

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)
Councillor Mrs. P. Skimming
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. M. E. Smith
Councillor Mrs. P. J. Thompson
Councillor Mrs. G. Hodgson
Councillor D. Shepherd

Councillor D. Moorat (Vice Chairman)
Councillor J. Hendry
Councillor I. A. Pennington
Councillor Ms. A. Stott
Councillor Mrs. J. Campbell
Councillor Mr. E. Griffiths
Councillor Mrs. S. Lewsley

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
One member of the public.

1/12. ELECTION OF CHAIRMAN

Councillor G. Hodgson, seconded by Councillor M. Smith, moved that Councillor D. Moorat be elected to the office of Chairman of the Council.

Councillor I. Pennington, seconded by Councillor J. Harding, moved that Councillor C. Ridley be elected to the office of Chairman of the Council.

Councillor M. Smith, seconded by Councillor P. Skimming, moved that nominations be held by a signed ballot.

The results were as follows:

Councillor Ridley	10 votes
Councillor Moorat	5 votes

RESOLVED that Councillor Ridley be duly elected as Chairman for the next year.

2/12. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Ridley in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council.

Councillor Ridley thanked the Council for putting their trust in her as Chairman of the Council, welcomed new members and hoped that all members could work together.

3/12. ELECTION OF VICE CHAIRMAN

Councillor G. Hodgson, seconded by Councillor J. Harding, moved that Councillor D. Moorat be elected to the office of Vice Chairman of the Council.

RESOLVED that as there were no other nominations, Councillor Moorat was duly elected as Vice-Chairman for the next year.

4/12. APOLOGIES FOR ABSENCE

RESOLVED to note that apologies were received from:-

Councillor S. Layden, Carlisle City Council (hols)

5/12. COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure of the Council and inviting members to consider the structure and make appointments to the Committees.

RESOLVED

5/12.1 to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

5/12.2 to approve the membership of the Standing Committees as follows:-

Property and Environment Committee - 9 Members

Councillor C. Ridley (<i>ex officio</i>)	Councillor D. Moorat (<i>ex officio</i>)	Councillor E. Griffiths
Councillor D. Shepherd	Councillor J. Campbell	Councillor S. Lewsley
Councillor I. A. Pennington	Councillor G. Hodgson	Councillor P. Skimming

Finance and General Purposes Committee - 8 Members

Councillor C. Ridley (<i>ex officio</i>)	Councillor D. Moorat (<i>ex officio</i>)	
Councillor A. Stott	Councillor J. J. Harding	Councillor J. Hendry
Councillor M. E. Smith	Councillor P. J. Thompson	Councillor J. Errington

5/12.3 to appoint the following substitutes:-

Property and Environment Committee Councillors J.J. Harding and P.J. Thompson

Finance and General Purposes Committee Councillors S. Lewsley and G. Hodgson

6/12. OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

RESOLVED that the following appointments be made:-

BRAMPTON NEIGHBOURHOOD FORUM	Councillor C. Ridley
BRAMPTON FAIR TRADE GROUP	Councillor J. J. Harding
BRAMPTON HOSPITAL LEAGUE OF FRIENDS	Councillor D. Moorat
BRAMPTON TOWN TWINNING ASSOCIATION	Councillor P. Skimming
BRAMPTON YOUTH FORUM	Councillor J. Hendry
CARLISLE PARISH COUNCILS ASSOCIATION	Councillor C. Ridley Councillor D. Moorat
SUSTAINABLE COMMUNITIES IN BRAMPTON	Councillor P. Skimming
BRAMPTON BUSINESS ASSOCIATION	Councillor C. Ridley Councillor D. Moorat
BRAMPTON ECONOMIC PARTNERSHIP	Councillor S. Lewsley
BRAMPTON & BEYOND COMMUNITY TRUST	Councillor G. Hodgson Councillor J. Campbell
BROADBAND CHAMPION	Councillor D. Shepherd
BRAMPTON PRIMARY SCHOOL GOVERNOR (4 year term) (on behalf of the County Council – through Lawrence Fisher)	Councillor G. Hodgson Councillor D. Shepherd

7/12. INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

RESOLVED to approve the current arrangements for custody of the Council's deeds and records.

8/12. MINUTES

8/12.1 Minute of the Meeting held on 24th April 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 24th April 2012, confirmed as a true and accurate record

9/12. RURAL MASTER PLANNING PROJECT

Zoe Sutton, Rural Development Officer, Carlisle City council attended the meeting to report on the Rural Master Planning Project. As the Local Plan is under review the Rural Master Planning Project will be used as an evidence base for the Local Plan. 22 settlements around Carlisle are being looked at including Brampton. There are lots of changes to the National Planning Policy Framework and a need for housing in the area has already been identified, so the project wants to work with the Parish Council and involve the wider community in deciding where this new housing should be located. Current settlement boundaries aren't supported in the new framework but it is not necessarily about finding a large area for lots of houses, 2-3 houses here and there could be looked at. Possible areas for housing would be put on a map and distributed to the local community to see if they agree or disagree or have other areas in mind.

Members discussed the project further and how best to consult, concern was raised at the misinformation already received and that further clarification on the number of houses to be built was required before consulting with the public.

RESOLVED that the Property and Environment Committee would discuss the project further at their next meeting. Zoe Sutton would send confirmation of housing numbers and leaflet designs to the Clerk for information.

10/12. PUBLIC PARTICIPATION

None.

11/12. POLICE MATTERS

11/12.1 MONTHLY REPORT

RESOLVED to note the May 2012 newsletter.

12/12. TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

12/12.1 PLOT 2, FAIRHAVEN, LONGTOWN ROAD, BRAMPTON (12/0315) – Erection of bungalow (revised proposal)

No comment

12/12.2 20 MILLFIELD, BRAMPTON (12/0326) – Erection of 2 storey side extension to provide living room, utility and shower room on ground floor with 2 bedrooms and bathroom together with single storey rear

extension to provide conservatory and utility (revised application)

No comment

12/12.3 56 CARLISLE ROAD, BRAMPTON (12/0298) – Erection of dwelling in rear garden.

Concerns raised at access to site – could site vehicles make good any damage to the road and not cause an obstruction while work on the site is being carried out.

12/12.4 CARRADALE, PAVING BROW, BRAMPTON (12/0358) – Erection of detached garage and car port.

No comment

13/12. FINANCIAL MATTERS -

13/12.1 BANK RECONCILIATION TO 30TH APRIL 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st March 2012 of £237,432.27

13/12.2 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

13/12.2.1 RESOLVED to approve the expenditure of £14,024.29 detailed in the Appendix hereto

13/12.2.2 RESOLVED to note the income of £102,688.90 detailed in the Appendix hereto.

13/12.3 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,670.24

13/12.4 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 11th May 2012 of £86.59.

13/12.5 ACCOUNT SIGNATORIES

Two new signatories were required for the Council's current account held with Barclays Bank.

RESOLVED that Councillor's Harding and Moorat would be the new signatories and would complete the banking mandate as soon as possible. Councillor Ridley remained as the third signatory.

14/12. FINANCIAL ASSISTANCE

14/12.1 WILLIAM HOWARD SCHOOL

There was submitted an application for financial assistance in the sum of £1,000.00 from William Howard School to help with planting 2 flower beds.

RESOLVED, after discussion, that Councillors Ridley and Moorat would meet with the applicant Mr. Boucetla to find out more about the proposed planting.

14/12.2 1st BRAMPTON BROWNIES

There was submitted an application for financial assistance from 1st Brampton Brownies to help with organised sleepover in Keswick.

AGREED to donate £100.00

an

15/12. INSURANCE

The Clerk reported on the renewal quotation from Aon Limited for the Parish Council's insurance for the coming year. After making amendments to the Fidelity Guarantee being reduced to £240,000.00 of cover, new printer being covered and an increase in Christmas lights cover to £10,000.00, the new quotation cost was £6,213.37.

RESOLVED to accept the quote from Aon Limited at a cost of £6,213.37

16/12. CALC

The following correspondence from CALC was received and noted:-

16/12.1 CALC CIRCULAR - May 2012

16/12.2 TRAINING INFORMATION

RESOLVED that the Clerk would contact CALC for training to be held at the Moot Hall for interested Councillors from Brampton and nearby parishes.

1712 REPRESENTATIVES' REPORTS

17/12.1 BRAMPTON ECONOMIC PARTNERSHIP

NOTED a report from Councillor Lewsley on a recent meeting of the Brampton Economic Partnership highlighting the following:-

- Cumbria is a pilot area for the Rural Growth Network with Brampton being designated as a growth hub. The group felt it was critical to get in on this as soon as possible.
- Green Deal – looking into involvement regarding home improvements.
- Where the group is heading over the next few years. The group feels that it wants to broaden into environment and social issues looking into car parking, food strategy, business support and acquiring land for allotments to produce food for resale.

17/12.2 LEAGUE OF FRIENDS

NOTED a report from Councillors Moorat on a recent meeting of The League of Friends where the main item was what will happen to the building when the PCT is disbanded in April 2013. A private company will dispose of the hospital although the Partnership Trust provides services and the League of Friends have funds of their own to equip the hospital they hope to work with whoever gets the building. From next year, care quality commission standards won't be met. The group are fighting to retain the hospital at all costs and at the moment, the doctors have given up on a combined surgery and hospital.

17/12.3 MOOT HALL IMPROVEMENTS

NOTED a report from Councillor Moorat on a recent meeting of the working group looking into improving the use of the Moot Hall. Councillor Moorat explained the background to the project for new

members and that the group have agreed the following:-

- follow up licensing the building for civil marriage ceremonies
- carry out a full structural survey in July/August with any required work being implemented in spring next year
- confirmed that an induction loop system had been included with the grant with the first part of the bid to be submitted within the next four weeks.

17/12.4 WALKERS ARE WELCOME

NOTED a report from Councillor Skimming on a recent meeting of the Walkers Are Welcome group where they discussed the new map board and which leaflets to re-print for the Tourist Information Centre.

18/12. DOG FOULING AND LITTER BINS

Councillor Hodgson raised concern at the dog fouling in the area at the footpath and bridlepath at Stanley Road and fly-tipping in the beck behind Stanley Road. Although Councillor Hodgson had rang Environmental Health at Carlisle City Council, no-one had called her back.

18/12.1 RESOLVED that the Clerk would speak to someone from Environmental Health.

18/12.2 RESOLVED to note that new litter bins and funding for the jubilee project were being dealt with by Councillor Bloxham.

19/12. DIAMOND JUBILEE CELEBRATIONS

19/12.1 JUBILEE TREES

Councillor Ridley reported on 13 requests received from parishioners for trees to be planted in memory of a loved one during the Diamond Jubilee year. 2-3 estimates had been received with costs from £250.00 to £300.00. A planting ceremony would be arranged and funding sought from the Neighbourhood Forum.

RESOLVED to note the report and agree to apply to the Neighbourhood Forum for funding.

19/12.2 DIAMOND JUBILEE CELEBRATIONS

The Clerk reported on the progress of the various celebrations being undertaken to celebrate the Diamond Jubilee. Confirmation had been received on lighting the beacon at St. Martin's Church which will be 10.15pm on Monday June 4th. Councillors were asked to chase up outstanding requests for funding, raffle prizes and equipment.

19/12.2.1 RESOLVED to note the report.

19/12.2.2 RESOLVED that the following members would attend the coffee morning to be held on Saturday June 2nd in the Moot Hall from 9.00am:-

Councillors Skimming, Shepherd, Ridley, Harding, Thompson, Hodgson, Smith, Stott, Moorat and Pennington.

NB: Councillor Hendry gave his apologies and left the meeting.

20/12. CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

20/12.1 CUMBRIA PLAYING FIELDS ASSOCIATION – Letter from Richard Johnston.

RESOLVED to pay the subscription for 2012/13 in the sum of £30.00.

20/12.2 PARKING AND NEW PLANS – Email from Mrs S Tate.

RESOLVED to note that members had no issue with the skatepark being sited at the school and the Clerk would forward the email to Mike Foster, Cumbria County Council to raise the concerns regarding parking.

20/12.3 BRAMPTON FILM CLUB – Letter from Eric Griffiths.

20/12.4 BRAMPTON KNIT & NATTER GROUP – Letter from Linda Self.

21/12. LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

21/12.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 May 2012 to 31 August 2012

21/12.2 LOCAL NEWS & VIEWS – Cumbria County Council newsletter – Summer 2012

21/12.3 RANTZ – Unison newsletter – April 2012

22/12. AGENDA ITEMS FOR NEXT MEETING

- Litter/Litter bins/Dog fouling – request by Councillor Hodgson
- Christmas Lights - request by Councillor Hodgson
- Remembrance Day - request by Councillor Hodgson
- Bye-Laws – Alcohol being drunk on the streets – request by Councillor Griffiths
- Better promotion of Brampton – request by Councillor Griffiths

23/12. DATE OF NEXT MEETING – Tuesday 26th June 2012, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 12th June 2012.

