. A Parish Council does not have the same funding or employees to compete fairly. Brampton Parish Council should be in the same category as Longtown, Wetheral and Dalston Parish Councils.
- The entry fee should be £25.00

PRESENT

Councillor G. R. Prest (Vice Chairman) (in the Chair)
Councillor Mrs. J. Prest
Councillor J. J. Harding
Councillor Mrs. C. Ridley
Councillor Mrs. M. E. Smith

Councillor Mrs. P. J. Thompson
Councillor Mrs. P. Skimming
Councillor I. A. Pennington
Councillor J. Hendry

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors M. Mitchelson and S. Layden, Carlisle City Council
Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors Pattinson, Lewsley and Tweddle

69. DECLARATIONS OF INTEREST

Councillor Smith declared a non-prejudicial interest in item 74.2

NOTED

70. MINUTES

70.1 MINUTE

Minute of the Meeting held on 29th June 2010 was submitted.

APPROVED.

70.2 MATTERS ARISING

70.2.1 LOCAL GOVERNMENT ACT 1972 - RESIGNATION (Min.43)

NOTED that there was no call for a by-election and that co-options would take place at the September meeting.

70.2.2 SKATEPARK/BMX TRACK (Min. 52)

NOTED that Councillor Hendry would also be part of the working group.

71. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 13th July 2010

Property and Environment Committee held on 13th July 2010

71.1 NOTED the Minutes.

71.2 APPROVED the recommendations for implementation

72. PUBLIC PARTICIPATION

None.

73. POLICE MATTERS

73.1 MONTHLY REPORT

NOTED a monthly report from Inspector Thomson and Sergeant Oliphant detailing the following:-

- 10 crimes in last month – theft of ducks and hens prevalent
- 13 incidents of Anti Social Behaviour in last month

73.2 SPEEDWATCH

73.2.1 BRAMPTON COMMUNITY SPPEEDWATCH

A letter was submitted from Inspector Thomson detailing the abeyance of the scheme in 2009 and requesting a member of the Parish Council to be a representative on a new steering group.

NOTED.

73.2.2 SPEEDWATCH UPDATE

73.2.2.1 NOTED an update from Inspector Thomson on the need for new volunteers for the Speedwatch campaign.

73.2.2.2 AGREED that Councillors Skimming, G. Prest and Harding would help with the scheme.

73.2.2.3 AGREED that the Clerk would enquire if other neighbouring Parish Councils could make use of the scheme, but that it must be within a 30mph limit.

73.3 BIRD HIDE, GELT WOODS

NOTED an email from PC Drury that the recent fire at the bird hide, Gelt Woods appeared to be accidental and that no crime report would be submitted at this time.

73.4 KING GEORGE V FIELD

NOTED that Councillor Pennington gave details to the police of the complaints received regarding cars accessing King George V Field from the cul-de-sac at Dacre Road.

74. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

74.1 1-21 WEST HILL HOUSE, ST MARTINS DRIVE, BRAMPTON – Naming of new development

No comment

74.2 WILLIAM HOWARD SCHOOL, LONGTOWN ROAD, BRAMPTON – Single storey extension for use by 14-19 collaborative facility

No comment

74.3 FORMER HIGHWAYS DEPOT AND DANDYCROFT, STATION ROAD, BRAMPTON – Display of 2 non-illuminated free standing sales board

No comment

75. REPRESENTATIVES' REPORTS

75.1 WALKERS ARE WELCOME

NOTED a report from Councillor Skimming on a recent meeting of the Walkers Are Welcome Committee which is a sub-committee of Sustainable Brampton. The group had highlighted that there was a map of Brampton in Showfield car park but nothing in the centre of town. The Parish Council have paid for the membership fee and Councillor Skimming would look into whether signage for the town would also have to be paid for by the Parish Council.

AGREED that a map of the town could be placed in the noticeboard next to the hospice shop.

76. CALC

76.1 CALC CIRCULAR

The July/August 2010 edition of the CALC circular was submitted.

NOTED.

76.2 GUY RICHARDSON - RETIREMENT

An email requesting individual donations for the retirement of Guy Richardson was submitted.

NOTED.

77. CHRISTMAS LIGHTS

NOTED that Councillors Mitchelson and Layden would do what they could in order to help with funding for the erection of the Christmas Lights. Both Councillors have a limited local budget and already have 2-3 projects on the go.

78. BRAMPTON PARISH COUNCIL COMMUNITY ACTION PLAN

78.1 DRAFT ACTION PLAN QUESTIONNAIRE

A draft questionnaire for the Brampton Parish Plan was submitted.

AGREED not to include questions on householder's income.

NOTED the questionnaire would be distributed with the September/October edition of the B.I.G. Magazine.

78.2 CONSULTATION ON COMMUNITY ACTION PLAN

An email was submitted from Lynne Hutchinson requesting a member of the Parish Council to attend Shanks roadshow on 16th August.

NOTED that Councillor Pattinson would attend.

79. COBBLES ON FRONT STREET

79.1 NOTED a report by Councillor Ridley on the recent problems for disabled and pushchair users negotiating the cobbles along Front Street.

79.2 AGREED that the Clerk would arrange an on-site meeting with Peter Messenger, Conservation Officer and Richard Heyward, Chief Engineer to discuss improvements.

80. CUMBRIA TRANSPORT PLAN 2011-2026

An email was submitted from Allan McNicoll requesting comments on the Cumbria Transport Plan 2011-2026 by 3rd September.

NOTED that Councillors G. Prest, Ridley and Harding would look at the Plan.

81. DRAFT BRAMPTON CONSERVATION AREA MANAGEMENT PLAN

A letter was submitted from Chris Hardman, Carlisle City Council re Stakeholder meeting on Thursday 5th August 2010 for the draft Brampton Conservation Area Management Plan.

NOTED that Councillors G. Prest and Skimming would attend.

82. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

82.1 MEMORIAL BENCH ERECTION – Request from Mrs. S. Batey

APPROVED

82.2 FORMER GARLANDS HOSPITAL SITE DEVELOPMENT BRIEF SUPPLEMENTARY PLANNING DOCUMENT – Letter from H Jackson, Carlisle City Council

82.3 ADOPTION OF STATEMENT OF COMMUNITY INVOLVEMENT – Letter from Pauline Goodridge, Carlisle City Council

83. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the Clerk for any interested Councillors:-

83.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 August to 30 November 2010.

PRESENT

Councillor G.R. Prest (in the Chair)
Councillor Mrs. J. Prest
Councillor J. J. Harding

Councillor Mrs. S Lewsley
Councillor Mrs. P. J. Thompson
Councillor Mrs. M. E. Smith

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson and Hendry

84. MINUTE

84.1 Minute of the Meeting held on 13th June 2010 was submitted.

APPROVED.

84.2 MATTERS ARISING FROM THE MINUTES

84.2.1 MOTE SAFETY SURVEY (Min. 60)

NOTED that the required work to trees at The Mote had not commenced.

85. FINANCIAL MATTERS -

85.1 BANK RECONCILIATIONS TO 31ST AUGUST 2010

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

85.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

85.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

85.3.1 APPROVED the expenditure of £15,252.60 detailed in the Appendix hereto

85.3.2 NOTED the income of £15,661.00 detailed in the Appendix hereto.

85.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £1,762.59 detailed in the Appendix hereto.

86. FINANCIAL ASSISTANCE

None.

Expenditure

£	Supplier	Detail
392.00	Carlisle City Council	Rates – Jul/Aug
130.00	Carlisle City Council	Rates – July/Aug
460.00	British Gas	Heat & Light – Jul/Aug
44.00	E-on	Heat & Light – Jul/Aug
81.95	Vodafone	Telephone
6583.34	Cut n' Edge (x2)	Maintenance contract
181.40	BT	Office
108.83	J Ratcliffe	Staff
196.85	P Reynolds	Staff
32.87	ABW	Moot Hall
423.97	BRHS	Office
13.56	United Utilities	Parks
150.00	K. Jones	Grant
500.00	Chamber of Trade	Grant
150.00	Petty Cash	Office
146.48	J Ratcliffe	Staff
1409.19	A Riddell	Staff
96.46	United Utilities	Allotments
11.75	Brampton Skip Hire Ltd	Open spaces
254.30	Bus Finance Solutions	Office photocopier
50.00	Walkers Are Welcome	Membership
194.33	P Reynolds	Staff
1770.58	HMR&C	Staff
1403.19	A Riddell	Staff
106.40	J Ratcliffe	Staff
48.36	United Utilities	Moot Hall
122.79	Lyreco	Office
190.00	Big Mag	Misc Services
<hr/>		
£15,252.60		

Income

£	Detail	Cost centre
320.00	Market Tolls	Market
50.00	Market Tolls	Market
20.00	Market Tolls	Market
260.00	Market Tolls	Market
70.00	Market Tolls	Market
20.00	Market Tolls	Market
60.00	Market Tolls	Market
15.00	Cerebral Palsy	Moot Hall
15.00	Methodist Church	Moot Hall
45.00	Eden District Council	Moot Hall
892.00	Ian Blair	Cemetery
70.00	Reflections	Cemetery
20.00	Common War Graves	Cemetery
13804.00	Carlisle City Council	Conc'n Services
<hr/>		
£15,661.00		

Expenditure To Approve

£	Supplier	Detail
346.63	Playdale	Parks – Annual Inspection
1310.13	Andidrain	Parks – unblock drain
13.82	ABW	Moot Hall/BIB/Open Spaces
45.05	Cannon	Moot Hall
<u>46.96</u>	C Ridley	Mileage - CIB
<u><u>£1,762.59</u></u>		

PRESENT

Councillor Mrs. C. Ridley (in the chair)
Councillor I. A. Pennington
Councillor J. L. Tweddle

Councillor G. Prest
Councillor K. Read-Bone

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson and Skimming

87. MINUTES

87.1 MINUTE

Minute of the meeting held on 13th July 2010 was submitted.

APPROVED

87.2 MATTERS ARISING

CUMBRIA IN BLOOM (Min 68)

NOTED that to date, no feedback had been received from the submitted questionnaire comments.

88. DECLARATIONS OF INTEREST

None

89. TOWN AND COUNTRY PLANNING - APPLICATIONS

89.1 THE BYRE, CROOKED HOLME, BRAMPTON – Erection of greenhouse and sun room (LBC) (revised application)

No comment

90. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

91. PARK AND PLAY AREAS ANNUAL INSPECTION REPORTS

Inspection reports from Playdale were submitted for Elmfield Drying Green, King George V Field, Murray Park and St. Martin's Play Area along with a quotation for spare parts.

91.1 NOTED the reports. Councillors wished to highlight that some reports were misleading for example the equipment at Elmfield Drying Green "Failed" EN 1176 & 1177 but the report also stated that "no remedial action required".

91.2 AGREED to accept a quotation in the sum of £1,510.40 (exc. VAT) from Playdale for spares delivery and installation.

91.3 NOTED that it was a requirement by the Parish Council insurer's that an annual inspection of play equipment was completed by a qualified person.