Expenditure

£	Supplier	Detail
130.50	Carlisle City Council	Rates
42.75	Carlisle City Council	Rates
162.00	British Gas	Heat & Light
80.00	Bounce it around	website
20.04	Vodafone	Office
3.68	Barclays Bank	Charges
3291.67	Cut n' Edge	Grounds Maintenance
106.40	J Ratcliffe	Staff
120.00	R & M Lowther	Parks
11.44	United Utilities	Parks
2562.96	Green Design Group	Moot Hall
4.78	ABW	Moot Hall
80.76	Lyreco	Office
316.00	CALC	Subscription 2012-13
15.50	CALC	LCR subs
349.62	Colvilles Grounds Mnce	Parks & open spaces
47.21	Instock	Parks
160.00	Cut n' Edge	Cemetery – exhumation
212.80	P Reynolds	Staff
2073.59	HMR&C	Staff – PAYE
50.00	SP Plumbing & Heating	Moot Hall
16.40	United Utilities	Allotments
183.71	Greenfields	Moot Hall
132.00	Brampton Skip Hire	Cemetery
537.60	Gala Lights	Christmas Lights
75.00	Cash	Office
100.00	Knit Stitch & Natter	Grant
300.00	K Aston	Christmas Lights
1532.39	A Riddell	Staff
101.99	Argos	Cemetery – exhumation
65.00	Ian Blair	Cemetery – exhumation
500.00	M Dresser	Howard Arms Lane
303.50	Tarn Road Nurseries	Open Spaces
35.00	Action Market Towns	Training
300.00	S Mallinson	Cemetery
£14,024.29		

Income

£	Detail	Cost centre
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190.00	Market Tolls	Market
90.00	Market Tolls	Market
892.00	G Hudson & Sons	Cemetery
6400.00	County Council	Grant - skatepark
70.00	Co-operative Funeralcare	Cemetery
892.00	Co-operative Funeralcare	Cemetery
75.00	Brampton Wildlife Trust	Moot Hall
15.00	Lanercost Priory	Moot Hall
15.00	United Reformed Church	Moot Hall
70.00	Restorative Justice	Cemetery
3107.56	Interest Received	Allison Bequest
1000.00	Cumbria County Council	Grant – Moot Hall
994.34	Cumbria County Council	Grant - Dandy
88878.00	Carlisle City Council	Precept

£102,688.90

Expenditure To Approve

£	Supplier	Detail
106.40	J Ratcliffe	Staff
252.88	P Rynolds	staff
540.00	Cumbria LGPS	LGPS Emp'ers contribution
349.62	Colvilles Grounds Mnce	Grass cutting
203.50	Tarn Road Nurseries	Open Spaces
21.95	ABW	Cemetery/Parks
53.59	United Utilities	Market Place
874.14	Running Imp	Diamond Jubilee
268.16	Lyreco	Office
<u>£2,670.24</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Stott
Councillor Mrs. J. Errington

Councillor Mrs. M. E. Smith
Councillor Mrs. J. Campbell
Councillor Mrs. C. Ridley
Councillor D. Moorat

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – None.

24/12 ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor C. Ridley, seconded by Councillor M. E. Smith, moved that Councillor J. J. Harding be elected to the office of Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. J. Harding as Chairman of the Committee.

Councillor Harding thanked members for their support and said that Geoff Prest would be a hard act to follow. Councillor Harding wanted the Committee to give value for money on everything & to look at the cost of various items each month to see if a saving could be made anywhere and report back. Councillor Harding also wanted to raise the profile of the Parish Council and continue the good work that was done over the Diamond Jubilee weekend with the coffee morning and beacon lighting through other projects.

25/12 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor C. Ridley, seconded by Councillor J. J. Harding, moved that Councillor M. E. Smith be elected to the office of Vice Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor M. E. Smith as Vice Chairman of the Committee.

26/12 MINUTE

Minute of the Meeting held on 17th April 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th April 2012, confirmed as a true and accurate record.

27/12 COUNCIL ADMINISTRATION – COMMITTEE & WORKING GROUP REMITS

A report was submitted detailing committee and working group remits.

RESOLVED that committee and working group remits remain the same.

28/12 FINANCIAL MATTERS -

28/12.1 BANK RECONCILIATION TO 31ST MAY 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st May 2012 of £220,173.60

28/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure

incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 8th June of £70.71.

28/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

28/12.3.1 APPROVED the expenditure of £9,221.51 detailed in the Appendix hereto

28/12.3.2 NOTED the income of £2,420.00 detailed in the Appendix hereto.

28/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,116.44.

EXPENDITURE

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
162.00	British Gas	Heat & Light
20.00	Bounce it around	website
21.39	Vodafone	Office
5.52	Barclays Bank	Charges
3291.67	Cut n' Edge	Grounds Maintenance
207.66	BT	Office
106.40	J Ratcliffe	Staff
252.88	P Reynolds	Staff
540.00	Cumbria LGPS	Staff
349.62	Colvilles Grounds Mnce	Parks & open spaces
21.95	ABW	Moot Hall
203.50	Tarn Road Nurseries	Parks & open spaces
53.59	United Utilities	Market
874.14	Running Imp	Jubilee Project
268.16	Lyreco	Office
1532.39	A Riddell	Staff
175.65	J Ratcliffe	Staff
293.82	Whitesyke Garden Centre	Jubilee Project
259.74	A Riddell	Jubilee Project
150.00	Janet Allen	Jubilee Project
125.00	M Charlton	Jubilee Project
131.43	A Riddell	Mileage

£9,221.51

INCOME

£	Detail	Cost centre
115.00	Market Tolls	Market
115.00	Market Tolls	Market
60.00	Market Tolls	Market
675.00	Cumbria County Council	Jubilee Project
400.00	Carlisle City Council	Jubilee Project
1,055.00	Cumbria County Council	Dandy Footpath

£2,420.00

Expenditure To approve

£	Supplier	Detail
178.18	P Reynolds	Staff
6.11	ABW	Moot Hall
50.00	Petty Cash	Office
699.24	Colvilles Grounds Mnce	Parks & Open Spaces
53.96	Cannon Hygiene	Moot Hall
<u>125.95</u>	Canon	Office
<u>£1,113.44</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)
Councillor I. A. Pennington
Councillor Mrs. P. Skimming
Councillor D. Moorat
Councillor Mrs J. Thompson

Councillor Mrs. C. Ridley
Councillor E. Griffiths
Councillor Mrs. S. Lewsley
Councillor Mrs J .Campbell
Councillor Mrs. M. Smith

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Shepherd.

29/12 ELECTION OF CHAIRMAN

Councillor Ridley, seconded by Councillor Skimming, moved that Councillor G. Hodgson be elected to the office of Chairman of the Committee.

AGREED, unanimously to the election of Councillor G. Hodgson as Chairman of the Committee.

30/12 ELECTION OF VICE CHAIRMAN

Councillor S. Lewsley, seconded by Councillor I. Pennington, moved that Councillor E. Griffiths be elected to the office of Vice Chairman of the Committee.

AGREED, unanimously to the election of Councillor E. Griffiths as Vice Chairman of the Committee.

31/12 MINUTE

Minute of the Meeting held on 17th April 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th April 2012, confirmed as a true and accurate record

32/12 DECLARATIONS OF INTEREST

Councillor Smith declared an interest in item

33/12 WORKING GROUPS STRUCTURE

33/12.1 CEMETERY WORKING GROUP

AGREED that Councillors Hodgson, Ridley and Campbell would serve on the Cemetery working group.

33/12.2 FOOTPATHS & RIGHTS OF WAY

AGREED that Councillors Pennington, Moorat, Lewsley and Griffiths would serve on the Footpaths & Rights of Way working group.

34/12 COUNCIL ADMINISTRATION - COMMITTEE AND WORKING GROUP REMITS

A report was submitted detailing committee and working group remits.

RESOLVED to recommend to full council that remit 4 of the Property & Environment Committee *“The management of income, fixing of charges, etc. for the use of those properties, facilities and services connected therewith”* should be a remit for the Finance & General Purposes Committee.

35/12. TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

35/12.1 KARAWOOD, TREE ROAD, BRAMPTON (12/0026 S211) – Tree E – Scots Pine – fell and plant a replacement. Trees F, G & H – Beech – fell. Tree D – Eucalyptus – fell and plant a replacement. Trees B & C – Conifers – fell and plant a replacement. Tree A – Damson – fell.

No comment

35/12.2 FIELD TO SOUTH OF OLD CHURCH LANE AND TO EAST OF CEMETERY, BRAMPTON(12/0364)–
Erection of agricultural workers dwelling.

OBJECT:

- The site is outwith current building boundaries in open countryside
- Inappropriate size of dwelling
- Consider relocating this size of building where there would be less impact on the countryside

35/12.3 RANDOM HILL, STATION ROAD, BRAMPTON (12/0388) – Erection of single storey extension to provide orangery.

No comment

35/12.4 WESTWOOD, STATION ROAD, BRAMPTON (12/0404) – Demolition of existing detached sun room and adjacent wall. Erection of single storey side and rear extension to provide sun room and extended garage. Installation of roof lights.

No comment

35/12.5 2 PARKHEAD ROAD, BRAMPTON (12/0399) – Erection of 1 dwelling. (Reserved matters application pursuant to outline approval 12/0079)

OBJECT:

- Overdevelopment of site

35/12.6 WILLIAM HOWARD SCHOOL, LONGTOWN ROAD, BRAMPTON (12/0429) – Renewal of temporary permission for the erection of 5 temporary classrooms and use of temporary parking area for a further 5 years.

No comment

35/12.7 ACORN BANK, CAPON TREE ROAD, BRAMPTON (12/0009 TPO) – Beech (T12) – Reduce limb growing north easterly over footpath back to origin or first fork due to excessive weight/length and danger of splitting out. Please see attached photograph for pruning cut location.

No comment

35/12.8 TARNWAY, PAVING BROW, BRAMPTON (12/0437) – Erection of single storey rear extensions to provide 2 bedrooms and extended kitchen/dining room together with change of use of agricultural land to domestic garden.

No comment

35/12.9 LAND TO REAR 10 LONGTOWN ROAD, BRAMPTON (12/0447) – Conversion of garage and loft

storage to dwelling and garage.

No comment

36/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

37/12 DIAMOND JUBILEE COMMEMORATIVE FOOTPATHS BOOKLET

The Clerk reported on an idea to update an old footpaths booklet with circular walks from the Moot Hall. As the building is undergoing a review to make better use, Brampton now has Walkers Are Welcome status and it is the Queen's Diamond Jubilee year it would be useful to start work on the booklet now.

37/12.1 RESOLVED that the Footpaths & Rights of Way Working Group would start work on the booklet.

37/12.2 RESOLVED that funding for the project would be sought in due course.

38/12 REPRESENTATIVE FOR IMPROVEMENTS TO MOOT HALL WORKING GROUP

RESOLVED that Councillor Griffiths would be the additional representative on the Improvements to The Moot Hall Working Group.

39/12 MOOT HALL IMPROVEMENTS

had
the
to

Councillor Ridley raised concern at the delay of a T-loop system being installed in the Moot Hall. The work had been agreed to previously but subsequently included within the plans to improve the Moot Hall, as the grant request through the Heritage Lottery Fund has still not been submitted and groups are losing members, could the T-loop system be installed as a matter of priority rather than waiting another 8-12 months.

39/12.1 RESOLVED that the work could go ahead subject to costs. Councillor Ridley would submit quotes to the Clerk as soon as possible.

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)	Councillor D. Moorat (Vice Chairman)
Councillor Mrs. P. Skimming	Councillor J. Hendry
Councillor J. J. Harding	Councillor I. A. Pennington
Councillor Mrs. J. Errington	Councillor Ms. A. Stott
Councillor Mrs. M. E. Smith	Councillor Mrs. J. Campbell
Councillor Mrs. P. J. Thompson	Councillor Mr. E. Griffiths
Councillor Mrs. G. Hodgson	Councillor Mrs. S. Lewsley

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
Councillor S. Layden, Carlisle City Council.
PC Anita Owen & PCSO Carly Watson, Brampton Police Station.
One member of the public.

APOLOGIES FOR ABSENCE - Councillors J. Hendry & D. Shepherd (work)
Councillor M. Mitchelson, Carlisle City Council (hols)

40/12 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

None declared.

41/12 MINUTES

41/12.1 Minute of the Meeting held on 15th May 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 15th May 2012, confirmed as a true and accurate record.

42/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 12th June 2012
Property and Environment Committee held on 12th June 2012

42/12.1 RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

42/12.2 RESOLVED to amend remit 4 of the Property and Environment Committee “*The management of income, fixing of charges, etc. for the use of those properties, facilities and services connected therewith*” to a remit for the Finance and General Purposes Committee.

43/12 RESTORATIVE JUSTICE

Dave McPartland from William Howard School gave a report on the school’s development of restorative justice practice.

43/12.1 RESOLVED to note the report.

43/12.2 RESOLVED to support future development of the project and attend any available training.

44/12 PUBLIC PARTICIPATION

None.

45/12 POLICE MATTERS

45/12.1 MONTHLY REPORT

RESOLVED to note the June 2012 newsletter.

45/12.2 PRIORITY MEETING AND PUBWATCH

RESOLVED to note questions raised by Councillors Griffiths on priority meetings, attendance, frequency and various aspects of the pubwatch scheme explained by PCSO Watson.

45/12.3 PARKING ON DOUBLE YELLOW LINES

Councillor Pennington raised the issue of parking on double yellow lines.

RESOLVED to note that parking on double yellow lines was now de-criminalised although officers would move people on whenever possible.

46/12 FINANCIAL MATTERS

46/12.1 ACCOUNTS - ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2012

There were submitted Section 1 and 2 of the Annual Return, Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2012.

46/12.1 RESOLVED to approve sections 1 and 2 of the Annual Return, the Accounts, Balance Sheet and Supporting Notes as reflecting the Parish Council's financial position at 31st March 2012;

46/12.2 RESOLVED to acknowledge the members' responsibility for the preparation of the Accounts;
and

46/12.3 RESOLVED to confirm that to the best of the members' knowledge and belief,

46/12.3.1 the Accounts for the year to 31st March 2012 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

46/12.3.2 the Council had maintained adequate systems of internal control;

46/12.3.3 the Council had taken all reasonable steps to assure compliance with legislation;

46/12.3.4 the Council had provided proper opportunity for the exercise of electors' rights;

46/12.3.5 the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations; and

46/12.3.6 the Council had considered provision for litigation, liabilities, etc.

46/12.2 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,280.15

47/12 REPRESENTATIVES' REPORTS

47/12.1 BRAMPTON POLICE

NOTED a report from Councillor Moorat on a recent visit with officers from Brampton Police Station in order to experience a typical shift. Councillor Moorat was exceptionally impressed with the professionalism of the team and the back-up of available information for officers attending incidents. The vast amount of territory for the officers to cover was alarming and a lot of intelligence was used in order to prioritise where the officers would operate.

47/12.2 BRAMPTON PRIMARY SCHOOL GOVERNORS

NOTED a report from Councillor Hodgson on a recent meeting of the Brampton Primary School Governors. The meeting was very informative and the new head reported on a 5 year rolling programme to raise grades and expectations of the students. More posts for governors would be coming up shortly.

47/12.3 SPEEDWATCH GROUP

NOTED a report from Councillor Skimming that the Speedwatch Group were low on volunteers.