91.4 AGREED that the Clerk would confirm the use of the equipment at Elmfield Drying Green.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor K. Read-Bone
Councillor J.J. Harding	Councillor G. Prest
Councillor Mrs. S. Lewsley	Councillor J. Hendry
Councillor Mrs. M. Smith	Councillor J. L. Tweddle
Councillor I. Pennington	Councillor J. Thompson
Councillor Mrs C. Ridley	Councillor Mrs. J. Prest
Councillor Mrs. P. Skimming	Councillor Mrs. G. Hodgson

IN ATTENDANCE – Clerk

ALSO ATTENDING –Councillor L. Fisher, Cumbria County Council
Councillor S. Layden, Carlisle City Council

APOLOGIES FOR ABSENCE – Councillor M. Mitchelson, Carlisle City Council.

92. DECLARATIONS OF INTEREST

None

93. MINUTE.

93.1 MINUTE OF THE MEETING HELD ON 27TH JULY 2010 WAS SUBMITTED.

APPROVED

93.2 MATTERS ARISING FROM THE MINUTES

93.2.1 COBBLES ON FRONT STREET (Min 79.2)

NOTED that a meeting had taken place with Councillors G. Prest and Ridley, the Clerk and Peter Messenger from Carlisle City Council however Richard Heyward, Highways Engineer was unable to attend. Mr. Messenger agreed that something should be done with regard to the state of the cobbles along Front Street but that it would be expensive and a further meeting with Richard Heyward would take place in due course.

94. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 14th September 2010
Finance and General Purposes Committee held on 14th September 2010

94.1 NOTED the Minutes.

94.2 APPROVED the recommendations for implementation

95. LOCAL GOVERNMENT ACT 1972 - FILLING OF VACANCY

There were submitted letters expressing an interest in membership of the Parish Council from Mrs. G. Hodgson and Mr. D. Shepherd. Mrs. G. Hodgson attended the meeting.

AGREED, to co-opt Mrs. G. Hodgson and Mr. D. Shepherd to membership of the Parish Council.

96. PUBLIC PARTICIPATION

None.

97. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

97.1 FIELDINGS, PAVING BROW, BRAMPTON – Garden landscaping inclusive of patios, upper and lower terraces and decking.

No comment

97.2 SANDBANKS, TREE ROAD, BRAMPTON – Erection of front porch, single storey rear extension to provide additional bedroom space; provision of first floor with 2 bedrooms

No comment

98. REPRESENTATIVES' REPORTS

98.1 BRAMPTON AND DISTRICT NEIGHBOURHOOD FORUM

NOTED a report by Councillors G. Prest and J. Prest on a recent meeting of the local neighbourhood forum. The turnout for the meeting was disappointing where a police presentation on speedwatch was heard and grants to various organisations were issued.

Councillors Layden and Fisher reported on a petition received to re-route buses from the centre of Brampton along Main Street. No objection had been received from the bus companies but a full consultation with local residents would need to take place and results would go to the Carlisle Area Committee.

98.1.1 NOTED the possible re-routing of the buses.

98.1.2 NOTED that 11 members present **AGREED** that re-routing the buses was a good idea.

98.2 BRAMPTON ECONOMIC PARTNERSHIP

NOTED a report by Councillor G. Prest on a recent meeting of the Brampton Economic Partnership where the main item of discussion was the question of town centre management. The group want the Parish Council to consider some of the services being provided by the Parish, City and County Councils to be outsourced. A list of appropriate duties should be drawn up and tabled at a future meeting.

AGREED that ideas should be given to the Clerk.

98.3 BRAMPTON FAIRTRADE GROUP

NOTED a report from Councillor Harding on a recent meeting of the Brampton Fairtrade Group which was now in the top four in Cumbria. Members were invited to the AGM which is due to take place on 1st October 2010 the guest speaker is Frank Judd.

99. FINANCIAL MATTERS

99.1 EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The external Auditor's certificate and opinion for the Accounts for the year ending March 2009 was submitted

NOTED the certificate and that no matters had come to the attention of the external auditor.

99.2 FINANCIAL ASSISTANCE

A request for financial assistance was submitted from Brampton Arts and Crafts Club.

AGREED to donate the sum of £200.00

100. CALC

100.1 CALC CIRCULAR

The CALC circular for September 2010 was submitted.

NOTED the circular.

100.2 EXECUTIVE COMMITTEE

A call for nominations was submitted.

NOTED.

100.3 DEVELOPING YOUR SKILLS

Details of Training and Development September 2010 – July 2011 were submitted.

NOTED that any interested members should contact the Clerk.

100.4 CUMBRIA AND THE PUBLIC SPENDING REVIEW 2010

An email was submitted from David Claxton regarding the public spending review 2010.

NOTED.

101. CHRISTMAS LIGHTS

101.1 NEW CHRISTMAS LIGHTS

NOTED an update from Councillor Pattinson on the purchase of new lighting and proposals for enhancing local businesses.

AGREED to purchase 80 sets of lights at a cost of £20.00 per set from ABW to be given to interested local businesses for use over the Christmas period.

101.2 STARFLASH LAMPS ON MOOT HALL

101.2.1 Letter from Mrs. Jean Warnes

101.2.2 Email from Blachere Illuminations

101.2.3 NOTED the correspondence received from Mrs. Warnes and Blachere.

101.2.4 AGREED to leave the lights on the Moot Hall as they are.

102. SKATEPARK/BMX TRACK IN BRAMPTON

102.1 OPEN DAY VIEWS FROM MEMBERS OF THE PUBLIC

NOTED a report from Councillor Pattinson on the recent open day held at the Moot Hall in Brampton where members of the public were invited to give their views on what they would like to see for Brampton in the future. Possible plans for the proposed skatepark/bmx track were on display and well received by many members of the public.

Councillor Pennington objected to the skatepark/bmx track being sited at King George V field as local youths already congregated on the field subjecting nearby residents to anti-social behaviour.

Other members disagreed with this and that fencing the area may be a possibility to prevent further anti-social behaviour although this type of crime should be a matter for the police.

102.2 LETTERS OF PROTEST

A letter from L. Hetherington and two anonymous were submitted.

NOTED the letters and that anonymous letters were not normally submitted, members of the public should give their name but ask that it is withheld. It was disappointing that other incorrect matters had been brought up.

103. PARISH COUNCIL MEETINGS

Councillor Ridley requested that all meetings are held on the same night throughout the winter months.

AGREED.

104. KING GEORGE V FIELD FOOTBALL FACILITIES

NOTED a report by Councillor Hendry on the delay with improvements to the changing facilities at King George V field.

NOTED that Councillor Hendry will contact the Cumberland F.A. and report back to members.

105. ROYAL BRITISH LEGION, REMEMBRANCE SUNDAY

A letter from Fred Chipchase was submitted detailing arrangements for Remembrance Sunday.

Councillor Pattinson asked that as many Councillors as possible attend.

NOTED that Councillor Twedde would lay the wreaths on behalf of the Parish Council.

106. USE OF PARISH COUNCIL LAND – THE MOTE/RIDGE

A request was submitted from Brampton Army Cadet Group to use land at The Mote and The Ridge for dry practise training activities.

AGREED to permit use of the land for practise training activities.

107. CUMBRIA COUNTY COUNCIL

107.1 CHANGES TO LOCAL BUS SERVICES

A letter was submitted from Mark Hodgkiss, Passenger Transport Officer detailing changes to local bus services.

NOTED that comments were to be passed to Councillor Fisher.

107.2 NEW ARRANGEMENTS FOR HIGHWAYS AND MAINTENANCE IN CARLISLE DISTRICT

A letter was submitted from R. Hayward, Area Engineer detailing new arrangements for highways and maintenance in Carlisle District.

NOTED.

108. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

108.1 WEIGHT RESTRICTION REQUEST – Letter from Lawrence A. Eason.

NOTED that anyone concerned with highway matters should attend the neighbourhood forum meetings where the matter would be forwarded to the Area Committee.

108.2 FUNDING SUPPORT FOR NEW BOATHOUSE– Letter from Dr. P. Stride

AGREED to reply to Dr. Stride and ask that the Parish Council are kept informed on activities.

108.3 ONLINE COMMUNICATIONS – Letter from Nick Turner

AGREED that as the Parish Council would soon have their own website, contact details would be all the information submitted to the Cumberland News website.

109. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature was available from the Clerk:-

109.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 October 2010 to 31 January 2011

109.2 ACT GAZETTE NEWSLETTER – Autumn 2010

109.3 CUMBRIA COUNTY COUNCIL NEWSLETTER AND DVD – Summer 2010

110. POLICE REPORT

An email was submitted from PC Liz Turner detailing the latest police report for Brampton.

NOTED.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. Skimming
Councillor G. R. Prest	Councillor Mrs. G. Hodgson
Councillor Mrs. P. Skimming	Councillor J. J. Harding
Councillor I. A. Pennington	Councillor Mrs. C. Ridley
Councillor D. Shepherd	Councillor Mrs. J. Prest
Councillor Mrs. S. Lewsley	Councillor Mrs. M. Smith

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors M. Mitchelson and Councillor S. Layden Carlisle City Council

111. DECLARATIONS OF INTEREST

None

112. MINUTES

112.1 MINUTE

Minute of the Meeting held on 28th September 2010 was submitted.

APPROVED

112.2 MATTERS ARISING

REMEMBRANCE SUNDAY (Min. 105)

NOTED that the Clerk would send out reminders for Councillors to attend the Remembrance Services on November 11th and 14th.

113. POLICE REPORT

113.1.1 NOTED that no report had been received.

113.1.2 NOTED that Councillor Shepherd had received several complaints regarding children riding bikes with no lights, the matter would be reported to the police.

114. PUBLIC PARTICIPATION

None.

115. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

115.1 16 TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON – Change of use to maintain and repair vehicles within Class B2 and installation of MOT Bay.

No comment.

115.2 26 GELT ROAD, BRAMPTON – Replacement of window with door together with installation of ramp.

No comment.

115.3 20 HIGH CROSS STREET, BRAMPTON – Single storey extension to form new entrance hall, utility and WC.

No comment.

116. FINANCIAL MATTERS -

116.1 BANK RECONCILIATIONS TO 30TH SEPTEMBER 2010

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

116.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

116.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

116.3.1 APPROVED the expenditure of £31,871.26 detailed in the Appendix hereto

116.3.2 NOTED the income of £8,209.37 detailed in the Appendix hereto.

116.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £7,124.77 detailed in the Appendix hereto.

116.5 APPLICATION FOR FINANCIAL ASSISTANCE- BRAMPTON PRIMARY SCHOOL

There was submitted an application for financial assistance from Brampton Primary School requesting £500.00 towards the staging of the bonfire and fireworks event.

116.5 AGREED to donate £500.00.

116.6 AGREED to detail approved grants in the BIG magazine.

116.6 PRECEPT 2010/2011

NOTED a report from Councillor G. Prest detailing the proposed budget for 2010/2011 and that in the present financial climate there should be no increase in the precept.

AGREED to defer a decision until the next meeting in order to incorporate website costs, any adjustment to the Brampton In Bloom budget and confirm any reduction in the Parish Grant.

117 REPRESENTATIVES' REPORTS

117.1 BRAMPTON COMMUNITY ASSOCIATION

NOTED a report from Councillor Ridley on a recent meeting of Brampton Community Association. Councillor Ridley submitted the Trustees Annual Report year ended 31 March 2010 to the meeting and explained that the Association was in a difficult position as it was awaiting news whether there would be a £40,000 cut in funding from Carlisle City Council.

117.2 BRAMPTON PRESERVATION TRUST

NOTED a report by Councillor G. Prest on a follow-up meeting to discuss car parking issues in Brampton. Carlisle City Council have highlighted the possibility of using land at the bottom end of St. Martin's Estate on the boundary with St. Martin's Church as a car park although access issues would need to be agreed first. The idea is to use this as a long-stay car park and have Showfield restricted to 2 hours. (cont'd)

Alison Cheetham had informed Councillor G. Prest that Mr. Dresser who runs Howard Court was not happy with the use of Howard Arms Lane as an access to Showfield car park and beyond.

AGREED to arrange a meeting with Mr. Dresser to resolve the matter.

Councillor G. Prest further reported that some repairs had been done to the cobbled area outside the Post Office. Sharon Chambers, Carlisle City Council, stated that parking tickets cannot be issued in the area at the present time as the bays are not clearly marked. Richard Heyward explained what could and couldn't be done to mark the bays and a meeting with the Access Officer would be held to discuss the disabled bays.

117.3 BRAMPTON ECONOMIC PARTNERSHIP

NOTED a report by Councillor Lewsley that B.E.P. had a PhD student working free for ten weeks doing a research project for information on the economics of Brampton and the surrounding area, this information will be useful when applying for grants. Councillor Lewsley will email further information to the Clerk to circulate to Councillors.

117.4 CARLISLE PARISH COUNCIL'S ASSOCIATION

NOTED a report from Councillor Pattinson on a meeting of the CPCA. Andrew Moss from Cumbria County Council had given a report on highways and departmental organisation and the Highway Steward scheme. Ronnie Auld reported on meetings he had attended.

117.5 SKATEPARK/BMX TRACK

NOTED a report from Councillor Pattinson on a recent meeting with Fred Storey and members of his team to discuss progress of the proposed skatepark/bmx track. Councillor Fisher has also donated funding towards the project.

118. CHRISTMAS LIGHTS

NOTED a report from the Clerk on the progress of the Christmas Lights switch-on. After discussion:-

118.1 NOTED that the switch-on would take place on Friday 26th November 2010, most Councillors volunteered for various tasks.

119. CALC

119.1 CALC CIRCULAR

The October 2010 edition of the CALC circular was submitted.

NOTED the circular.

119.2 COMMUNITY RIGHT TO BUILD - Email from David Claxton

AGREED that the Clerk would respond that the Council were in favour of supporting CALC's concerns over the Community Right to Build proposals to be included in the Localism Bill.

120. ELECTORAL REVIEW OF CUMBRIA

A letter was submitted from Paul Kingsley, Review Adviser, requesting comments from the Parish Council on the electoral review.

AGREED to comment that 60-65 Councillors was sufficient.

121. PROPOSED RE-ROUTING OF BUS SERVICES

121.1 BUS STOPS – Email from David Bloomfield

121.1.1 NOTED the email.

121.1.2 NOTED a report by Councillor Fisher that various surveys on the matter were still being undertaken.

121.1.3 AGREED to put an article in the BIG magazine that anyone with concerns should write to Richard Heyward at Cumbria County Council.

121.2 PROPOSED RE-ROUTING OF BUS SERVICES – Letter from Mrs. M. Granville

NOTED the letter.

122. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

122.1 FORMER COUNCIL DEPOT, STATION ROAD, BRAMPTON – Letter from Fred Story

122.2 WORKSHOP FOR VILLAGE HALL COMMITTEES – Letter from Keith Gerrard, Carlisle City Council and Ronnie Auld, CPCA

NOTED Councillor Pattinson would attend.

122.3 BRAMPTON ECONOMIC PARTNERSHIP – Letter from Hazel Broatch, Chair

AGREED to invite to January 2011 meeting.

122.4 PARISH SALT SCHEME – Email from Mike Foster, Service Manager for Cumbria Highways.

AGREED to accept the offer of a salt pile and ask that it be store at Farishs' depot on Townfoot Industrial Estate.

123. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

123.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 NOVEMBER 2010 to 28 FEBRUARY 2011

Expenditure

£	Supplier	Detail
123.00	Carlisle City Council	Rates
65.00	Carlisle City Council	Rates
230.00	British Gas	Heat & Light
22.00	E-on	Heat & Light
26.98	Vodafone	Telephone
11.04	Barclays Bank	Charges
3291.67	Cut n' Edge	Maintenance contract
100.00	Kenneth Jackson	Brampton In Bloom
106.40	J Ratcliffe	Staff
207.35	P Reynolds	Staff
159.31	Canon	Photocopier
118.13	ABW	BIB/Moot Hall
346.63	Playdale Inspections	Parks
1310.13	Andidrain	Parks
13.82	ABW	Moot Hall
45.05	Cannon	Moot Hall
46.96	C Ridley - travel	Brampton In Bloom
20000.00	Talkin Tarn ARC	Grant
1409.19	A Riddell	Staff
332.63	P Reynolds	Staff
646.25	BDO Stoy Hayward	External Audit
665.00	B.I.G.	Parish Plan
1974.00	Cumbria Clock Co.	Moot Hall clock reps
35.00	Information Commissioner	Office – data protection
146.87	Matrix Solutions	Parish Plan
11.75	Brampton Skip Hire	Brampton In Bloom
427.10	BRHS	Office
<u>£31,871.26</u>		

Income

£	Detail	Cost centre
105.00	Market Tolls	Market
145.00	Market Tolls	Market
110.00	Market Tolls	Market
30.00	Market Tolls	Market
70.00	Reflections	Cemetery
45.00	Old Peoples Ass'n	Moot Hall
15.00	St Martins Church	Moot Hall
462.00	Edward Armstrong	Cemetery
892.00	Co-operative Funeralcare	Cemetery
430.00	Co-operative Funeralcare	Cemetery
70.00	Reflections	Cemetery
15.00	G.E.E.S.	Moot Hall
15.00	St Martins Church	Moot Hall
135.00	Brampton Gardening Club	Moot Hall
1800.00	Cumbria County Council	Moot Hall clock - grant
15.00	Methodist Church	Moot Hall
41.00	Co-operative Funeralcare	Cemetery
14.62	Interest Received	Tracker Account
3799.75	Interest Received	Allison Bequest
<u>£8,209.37</u>		

Expenditure to approve

£	Supplier	Detail
1409.19	A Riddell	Staff
106.80	J Ratcliffe	Staff
154.25	P Reynolds	Staff
1986.63	HMR&C	PAYE
30.00	Tarn Road Nurseries	Pick-up hire - parks
95.00	B.I.G.	Misc services
3030.00	Carlisle City Council - TIC	Misc services
13.15	United Utilities	Parks
26.78	United Utilities	Open Spaces
35.25	Laversdale Timber	Parks
150.00	Petty Cash	Office
87.72	The Glow Company	Christmas Lights
<u>£7,124.77</u>		

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. Skimming
Councillor G. R. Prest	Councillor Mrs. G. Hodgson
Councillor Mrs. J. Thompson	Councillor J. J. Harding
Councillor I. A. Pennington	Councillor Mrs. C. Ridley
Councillor D. Shepherd	Councillor Mrs. J. Prest
Councillor Mrs. S. Lewsley	Councillor K. Read-Bone

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors Mrs. M. Smith and Hendry
Councillors M. Mitchelson and Councillor S. Layden Carlisle City Council

124. DECLARATIONS OF INTEREST

None

125. MINUTES

125.1 MINUTE

Minute of the Meeting held on 26th October 2010 was submitted.

APPROVED

125.2 MATTERS ARISING

BRAMPTON PRESERVATION TRUST (Min. 117.2)

NOTED that the meeting with Mr. Dresser would be organised in due course as he was on holiday at present.

126. POLICE MATTERS

126.1 POLICE REPORT

126.1.1 NOTED a report from PCSO Carly Watson that quite a bit of graffiti had appeared over the weekend and that the police were looking into involving the “payback scheme” in order to have it removed. Nothing had shown up on the cctv cameras.

PCSO Watson circulated the Brampton Community Newsletter and explained that it was a “live” document which was updated frequently for anyone with access to the internet.

Members were asked if anyone was interested in the Speedwatch Scheme as there had been little response so far.

Councillors G. Prest and Skimming explained that they had expressed an interest in the Speedwatch Scheme and had been informed that PC Owen would respond in September but no further information had been received. Councillor Shepherd explained that he still had the speed gun and protocol but that no-one had been to pick it up and that previous members of the scheme had received little support from the police.

126.1.2 NOTED that vandalism to some of the Christmas lights and nuisance parking were reported to PCSO Watson.

127. PUBLIC PARTICIPATION

- 127.1 NOTED** a member of the public wished to support an application for a grit bin at the entrance to Howard Gardens.
- 127.2 NOTED** that the request for the grit bin has been approved and would be in place very soon.
- 127.3 AGREED** that the Clerk would write to WCF in Carlisle about the increased cost of grit salt.

NB – Councillor Pattinson declared an interest in item 5.4 which was chaired by Councillor G. Prest.

128. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

- 128.1 BASTLE HOUSE, CUMCATCH COURTYARD, STATION ROAD, BRAMPTON –**
Erection of timber greenhouse.

No comment.

- 128.2 HIGHFIELD, CAPON TREE ROAD, BRAMPTON –** Beech tree T20 – crown clean, crown lift over drive to 3m, remove lower branch over Capon Tree Road.

No comment.

- 128.3 HILL GARTH, GELT ROAD, BRAMPTON –** Reduce birch tree in height by about 15 feet and re-shape crown appropriately.

No comment.

- 128.4 THE LARCHES, PAVING BROW, BRAMPTON –** Entrance 1 – fell five conifers and two birch. Entrance 2 – Fell one previously coppiced sycamore on north side of entrance and one deciduous tree on south side of entrance.

No comment.

129. NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED

130. FINANCIAL MATTERS -

130.1 BANK RECONCILIATIONS TO 30TH NOVEMBER 2010

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

130.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

130.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

130.3.1 APPROVED the expenditure of £10,819.62 detailed in the Appendix hereto

130.3.2 NOTED the income of £290.00 detailed in the Appendix hereto.

130.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

130.4.1 APPROVED the expenditure of £8,765.63 detailed in the Appendix hereto.

130.4.2 AGREED that the Clerk would query why we have to contribute to the cost of summer bedding plants when the Council had previously been informed that if entering the Cumbria In Bloom competition, the plants would be free.