48/12 DOG FOULING AND LITTER BINS

48/12.1 UPDATE ON DOG FOULING AND LITTER BINS

RESOLVED to note an update from Councillor Hodgson that there are more and more complaints being received and that there is no dog warden in the area. People are being advised to take photographs of anyone permitting their dog to foul a footpath. Councillor Fisher would raise the matter at the next meeting of the Brampton Economic Partnership as it may be a better idea to employ a traffic/dog warden rather than a town centre manager.

48/12.2 LITTER AND STREET CLEANLINESS

RESOLVED, after discussion, to:-

48/12.2.1 note the report by Councillor Griffiths on litter and street cleanliness.

48/12.2.2 put an article in the BIG magazine looking for volunteers to tidy up areas of concern

48/12.2.3 write to Carlisle City Council expressing concern at collection techniques and seeking remedial action through management

49/12 REMEMBRANCE DAY PARADE

RESOLVED to note that the British Legion who organise the Remembrance Day parade have a new committee and have said no to suggestions already made for a marching band. The secretary, Alison Cheetham, is currently liaising with William Howard School for help with a band for the parade.

50/12 CHRISTMAS LIGHTS

RESOLVED to note that the Chairman had asked Maddy Prior to switch the Christmas Lights on although no response had been received to date. Any further ideas on enhancing the evening to be raised at the next meeting.

51/12 MOOT HALL

Concerns were raised at the cost implications to the Parish Council for improvements to the Moot Hall. Members had previously been informed that consultation and survey costs would be reimbursed through the Heritage grant, this was now not the case and no budget had been set to meet these costs, the consultation event had cost £2135.80 and an initial survey quote had been received of £4,850.00 excl VAT.

RESOLVED that Councillor Moorat would take the Parish Council's concerns to the next meeting of the Moot Hall project group.

52/12 ALCOHOL ON THE STREETS

Councillor Griffiths submitted a report recommending the introduction of a bye-law prohibiting the consumption of alcohol in the streets and public places of Brampton.

Some members agreed with the report while others found it very negative and not at all how Brampton is. Only 1

complaint had been received by the police regarding the behaviour of members of the public when standing outside a pub which was last year when a complaint was made against a man wolf-whistling. Members raised concerns that the introduction of a bye-law would affect café trade.

RESOLVED to invite a member of the licensing authority to the next meeting in order to clarify the legal position as Councillor Griffiths and attending police officers disagreed on points of law.

53/12 BUILDING PLOTS ON CARLISLE ROAD

Councillor Griffiths submitted a report on enhancing the area earmarked for building plots on Carlisle Road.

RESOLVED to write to the land owner requesting repairs to the boundary fencing and enhancing the area.

54/12 MEETING PAPERS

Members considered a request by Councillor Moorat on circulating meeting papers via email and introducing powerpoint presentations at planning committee meetings.

RESOLVED that planning committee papers would be trialled by email for interested members.

55/12 GELT WOODS

The Clerk reported on problem trees in Gelt Woods and the need for a management plan for the woods. Initial help would be given through the Cumbria Woodlands scheme and advisor Iris Glimerveen who had worked with the Parish Council previously through The East Cumbria Countryside Project. The Parish Council would have to register with the Rural Payments Agency in order to access grant funding. Andrew Nicholson, Carlisle City Council would help in an advisory capacity, not financial, with a 2-3 year programme extracting trees from the clifftop that have the potential for coming down. Removal of the tree at the causeway blocking the footpath would cost approximately £700.00 and Carlisle City Council would be unable to help with the cost.

55/12.1 RESOLVED to note the report.

55/12.2 RESOLVED to utilise the Woodlands Advisory Service which was free for 1 day with a further 3 days available at a cost of £112.50.

55/12.3 RESOLVED that Mike Lowther remove the fallen tree at the causeway in the sum of £700.00 as soon as possible.

56/12 FOOTPATH SURVEY

RESOLVED, after discussion, that the Footpaths and Rights of Way Working Group would commence work on a footpath survey to be completed by September 2012.

57/12 PARKING IN BRAMPTON

Parking proposals for Brampton were submitted by Keith Poole.

RESOLVED to submit the following comments:-

- 2nd paragraph – there would be a loss of 14 spaces NOT 23 at the Moot Hall if improvements are carried out
- Not to pursue any further parking proposals until the white lines are clearly painted on the cobbles

Councillor Moorat raised objection to the white lines on the cobbles.

58/12 CALC

The following correspondence from CALC was received and noted:-

58/12.1 CALC CIRCULAR - June 2012

59/12 CARLISLE CITY COUNCIL

59/12.1 CONSULTATION: STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT

A letter was submitted from C. Hardman inviting comments on the SHLAA.

BR01 – Land north of Old Church Lane (Adj Red Barn)
BR02 – Land between The Grange, Craw Hall and Paving Brow
BR03 – Land adj Garth House
BR04 – Brampton Infant School
BR05 – The Irthing Centre, Union Lane
BR06 – Garth House, Greenfield Lane
BR07 – Land adj Gelt Rise
BR08 – Land west of Kingwater Close
BR09 - Land at The Grange
BR10 – Land off Edmondson Close
BR11 – Land at Elmfield
BR12 – Land at Ridge Vale
OC11 – Land at Quarry Bank Lane
OC37 – Land at New Mills
OC41 – Field 2974, Station Road

RESOLVED to make the following comments:-

- Sites BR01/03/06 – agree that housing potential is deliverable
- Sites BR02/BR07/BR08/BR09/BR10/BR11/BR12/OC11/OC37/OC41 – disagree that these sites have housing potential
- Site BR05 – this site has already been earmarked for sheltered housing
- Site BR04 – this site could possibly be used as a car park

59/12.2 PLANNING POLICY SECTION NEWSLETTER

RESOLVED to note the newsletter.

59/12.3 CARLISLE PARTNERSHIP AGM

RESOLVED to note the Invitation to AGM Friday 6th July 2012.

60/12 IRTHINGTON VILLAGE COMMUNITY SCHOOL

A letter was submitted regarding the consultation on proposed nursery provision at Irthington Village Community School.

RESOLVED to make “no objection” on the option for provision of a maintained nursery at Irthington Village School.

61/12 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

61/12.1 DRINKING, LITTER & SMOKING IN BRAMPTON – Letter from Mrs. M. Curtis.

RESOLVED that the Clerk would acknowledge the letter from Mrs. Curtis.

61/12.2 DOG FOULING SIGNS – Letter from Mr. J. Dubberley.

RESOLVED that a bin be requested in the area (Cllr Layden) and a Keep Britain Tidy pack (Clerk).

61/12.3 PATH FENCE AT CRICKET PITCH – Letter from Mr. R. Wood.

RESOLVED to inform the Cricket Club of their responsibilities per the lease and request that the area be maintained.

61/12.4 COUNTY NUCLEAR WASTE CONCERNS – Email from Ms. D. Standen.

61/12.5 CROSSING PATROL IN BRAMPTON - Email from Cllr. L. fisher

RESOLVED to write to David Sheard raising concern at the lack of a crossing patrol at the Primary School.

62/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

62/12.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 July 2012 to 31 October 2012

63/12 AGENDA ITEMS FOR NEXT MEETING

Any items for the next agenda to be submitted to the Clerk.

64/12 DATE OF NEXT MEETING – Tuesday 31st July 2012, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 17th July 2012.

Expenditure To Approve

£	Supplier	Detail
1663.08	A Riddell	Staff
125.08	J Ratcliffe	Staff
22.00	Oakbank Nurseries	Jubilee Project
24.00	BT	Office
113.40	Craven District Council	Moot Hall
53.59	United Utilities	Moot Hall
<u>279.00</u>	CALC	Training
<u>£2,280.15</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Stott
Councillor Mrs. J. Errington

Councillor Mrs. M. E. Smith
Councillor Mrs. G. Hodgson
Councillor Mrs. C. Ridley
Councillor D. Moorat

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Hendry - work

65/12 MINUTE

Minute of the Meeting held on 12th June 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th June 2012, confirmed as a true and accurate record.

66/12 FINANCIAL MATTERS -

66/12.1 BANK RECONCILIATION TO 30TH JUNE 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th June 2012 of £218,646.85

66/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 13th July of £54.11.

66/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

66/12.3.1 APPROVED the expenditure of £14,260.71 detailed in the Appendix hereto

66/12.3.2 NOTED the income of £12,481.08 detailed in the Appendix hereto.

66/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,845.14.

66/12.5 OLD BREWERY HALL AND BRAMPTON YOUNGSTERS BANK ACCOUNTS

Letters from Barclays Bank regarding Old Brewery Hall and Brampton Youngsters bank accounts were submitted.

RESOLVED to close Brampton Youngsters account as there is a nil balance and transfer the balance of £1,459.46 in the Old Brewery Hall account to the Tracker Account in order to discuss further what to do with the balance.

67/12 FINANCIAL ASSISTANCE

67/12.1 EMMA GOODCHILD

There was submitted an application for financial assistance from Emma Goodchild in order to purchase the Olympic torch Emma carried in Carlisle recently. (retrospective application)

RESOLVED, after discussion, to donate £120.00 and request that the torch could possibly be displayed in the Moot Hall and Emma could carry it in the Christmas parade.

68/12 GROUNDS MAINTENANCE CONTRACT

Consideration was given to continuation of the current Grounds Maintenance Contract for the next 2 years or recommend a review to full council.

RESOLVED, after discussion, to recommend a review of the Grounds Maintenance Contract.

EXPENDITURE

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
162.00	British Gas	Heat & Light
20.00	Bounce it around	website
20.16	Vodafone	Office
5.52	Barclays Bank	Charges
3291.67	Cut n' Edge	Grounds Maintenance
69.57	United Utilities	Rates
184.74	British Gas	Heat & Light
125.08	J Ratcliffe	Staff
178.18	P Reynolds	Staff
53.96	Cannon	Moot Hall
699.24	Colvilles Grounds Mnce	Parks & open spaces
6.11	ABW	Moot Hall
125.95	Canon	Office
252.88	P Reynolds	Staff
100.00	Brampton brownies	Grant
300.00	William Howard School	Grant
1663.08	A Riddell	Staff
6213.37	Aon Insurance	Insurance
72.21	A Riddell	Jubilee Project
50.00	Cash	Office
22.00	Oakbank Nurseries	Jubilee Project
24.00	BT	Office
113.40	Craven District Council	Moot hall
53.59	United Utilities	Rates
279.00	CALC	Members training
<u>£14,260.71</u>		

INCOME

£	Detail	Cost centre
250.00	Market Tolls	Market
40.00	Market Tolls	Market
30.00	Market Tolls	Market
70.00	Co-operative Funeralcare	Cemetery
430.00	Co-operative Funeralcare	Cemetery
70.00	Memorials of Distinction	Cemetery
15.00	Castle Carrock PCC	Moot Hall
15.00	Scaleby PCC	Moot Hall
60.00	Brampton Film Club	Grant refund
100.00	Peter Ivinson	Cemetery
15.00	Walkers Are Welcome	Moot Hall
41.00	Beattie Memorials	Cemetery
45.00	Carlisle City Council	Moot Hall
200.00	Mr & Mrs Hopkins	Jubilee trees
15.00	Irthington WI	Moot Hall
137.00	Co-operative Funeralcare	Cemetery
15.00	Walkers Are Welcome	Moot Hall
15.00	Wilson Homes	Moot Hall
15.00	Walkers Are Welcome	Moot Hall
162.00	Peter Ivinson	Cemetery
10457.16	Allison Bequest	Tfr to comm. a/c
274.71	Jubilee Coffee Morning	Christmas Lights
9.21	Barclays Bank	Interest received

£12,481.08

Expenditure To approve

£	Supplier	Detail
175.56	P Reynolds	Staff
2118.45	HMR&C	PAYE
120.00	Laversdale Timber	Parks
109.32	Lyreco	Office
69.16	ABW	M Hall/Cemetery
12.00	Brampton Skip Hire	Open Spaces
23.39	United Utilities	Allotments
15.45	United Utilities	Parks
85.00	J Batey	Internal audit
66.81	Fruits n' Roots	Jubilee Project
50.00	Petty Cash	Office
<u>£2,845.14</u>		

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)
Councillor Mrs. P. Skimming
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. M. E. Smith
Councillor Mr. E. Griffiths

Councillor D. Moorat (Vice Chairman)
Councillor Mrs. P. J. Thompson
Councillor Mrs. G. Hodgson
Councillor Ms. A. Stott
Councillor Mrs. J. Campbell

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE - Councillors J. Hendry (work) & S. Lewsley (family illness)

69/12 REVISED CODE OF CONDUCT

69/12.1 REVISED CODE OF CONDUCT

A report was submitted by the Clerk recommending approval to adopt a revised code of conduct following implementation of the relevant provisions of the Localism Act 2011.

RESOLVED to adopt the revised code of conduct. Proposed by Councillor Smith, seconded by Councillor Harding.

69/12.2 STANDING ORDERS

A report was submitted by the Clerk recommending that standing orders be amended to include the following additional provision:-

Interests

Disclosable Pecuniary Interests

(1) Subject to (2) below if a member has a disclosable pecuniary interest in any matter to be considered, or being considered, at the meeting then the member should declare that interest to the meeting and should leave the room whilst any discussion or vote takes place.

(2) If a dispensation has been granted to a member in relation to a disclosable pecuniary interest then subject to the terms of the dispensation the member may be relieved from the above restrictions but will still be required to declare the interest to the meeting.

RESOLVED to amend standing orders as above. Proposed by Councillor Moorat, seconded by Councillor Hodgson.

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)	Councillor Mrs. C. Ridley
Councillor I. A. Pennington	Councillor E. Griffiths
Councillor Mrs. P. Skimming	Councillor Mrs. A. Stott
Councillor D. Moorat	Councillor Mrs J .Campbell
Councillor Mrs J. Thompson	Councillor Mrs. M. Smith
Councillor Mrs. J. Errington	

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Shepherd (work) and Lewsley (family illness)

70/12 MINUTE

Minute of the Meeting held on 12th June 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th June 2012, confirmed as a true and accurate record

71/12 DECLARATIONS OF INTEREST

Councillor Ridley declared an interest in item 74/12.4

72/12 STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT (SHLAA)

A report was given by Richard Wood, Carlisle City Council on the Strategic Housing Land Availability Assessment (SHLAA). This is basically a way in which land owners and developers have brought to the attention of the City Council land which could possibly be built on although it does not make a particular proposed site a definite option for building. The SHLAA is a technical document which will catalogue sites and be referred to over the next 15 years. Concerns had been raised regarding a proposed site off Edmondson Close, Brampton, this site was now considered unsuitable for housing and had been removed from the SHLAA. Maps detailing sites with potential for housing and other sites with no potential in Brampton were circulated to members. The current Rural Master Planning Project that the Parish Council were undertaking was a separate process that would eventually feed into the SHLAA process.