130.5 APPLICATION FOR FINANCIAL ASSISTANCE

130.5.1 ST. MARTIN'S PAROCHIAL CHURCH COUNCIL

There was submitted an application for financial assistance from St. Martin's Parochial Church Council requesting £209.15 towards the servicing of the church clock.

AGREED to donate £209.15.

130.5.2 BRAMPTON 50+ FORUM

There was submitted an application for financial assistance from Brampton 50+ Forum requesting a donation towards room hire and speaker costs.

AGREED to donate £100.00.

130.6 PRECEPT 2011/2012

NOTED a report from Councillor G. Prest detailing the proposed budget for 2011/2012 and that in the present financial climate there should be no increase in the precept.

AGREED that there should be no increase to the precept which should be set at £88878.00 although if time constraints permit, if there is any further reduction in the Parish Grant the Council will have to review the precept for 2011/12.

131. REPRESENTATIVES' REPORTS

131.1 BRAMPTON ECONOMIC PARTNERSHIP

NOTED a report from Councillor Lewsley on a recent meeting of the Brampton Economic Partnership. The group were reviewing their Action Plan and continuing to look into town centre management which Councillor Lewsley felt would be in the Council's interest to help progress this. Councillor Lewsley would email notes from the meeting to the Clerk who would then circulate them to members.

132. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

132.1 CALC CIRCULAR

The December 2010/January 2011 edition of the CALC circular was submitted.

NOTED the circular.

132.2 DIAMOND JUBILEE

A letter from The Rt. Hon. Eric Pickles on celebrating the Diamond Jubilee in 2012 was submitted.

AGREED to put the item on the agenda for the next meeting in order to give members an opportunity on how we could celebrate the diamond jubilee.

132.3 CLEARING ICE AND SNOW ON THE HIGHWAY

An email from D. Claxton on information on clearing ice and snow on the highway was submitted.

NOTED the email.

133. PARISH COUNCIL OFFICE

A letter from the Council's solicitor was submitted along with the terms of agreement for the Tenancy at Will for the Parish Council office at Unit 2, The Old Brewery, Craw Hall, Brampton.

APPROVED the terms of agreement.

134. CHRISTMAS LIGHTS

NOTED a report from Councillor Pattinson on the erection of the new Christmas lights and although they were not in place in time for the switch-on this did not detract from the event itself. As the hire of the column motifs was now at an end, a review of the lights would take place next year. Thanks were given to Councillor Ridley for all her hard work in organising refreshments for the switch-on and liaising with local businesses for the erection of individual shop window lights.

135. PUBLIC FOOTPATHS

135.1 WALKERS ARE WELCOME STATUS

An update was submitted from Nicky Beecham on the progress of Brampton's bid for Walkers Are Welcome status.

NOTED.

Councillor Skimming stated that she was not being informed of meetings or being engaged in discussion with the group.

NOTED.

135.2 THE DANDY LINE AT BRAMPTON

A letter was submitted from Simon Boyd, Cumbria County Council, requesting a meeting to discuss funding of resurfacing work to the Dandy Line footpath.

AGREED that a meeting would be organised for January.

136. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

136.1 BIN REMOVAL – Email from Paul Mitchell

NOTED that the Clerk would write to Councillor Mitchelson to request funding for a new bin.

136.2 TALKIN TARN AMATEUR ROWING CLUB – Letter from Sarah Baker, Committee Member

136.3 BUSES IN BRAMPTON – Email and associated correspondence from Mr. D. Moore

136.3.1 NOTED that Councillor Fisher explained that there was no funding to re-route the buses and it would be quite a substantial cost. Members agreed with Mr. Moore that the buses should be re-routed and would continue to bring the matter to the attention of the County Council.

136.4 PARISH COUNCIL MEETINGS – Letter from Councillor J. Hendry

NOTED that it was only once a year that meeting dates clashed.

136.5 PUBLIC CONSULTATION ON COUNCIL PRIORITIES AND BUDGET OPTIONS – Letter from Eddie Martin, Cumbria County Council

136.5.1 NOTED that Councillor Fisher explained Councillor's concerns and points raised.

136.5.2 AGREED to put the item on the agenda for the next meeting.

137. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

137.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 DECEMBER 2010 to 31 MARCH 2011

138. DATE OF NEXT MEETING – January 25th 2011.

NOTED.

Expenditure

£	Supplier	Detail
123.00	Carlisle City Council	Rates
65.00	Carlisle City Council	Rates
230.00	British Gas	Heat & Light
155.78	BT	Office
32.33	Vodafone	Telephone
6583.34	Cut n' Edge (x2)	Maintenance contract
1530.00	J Riddell	Car Park
150.00	Petty Cash	Office
1409.19	A Riddell	Staff
159.50	J Ratcliffe	Staff
231.48	P Reynolds	Staff
150.00	P Hetherington	Christmas Lights
<hr/>		
£10,819.62		

Income

£	Detail	Cost centre
135.00	Market Tolls	Market
135.00	Market Tolls	Market
20.00	Market Tolls	Market
<hr/>		
£290.00		

Expenditure to approve

£	Supplier	Detail
194.13	P Reynolds	Staff
4662.22	CGM – Grounds Maintenance	Grass cutting
254.30	Business Finance Solutions	Photocopier
160.29	Canon	Photocopier
1559.16	ABW	Xmas Lights/Moot Hall
194.86	ABW	Xmas Lights
111.36	Royal Mail	Brampton Community Plan
45.05	Cannon	Moot Hall
1404.12	Longthwaite Garden Services	Allotments
149.00	J Ratcliffe	Staff
31.14	Brampton Skip Hire	Open Spaces
<u>£8,765.63</u>		

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. Skimming
Councillor G. R. Prest	Councillor Mrs. G. Hodgson
Councillor Mrs. J. Thompson	Councillor J. J. Harding
Councillor I. A. Pennington	Councillor Mrs. C. Ridley
Councillor J. Hendry	Councillor Mrs. J. Prest
Councillor Mrs. S. Lewsley	Councillor Mrs. M. Smith

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
Councillors M. Mitchelson and Councillor S. Layden Carlisle City Council

APOLOGIES FOR ABSENCE – Councillors Read-Bone, Tweddle and Shepherd.

Councillor Pattinson stated that Councillor Tweddle had yesterday submitted a letter of resignation from the Council. The matter would be on the agenda for next month's meeting and Councillor Pattinson expressed her appreciation to Councillor Tweddle for his work while on the Council.

139. DECLARATIONS OF INTEREST

Councillors G. Prest and J. Prest declared an interest in item 145.2
Councillor Skimming declared an interest in item 147.5.3

140. MINUTES

140.1 MINUTE

Minute of the Meeting held on 14th December 2010 was submitted.

APPROVED

140.2 MATTERS ARISING

140.2.1 POLICE REPORT, GRAFITTI (Min. 126.1.1)

NOTED that the clearing up of the graffiti around the town was in hand.

140.2.2 PUBLIC PARTICIPATION – GRIT BINS (Min. 127.2)

NOTED that delivery of the grit bins had not yet taken place and the County Council were still waiting to be informed of each location.

140.2.3 PRECEPT 2011/2012

NOTED that there would be no reduction in the Parish Grant in the coming year therefore there would be no increase to the precept.

141. POLICE MATTERS

141.1 CHANGES AT BRAMPTON NPT

NOTED a report from Inspector Thomson on changes at Brampton NPT. Inspector Thomson would be replaced by Diane Bradbury and the area covered would now include Alston. The number of officers would remain approximately the same.

Councillor Pattinson wished Inspector Thomson well in his new role.

141.2 “CUMBRIA ALERT” – A NEW COMMUNICATION TOOL FOR CUMBRIA

NOTED an email submitted from Andy Baines, Safer and Stronger Communities Manager, Cumbria Police Headquarters.

141.3 POLICE REPORT

NOTED a report from PC Owen which covered the following:-

- Graffiti
- Nuisance parking on Main Street
- Damage to bench on Lanercost Road
- Parking on Green Lane
- Vandalism at Community Centre (Children's Area)

NOTED that Councillor Fisher suggested writing to Carlisle Area Local Committee with regard to the parking along Green Lane which is still causing problems.

142. PUBLIC PARTICIPATION

None.

143. BRAMPTON ECONOMIC PARTNERSHIP

NOTED a report from Hazel Broatch, Chairman of the Brampton Economic Partnership which covered the following issues:-

- Economic Action Plan in place
- Member of Association of Market Towns
- Conservation Management Plan
- Improvements to shop fronts
- Detailed research has been undertaken into the Brampton and surrounding area economy, the information received will be used over the next 12 months
- Town centre management

The group were keen to meet with the Parish Council and were willing to consider anything the Parish Council might want the Partnership to consider.

NOTED that Hazel Broatch would contact Councillors G. Prest and Ridley to organise a meeting to discuss town centre management funding and what it might involve for Brampton.

144. PUBLIC CONSULTATION ON COUNCIL PRIORITIES AND BUDGET OPTIONS

A letter and public consultation document was submitted from Eddie Martin, Cumbria County Council.

AGREED, after discussion to write in support of the Rights of Way programme and ask that parking be looked at in depth. Councillors can respond individually if they wish to do so.

145. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

145.1 CARLISLE LAKE DISTRICT AIRPORT, CARLISLE – Erection of an air freight distribution centre (for handling of air freight and road haulage, including integrated +3°C chiller chamber, +12°C chiller chamber, workshop and offices) (use classes B1 and B8), gatehouse, canteen/welfare facilities, landscaping, new access, parking and other infrastructure works (such as auxiliary fire station, package sewage treatment works, fire sprinkler system and electrical substation) and re-surfacing of the existing runway 07/25

That the Council support the application.

145.2 SANDY KNOWE, THE SANDS, BRAMPTON – Demolition of detached garage and rear extension; internal alterations including living accommodation within roof area together with single storey glazed link extension and widening of existing access. (Conservation Area Consent)

No comment

145.3 BRAMPTON PRIMARY SCHOOL, SAWMILL LANE, BRAMPTON – Crown lift beech to clear school roof and telephone wires. Fell sycamore that is interfering with telephone equipment.

No comment.

145.4 24 IRTHING PARK, BRAMPTON – Crown thin by 15%, remove branch shown in the attached photograph, clean off fungal growth and ream out black exudate from old wound.

No comment.

146. NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

NOTED the report.

147. FINANCIAL MATTERS -

147.1 BANK RECONCILIATION TO 31ST DECEMBER 2010

NOTED that Councillor G. Prest would check the reconciliation with the Clerk.

147.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

147.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

147.3.1 APPROVED the expenditure of £21,535.59 detailed in the Appendix hereto

147.3.2 NOTED the income of £210.00 detailed in the Appendix hereto.

147.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

147.4.1 APPROVED the expenditure of £6,509.83 detailed in the Appendix hereto.

147.4.2 NOTED that Councillor Mitchelson would look into a possible contribution to the cost of summer bedding plants.

147.5 APPLICATION FOR FINANCIAL ASSISTANCE

AGREED to make the following donations:-

147.5.1 BRAMPTON PRIMARY SCHOOL ENTERTAINMENTS - Request for financial assistance for support of annual Shakespearian production.

Ask that BPS Entertainments resubmit their application in the next financial year.

147.5.2 NETHER DENTON PARISH COUNCIL – Request for financial assistance to repair directional sign .

£200.00 donation.

147.5.3 BRAMPTON BOWLING CLUB – Request for financial assistance .

£250.00 donation and ask that the group resubmit another application in the next financial year.

148. REPRESENTATIVES' REPORTS

148.1 BRAMPTON ECONOMIC PARTNERSHIP

NOTED that Councillor Lewsley had attended a recent meeting of the Brampton Economic Partnership but that Hazel Broatch had covered everything in her earlier report.

148.2 LEAGUE OF FRIENDS

NOTED a report by Councillor G. Prest that no big decisions had been made and that the group were still talking of linking with the doctors surgery. The care home was now out of the equation.

149. HOWARD ARMS LANE

149.1 NOTED a report from Councillors G. Prest and Ridley on a recent meeting with Mr. M. Dresser to discuss Howard Arms Lane.

149.2 NOTED that Councillor Layden would ensure that a grit bin and waste bin would be sited in the area as requested by Mr. Dresser.

149.3 NOTED that Councillors G. Prest and Ridley will have a further meeting with Mr. Dresser.

150. DIAMOND JUBILEE 2012

AGREED to set up a working group to discuss further how we could celebrate the diamond jubilee.

151. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

151.1 PROPOSAL FOR A CO-ORDINATED BRAMPTON PROPERTY REVIEW – Letter from Mike Downham, Brampton and Beyond Community Trust.

151.2 BRAMPTON 50+ FORUM – Letter from Maureen Granville, Treasurer.

151.3 PARISH NOTICE BOARDS – Letter from Kate Allan.

151.3.1 AGREED that Kate Allan could access the notice board at the Hospice Bookshop to display posters.

151.3.2 AGREED to apply to the Neighbourhood Forum if a new notice board is required.

151.4 POPPY PARTY WEEKEND – Letter from John Farmer, The Royal British Legion.

AGREED to look into holding a coffee morning for the event if the Moot Hall is free.

151.5 ELECTORAL REVIEW OF CUMBRIA – Letter from Paul Kingsley, Review Advisor.

151.6 CAROL SINGING – Email from Sarah Briggs, Lanercost Festival Committee Member.

AGREED that the Lanercost Festival choir could sing at the Christmas Lights switch-on.

151.7 HADRIAN'S WALL WORLD HERITAGE SITE ANNUAL CONFERENCE MARCH 2011 – Email from Sarah Martin.

NOTED that Councillors Lewsley and J. Prest may attend.

151.8 BRAMPTON AND BEYOND COMMUNITY TRUST

AGREED that Councillors G. Prest and Hodgson would act as Representative Advisors to the Trust.

152. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

152.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 FEBRUARY to 31 MAY 2011

153. DATE OF NEXT MEETING – February 22nd 2011.

NOTED.

154. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

155. GRASS CUTTING 2011 - TENDERS

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2011.

AGREED to accept the tender submitted by Orchard Grounds Maintenance in the sum of £3,750.00.

Expenditure

£	Supplier	Detail
123.00	Carlisle City Council	Rates
65.00	Carlisle City Council	Rates
230.00	British Gas	Heat & Light
66.88	United Utilities	Market Place
26.75	Vodafone	Telephone
3291.67	Cut n' Edge (x2)	Maintenance contract
12.88	Barclays Bank	Charges
427.10	BRHS	Office
4662.22	Colvilles Grounds Maintenance	Grass Cutting 2010
254.30	Business Finance Sol'ns	Photocopier
1409.19	A Riddell	Staff
149.00	J Ratcliffe	Staff
194.13	P Reynolds	Staff
160.29	Canon	Photocopier
1559.16	ABW	Christmas Lights
194.86	ABW	Xmas lights/Moot Hall
111.36	Royal Mail Group	Community Plan
45.05	Cannon	Moot Hall
1404.12	Longthwaite Garden Srvcs	Allotments
31.14	Brampton Skip Hire	Open Spaces
209.15	St. Martin's PCC	Grant
100.00	Brampton 50+ Forum	Grant
95.00	BIG	Misc Services
6713.34	Gala Lights	Christmas Lights
<hr/>		
£21,535.59		

Income

£	Detail	Cost centre
115.00	Market Tolls	Market
95.00	Market Tolls	Market
<hr/>		
£210.00		

£	Supplier	Detail
161.60	Lyreco	Office stationery
1.92	Royal Mail	Community Plan
40.00	Royal British Legion	Wreaths
25.01	United Utilities	Allotments
10.41	United Utilities	Parks
294.30	Business Finance Solutions	Photocopier
1409.19	A. Riddell	Staff
143.55	P. Reynolds	Staff
106.40	J. Ratcliffe	Staff
57.70	G. Thompson	Christmas Lights
623.19	BRHS	Office
30.00	Tarn Road Nurseries	Christmas Lights
80.00	Cut n' Edge	Christmas Lights
464.13	Cartmell Shepherd	Office
1962.43	HMR&C	Staff - PAYE
100.00	Petty Cash	Office
<u>1000.00</u>	Carlisle City Council	Brampton In Bloom
<u>£6,509.83</u>		

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. Skimming
Councillor D. Shepherd	Councillor Mrs. G. Hodgson
Councillor Mrs. J. Thompson	Councillor J. J. Harding
Councillor I. A. Pennington	Councillor Mrs. C. Ridley
Councillor J. Hendry	Councillor K. Read-Bone
Councillor Mrs. M. Smith	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors G. Prest, J. Prest and S. Lewsley
Councillors M. Mitchelson and Councillor S. Layden Carlisle City Council

156. DECLARATIONS OF INTEREST

Councillor C. Ridley declared an interest in item 161.6

157. MINUTES

157.1 MINUTE

Minute of the Meeting held on 25th January 2011 was submitted.

APPROVED

157.2 MATTERS ARISING

157.2.1 PUBLIC PARTICIPATION – GRIT BINS (Min. 140.2.1)

NOTED that Richard Heyward from the County Council needs to be informed of each location.

157.2.2 PARISH NOTICE BOARDS (Min. 151.3)

NOTED that the Parish Council would apply to the Neighborhood Forum in the next financial year for a grant towards a new notice board.

158. LOCAL GOVERNMENT ACT 1972 – RESIGNATION

It was reported that Mr. L. Tweddle had resigned from membership of the Parish Council and that the statutory by-election advertisement had been published

158.1 NOTED the report and the publication of the statutory advertisement.

158.2 APPROVED the invitation of letters of interest from persons wishing to serve on the Parish Council should there be no call for a by-election.

159. POLICE MATTERS

159.1 POLICE REPORT

NOTED a report from PCSO Watson which covered the following:-

- Theft of diesel and heating fuel
- Problem parking at William Howard School

NOTED that Councillor Pattinson reported a problem with the cctv camera situated at HSBC bank being ineffective as the scaffolding cover was obstructing the view of the camera.

NOTED that Councillor Shepherd asked if PC Owen could get in touch as he still has the Speedwatch gun and associated items.

160. PUBLIC PARTICIPATION

None.

161. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

161.1 WCF, CRAW HALL, BRAMPTON (11/0104) – Erection of metal railings to the western boundary and provision of gates in the southern boundary.

No comment

161.2 BELMORE, STATION ROAD, BRAMPTON (11/0011) – Tree 1 pine, 2 pine, 5 pine & 8 Lime – fell. Tree 7 lime – remove three lowest branches. Tree 10 beech – remove two lowest branches.

No comment

161.3 LAND TO THE SOUTH OF GELT RISE, GELT RISE, BRAMPTON (11/0008) – Street naming and numbering of 17 dwellings. Irthing Close, New Water Close and Esk Close.

Irthing Close.

161.4 NEW MILLS TROUT FARM, BRAMPTON (11/0053) – Extension of house into existing adjoining building to create granny annexe.

No comment

161.5 L/A 3 ASH LEA, BRAMPTON (11/0012)– Erection of one dwelling.

No comment

161.6 THE OLD STRING OF HORSES, 2-4 STEPHENSONS LANE, BRAMPTON (11/0038) – Change of use from one dwelling to two dwellings.

No comment

161.7 ULDALE, GELT ROAD, BRAMPTON (11/0060) – Change of use of agricultural land to domestic garden; demolition of detached garage and sheds; erection of rear extension to provide one en-suite bedroom, utility room and garage on ground floor with one en-suite bedroom above in roof space; blocking up of existing pedestrian access to Gelt Road; widening of existing vehicular access onto Gelt Road.

No comment

161.8 ULDALE, GELT ROAD, BRAMPTON (11/0061) – Demolition of existing detached garage and sheds (Conservation Area Consent).

No comment

161.9 MILTON HALL, MILTON, BRAMPTON (10/1059) – Resiting and redesign of previously approved ancillary staff accommodation building associated with secure residential mental health centre approved under reference 07/0091 to incorporate staff training facilities; redesign of main building to incorporate cafeteria for visitors and staff in lieu of plant room.

No comment

162. NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

NOTED the report.

163. FINANCIAL MATTERS -

163.1 BANK RECONCILIATION TO 31ST JANUARY 2011

NOTED.

163.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

163.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

163.3.1 APPROVED the expenditure of £10,561.50 detailed in the Appendix hereto

163.3.2 NOTED the income of £4,612.99 detailed in the Appendix hereto.

163.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £13,088.68 detailed in the Appendix hereto.

163.5 APPLICATION FOR FINANCIAL ASSISTANCE

AGREED to make the following donations:-

163.5.1 LANERCOST SPORTS CLUB - Request for financial assistance for support of sports facilities.

Ask that Lanercost Sports Club resubmit their application in the next financial year.

163.5.2 WALKERS ARE WELCOME – Member Subscription 2011 - £50.00.

AGREED to pay subscription fee of £50.00

163.6 MOOT HALL RENT

An email was submitted from Oban Lewsley requesting the use of the Moot Hall for free for a coffee morning to raise funds for the Tanzanian Link.

AGREED to waive the £15.00 fee on this occasion.

164. REPRESENTATIVES' REPORTS

164.1 BRAMPTON AND BEYOND COMMUNITY TRUST

NOTED that Councillor Hodgson had met with Mike Downham from the Brampton and Beyond Community Trust. Mr. Downham had explained that he had written to all parishes in the area asking for their help and what did they want to see happening at the Community Centre. Mr. Downham would like to attend the March meeting to give a report to all members.