RESOLVED to note the report.

73/12 CARLISLE DISTRICT RURAL MASTERPLANNING PROJECT

The draft public consultation leaflet for the Rural Masterplanning Project was submitted to the meeting.

RESOLVED to approve the leaflet for distribution. The Clerk would inform Zoe Sutton at Carlisle City Council.

74/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

74/12.1 WESTWOOD, STATION ROAD, BRAMPTON (12/0029 S211) – Crown reduce or remove trees numbered: 5 common lime, 10 common beech, 11 common beech.

No comment

74/12.2 COTEHILL FARM, BRAMPTON (12/0488) – Proposed slurry lagoon. (revised application)

No comment

74/12.3 HAZELTON, CARLISLE ROAD, BRAMPTON (12/0512) – Demolition of existing conservatory, erection

of single storey extensions to provide extended kitchen, family lounge & en-suite together with internal alterations including en-suite bedroom within attic space.

No comment

74/12.4 ELM COTTAGE, STATION ROAD, BRAMPTON (12/0549) – Demolition of existing conservatory, erection of first floor bedroom above existing dining room together with single storey side extensions providing garden and family room.

No comment

74/12.5 WESLEY MANSE, THE SANDS, BRAMPTON (12/0543) – Demolition of existing single storey side extension and boundary wall, erection of two storey side extension to provide utility room and shower

room at ground floor level and two en-suites with laundry/dressing room above.

WESLEY MANSE, THE SANDS, BRAMPTON (12/0551) - Demolition of existing single storey side extension and boundary wall. (Conservation Area consent).

No comment

75/12.6 CARLISLE LAKE DISTRICT AIRPORT, CARLISLE (10/116) - Erection of a distribution centre (inclusive

of air freight and road haulage, including integrated +3°C chiller chamber, +12°C chiller chamber, workshop and offices) (use classes B1 and B8), gatehouse, canteen/welfare facilities, landscaping,

new

access, parking and other infrastructure works (such as auxiliary fire station, package sewage

treatment

works, fire sprinkler system and electrical substation) and raised and re-profiled runway 07/25.

NB: Information online listed on the application details under either "Amended" or "Additional Info".

The Parish Council support this application fully.

76/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

77/12 THE MOAT

Councillors Pennington and Griffiths gave a report on proposed works to the Moat in order to make views of the town visible from the top. The statue at the top of The Moat is currently hidden from view when looking from below due to the undergrowth and trees. Funding for the project was being investigated. Councillors Pennington and Griffiths would report back after further site meetings.

A copy of an email from Charles Bennett, Tree Officer, Carlisle City Council, regarding the proposals was submitted to the meeting.

RESOLVED to note the report and give full support to the proposed works.

78/12 MOOT HALL ROOF

Councillor Ridley gave a report on investigative work to problems regarding the Moot Hall roof.

RESOLVED to agree to work being carried out at the following cost:-

- £500.00 – J. Robinson, joiner
- £550.00 – T. Bell – roofer

79/12 FOOTPATH SURVEYS

Councillor Hodgson gave a report on the recent footpath surveys undertaken by Councillor Griffiths.

RESOLVED that any members interested in helping with the surveys should contact Councillor Griffiths for a template form in order that the surveys can be collated for the September meeting of the Property & Environment Committee.

80/12 PLAY EQUIPMENT

The Clerk gave a report on the proposed new play equipment for King George V Field and Murray Park.

King George V field – rotating see-saw – nest swing – crows nest – aeroskate.
Murray Park – roundabout – see-saw – slide – swings

The total cost for the equipment was £26,424.00 which would come from Section 106 fund, Neighbourhood Forum grant and a County Council grant through Councillor Fisher. Installation costs would be investigated.

RESOLVED to note the report.

81/12 DIAMOND JUBILEE COMMEMORATIVE FOOTPATHS BOOKLET

Councillor Griffiths gave an update on work to the Diamond Jubilee Commemorative Footpaths Booklet.

RESOLVED:-

81/12.1 to note the update

81/12.2 that Councillor Moorat would help with the history side of the booklet

81/12.3 that as the Town Trail leaflet was currently out of print, this could be used as the 9th and 10th walks to complete the booklet

81/12.4 costings (for a run of 2,000 booklets with no more than 60 pages) and funding would be looked into.

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)
Councillor Mrs. P. Skimming
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. M. E. Smith
Councillor Mrs. P. J. Thompson
Councillor Mrs. G. Hodgson

Councillor D. Moorat (Vice Chairman)
Councillor D. Shepherd
Councillor I. A. Pennington
Councillor Ms. A. Stott
Councillor Mrs. J. Campbell
Councillor Mr. E. Griffiths

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
Councillor S. Layden, Carlisle City Council.
Four member of the public.

APOLOGIES FOR ABSENCE - Councillors S. Lewsley (bereavement) & J. Hendry (personal)

82/12 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

Councillor Smith declared an interest in item 88/12.2.1.

83/12 MINUTES

83/12.1 Minutes of the Meetings held on 26th June and 17th July 2012 were submitted.

17th **RESOLVED** to authorise the Chairman to sign the minutes of the meetings held on 26th June and July 2012, confirmed as a true and accurate record.

84/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 17th July 2012
Property and Environment Committee held on 17th July 2012

84/12.1 RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

84/12.2 FINANCIAL ASSISTANCE – EMMA GOODCHILD (Min 67/12.1)

RESOLVED after a vote (2 in favour of full financial support, 11 in favour of 50% financial support) that funding of the Olympic torch for Emma Goodman would remain the same as agreed at the meeting of the Finance and General Purposes Committee at £120.00. The Moot Hall would be available free of charge for the family to do further fund-raising for the torch if required.

85/12 PUBLIC PARTICIPATION

None. Members of the public in attendance were here to observe the meeting only.

86/12 POLICE MATTERS

86/12.1 MONTHLY REPORT

RESOLVED to note the July 2012 newsletter.

2 Councillor Griffiths questioned whether there was any merit to police officers attending meetings because at the last meeting the police stayed for 2½ hours for an agenda with 26 items of which only were police related.

the Councillor Ridley informed members that the police would not be attending any further meetings of the Parish Council this year.

86/12.2 FORMAL COMPLAINT

A letter was submitted from Inspector Bradbury making a formal complaint against Councillor Griffiths.

the Councillor Ridley reported that after taking advice from CALC the letter was passed to Mark Lambert, Standards Board at Carlisle City Council. As the letter was a “formal complaint” it was not the correct procedure for the Chairman and Vice-Chairman to deal with the complaint. Mark Lambert then instructed the Clerk to put the letter as an agenda item for this meeting (as requested by the police in letter) and ask Councillor Griffiths for any comments.

for Councillor Griffiths said he felt the letter was unjustified, unprofessional and questioned the grounds for stating that he had been “personal”. Councillor Griffiths refuted the grounds for the letter and did not agree with it stating that he relied on the Chairman for instruction through a meeting as under standing orders, as part of the Chairman’s responsibilities, Councillor Ridley would have told him if he was behaving out of order.

Lambert, Councillor Ridley explained that she had been given no choice but to send the letter to Mark Standards Board, Carlisle City Council but hoped that we could start again and remember the Code of Conduct.

RESOLVED to note the letter and comments.

87/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council’s comments as follows:-

87/12.1 LAND BETWEEN ROSEBANK AND HEMBLESWOOD, PAVING BROW, BRAMPTON (12/0563) – Erection of 2 detached dwellings.

No comment.

Comments received from Mr & Mrs Armstrong were read out. Councillor Thompson objected to the application.

87/12.2 CARRUTHERS SAWMILLS, BRAMPTON RAILWAY JUNCTION, MILTON, BRAMPTON – Erection of 2 industrial units.

87/12.3 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

88/12 FINANCIAL MATTERS

88/12.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,158.41

88/12.2 FINANCIAL ASSISTANCE

88/12.2.1 OPEN SPACES

There was submitted an application for financial assistance from Open Spaces, William Howard School for help with the wheelchair friendly garden and animal grove.

RESOLVED to donate £590.00

RESOLVED that members be given details on the criteria for funding through the Allison Bequest fund.

88/12.2.2 BRAMPTON PRIMARY SCHOOL PTA

There was submitted an application for financial assistance from Brampton Primary School to hold a Ceilidh in order to raise funds for the school.

RESOLVED after a lengthy discussion not to help fund the event.

RESOLVED that the Clerk would write to the PTA and offer the Moot Hall free of charge

to raise funds, Councillor Shepherd was willing to help where possible with the event and to try the Neighbourhood Forum for funding.

89/12 REPRESENTATIVES' REPORTS

89/12.1 MOOT HALL/TOURIST INFORMATION CENTRE

NOTED a report from Councillor Moorat on the volunteers working in the Moot Hall and that further volunteers were required. Plans were ongoing to provide a continuous film loop and other presentations.

89/12.2 BRAMPTON ECONOMIC PARTNERSHIP

NOTED information submitted to the meeting from Councillor Lewsley on a recent meeting of the Brampton Economic Partnership.

89/12.3 WALKERS ARE WELCOME GROUP

NOTED a report from Councillor Skimming on a recent meeting of the Walkers are Welcome group also attended by Councillors Moorat and Griffiths. Footpath leaflets were discussed and the group finished off with a barbecue.

90/12 DOG FOULING AND LITTER BINS

90/12.1 UPDATE ON DOG FOULING AND LITTER BINS

RESOLVED to note the following:-

An update was received from the Clerk that Carlisle City Council have stated that we can't have any more litter bins and to relocate the ones we already have.

Councillor Mitchelson has emailed the department concerned stating that it is not an acceptable proposal to relocate bins and if funds can't be found to empty new bins then perhaps the street cleaner and they will report back at the next meeting on any progress.

Councillor Stott has carried out a litter bin survey and located them on maps to be passed to the Clerk.

Councillor Mitchelson also suggested that members could consider devolving street cleaning to the Parish Council with a relevant budget as opposed to the current operation. This could be investigated details at a future Property & Environment Committee meeting. Councillor Mitchelson would get more and pass them to the Clerk.

91/12 ALCOHOL ON THE STREETS

Amended recommendations regarding alcohol on the streets were submitted in a report from Councillor Griffiths along with the following further information:-

- **GUIDANCE ON DEALING WITH PROBLEMS OUTSIDE ALCOHOL LICENSED PREMISES** – Information from F. Watson, Licensing Officer, Carlisle City Council.
- **PREMISES LICENCE DETAILS** – Premises Licences details for White Lion and Shoulder of Mutton from F. Watson, Licensing Officer, Carlisle City Council.
- **GUIDANCE ON DESIGNATED PUBLIC PLACE ORDERS (DPPOs)** – Information issued by the Home Office.
- **BYELAWS** – Information from NALC.

After a lengthy discussion, Councillor Ridley asked that a vote be taken for or against the recommendations set out by Councillor Griffiths.

RESOLVED (2 for, 11 against) that the Parish Council would not pursue a byelaw to limit the consumption of alcohol on our streets and open spaces in accord with the information provided by Mr. Watson.

RESOLVED that the Clerk would look into the byelaw for Murray Park.

92/12 CALC

The following correspondence from CALC was received and noted:-

92/12.1 CALC CIRCULAR – July/August 2012

92/12.2 CHEQUE PAYMENTS – To consider comments on the consultation paper proposing that Section 150(5) of the LGA 1972 (Every cheque shall be signed by 2 members of the council) be repealed so that councils can adopt modern methods of payment and alternative means of control. Authoritative guidance on control systems will be provided by the sector.

RESOLVED to support the proposal.

92/12.3 GRITTING ROADS IN RURAL AREAS – To consider a response to the HMRC Consultation on “Use of rebated fuel in rural areas”.

RESOLVED to support the proposals.

92/12.4 CONNECTING CUMBRIA NEWSLETTER – To note Special Edition.

92/12.5 PATIENT AND PUBLIC ENGAGEMENT FOR THE FUTURE – To note information on workshops from Cumbria Public Health Network

93/12 ROGER ALBERT CLARK RALLY

RESOLVED to note a report by the Clerk on the Roger Albert Clark Rally. The Moot Hall in Brampton would be the ceremonial finish for the Rally this year on Sunday 25th November. The event attracts national media coverage with 60+ entries. The Moot Hall would be used as a meeting point for organisers/stewards and there would be minimum road closure on High Cross Street and the Market Place. This is the 9th year for the event which has previously finished in Carlisle City Centre, however the change of venue for the finish is to fit in with new route changes.

94/12 CHRISTMAS LIGHTS

Discussion took place on further ideas to enhance the Christmas Lights Parade.

RESOLVED to note the following was agreed:

94/12.1 Coffee morning to be held in order to raise funds for reindeers in the parade.

94/12.2 Collection buckets to be used during and after the parade to raise funds.

94/12.3 The Clerk to apply for a licence to sell raffle tickets before and during the event. Members to collect raffle prizes as soon as possible.

94/12.4 Request that the Olympic torch be displayed in the Moot Hall at the switch-on.

95/12 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

95/12.1 TREE COUNCIL GRANT REQUEST – Email from Heather Tipler.

RESOLVED that the trees may be planted in the new Community Garden rather than the Recreation Ground, Gelt Road.

95/12.2 CUMBERLAND NEWS ARTICLE – Email from Councillor Griffiths.

95/12.3 JUNIOR TOWN TRAIL – Email from Nicky Beecham.

96/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

96/12.1 FORWARD PLAN OF KEY DECISIONS OF THE EXECUTIVE – 1 August 2012 to 30 November 2012

97/12 AGENDA ITEMS FOR NEXT MEETING

Any items for the next agenda to be submitted to the Clerk.