164.2 TOWN CENTRE MANAGEMENT

NOTED a report by Councillor Ridley on a recent meeting with the proposed town centre manager who was very enthusiastic. Grants should be available to fund the position. Councillor Lewsley had written a full report which would be tabled at the next meeting.

164.3 SUSTAINABLE BRAMPTON

NOTED a report from Councillor Harding on his attendance at the AGM of Sustainable Brampton. The group had a new Chairman, Richard Barry, but no vice-chairman.

164.4 BRAMPTON AND DISTRICT NEIGHBOURHOOD FORUM

NOTED a report by Councillor Fisher that at the last Neighbourhood Forum meeting there had been a presentation on the way forward for care homes in the area in order to allay peoples fears.

165. FALLEN TREE IN GELT WOODS

165.1 NOTED a report by the Clerk on a dangerous fallen tree in Gelt Woods.

165.2 AGREED that the Clerk would write to Natural England requesting that in order to remove the tree quickly that it be accessed from land on the opposite side of the river owned by Mr. P. Day.

165.3 AGREED that the Clerk would speak to Andrew Nicholson.

166. REORGANISATION OF NEIGHBOURHOOD FORUM

NOTED a report by Councillor Pattinson on a recent meeting of the Parish Council Executive Committee where an officer from the County Council had attended with a recommendation from a task and finish group on locality working that the rural areas should be represented by 3 localities instead of the present 16. This would mean that Brampton would then be included with most places east of Carlisle including Headsnook, Bewcastle, Cumwhitton, Hayton and Cumrew. Members felt this would undermine Brampton's identity.

NOTED that Councillor Fisher explained how the locality groups worked but felt that this was the wrong way to save money. Councillor Fisher would keep Councillor Pattinson aware of what was happening and consult with the City Council.

167. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

167.1 CALC CIRCULAR – February 2011

NOTED.

167.2 OUR GREEN SPACE UPDATE – Email bulletin January 2011

NOTED.

167.3 CUMBRIA ALERT – A new communication tool for Cumbria – Email from David Claxton

NOTED.

167.4 SURVEY OF COUNCILS SERVING KEY SERVICE CENTRES – Letter from David Claxton

AGREED to take part in the survey.

168. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

168.1 2011 CENSUS INFORMATION – CUMBRIA TOWN AND PARISH COUNCILS – Email from Geoff Powell, Census Area Manager.

168.2 TALKIN TARN COUNTRY PARK NEWSLETTER – Special Edition, Woodland Planting Scheme.

168.2 NOTED the newsletter and woodland planting scheme.

168.3 AGREED to write to the City Council highlighting the following concerns from residents and members:-

- unnecessary planting
- clearing of the woodland floor
- state of car park and charges
- state of the Tarn End Hotel
- general over management of the area

168.3 CARLISLE PARISH COUNCILS ASSOCIATION – Joint meeting with Cumbria County Council to be held on Tuesday 15th March at Stapleton Village Hall from 7.00pm.

168.4 BRAMPTON FAIRTRADE TOWN GROUP – Invitation to various events.

168.5 CUMBRIA IN BLOOM – Email from Alan Heath, Chairman.

168.6 PARKING AT WILLIAM HOWARD SCHOOL – Letter from Eric Griffiths

NOTED that the matter had been referred to the police.

169. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

169.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 March to 30 JUNE 2011

170. DATE OF NEXT MEETING – March 29th 2011.

Expenditure

£	Supplier	Detail
123.00	Carlisle City Council	Rates
65.00	Carlisle City Council	Rates
122.00	British Gas	Heat & Light
3291.67	Cut n' Edge	Maintenance contract
161.60	Lyreco	Office
1.92	Royal Mail Group Ltd	Parish Plan
40.00	Royal British Legion	Sec 137
25.01	United Utilities	Allotments
10.41	United Utilities	Parks
294.30	Business Finance Solutions	Office
623.19	B.R.H.S.	Office
106.40	J Ratcliffe	Staff
143.55	P Reynolds	Staff
1409.19	A Riddell	Staff
57.70	G Thompson	Christmas Lights
30.00	Tarn Road Nurseries	Christmas Lights
80.00	Cut n' Edge	Christmas Lights
464.13	Cartmell Shepherd	Office
1962.43	HMR&C	Staff – PAYE
100.00	Petty Cash	Office
1000.00	Carlisle City council	Brampton In Bloom
200.00	Nether Denton PC	Grant
250.00	Brampton Bowling Club	Grant
£10,561.50		

Income

£	Detail	Cost centre
19.37	E-on	Moot Hall
115.00	Market Tolls	Market
45.00	Market Tolls	Market
30.00	Market Tolls	Market
15.00	Scaleby PCC	Moot Hall
892.00	Co-operative Funeralcare	Cemetery
892.00	Co-operative Funeralcare	Cemetery
15.00	United Reformed Church	Moot Hall
15.00	Cumbria Cerebral Palsy	Moot Hall
137.00	Ian Blair	Cemetery
1195.00	Brampton Allotment Ass'n	Allotments
892.00	Co-operative Funeralcare	Cemetery
78.62	Electricity Northwest	Open Spaces
41.00	Ian Robinson	Cemetery
15.00	Brampton Methodist Church	Moot Hall
15.00	Brampton WI	Moot Hall
41.00	Beattie Memorials	Cemetery
70.00	Co-operative Monumentals	Cemetery
15.00	E Johnstone	Moot Hall
15.00	Old Peoples Ass'n	Moot Hall
15.00	Peter Pym	Moot Hall
15.00	Christian Aid	Moot Hall
30.00	Linda Johnson	Moot Hall
£4,612.99		

£	Supplier	Detail
222.43	Lyreco	Office stationery
0.72	Royal Mail	Community Plan
12.00	Brampton Skips	Christmas Tree disposal
3120.00	R&M Lowther	trees made safe at Mote
12.43	ABW	Moot Hall
4351.20	Cumbria Clock Company	Repairs to Moot Hall clock
132.00	Brampton Skip Hire	Skip for cemetery
175.07	A Riddell	mileage
4641.60	Garrick Outdoor Shelters	Bus shelters
110.00	R&M Lowther	Clear tree at Blackpath
138.30	J Ratcliffe	Staff
172.93	P Reynolds	Staff
<hr/>		
<u>£13,088.68</u>		

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. Skimming
Councillor Mrs. G. Hodgson	Councillor G. Prest
Councillor Mrs. J. Thompson	Councillor J. J. Harding
Councillor I. A. Pennington	Councillor Mrs. C. Ridley
Councillor Mrs. M. Smith	Councillor Mrs. S. Lewsley

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
Councillors M. Mitchelson and Councillor S. Layden Carlisle City Council

APOLOGIES FOR ABSENCE – Councillors J. Prest and Hendry

171. DECLARATIONS OF INTEREST

Councillor Lewsley declared an interest in item 181.

172. MINUTES

172.1 MINUTE

Minute of the Meeting held on 22nd February 2011 was submitted.

APPROVED

172.2 MATTERS ARISING

172.2.1 FALLEN TREE IN GELT WOOD (Min. 165)

172.2.1.1 NOTED a letter from Natural England that access from the opposite side of the river would not be granted until May. The Clerk would attend a site visit with Andrew Nicholson and a representative from Natural England in the near future.

172.2.1.2 AGREED to a request from Duncan Broadfoot that, if suitable, Gelt Woods could be used as a film location.

172.2.2 GRIT BINS (Min. 157.2)

NOTED that siting of grit bins and litter bins would be given to Councillor Mitchelson at the end of the meeting.

173. LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

NOTED that there was no call for a by-election after the resignation of Councillor Twedde. Any interested person should contact the Clerk and co-option would take place at April's meeting.

174. POLICE MATTERS

174.1 POLICE REPORT

NOTED a report from PC Owen which covered the following:-

- Confusion over problem parking at William Howard School – NOT a police issue as there is no legislation for prosecution other than criminal damage which is excessive.
- Operation Milestone
- Speedwatch Scheme – Clerk to pass contact details to PC Owen

175. BRAMPTON AND BEYOND COMMUNITY TRUST

NOTED a report from Mike Downham which covered the following:-

- Setting up of trust
- Plans to date
- Developing plans
- Improvements to community centre building
- Community Builders Fund bid
- No intention for wind turbines anywhere on the site

Councillors raised concerns regarding parking provision, repaying loan and that the current building should be demolished and a purpose built building erected.

176. PUBLIC PARTICIPATION

None.

177. TOWN AND COUNTRY PLANNING - APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows:-

177.1 LINDEN LEA, TREE ROAD, BRAMPTON (11/0132) – Erection of detached garage.

No comment

177.2 IRTHING CENTRE, UNION LANE, BRAMPTON (10/1135) – Erection of new external timber decking with perimeter fencing 2430mm high; replacement of 3 existing single glazed doors with new aluminium clad timber doors; minor internal alterations and re-decoration; concrete ramp to external play area

No comment

Register concern that the work has already been completed.

177.3 RIDGE VALLEY, THE SANDS, BRAMPTON (11/0006) – Removal of hedgerow and erection of 2m high fence to rear of property

No comment

177.4 TREE HOUSE, TREE ROAD, BRAMPTON (LBC) (11/0165) – Demolition of existing garage and erection of replacement

No comment

177.5 9 CAPON HILL, BRAMPTON (11/0200) – Erection of replacement garage.

No comment

178. NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

NOTED the report.

179. FINANCIAL MATTERS -

179.1 BANK RECONCILIATION TO 28TH FEBRUARY 2011

NOTED.

179.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

179.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

179.3.1 APPROVED the expenditure of £15,840.24 detailed in the Appendix hereto

179.3.2 NOTED the income of £220.00 detailed in the Appendix hereto.

179.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £3,559.60 detailed in the Appendix hereto and that a bunch of flowers is also given to Fiona Deal for helping with the Christmas Lights.

179.5 APPLICATION FOR FINANCIAL ASSISTANCE

AGREED to make the following donations:-

179.5.1 ROYAL WEDDING STREET PARTY - Request for financial assistance for support of street party to be held on 29th April 2011 to celebrate the wedding of Prince William and Kate Middleton.

AGREED to purchase bunting, napkins, table covers, flags and hats in the region of £270.00 net for the event.

180. REPRESENTATIVES' REPORTS

180.1 MOOT HALL USE

NOTED a report from Councillor G. Prest on a meeting with Hazel Broatch and a representative from Hadrian's Wall which led to discussion of better use of the Moot Hall. A future meeting to be held on 14th April would include artists, to discuss the possible use of the Moot Hall for exhibitions, and local historians David Moorat and Ian Parsons.

180.2 TOWN CENTRE MANAGEMENT

NOTED a report by Councillor Lewsley on a recent meeting with the proposed town centre manager Ann Sowerby who was currently looking for grants in order to fund the position. Ann has already been involved with such a project at Maryport which had initially been successful. Longtown Parish Council were recommending the proposal and Dalston Parish Council have asked to be kept informed.

180.3 BRAMPTON ALLOTMENT ASSOCIATION

NOTED a report from Councillor Pattinson on a recent meeting with Nick Turner and Wendy Griffiths from the Brampton Allotment Association who wanted more land for allotments. They both stated that another allotment site would have to be run by a different Association and that they currently had 9 people on their waiting list.

AGREED that it was not feasible to develop more land for only 9 people.

181. CLAY DUBBS ALLOTMENTS

NOTED a report by Councillor Lewsley on complaints received regarding the allotment site at Clay Dubbs. An anonymous letter and photographs were submitted to the meeting.

AGREED after further discussion that a site visit should be arranged with Jon Hampson, Chairman of the Brampton Allotment Association – Clay Dubbs.

182. TREES IN MURRAY PARK

NOTED a letter from M.J. Lowther detailing costs for work to be carried out on trees in Murray Park.

AGREED that the Clerk should get 2 further quotes.

183. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

183.1 CALC CIRCULAR – March 2011

NOTED.

183.2 CALC ANNUAL SUBSCRIPTION 2011/12

There was submitted a letter from CALC detailing their annual subscription fee of £306.50 for the year 2011/12.

NOTED and **APPROVED** expenditure

183.3 LOCAL COUNCIL REVIEW SUBSCRIPTION

There was submitted a letter from CALC detailing the annual subscription fee for the LCR of £15.50 for the year 2011/12.

NOTED and **APPROVED** expenditure

184. ONGOING IMPROVEMENTS TO TALKIN TARN

Two letters from Maggie Mooney were submitted to the meeting. One which had been enclosed with the meeting papers and another read out by Councillor Pattinson which had been submitted by Councillor Layden.

184.1 NOTED the letters

184.2 NOTED that Maggie Mooney had not realised that members of the public and the press could attend Parish Council meetings and were therefore aware of matters being discussed.

184.3 AGREED that members should meet with Fiona Shipp and the Talkin Tarn management team to highlight concerns and suggest improvements.

185. LOCALITY WORKING – BROADBAND

185.1 CPCA LOCALITY WORKING – BROADBAND

An email and report from Ronnie Auld, Chairman CPCA were submitted regarding Broadband meets Localism.

NOTED.

185.2 BROADBAND PARISH CHAMPIONS

An email was submitted from Steve Griffiths, Wetheral Parish Council requesting a volunteer to act as Broadband Champion for Brampton Parish Council.

AGREED that the Clerk would act as representative.

186. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

186.1 PARKING AT WILLIAM HOWARD SCHOOL – Letter from Eric Griffiths

AGREED that the Clerk would write to the Chief Constable as the situation regarding the parking at William Howard School had been left unsatisfactory.

186.2 CUMBRIA IN BLOOM – Letter from Elizabeth Auld, Administrator

AGREED to register for 'It's Your Neighbourhood'

186.3 AMT MEMBERSHIP – Email from Lynne Hutchinson, Carlisle City Council

186.4 NORTH WEST AMBULANCE SERVICE – Email from CALC on behalf of North West Ambulance Service

187. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

187.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 April to 31 JULY 2011

188. DATE OF NEXT MEETING – April 26th 2011. Please note this is the Annual Parish Meeting. Meetings of the FGP and PEC Committees will be held on April 19th.

Expenditure

£	Supplier	Detail
27.00	Vodafone	Office
122.00	British Gas	Heat & Light
132.74	BT	Office
222.43	Lyreco	Office
0.72	Royal Mail Group	Parish Plan
12.00	Brampton Skip Hire	Christmas Lights
3120.00	R&M Lowther	Mote
12.43	ABW	Moot Hall
4351.20	Cumbria Clock Company	Moot Hall
132.00	Brampton Skip Hire	Cemetery
175.07	A Riddell (mileage)	Staff
4641.60	Garrick Outdoors	Open Spaces
110.00	R&M Lowther	Rights of Way
138.30	J Ratcliffe	Staff
172.93	P Reynolds	Staff
2419.82	A Riddell	Staff
50.00	Walkers Are Welcome	Subscriptions
<u>£15,840.24</u>		

Income

£	Detail	Cost centre
50.00	Market Tolls	Market
60.00	Market Tolls	Market
<u>110.00</u>	Market Tolls	Market
<u>£220.00</u>		

Expenditure To Approve

£	Supplier	Detail
758.69	Gopak	Moot Hall
805.68	Instock	Moot Hall
50.00	Fiona Deal	Christmas Lights
126.60	Lyreco	Office
6.30	ABW	Moot Hall
1501.10	A Riddell	Staff
138.30	J Ratcliffe	Staff
172.93	P Reynolds	Staff
<hr/>		
<u>£3,559.60</u>		

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 19th APRIL, 2011** at 7.00 p.m.

PRESENT

Councillor G.R. Prest (in the Chair)
Councillor Mrs. G. Hodgson
Councillor J. J. Harding

Councillor Mrs. M. E. Smith
Councillor Mrs. P. J. Thompson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson, J. Prest and Hendry

189. MINUTE

189.1 Minute of the Meeting held on 14th September 2011 was submitted.

APPROVED.

189.2 MATTERS ARISING FROM THE MINUTES

None.

190. FINANCIAL MATTERS –

190.1 BANK RECONCILIATIONS TO 31ST MARCH 2011

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

190.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

190.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

190.3.1 APPROVED the expenditure of £13,262.31 detailed in the Appendix hereto

190.3.2 NOTED the income of £3,707.89 detailed in the Appendix hereto.

190.4 BALANCES AT 31ST MARCH 2011

There was submitted a report by the Clerk regarding the cash balances at 31st March 2011 and recommending their allocation to various funds.

AGREED to the allocation of the balances as follows:-

Allison Bequest	£100,458.07
Development Fund	£10,000.00
Property Fund	£15,000.00
Cemetery Development Fund	£30,000.00
Surplus Account	£3,217.96
TOTAL	£158,676.03

190.5 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £1,466.02 detailed in the Appendix hereto.

191. FINANCIAL ASSISTANCE

191.1 BURTHOLME PARISH COUNCIL

There was submitted an application for financial assistance from Burtholme Parish Council in respect of restoring the Lanercost Priory Dossal.

AGREED to write to Burtholme Parish Council and explain that members do not feel disposed to donate any funds at the present time, however, if the group are nearing their target they should reapply and the request would be given serious consideration.

192. REVIEW OF CHARGES

There was submitted a report by the Clerk on the charges made for the hire of the Moot Hall and the weekly market.

AGREED to leave charges at their current rate for the Moot Hall and weekly market.

193. CEMETERY CHARGES

A report was heard from the Clerk on the proposed cemetery charges for the current financial year 2011/12.

AGREED, after discussion, that there would be no change to the charges at present except for burial of a non-resident which would increase from £561.00 to £700.00.

Expenditure

£	Supplier	Detail
27.06	Vodafone	Office
122.00	British Gas	Heat & Light
126.97	British Gas	Heat & Light
3291.67	Cut n' Edge	Grounds Maintenance
80.21	Barclays	Charges
38.11	Vodafone	Office
427.10	BRHS	Office
3291.67	Cut n' Edge	Grounds Maintenance
106.40	J Ratcliffe	Staff
207.55	P Reynolds	Staff
1501.10	A Riddell	Staff
50.15	United Utilites	Rates
46.01	OCS Group	Moot Hall
117.60	Cumbria Software	Office
1759.44	Lyreco	Moot Hall
758.69	Gopack	Moot Hall
805.68	Instock	Moot Hall
50.00	F Deal	Christmas Lights
126.60	Lyreco	Office
6.30	ABW	Moot Hall
306.50	CALC	Subscription
15.50	CALC – LC Review	Subscription
<hr/>		
£13,262.31		

Income

£	Detail	Cost centre
160.00	Market Tolls	Market
75.00	Market Tolls	Market
80.00	Market Tolls	Market
1200.00	Carlisle City Council	Moot Hall clock
750.00	Carlisle City Council	Moot Hall
184.98	BRHS	Office
15.00	St. Peters Church	Moot Hall
30.00	L. Johnson	Moot Hall
41.00	I. Robinson	Cemetery
15.00	Lanercost W.I.	Moot Hall
15.00	Brampton Country Market	Moot Hall
15.00	Hadrian Sugarcraft	Moot Hall
41.00	I Robinson	Cemetery
70.00	I Robinson	Cemetery
430.00	I Blair	Cemetery
15.00	Walkers Are Welcome	Moot Hall
561.00	Co-operative	Cemetery
9.91	Barclays	Interest
<hr/>		
£3,707.89		

Expenditure To Approve

£	Supplier	Detail
928.25	Carlisle City Council	Gelt Woods
13.70	United Utilities	Parks
63.70	United Utilities	Allotments
4.97	ABW	Open Spaces
44.98	Instock	Open Spaces/Parks
410.42	BRHS	Office
<hr/>		
<u>£1,466.02</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 19th APRIL 2011** at **7.30 p.m.**

PRESENT

Councillor Mrs. C. Ridley (in the chair)
Councillor K. Read-Bone
Councillor J.J. Harding
Councillor Mrs. M. Smith

Councillor G. Prest
Councillor Mrs. P. Skimming
Councillor Mrs. G. Hodgson

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors Pattinson and Pennington

194. MINUTES

194.1 MINUTE

Minute of the meeting held on 14th September 2010 was submitted.

APPROVED

194.2. MATTERS ARISING

None.

195. DECLARATIONS OF INTEREST

Councillor Ridley declared an interest in item 196.1

NB: Councillor Skimming took the chair for item 196.1

196. TOWN AND COUNTRY PLANNING - APPLICATIONS

196.1 LANGTHWAITE, LANERCOST ROAD, BRAMPTON – Erection of single storey side extension to provide utility room (11/0268)

No comment

196.2 RIDGE VALLEY, THE SANDS, BRAMPTON – Removal of hedgerow and erection of 2m high fence to rear of property (11/0006)

No comment

196.3 LAND TO REAR 10 LONGTOWN ROAD, BRAMPTON – Demolition of part of former garage building and alteration and conversion of remaining building to form 2 domestic garages and first floor storage area (11/0243)

No comment

197. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

NOTED.

198. GELT WOODS

An email was submitted from Jennifer Sjolund requesting the use of Gelt Woods for research purposes. Ms. Sjolund wished to take 1 leaf from 20 beech trees for genetic analysis.

AGREED to grant permission.

PRESENT

Councillor Mrs. J. L. Pattinson (Chairman) (in the Chair)	Councillor Mrs. P. Skimming
Councillor Mrs. G. Hodgson	Councillor G. Prest
Councillor Mrs. J. Thompson	Councillor J. J. Harding
Councillor I. A. Pennington	Councillor Mrs. C. Ridley
Councillor Mrs. M. Smith	Councillor K. Read-Bone
Councillor D. Shepherd	Councillor Mrs. J. Prest
Councillor D. Moorat	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillors S. Lewsley and Hendry
Councillors M. Mitchelson and Councillor S. Layden Carlisle City Council

199. DECLARATIONS OF INTEREST

None

200. MINUTES

200.1 MINUTE

Minute of the Meeting held on 29th March 2011 was submitted.