98/12 DATE OF NEXT MEETING – Tuesday 25th September 2012, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 11th September 2012

Expenditure To Approve

£	Supplier	Detail
199.58	P Reynolds	Staff
141.03	J. Ratcliffe	Staff
699.24	Colvilles Grounds Mnce	Grass cutting
<u>2,118.56</u>	HMR&C	PAYE - staff
<u>£3,158.41</u>		

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 11th SEPTEMBER, 2012** at 7.00 p.m.

PRESENT

Councillor Mrs. M. E. Smith (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Stott

Councillor Mrs. C. Ridley
Councillor Mrs. G. Hodgson
Councillor Mrs. J. Campbell

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Hendry, Harding & Moorat - vacation

99/12 MINUTE

Minute of the Meeting held on 17th July 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th July 2012, confirmed as a true and accurate record.

100/12 FINANCIAL MATTERS -

100/12.1 BANK RECONCILIATIONS TO 31ST AUGUST 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st August 2012 of £283,279.35

100/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 7th September of £60.63.

100/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

100/12.3.1 APPROVED the expenditure of £16,710.50 detailed in the Appendix hereto

100/12.3.2 NOTED the income of £81,343.00 detailed in the Appendix hereto.

100/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,828.34.

100/12.5 OLD BREWERY HALL AND BRAMPTON YOUNGSTERS BANK ACCOUNTS

RESOLVED to note a report from the Clerk that the statements received for the Old Brewery Hall Account were secondary statements and that the account itself did not belong to the Parish Council but

those groups using the hall. The Clerk and Chairman were contacted by Mr. J. Harrison from the Silver

Band who were closing the account and splitting the balance of £1,459.46 equally between the Silver

Band and Brampton Parish Council. This money will be offset against a long-term outstanding debt owed by The Scouts for use of the Brewery Hall totalling £1,326.00.

101/12 FINANCIAL ASSISTANCE

101/12.1 BRAMPTON ARTS & CRAFTS CLUB

There was submitted an application for financial assistance from Brampton Arts & Crafts Club in order to attract speakers to the club and purchase new material.

RESOLVED to donate £300.00 on confirmation that the club would continue to run after the sad death of Katie Douglass.

102/12 GROUNDS MAINTENANCE CONTRACT REVIEW

The Clerk was asked to report on how Arthuret and Wetheral Parish Councils manage their general grounds maintenance and property.

Arthuret PC – employ a care-taker on a self employed basis for 12 hours per week covering emptying litter bins, general maintenance, weeding of planters, seat maintenance and other one-off items. The remainder of the work covering, grass cutting, flowerbeds and churchyard is put out to tender. The annual cost is £17975.98

Wetheral PC – employ a caretaker on their payroll for 14 hours per week covering grass cutting and maintenance of cemetery, general maintenance of other parish property. Grave digging is billed separately at £260 per grave, bus shelter cleaning is done periodically at £20 per shelter and the grass cutting is put out to tender. The annual cost is £26-28,000.00 depending on burials.

Neither PC do any footpath maintenance unless it is an urgent requirement, Carlisle City Council maintain the footpaths in their parishes with 2 cuts per annum.

RESOLVED that a working group consisting of Councillors Ridley, Hodgson, Smith and the Clerk would review the current grounds maintenance contract and see if employing a caretaker for some work and the work for the grass cutting season be put out to tender would be a cheaper option for the Parish Council. The Clerk would speak to Stephen Hillary to confirm how long various areas of the contract took him to complete.

Expenditure

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
162.00	British Gas	Heat & Light
20.00	Bounce it around	website
25.12	Vodafone	Office
3.68	Barclays Bank	Charges
3291.67	Cut n' Edge	Grounds Maintenance
427.10	BRHS	Office
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
162.00	British Gas	Heat & Light
20.00	Bounce it around	website
30.38	Vodafone	Office
5.52	Barclays Bank	Charges
3291.67	Cut n' Edge	Grounds Maintenance
107.97	British Gas	Heat & Light
80.11	BT	Office
85.00	J Batey	Council – internal audit
15.45	United Utilities	Parks
23.39	United Utilities	Allotments
12.00	Brampton Skip Hire	Open Spaces
69.16	ABW	Moot Hall/Cemetery
109.32	Lyreco	Office
120.00	Laversdale Timber	Parks
66.81	Fruits n' Roots	Jubilee Project
50.00	Petty Cash	Office
175.56	P Reynolds	staff
1532.39	A Riddell	staff
141.03	J Ratcliffe	Staff
199.58	P Reynolds	staff
699.24	Colvilles Gnds Mnce	Grass cutting
2118.56	HMR&C	Staff
590.00	Open Spaces - WHS	Grant
120.00	E Goodchild	Grant
1532.39	A Riddell	Staff
106.40	J Ratcliffe	Staff
12.00	Brampton Skip Hire	Open Spaces
85.00	Tarn Road Nurseries	Open Spaces
675.00	R&M Lowther	Gelt Woods
195.00	Tarn Road Nurseries	Open Spaces

£16,710.50

Income

£	Detail	Cost centre
125.00	Market Tolls	Market
40.00	Market Tolls	Market
20.00	Market Tolls	Market
90.00	Market Tolls	Market
165.00	Market Tolls	Market
60.00	Market Tolls	Market
90.00	Market Tolls	Market
40.00	Market Tolls	Market
3000.00	Cumbria County Council	Parks
100.00	Cumbria Memorials	Cemetery
100.00	Mr Hopkins	Jubilee Trees
430.00	Ian Blair	Cemetery
70.00	Ian Robinson	Cemetery
100.00	Ian Robinson	Cemetery
15.00	Old Peoples Association	Moot Hall
15.00	Cerebral Palsy	Moot Hall
430.00	Co-operative Funeralcare	Cemetery
41.00	Ian Robinson	Cemetery
249.00	Joan Graham	Cemetery
41.00	Co-operative Funeralcare	Cemetery
15.00	Flower club	Moot Hall
386.00	D Clattenburg	Cemetery
15.00	Wilson Homes	Moot Hall
250.00	Edinburgh Woollen Mill	Jubilee
20.00	Common War Graves	Cemetery
1000.00	Cumbria County Council	Grant received
74436.00	Carlisle City Council	Parks

£81,343.00

Expenditure To Approve

£	Supplier	Detail
188.88	P Reynolds	Staff
149.95	Lyreco	Office
216.35	Canon	Photocopier
23.00	ABW	Moot Hall/Office
36.96	Brampton Skip Hire	Open Spaces
800.00	SPAA Foundation Ltd	Activity Scheme
699.24	Colvilles Grounds Mnce	Grass cutting
660.00	BDO Stoy Hayward	External Audit
53.96	Cannon	Moot Hall
<u>£2,828.34</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)
Councillor I. A. Pennington
Councillor Mrs J .Campbell
Councillor Mrs. S. Lewsley

Councillor Mrs. C. Ridley
Councillor Mrs. M. Smith
Councillor Mrs J. Thompson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Moorat, Griffiths and Skimming - vacation

103/12 MINUTE

Minute of the Meeting held on 17th July 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th July 2012, confirmed as a true and accurate record.

104/12 DECLARATIONS OF INTEREST

None.

105/12 CARLISLE DISTRICT RURAL MASTERPLANNING PROJECT

RESOLVED, after discussion, that the leaflet for the Rural Masterplanning Project should be distributed as a separate leaflet in the BIG magazine and electronically on the website. The Clerk would inform Zoe Sutton at Carlisle City Council.

106/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

106/12.1 56 CARLISLE ROAD, BRAMPTON (12/0645) – erection of dwelling in rear garden (revised application)

No comment

106/12.2 KIRBY MOOR SCHOOL, LONGTOWN ROAD, BRAMPTON (12/0674) – Removal of existing conservatory and erection of single storey extension to provide dining room.

No comment

106/12.3 BROOKSIDE, TARN ROAD, BRAMPTON (12/0724) – Erection of replacement dwelling together with new access.

No comment

106/12.4 FIELD TO SOUTH OF OLD CHURCH LANE AND TO EAST OF CEMETERY, BRAMPTON (12/0739)

– Erection of agricultural workers dwelling. (revised application)

No comment

106/12.5 MILLFIELD HOUSE, CRAW HALL, BRAMPTON

106/12.5.1 MILLFIELD HOUSE, CRAW HALL, BRAMPTON (12/0725/6) – Demolition of

boundary wall to allow widening of Lovers Lane to enable vehicular access to existing dwelling (CAC)

OBJECT:

clear

- The exit onto the A6071 would be dangerous in a vehicle as you do not have a view to the right as it is blocked by the Sands Cottages.
- As owners of the boundary wall, the Parish Council do not want any widening of the footpath.

106/12.5.2 MILLFIELD HOUSE, CRAW HALL, BRAMPTON (12/0725/6) – Letter from Mr & Mrs Donnan.

RESOLVED to note objection.

106/12.6 LONNINGS END, SANDY LONNING, BRAMPTON (12/0014 TPO) – Trees numbered as per application. T1 Oak – fell. T2 Oak – fell. T3 Oak – remove limb highlighted in appended photo.

T4

appended

highlighted

of

Oak - remove limb highlighted in appended photo. T5 Beech - remove limb highlighted in photo. G2 Crown lift to 2 metres along south and east edge of group. T28 - remove limb in appended photo. T29 - remove limb highlighted in appended photo. T31 – Crown lift to 5metres Lonnings End.

No comment

and

106/12.7 HOW GLEN, TREE ROAD, BRAMPTON (12/0039 S211) – Reduce sycamore by 3m in height cut back overhanging branches to the boundary.

No comment

107/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

108/12 THE MOAT

Councillors Pennington gave an update on proposed works to the Moat in order to make views of the town visible from the top. The statue at the top of The Moat is currently hidden from view when looking from below due to the undergrowth and trees. A site meeting had taken place with English Heritage, Charles Bennett and Groundforce Northeast. Funding for the proposed work was available through English Heritage. Groundforce Northeast was working on how the landscape would look after completion of the proposed work and funding, this would be forwarded to the Clerk for the next meeting.

RESOLVED to note the report.

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)
Councillor Mrs. P. Skimming
Councillor I. A. Pennington
Councillor Ms. A. Stott
Councillor Mrs. M. E. Smith

Councillor D. Moorat (Vice Chairman)
Councillor Mrs. G. Hodgson
Councillor Mrs. P. J. Thompson
Councillor Mrs. S. Lewsley
Councillor Mrs. J. Campbell

IN ATTENDANCE – Clerk

ALSO ATTENDING –Councillor S. Layden, Carlisle City Council.
One member of the public.

APOLOGIES FOR ABSENCE – Councillors Harding, Griffiths & Hendry (hols), Councillor Errington (works course)
Councillor Fisher, Cumbria County Council

109/12 DECLARATIONS OF INTEREST

None.

110/12 MINUTES

110/12.1 Minutes of the Meeting held on 25th July 2012 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 25th July 2012,
confirmed as a true and accurate record.

111/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 11th September 2012
Property and Environment Committee held on 11th September 2012

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

112/12 PUBLIC PARTICIPATION

Nick Turner attended the meeting representing Brampton Food Network Group. He praised the Parish Council for facilitating the allotment site at Clay Dubbs but reported that there was still a waiting list for allotments and other wider interest. Mr. Turner would like to set up a working group to move things along with the waste land at Cotehill Park being used for allotments.

RESOLVED to note the interest in the site at Cotehill and that the matter was being discussed later in the meeting.

113/12 POLICE MATTERS

113/12.1 MONTHLY REPORT

RESOLVED to note the September 2012 newsletter.

113/12.2 PARKING AT WILLIAM HOWARD SCHOOL

An email was submitted from PC Owen regarding parking outside William Howard School.

RESOLVED that the Clerk would inform PC Owen that members were happy for zigzag lines to be placed on Longtown Road opposite the school to try and prevent cars parking up there. Members also raised whether "school" signs were in place on the approaches to the school. The Parish Council would support anything that would make the area safer for pupils.

114/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

114/12.1 8 CROFT ROAD, BRAMPTON (12/0785) – Erection of 2 storey side extension to provide dayroom and utility room on ground floor with 1 en-suite bedroom above.

No comment

114/12.2 2 THE GROVE, BRAMPTON (12/0765) – Erection of 1st floor extension above existing garage to provide 1 bedroom together with 2 storey rear extension to provide utility on ground floor with bedroom above.

No comment

114/12.3 WARREN GARTH, STATION ROAD, BRAMPTON (12/0042 S211) – Tree 1 sycamore – crown lift to 5m, crown thin 10%, remove truncated limbs, tidy and shape. Tree 2 Horse Chestnut - crown lift to 5m, crown thin 10%, remove truncated limbs, tidy and shape. Tree 3 Lime - crown lift to 5m, crown thin 10%, remove truncated limbs. Tree 4 Horse Chestnut – crown lift to 5m, crown thin 10%, remove truncated limbs, tidy and shape. Tree 5 Sycamore - crown lift to 5m, crown thin 10%, remove large truncated limb and smaller ones, tidy and shape.

No comment

114/12.4 WESLEY MANSE, NEWCASTLE ROAD, BRAMPTON (12/0041 S211) – 1 Scots pine within the property boundaries – to trim branches overhanging a path, up to 7 feet above the ground.

No comment

114/12.5 LEAFIELD, CRAW HALL, BRAMPTON (12/0016 TPO) – Fell trees T7, T8 and T9 within tree preservation order 261.

No comment

114/12.6 WESTWOOD, STATION ROAD, BRAMPTON (12/0015 TPO) – T1 – crown reduction by 2m. T2 – crown reduction by 5m. T3 – crown reduction by 2m. T4 – fell. T% - fell. T7 – crown reduction by 2m. T8 – crown reduction by 2m.

No comment

114/12.7 LAND TO SOUTH OF EXISTING PUMPING STATION OFF STANEGATE IN IRTHINGTON (1/12/9014) - Proposed new pumping station and associated development including new control building, land raising/re-profiling, surfacing, boundary fencing and temporary construction access.

No comment

115/12 FINANCIAL MATTERS

115/12.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts amounting to £1,903.40.

115/12.2 ANNUAL RETURN, MARCH 2012, EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The Annual return for March 2012 was submitted to the meeting as the external Auditor's certificate and opinion for the Accounts for the year ending March 2012 had been received.

115/12.2.1 RESOLVED to approve and accept the Annual Return for March 2012.

115/12.2.2 RESOLVED to note the certificate and that no matters had come to the attention of the external auditor.

116/12 REPRESENTATIVES' REPORTS

116/12.1 BRAMPTON POLICE

NOTED a report from Councillor Campbell on a recent visit with officers from Brampton Police Station in order to experience a typical shift. The shift was from 2pm to midnight and the experience was amazing; it was an eye-opener to see exactly what the police do. All other members are welcome to contact the police to experience a similar shift.

117/12 MOOT HALL

117/12.1 MOOT HALL DEVELOPMENTS

A report was submitted from Councillor Moorat on moving forward with Moot Hall developments and use of the Moot hall for arts and crafts exhibitions. Councillor Moorat would be the point of contact for interested exhibitors.

RESOLVED to approve the use of the Moot Hall for arts and crafts exhibitions with the following conditions:-

- The exhibitor **MUST** be in attendance at all times while the exhibition is open
- The exhibitor **MUST** provide their own insurance
- Exhibition arrangements **MUST** fit in with existing users of the Moot Hall
- The cost to exhibit is £10.00 per day.

117/12.2 MOOT HALL, USE OF VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS

A report was submitted from Councillor Moorat on use of the Moot Hall for marriages and civil partnerships.

RESOLVED to note the report and that members approved the use of the Moot Hall for marriages and civil partnerships in principle. The Clerk would look into a fire risk assessment for the building before progressing with the project.

118/12 BLACKPATH

A complaint was received regarding horses using the Blackpath.

RESOLVED, after discussion, to invite an officer from the County Council to the next Parish Council meeting in order to clarify the situation.

119/12 BRAMPTON WALKS BOOKLET

Work to date on the new Brampton Walks booklet and a report from Councillor Griffiths were submitted to the meeting.

119/12.1 RESOLVED to ask Councillor Griffiths as to whether QR codes could be used in the booklet.

119/12.2 RESOLVED to approve the work to date and authorise Councillor Griffiths to proceed with the booklet in order to finalise it.

120/12 ALLOTMENTS

The Clerk and Councillor Ridley reported on progress made regarding the use of waste land at Cotehill Park as allotments. Confirmation had been received from the Environment Agency that the Waste Management Licence had now ceased to exist as it was declared Onerous Property by the courts on bankruptcy of the permit holder and consequently cannot be transferred. Members of the cricket club would welcome the land being used as allotments but a new lease would have to be put in place.

RESOLVED that the Clerk would investigate the cost of a new lease with the Parish Council's solicitors.

121/12 AIRPORT REPRESENTATIVE

As Councillor Shepherd was not in attendance, the item would be put forward to the next meeting.

122/12 COBBLED AREA AT POST OFFICE

Councillor Ridley reported on a meeting with Councillor Fisher regarding the bad state of repair of the cobbles outside the Post Office where 3 people have fallen.

RESOLVED, after further discussion, that Councillor Ridley, Moorat and Hodgson should meet with Kevin Crawley, Cumbria County Council to discuss what options there are to improve the area as it is a health and safety risk.

123/12 DRAFT TENANCY STRATEGY CONSULTATION

Members were asked for their feedback on Carlisle City Council's Draft Tenancy Strategy.

RESOLVED that any comments on the Draft Tenancy Strategy be passed to the Clerk before the end of October.

124/12 CALC

The following correspondence from CALC was received and noted:-

124/12.1 CALC CIRCULAR – September 2012

124/12.2 CODE OF CONDUCT

124/12.2.1 DISPENSATIONS – Email from David Claxton

124/12.2.2 DISCLOSABLE PECUNIARY INTEREST - Email from David Claxton

124/12.3 MANAGING RADIOACTIVE WASTE SAFELY – Letter sent from CALC to Council leaders.

124/12.4 STANDARDS COMMITTEE – To consider a nomination to the City Council Standards Committee. Email from David Claxton.

124/12.5 PARISH PRECEPTS – Government consultation on local council tax reduction schemes.

124/12.6 CALC AGM – Saturday 10th November at 10.30am at Carlisle Racecourse.

124/12.7 CARLISLE PARISH COUNCILS ASSOCIATION AGM – Tuesday 2nd October at 7.00pm at Warwick on Eden Village Hall.

Councillor Ridley would attend. Councillor Moorat would also attend if available.

125/12 SCHOOL CROSSING PATROL

125/12.1 SCHOOL CROSSING PATROL

The Clerk reported on information received from David Sheard, Cumbria County Council on a crossing patrol at Brampton Primary School.

RESOLVED that the Clerk would ask the County Council to survey the area at Union Lane for a crossing patrol and write to the school requesting that the gate accessing Moat Street be closed.

125/12.2 ROAD SAFETY OUTSIDE LOCAL SCHOOLS

An email and attached letters were submitted to the meeting from Margaret Smith regarding a crossing outside William Howard School.

RESOLVED to note the correspondence and that the Clerk would inform Mrs. Smith of the police investigating the use of zigzag lines at William Howard School.

126/12 FOOTPATH AT THE MOAT

A request was submitted for chippings to maintain the footpath at The Moat.

RESOLVED to approve the purchase of chippings for the footpath and note that residents would provide the labour.

127/12 SKATEPARK/BMX TRACK

An update was submitted from K. Pigden, William Howard School regarding the progress being made on the proposed skatepark/bmx track.

RESOLVED to note the update.

128/12 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

128/12.1 BROKEN DRAINAGE PIPE TO REAR OF 4 IRTHING CLOSE – Email from Greg Denwood.

RESOLVED that the Clerk would inform Greg Denwood that Two Castles Housing could investigate the field for a broken drainpipe although it was more likely that the water was being caused by run-off from the Recreation Ground as a similar problem occurs at the allotment site on the opposite side. This should have been investigated as part of the initial building programme.

128/12.2 WILLIAM MILBURN CHARITABLE TRUST – Letter from TH Cartmell.

RESOLVED to note that Councillor Moorat volunteered as a trustee.

128/12.3 FOOTPATH TO TARN ROAD – Letter from Patrick Tolley.

128/12.4 BRAMPTON & BEYOND MUSIC & ARTS – Email from Tim Coombe.

RESOLVED to note that Councillor Lewsley would attend if possible.

128/12.5 TREES AT KING GEORGE V FIELD – Letter from George Chapman.

RESOLVED to approve the removal of the trees by Mr. Chapman from his boundary.

128/12.6 ELECTORAL REVIEW OF CUMBRIA: FINAL RECOMMENDATIONS – Letter from Paul Kingsley,

129/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

129/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 17th September 2012.

130/12 AGENDA ITEMS FOR NEXT MEETING

Any items for the next agenda to be submitted to the Clerk by 24th October 2012.

131/12 DATE OF NEXT MEETING – Tuesday 30th October 2012, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 16th October 2012

132/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

133/12 GROUNDS MAINTENANCE CONTRACT

133/12.1 PRIVATE AND CONFIDENTIAL INFORMATION

a
contractor.

Prior to reporting on the Grounds Maintenance Contract, the Clerk reminded members that it was breach of the Code of Conduct for private and confidential information (i.e. contract terms) to be divulged. Members also had no authority to discuss contract terms or performance with a

group
contract

Members were reminded of the above as private and confidential information from a working meeting was now in the public domain and some individual members had been discussing terms with the contractor.

contractors.

RESOLVED to note the above information on private and confidential information and

133/12.2 GROUNDS MAINTENANCE CONTRACT

A letter from Stephen Hillary was submitted to the Clerk at the beginning of the meeting and was read out.

The Clerk reported on the working group meeting set up to investigate the current grounds maintenance contract being broken down into some services being provided by a caretaker over the year and others through a tender covering services through the grass cutting season. The Clerk had consulted with Stephen Hillary, the current contractor, on how many hours and how often various services take. A table was set up splitting up the services, the frequency and the time taken in order to calculate how many hours per week these services would take for a caretaker to do.

Although the cost of other services from this contract was only an estimate, it would appear that the Parish Council could save a substantial sum of money if the current grounds maintenance contract was split.

The current grounds maintenance contract runs from 2010-2013, members have the option to continue with the current contract to March 2015 if they wish to do so.

RESOLVED, after further discussion:-

133/12.2.1 not to continue with the current grounds maintenance contract for a further two years,

133/12.2.2 split the current grounds maintenance contract, and

133/12.2.3 hold a meeting with Stephen Hillary to clear up confusion over the length of the current contract and inform him of future proposals for the services provided within the current grounds maintenance contract.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 23rd OCTOBER, 2012** at 7.00 p.m.

PRESENT

Councillor J.J. Harding (Chairman, in the Chair)
Councillor D. Moorat
Councillor Ms. A. Stott

Councillor Mrs. C. Ridley
Councillor Mrs. G. Hodgson
Councillor Mrs. J. Errington

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Thompson (bereavement), Smith (family function) and Hendry (City Council meeting).

134/12 MINUTE

Minute of the Meeting held on 11th September 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th September 2012, confirmed as a true and accurate record.

135/12 FINANCIAL MATTERS -

135/12.1 BANK RECONCILIATION TO 30TH SEPTEMBER 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th September 2012 of £241,425.63

135/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 12th October of £114.95.

135/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

135/12.3.1 APPROVED the expenditure of £55,538.37 detailed in the Appendix hereto

135/12.3.2 NOTED the income of £13,684.50 detailed in the Appendix hereto.

135/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,319.84.

135/12.5 PRECEPT 2013/14

Members were asked to consider projects for the following financial year that would impact upon the Parish Council's precept.

RESOLVED to agree that the following projects be included in the 2013/14 precept:-

- Improvements to the Mote
- Increase to Christmas Lights
- Increase to Cemetery fund
- Allotment Site
- Tree Management

Clarification of 2013/14 costs for the Tourist Information Centre would be sought and any other project ideas and costs should be passed to the Clerk as soon as possible.

136/12 FINANCIAL ASSISTANCE

136/12.1 BRAMPTON PRIMARY SCHOOL

There was submitted an application for financial assistance from Brampton Primary School in order to help with funding for the annual bonfire and fireworks display.

RESOLVED to donate £300.00.

137/12 GROUNDS MAINTENANCE CONTRACT

Councillor Harding reported on the meeting with Stephen Hillary to clear up the confusion over the length of the current grounds maintenance contract and future proposals for the work.

The Clerk submitted the work schedule for the additional grass cutting/footpath tender for members to clarify.

137/12.1 RESOLVED to note the report by Councillor Harding

137/12.2 RESOLVED to amend the grass cutting on the schedule to every 2-3 weeks with no less than 10 cuts through the grass cutting season except for the area at the Capon Tree Memorial which would be cut monthly. The pruning of trees/rhododendrons and planting shrubs at the Mote Garden was removed from the schedule. Tenders would be opened at a Finance and General Purposes Committee.

137/12.3 RESOLVED, after further discussion, that all members would take responsibility for checking on the work being done in the parish. A checklist/audit form would be produced for members use.

Expenditure

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
216.00	British Gas	Heat & Light
20.00	Bounce it around	website
37.68	Vodafone	Office
3.68	Barclays Bank	Charges
54.27	British Gas	Heat & Light
188.88	P Reynolds	staff
149.95	Lyreco	Office
216.35	Canon	Photocopier
23.00	ABW	Moot Hall
36.96	Brampton Skips	Open Spaces
800.00	SPAA Foundation Ltd	Activity Days
53.96	Cannon	Mot Hall
699.24	Colvilles Gnds Mnce	Grass cutting
660.00	BDO Stoy Hayward	External audit
167.48	P Reynolds	staff
130.33	J Ratcliffe	Staff
1532.39	A Riddell	staff
35.00	Information Commissioner	Office
25.20	Brampton Skips	Open Spaces
13.00	A Stott	mileage
50,000.00	William Howard School	Skatepark
300.00	Brampton Arts & Crafts Club	Grant
<hr/>		
£55,538.37		

Income

£	Detail	Cost centre
155.00	Market Tolls	Market
90.00	Market Tolls	Market
50.00	Market Tolls	Market
10.00	Market Tolls	Market
18.65	Barclays Bank	Interest
13361.00	Carlisle City Council	Concessional services grant
<hr/>		
£13,684.50		

Expenditure To Approve

£	Supplier	Detail
122.35	J Ratcliffe	Staff
216.35	Canon	Photocopier
28.26	United Utilities	Parks
174.00	Cumbria Clock Co	Clock Service
53.98	United Utilities	Allotments
159.84	Lyreco	Office stationery
699.24	Colvilles Grounds Mnce	Grass cutting
1532.39	A Riddell	Staff
194.33	P Reynolds	Staff
9.10	C Ridley	Expenses
130.00	Tarn Road Nurseries	Open Spaces
<u>£3,319.84</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)
Councillor I. A. Pennington
Councillor Mrs. S. Lewsley

Councillor Mrs. C. Ridley
Councillor D. Moorat
Councillor Mrs. P. Skimming

IN ATTENDANCE – Clerk
6 members of the public

APOLOGIES FOR ABSENCE – Councillors Griffiths (vacation), Shepherd (work) and Campbell (ill)

138/12 MINUTE

Minute of the Meeting held on 11th September 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th September 2012, confirmed as a true and accurate record.

139/12 DECLARATIONS OF INTEREST

Councillor Ridley declared an interest in item 142/12.1

140/12 MILLFIELD HOUSE, CRAW HALL, BRAMPTON (12/0725 & 12/0726)

Mr Pickering attended the meeting to speak in support of his application for the demolition of boundary wall to allow widening of Lovers Lane to enable vehicular access to existing dwelling, Millfield House. Photographs and a letter from WCF were submitted to the meeting from Mr. Pickering.

Members discussed the matter further after Mr. Pickering left the meeting. Concerns were raised at differing opinions of County Council Highways Officers, future legal implications, public concern and speeding along the A6071.

Councillor Moorat proposed that in light of legal issues the Parish Council do not enter into an agreement for demolition of the boundary wall at Lovers Lane nor use of Parish Council land to access Millfield House.

RESOLVED unanimously not to enter into an agreement for demolition of the boundary wall at Lovers Lane nor use of Parish Council land to access Millfield House. The Clerk would inform Mr. Pickering.