APPROVED

200.2 MATTERS ARISING

200.2.1 FALLEN TREE IN GELT WOOD (Min. 172.2.1)

NOTED that a site visit with Andrew Nicholson and a representative from Natural England had not yet taken place.

200.2.2 ONGOING IMPROVEMENTS TO TALKIN TARN (Min. 184)

NOTED that a meeting with members and Fiona Shipp would be organised after the Easter holidays.

201. COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 19th April 2011

Property and Environment Committee held on 19th April 2011

201.1 NOTED the Minutes.

201.2 APPROVED the recommendations for implementation

202. LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There were submitted letters expressing an interest in membership of the Parish Council from Mr. E. Griffiths and Mr. D. Moorat.

Councillor Pattinson seconded by Councillor Ridley proposed a signed ballot.

AGREED, following a signed ballot, to co-opt Mr. David Moorat to membership of the Parish Council.

203. PUBLIC PARTICIPATION

None.

204. POLICE MATTERS

204.1 POLICE REPORT

NOTED a report sent via email from PCSO Watson which covered the following:-

- Attempted burglary on Stanley Road.
- Bike theft on Dacre Road
- Theft of champagne and flowers from the Co-op (one arrest made)
- Theft of copper from a mast close to Station Road.

204.2 APOLOGIES FROM INSPECTOR BRADBURY

NOTED an email from Inspector Bradbury on not being able to attend this meeting but would attend the next meeting. Inspector Bradbury also wished to discuss setting up meetings with Councillors outside of monthly Parish Council meetings to tackle local issues affecting the community.

AGREED that the Clerk would contact Inspector Bradbury with the date of the next meeting and Councillor's contact details.

205. TOWN AND COUNTRY PLANNING - APPLICATIONS

None.

206. REPRESENTATIVES' REPORTS

206.1 BRAMPTON COMMUNITY TRUST

NOTED a report from Councillor Hodgson on a meeting of the Brampton Community Trust. Out of 21 neighbouring Parish Councils, 9 were represented at the meeting. Matters discussed were principal strategies, business plan and how the centre would be used. It was hoped that an AGM would be held before September. A workshop would be held on 7th May and a network meeting on 26th May.

206.2 WALKERS ARE WELCOME

NOTED a report by Councillor Skimming on a recent meeting of the Walkers Are Welcome group. The group are still looking into upgrading the map in Showfield car park. Nicky Beecham a member of the group explained further their proposals for improvements to the map and that they are favouring it to be located on the wall adjacent to the Off The Wall Café although they are still open to suggestions. Members were happy with suggested improvements.

206.3 MOOT HALL USE

NOTED a report from Councillor G. Prest on a recent meeting to discuss better use of the Moot Hall. Those attending included Hazel Broatch, David Moorat, a member from Hadrian's Wall Heritage Group, a local teacher and a representative from Off The Wall Café. It was noted that there may be some funding available to explore marketing Brampton better including better signage for Brampton from The Banks area. Exhibitions and presentations could be held in the Moot Hall.

207. FINANCIAL ASSISTANCE

207.1 BRAMPTON RED SQUIRREL GROUP

There was submitted an application for financial assistance from Julie Bailey of The Brampton Red Squirrel Group requesting £250.00 to control the increasing population of grey squirrels in the area.

AGREED to donate £250.00

207.2 BRAMPTON COMMUNITY ASSOCIATION

There was submitted an application for financial assistance from Brampton Community Association requesting £1,500.00 to establish a range of holiday workshops for children in and around Brampton.

AGREED to defer the request until the next meeting when a member of the Association could attend to give further details of the project.

207.3 BRAMPTON COMMUNITY ASSOCIATION

There was submitted an application for financial assistance from Brampton Community Association requesting £200.00 to help with costs for The Hut Open Art & Craft Exhibition..

AGREED to defer the request until the next meeting when a member of the Association could attend to give further details of the project

208. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

208.1 CALC CIRCULAR – April 2011

NOTED.

209. CUMBRIA TIMBER TRANSPORT GROUP

An email from Andrew Harper regarding consultation on timber transport routes was submitted..

209.1 NOTED the email

209.2 AGREED, after discussion, that the Clerk would submit comments from members that they would prefer logging to go through Longtown onto the A7 and to the M6.

210. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

210.1 ELECTORAL REVIEW OF CUMBRIA – Letter from Paul Kingslet, Review Advisor.

210.2 CUMBRIA CVS– Letter from Alison Phillips

AGREED to become a member

210.3 RADIO 1 BIG WEEKEND – Letter from Mike Mitchelson and Marie Whitehead.

NOTED that Councillor Pattinson felt it was the best thing to happen in the area for a while.

210.4 TREE PRESERVATION ORDER REVIEW – Letter from Charles Bennett, Tree Officer.

AGREED to invite Charles Bennett to a future meeting.

211. LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

211.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 May to 31 AUGUST 2011

211.2 CUMBRIA COUNTY COUNCIL – Cumbria's libraries, public discussion booklet.

212. DATE OF NEXT MEETING – May 24th 2011. Committee meeting will be held on the 10th May.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 10th MAY, 2011** at 7.00 p.m.

PRESENT

Councillor G.R. Prest (in the Chair)
Councillor Mrs. G. Hodgson
Councillor J. J. Harding
Councillor Mrs. J. Prest

Councillor Mrs. M. E. Smith
Councillor Mrs. J. L. Pattinson
Councillor Mrs. S. Lewsley
Councillor Mrs. C. Ridley

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Hendry

213. MINUTE

213.1 Minute of the Meeting held on 19th April 2011 was submitted.

APPROVED after amending apologies for Councillor Lewsley.

213.2 MATTERS ARISING FROM THE MINUTES

None.

214. FINANCIAL MATTERS -

214.1 BANK RECONCILIATIONS TO 30TH APRIL 2011

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

NOTED the report.

214.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

NOTED

214.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

214.3.1 APPROVED the expenditure of £10,060.74 detailed in the Appendix hereto

214.3.2 NOTED the income of £90,223.00 detailed in the Appendix hereto.

214.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

APPROVED the expenditure of £916.20 detailed in the Appendix hereto.

215. FINANCIAL ASSISTANCE

215.1 THE BRAMPTON WOODWORKERS CLUB

There was submitted an application for financial assistance from Chris Tweddle, Brampton Woodworkers Club requesting £500.00 to develop and continue woodworking in the community for members.

AGREED to ask that Chris Tweddle attends the next meeting to further explain the funding request.

215.2 WILLIAM HOWARD SCHOOL

There was submitted an application for financial assistance from Mr. D. Volpe, William Howard School, requesting £2,000.00 for planting up two flower beds designed by pupils of the school.

Councillor Ridley reported that there had been some confusion with the funding request as the school hadn't realised that plants would be available from the Parish Council and that the school only required £300.00.

AGREED to donate £300.00.

216. INSURANCE

The Clerk reported on the renewal quotation from Aon Limited for the Parish Council's insurance for the coming year. After making amendments to the Fidelity Guarantee being reduced to £250,000.00 of cover and reductions in the cover of play equipment at Elmfield to £1,000.00 removal of cover for old bus shelters and two new bus shelters added at £3,800.00 the new quotation cost was £5,918.70.

AGREED to accept the quote from Aon Limited at a cost of £5,918.70

217. THE DANDY LINE

Councillor G. Prest read out an email submitted from Geoff Fewkes on possible further improvements to The Dandy if funding was available.

217.1 NOTED the email.

217.2 AGREED to help with an application for funding from outside sources.

Expenditure

£	Supplier	Detail
133.04	Carlisle City Council	Rates
46.84	Carlisle City Council	Rates
20.10	Vodafone	Office
122.00	British Gas	Heat & Light
3291.67	Cut n' Edge	Grounds Maintenance
223.30	P Reynolds	Staff
106.40	J Ratcliffe	Staff
2714.95	HMR&C	Staff - PAYE
318.42	A Riddell	Street Party decor
928.25	Carlisle City Council	Gelt Woods
13.70	United Utilites	Rates
63.70	United Utilites	Rates
4.97	ABW	Moot Hall
44.98	Instock	Open Spaces
410.42	BRHS	Office
1518.00	A Riddell	Staff
<u>100.00</u>	Petty Cash	Office
<u>£10,060.74</u>		

Income

£	Detail	Cost centre
145.00	Market Tolls	Market
60.00	Market Tolls	Market
70.00	Market Tolls	Market
70.00	Market Tolls	Market
1000.00	Carlisle City Council	Grant – Moot Hall
<u>88878.00</u>	Carlisle City Council	Precept
<u>£90,223.00</u>		

Expenditure To Approve

£	Supplier	Detail
148.76	P Reynolds	Staff
106.40	J Ratcliffe	Staff
20.00	Tarn Road Nurseries	Vehicle hire
21.32	ABW	Moot Hall
116.02	Lyreco	Stationery
149.00	M. Wannop	Murray Park gates
95.00	BIG	Misc Services
259.70	Business Finance Solutions	Photocopier
<hr/>		
£916.20		

PRESENT

Councillor Mrs. C. Ridley (in the chair)
Councillor K. Read-Bone
Councillor J.J. Harding
Councillor Mrs. M. Smith
Councillor I. Pennington

Councillor G. Prest
Councillor Mrs. J. Prest
Councillor Mrs. G. Hodgson
Councillor Mrs. J.L. Pattinson
Councillor D. Moorat

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillor Skimming

218. MINUTES

218.1 MINUTE

Minute of the meeting held on 19th April 2011 was submitted.

APPROVED

218.2 MATTERS ARISING

None.

219. DECLARATIONS OF INTEREST

Councillors Smith and Hodgson declared an interest in item 220.1
Councillors G and J Prest declared an interest in item 220.3

220. TOWN AND COUNTRY PLANNING - APPLICATIONS

220.1 WILLIAM HOWARD SCHOOL, LONGTOWN ROAD, BRAMPTON – Walkway canopies and flat roofed extension to existing gymnasium (11/0294)

No comment

220.2 BARN 3, CUMCATCH FARM, BRAMPTON – Conversion of existing redundant barn to one dwelling with single storey extension to provide garage, car port and kitchen (LBC) (11/0310)

No comment

220.3 SANDY KNOWE, THE SANDS, BRAMPTON – Demolition of detached garage and rear extension; widening of existing access together with internal alterations and erection of a single storey rear extension at higher ground level with a glazed link to the existing dwelling; demolition and rebuilding of existing outhouse and basement below part of new upper level proposal (revised application)

No comment

221. NOTIFICATION OF DECISIONS -

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

221.1 NOTED the notifications.

221.2 NOTED that Councillors were very concerned at the state of The Tarn End Hotel.