141/12 CARLISLE DISTRICT RURAL MASTERPLANNING PROJECT

RESOLVED, after discussion, that the leaflet for the Rural Masterplanning Project should be distributed with the January/February 2013 edition of the BIG magazine with a closing date of the first week in March. Collection boxes would be placed in the Moot Hall, Community Centre, Eden Valley Hospice bookshop, Conservative Club and Shoulder of Mutton if permitted. The Clerk would inform Zoe Sutton.

142/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

142/12.1 LAND ADJACENT FRANLEIGH HOUSE, TREE ROAD, BRAMPTON (12/0667) – Erection of 1 dwelling (revised application).

No comment

142/12.2 UNIT 11, OLD BREWERY YARD, CRAW HALL, BRAMPTON (12/0729) – Change of use to a gymnasium (Use Class D2) (Retrospective)

Good idea.

142/12.3 LAND TO REAR OF HIRTA, TREE ROAD, BRAMPTON (12/0767) – Erection of 1 dwelling.

No comment

142/12.4 45-47 FRONT STREET, BRAMPTON (12/0780 & 12/0781) – Display of 1 fascia sign and 1 projecting sign. (Both externally illuminated) (LBC)

No comment

142/12.5 LAND ADJACENT GARTH HOUSE, GREENFIELD LANE, BRAMPTON (12/0811) – Erection of 5 dwellings.

No comment

142/12.6 LAND AT THE BARN, PARK BARNS, IRTHINGTON (12/0824) – Permanent siting of mobile home.

No comment

142/12.7 SOUTH BARN, TREE ROAD, BRAMPTON (12/0807) – Single storey extension to provide lounge.

No comment

143/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

144/12 LITTER BINS

A letter was submitted from Councillor Elsie Martlew, Carlisle City Council stating that no new litter bins would be emptied due to lack of funding.

RESOLVED to put the item on the next full council agenda.

145/12 PRECEPT 2013/14

RESOLVED to note that if any members had ideas for projects for the next financial year, to contact the Clerk with estimated costs.

146/12 USE OF LAND ON MAIN STREET

Councillor Ridley reported on a request received from BT to use part of the ground outside the Antique Centre, Main Street where the Parish Council's rockery is sited, to place a new cable system. The system would be hidden from view and the land reinstated when the work was completed.

RESOLVED to permit the siting of the new cable system within Parish Council ground at Main Street.

147/12 THE MOAT

Councillor Pennington submitted further details of the proposed work to be carried out at The Moat through Groundforce Northeast. Councillor Pennington would clarify with Groundforce Northeast the costs that the Parish Council would be expected to cover for the project.

RESOLVED to note the report.

148/12 THE RECREATION GROUND, GELT ROAD

weeds, Councillor Pennington reported on proposed work to the Recreation Ground in order to clear the area of
the self seeding trees, low hanging branches etc. Peter Reynolds has volunteered to do the work free of charge if
the Parish Council would supply strimmer materials. Councillor Pennington would speak to Charles Bennett
regarding work to any trees in the area.

from **RESOLVED** to permit Peter Reynolds to carry out the work required to clear the area and the Parish Council
would supply the required materials for a strimmer. Any work to trees would commence after confirmation
Charles Bennett. Councillor Pennington would supply the Clerk with a plan of the work to be carried out.

149/12 TREE REMOVAL -

149/12.1 TREE REMOVAL GELT WOODS

A letter was submitted from R&M Lowther detailing the cost of work required to trees within Gelt
Woods
in order to make them safe.

RESOLVED to permit the work required at a cost of £800.00 exc VAT.

149/12.2 TREE REMOVAL KING GEORGE V FIELD

King A letter was submitted from R&M Lowther detailing the cost of work required to trees surrounding
George V field in order to make them safe.

RESOLVED to permit the work required at a cost of £812.50 exc VAT.

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)	Councillor D. Moorat (Vice Chairman)
Councillor Mrs. P. Skimming	Councillor Mrs. G. Hodgson
Councillor I. A. Pennington	Councillor Mrs. S. Lewsley
Councillor Mrs. M. E. Smith	Councillor Mrs. J. Campbell
Councillor J. J. Harding	Councillor Mrs. J. Errington
Councillor E. Griffiths	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor M. Mitchelson, Carlisle City Council.
Councillor Fisher, Cumbria County Council
One member of the public.

APOLOGIES FOR ABSENCE – Councillors Stott, Shepherd, Hendry (work) & Councillor Thompson (personal)
Councillor Layden (ill)

150/12 REQUESTS FOR DISPENSATION

None received.

151/12 DECLARATIONS OF INTEREST

None received.

152/12 MINUTES

152/12.1 Minutes of the Meeting held on 25th September 2012 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 25th September 2012, confirmed as a true and accurate record.

153/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 23rd October 2012
Property and Environment Committee held on 23rd October 2012

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

154/12 PUBLIC PARTICIPATION

Councillor Moorat raised the issue regarding proposed new litter bins for Brampton. Although funding has been promised through City Councillors Mitchelson and Layden, Carlisle City Council are now refusing to empty any new bins and asking the Parish Council to relocate bins which seems ridiculous.

Councillor Mitchelson also stated that this was ridiculous as you cannot educate the public to keep things tidy if there are insufficient bins being provided. Councillor Mitchelson would be questioning this issue at the next City Council meeting as the Labour group had promised funding for keeping areas clean in their manifesto.

Councillor Mitchelson also stated that there was new street cleaning machinery in operation and that Brampton would be included on the rota.

RESOLVED that the Clerk would pass a copy of the letter received from Councillor Elsie Martlew regarding the

emptying of bins in Brampton to Councillor Mitchelson.

155/12 POLICE MATTERS

155/12.1 MONTHLY REPORT

RESOLVED to note the October 2012 newsletter.

155/12.2 NEW INSPECTOR

RESOLVED to note a report from PC Hird that the current inspector, Diane Bradbury, would be moving on in order to oversee a project at Police Headquarters. A new inspector, Dan St. Quentin would take over from November 5th.

156/12 REPRESENTATIVES' REPORTS

156/12.1 BRAMPTON ECONOMIC PARTNERSHIP

Notes from the meeting held on 12th July 2012 were submitted for information. Councillor Lewsley reported that a further meeting had taken place, however no notes were available to date. The group were putting together a strategy for the future.

RESOLVED to note the report and accompanying notes.

156/12.2 BRAMPTON ARTS, CRAFTS AND MUSIC CO-ORDINATION (BRACM)

Notes from the meeting held on 8th October 2012 were submitted for information.

RESOLVED to note information received.

156/12.3 BRAMPTON YOUTH PROJECT

Senior Youth Workers Report was submitted for information.

RESOLVED to note information received

156/12.4 BRAMPTON POLICE

RESOLVED to note a report from Councillor Hodgson on a recent visit with officers from Brampton Police Station in order to experience a typical shift. The experience was very enjoyable and informative and Councillor Hodgson would advise any member to take part.

156/12.5 BRAMPTON AND BEYOND COMMUNITY TRUST

RESOLVED to note a report from Councillor Hodgson on the Brampton and Beyond Community Trust AGM held on September 27th. 28 people attended the meeting mostly made up of staff and volunteers. Bob Allan chaired the meeting reporting that there were 300 members and 9 trustees left there from the original 13. Plans for the site were being submitted to the City Council next month and was a loss of just over £18,000 for the year.

156/12.6 FUTURE OF THE HUT

RESOLVED to note a report from Councillor Hodgson on a meeting to discuss the future of The Hut. The meeting was chaired by Bob Allan with 22 attendees although no agenda was available for the meeting. The first thing asked of those attending was "Where are we?" There was no answer to this and no answer to the question of how to replace Katie Douglass. It was finally decided that a smaller group of those attending would meet to thrash things out and report back.

that Councillor Fisher also attended this meeting and reported that the group had made a statement they were going to run out of money by October and the grant received in April had already been utilised.

156/12.7 MOOT HALL PROJECT

RESOLVED to note a report from Councillor Moorat on developments regarding the Moot Hall Project which included the following points:-

- with
- Pre-application form was due to be submitted and then an officer would be allocated to work with us and get the full application ready for submission
 - Structural survey would be carried out next week and a report ready by the end of November
 - Wedding and civil partnerships application form to be completed soon
 - Fire Risk Assessment has been carried and the report will be given to the Clerk on Friday
 - 15 artists have expressed an interest in using the Moot Hall; the first person will exhibit on 22nd December

156/12.8 REMEMBRANCE DAY PARADE

Councillor Ridley reported on the arrangements for the Remembrance Day Parade.

RESOLVED that Councillor Harding would lay the wreaths and as many Councillors as possible would attend the event. The parade leaves the Moot Hall at 2.45pm to march to St. Martin's Church for the service.

157/12 CHRISTMAS LIGHTS

Arrangements for the Christmas lights switch-on due to take place on Friday 23rd November 2012 were confirmed.

RESOLVED that:-

Councillors Stott and Hodgson would help with the queue for Santa, Councillors Moorat, Lewsley and Harding would help in Showfield Car Park with the parade leaving at 6.50pm, Councillors Campbell and Errington would help with the reindeer and Councillors Ridley, Skimming, Smith and Thompson would help with refreshments.

158/12 ALLOTMENTS

RESOLVED to note a report from the Clerk and Councillor Ridley regarding the proposed new allotments site at Cotehill which included the following points:-

- A new lease for the cricket club would cost approximately £1,000 according to the Parish Council's solicitors.
- The cricket club are happy to hand over the land for allotments
- Wendy Griffiths has provided a list of people waiting for an allotment who will be contacted in due course to attend a meeting and move the project forward with a working group.
- The only access to the site for allotment holders will be from Howard Road/Dacre Road.

159/12 BLACKPATH

RESOLVED to note a report by the Clerk that David Gibson from the County Council has stated that no officers from the County Council would attend the meeting to discuss the Blackpath as he felt they were treading on toes as maintenance for this path was done by Carlisle City Council.

160/12 BRAMPTON WALKS BOOKLET

RESOLVED to note a report by Councillor Griffiths on progression of the Brampton Walks booklet. A funding application has been submitted to the Neighbourhood Forum requesting £1,000. The cost to print the booklet will be £2,100 with a possible return of £8,000. Could local traders be approached to help with funding through advertising in the booklet? Maps for the booklet are nearing completion and there is a meeting tomorrow night with the Walkers are Welcome group who want some input into the booklet.

RESOLVED that members were happy for local businesses to be approached to help fund the booklet through sponsorship/promotion. If anyone knew of other funding for the booklet to let Councillor Griffiths know as soon as possible.

161/12 AIRPORT REPRESENTATIVE

As Councillor Shepherd was not in attendance, the item would be put forward to the next meeting.

162/12 BRAMPTON INFANT SCHOOL SITE

Members were invited to consider expressing an interest in the Brampton Infant School site.

RESOLVED, after further discussion, that the Parish Council would not proceed with expressing an interest as maintenance costs would be too high.

163/12 CALC

The following correspondence from CALC was received and noted:-

163/12.1 CALC CIRCULAR – October 2012.

163/12.2 MODEL STANDING ORDERS – Email from David Claxton.

163/12.3 MANAGING RADIOACTIVE WASTE SAFELY (MRWS) – Update from David Claxton.

164/12 SCHOOL CROSSING PATROL

A letter was submitted from Ann Winterburn, Chair of Governors, Brampton Primary School regarding a school crossing patrol at Sawmill Lane.

RESOLVED to note the letter, however, although the patrol would be funded the difficulty would be finding someone to do the job. Councillor Hodgson would raise this point at the next school governors meeting.

165/12 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

165/12.1 ORIENTEERING IN GELT WOODS – Email from Anita Laird.

RESOLVED to permit the use of Gelt Woods for use by the Border Liners Orienteering Club on January 19th 2013.

165/12.2 PUBLIC FOOTPATH BEHIND BECKRIGGS – Email from Thomas Hinde.

RESOLVED to request the provision of hardcore/bark from Carlisle City Council.

165/12.3 BUS SHELTERS AT THE SANDS – Letter from Marjorie Wilkinson.

RESOLVED to note the letter and although members appreciate that the area is very exposed, there is no funding for new bus shelters in the area as the current ones were only installed in February 2011.

165/12.4 CUMBRIA PARISH COUNCILS DIRECTORY – Letters from Mike Abraham and CALC.

166/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

166/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 19th October 2012.

167/12 AGENDA ITEMS FOR NEXT MEETING

Any items for the next agenda to be submitted to the Clerk by 21st November 2012.

168/12 DATE OF NEXT MEETING – Tuesday 27th November 2012, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 13th November 2012

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13th NOVEMBER, 2012** at 7.00 p.m.

PRESENT

Councillor J.J. Harding (Chairman, in the Chair)
Councillor D. Moorat
Councillor Ms. A. Stott
Councillor Mrs M. Smith

Councillor Mrs. C. Ridley
Councillor Mrs. G. Hodgson
Councillor Mrs. J. Errington

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Thompson (work)and Hendry (City Council meeting).

169/12 MINUTE

Minute of the Meeting held on 23rd October 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 23rd October 2012, confirmed as a true and accurate record.

170/12 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

None received.

171/12 FINANCIAL MATTERS -

171/12.1 BANK RECONCILIATION TO 30TH SEPTEMBER 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th September 2012 of £230,811.85

171/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 9th November of £88.23.

171/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

171/12.3.1 APPROVED the expenditure of £14,591.78 detailed in the Appendix hereto

171/12.3.2 NOTED the income of £3,978.00 detailed in the Appendix hereto.

171/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,901.47.

NB: The Clerk left the room prior to discussion of the following item

171/12.5 REVIEW OF CLERK'S SALARY

A report was submitted by the Clerk on the National Agreement on salaries of local council clerks for England and Wales.

Members were asked to agree that the Clerk is on the correct benchmark of scale LC2 which is currently point 29 (below substantive range).

RESOLVED, after discussion, that the Clerk should be on point 31 (substantive range) with immediate effect. A yearly appraisal for the Clerk would take place in the future.

172/12 FINANCIAL ASSISTANCE

172/12.1 IRTHING VALE WANDERERS CRICKET CLUB

There was submitted an application for financial assistance from Irthing Vale Wanderers Cricket Club in order to help with funding for repair and upgrade the boundary fence.

RESOLVED to donate £460.00.

172/12.2 CARLISLE & DISTRICT CITIZENS ADVICE BUREAU

There was submitted an application for financial assistance from Carlisle & District Citizens Advice Bureau in order to help with the general advice service in Carlisle.

RESOLVED that the Parish Council itself would give no financial help.

173/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies

(Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. tender consideration), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

174/12 GRASS CUTTING 2013 - TENDERS

Tenders invited and received for the grass cutting contract 2013 were opened at the meeting.

RESOLVED, after discussion, to accept the tender submitted by Phil Bell Services in the sum of £4,244.00.

Proposed by Councillor Ridley, seconded by Councillor Harding, all agreed.

175/12 FOOTPATHS AND SMALL GRASS CUTTING 2013 – TENDERS

Tenders invited and received for the footpaths and small grass cutting contract 2013 were opened at the meeting.

RESOLVED, after discussion, to accept the tender submitted by Wayne and Elaine Carruthers in the sum of £6,010.00.

Proposed by Councillor Smith, seconded by Councillor Ridley, all agreed.

Appendix 1

Expenditure

£	Supplier	Detail
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136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
216.00	British Gas	Heat & Light
20.00	Bounce it around	website
20.04	Vodafone	Office
3.68	Barclays Bank	Charges
427.10	BRHS	Office
3291.67	Cut n' Edge	Grounds Mnce - Sept
3291.67	Cut n' Edge	Grounds Mnce - Oct
100.00	Petty Cash	Office
2010.78	HMR&C	Staff - PAYE
159.84	Lyreco	Office
216.35	Canon	Photocopier
122.35	J Ratcliffe	Staff
28.26	United Utilities	Allotments
174.00	Cumbria Clock Co	Moot Hall
53.98	United Utilities	Parks
699.24	Colvilles Gnds Mnce	Grass cutting
130.00	Tarn Road Nurseries	Open Spaces
194.33	P Reynolds	staff
9.10	C Ridley	Expenses
1532.39	A Riddell	staff
300.00	Brampton Primary School	Grant
1368.00	Richardsons Garden Centre	Xmas lights
48.00	BT	Office

£14,591.78

Income

£	Detail	Cost centre
225.00	Market Tolls	Market
220.00	Market Tolls	Market
70.00	Market Tolls	Market
135.00	Gardening Club	Moot Hall
137.00	Co-operative Funeralcare	Cemetery
141.00	Co-operative Funeralcare	Cemetery
386.00	Mrs D Latimer	Cemetery
430.00	Ian Blair	Cemetery
892.00	Co-operative Funeralcare	Cemetery
249.00	Daisy Brown	Cemetery
15.00	Knit & Knatter	Moot Hall
892.00	Co-operative Funeralcare	Cemetery
15.00	Cerebral Palsy	Moot Hall
100.00	Mr D Clattenburg	Cemetery
15.00	Methodist Church	Moot Hall
15.00	Town Twinning Ass'n	Moot Hall
41.00	Ian Robinson	Cemetery
<u>£3,978.00</u>		

Appendix 2

Expenditure To Approve

£	Supplier	Detail
257.40	Gala Lights	Xmas lights
285.00	B.I.G.	Misc Services
160.00	Stan Pullan Ltd	Moot Hall – fire risk assmnt

1048.86	Colvilles Grounds Mnce	Grass cutting
43.81	Rowntree Electrical	Moot Hall
106.40	J Ratcliffe	Staff
<u>£1,901.47</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13th NOVEMBER, 2012** at 7.30 p.m.

PRESENT

IN ATTENDANCE – Clerk
1 member of the public

APOLOGIES FOR ABSENCE – None received.

176/12 MINUTE

Minute of the Meeting held on 23rd October 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 23rd October 2012, confirmed as a true and accurate record.

177/12 DECLARATIONS OF INTEREST

Councillor Ridley declared an interest in item 178/12.3
Councillor Moorat declared an interest in item 178/12.2

178/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

178/12.1 LAND ADJACENT FRANLEIGH HOUSE, TREE ROAD, BRAMPTON (12/0667) – Erection of 1dwelling (revised application – amended info)

No comment

178/12.2 BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL, TREE ROAD, BRAMPTON (12/0861) – Creation of 8 additional parking spaces.

Good idea, extra spaces are needed.

178/12.3 CROFT HOUSE EAST, MAIN ROAD, BRAMPTON (12/0886) – removal of 2 single glazed windows to be replaced with 2 double glazed windows, installation of 1 velux conservation roof window. (LBC)

No comment

178/12.4 RIDGE HOUSE, LANERCOST ROAD, BRAMPTON (12/0912) – Construction of underground garage.

No comment

178/12.5 34 IRTHING PARK, BRAMPTON (12/0023 TPO) – Fell horse chestnut and plant a replacement. No documents available for this application.

Documents are required to make a decision.

178/12.6 DIVERSION OF PUBLIC FOOTPATH NUMBER 115027 AT TALKIN TARN – Diversion of public footpath in order to implement planning permission 11/0886.

No comment

179/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

180/12 LANERCOST ROAD FOOTPATH

Councillor Griffiths reported on the work to be done to the footpath at Lanercost Road through the probation Service in order for the path to be a disabled friendly route as detailed in the walks book.

RESOLVED to note the report and that the path to Talkin Tarn should get the same treatment.

181/12 THE WALKS BOOKLET

RESOLVED to note an update from Councillor Griffiths on the Walks booklet. The project is moving on however

there may come a point that the Parish Council may have to part fund the booklet. It is hoped that it would be ready for Easter 2013 and Rory Stewart MP has been asked to attend the launch.

182/12 FOOTPATH SURVEY

Councillor Griffiths submitted a detailed report on various footpaths in the parish. Several paths were still to be surveyed by Councillors Moorat, Thompson and Skimmings.

Councillors Griffiths and Hodgson would meet with the Clerk on Wednesday 28th November to discuss the report.

Councillor Hodgson thanked Councillor Griffiths for all of the work he has done surveying the paths and compiling the report.

RESOLVED to note the report and that it be submitted to Andrew Nicholson at Carlisle City Council for action.

183/12 THE RECREATION GROUND, GELT ROAD

An email was submitted from Charles Bennett regarding proposed work at the Recreation ground.

RESOLVED to note the email and permit Peter Reynolds to continue the work as the trees which Charles Bennett has concerns about are not on Parish Council land.

184/12 TREE WEEK PLANTING

An email was submitted from Heather Tipler regarding tree planting week.

184/12.1 RESOLVED to note the email.

184/12.2 RESOLVED to agree that Councillors Hodgson, Moorat, Griffiths, Pennington and Harding would attend the tree planting at the Recreation Ground on Friday 30th November at 11.00am. The Clerk would inform Heather Tipler and the press.

185/12 CARLISLE DISTRICT RURAL MASTER PLANNING PROJECT

Members reviewed the final draft of the Rural Master Planning Project leaflet. It was felt that the map was confusing. Councillor Skimming would ask whether the Conservative Club would permit a collection box for leaflets on their premises and Councillor Lewsley would ask at The Shoulder of Mutton.

RESOLVED that the Clerk would inform Zoe Sutton as soon as possible.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 27th NOVEMBER, 2012** at 7.30 p.m.

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)
Councillor Mrs. P. Skimming

Councillor D. Moorat (Vice Chairman)
Councillor Mrs. G. Hodgson

Councillor I. A. Pennington
Councillor Mrs. M. E. Smith
Councillor J. J. Harding
Councillor E. Griffiths

Councillor Mrs. S. Lewsley
Councillor Mrs A. Stott
Councillor Mrs. J. Errington
Councillor Mrs J. Thompson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors M. Mitchelson & S. Layden, Carlisle City Council.
Councillor Fisher, Cumbria County Council
One member of the public.

APOLOGIES FOR ABSENCE – Councillor Campbell (hols)

186/12 REQUESTS FOR DISPENSATION

RESOLVED to note that dispensation requests were received from the following members regarding the precept:-

Councillors Ridley, Moorat, Skimming, Hodgson, Pennington, Lewsley, Smith, Stott, Harding, Errington, Griffiths and Thompson.

187/12 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were received.

188/12 MINUTES

188/12.1 Minutes of the Meeting held on 30th October 2012 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 30th October 2012, confirmed as a true and accurate record.

189/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 13th November 2012
Property and Environment Committee held on 13th November 2012

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

190/12 LOCAL GOVERNMENT ACT 1972

It was reported that Mr. J. Hendry had resigned from membership of the Parish Council and that the statutory by-election advertisement had been published.

RESOLVED to note the report and the publication of the statutory advertisement.

191/12 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

192/12 POLICE MATTERS

192/12.1 MONTHLY REPORT

RESOLVED to note the November 2012 newsletter.

192/12.2 POLICE REPORT

RESOLVED to note a report from the new inspector, Dan St. Quentin. Inspector St. Quentin

introduced himself to members and spoke on various subjects covering the following:-

- Road safety
- Speed cameras
- Increased visits to local pubs
- Vehicles parking on footpaths
- Vandalism to bus shelter
- Proposed cuts to CCTV operations

193/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

193/12.1 34 IRTHING PARK, BRAMPTON (12/0023 TPO) – Fell horse chestnut and plant a replacement.

No comment.

193/12.2 LEAFIELD, CRAW HALL, BRAMPTON (12/0025 TPO) – Proposed works to trees subject to a Tree Preservation Order.

Approve the proposed work.

194/12 FINANCIAL MATTERS

194/12.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,636.32.

194/12.2 BUDGET 2013/14

The Clerk submitted a report on the proposed budget for 2013/14. Further amendments to the budget were explained due to the reduction in the concurrent grant received from Carlisle City Council as a 30% cut phased in over the next 2 years had been proposed. This will impact on the Parish Council as follows:

2013/14 – reduction of £2004 to £11357
2014/15 – further reduction of £2004 to £9353

Other highlighted expenditure included:-

- Footpaths and small grass cutting contract
- Caretaker costs
- TIC costs
- Small business rate relief

Members were asked if they had any questions.

and Councillor Griffiths queried the increased costs over the past few years of the Christmas lights whether the cost was justifiable.

The Clerk explained the history of the new lights and the enhancement programme that the Parish Council had embarked upon. Installation costs and the hire contract with Gala lights were also explained.

Councillors Harding, Hodgson, Moorat, Lewsley and Ridley spoke in support of the lights.

Councillor Griffiths stated he had no point to make.

RESOLVED to unanimously agree the budget and that there would be no increase to the precept

how
required
for

which would remain at £88,878 subject to confirmation from Carlisle City Council and CALC on new proposals for the collection of council tax due to be announced by the Secretary of State may affect Brampton Parish Council. If new proposals were to affect the budget there may be a increase to the precept. The Clerk would inform Carlisle City Council that a preliminary precept 2013/14 had been set and would be confirmed in January subject to the aforementioned changes being announced.

195/12 REPRESENTATIVES' REPORTS

195/12.1 BRAMPTON PRIMARY SCHOOL GOVERNORS

RESOLVED to note a report from Councillor Hodgson on a recent meeting of the BPS Governors which included the following points:-

- Bonfire night and fireworks display
- County Council observation on children crossing at Union Lane
- Non-attendance at meetings by Councillor Shepherd
- World War 2 week – 17-22 February 2013.

195/12.2 WALKERS ARE WELCOME

RESOLVED to note a report from Councillors Skimming and Griffiths on a recent meeting of Walkers are Welcome group which included the following points:-

- Walks Book
- Andrew Nicholson to talk at a future meeting
- Work parties to clear some paths
- Rory Stewart attending Walks Book launch

195/12.3 REMEMBRANCE DAY PARADE

RESOLVED to note a report from Councillor Harding on the Remembrance Day parade which included the following points:-

- Councillor attendance
- Extended walk
- Clear agenda required as parade set off early and some councillors and members of the public had missed it.
- Parish Council to take a leading role in future
- Possible plaque for future Parish Council wreaths

196/12 THE MOTE

to

RESOLVED to note an update from Councillor Pennington on proposed work to the Mote. English Heritage were willing to help fund the feasibility study and the required work, however the Parish Council would have to continue with future management. Groundforce North-East would do the required work.

197/12 INTERPRETIVE PANEL FOR BRAMPTON

A request was submitted from Councillors Moorat and Griffiths for an interpretive panel for Brampton.

RESOLVED, after discussion, that the panel would stand to the left hand side of the Moot Hall. Local groups would be contacted to contribute to the content of the panel and a report put in the BIG magazine.

198/12 AIRPORT REPRESENTATIVE

As Councillor Shepherd was not in attendance, the item would be put forward to the next meeting.

the

RESOLVED that the Clerk would write to Chairman Malcolm Bullough to clarify what was happening with

199/12 FIRE RISK ASSESSMENT FOR MOOT HALL

A fire risk assessment for the Moot Hall was submitted from Stan Pulman.

RESOLVED to approve the report and go ahead with the recommendations therein.

200/12 CALC

The following correspondence from CALC was received and noted:-

200/12.1 CALC CIRCULAR – November 2012.

200/12.2 REVISED STANDING ORDERS – Email from David Claxton.

RESOLVED to amend those standing orders relating to the new Code of Conduct and the General Power of Competence. Fully revised standing orders produced by NALC will be issued in the autumn next year.

200/12.3 INFORMATION AND DEVELOPING YOUR SKILLS – Update from David Claxton.

RESOLVED to note that members would inform the Clerk of any training they would like to attend. Councillor Harding would attend the Local Council Finance training in March 2013.

201/12 COMPLAINT

Councillor Griffiths submitted a request regarding the complaint received from Brampton Police Station asking that the complaint be stricken from the minutes.

Correspondence with Mark Lambert, Carlisle City Council regarding the complaint was also submitted to the meeting.

Councillor Ridley stated that when she had received the complaint, advice from CALC and the Standards Board was followed. The police were happy for the complaint to be raised at a meeting of the Parish Council rather than take it to the Standards Board and perhaps spoil the working relations between the police and the Parish Council. However, the matter could not be removed from the minutes.

Councillor Griffiths stated that he was concerned that there was no procedure to inform him of the complaint.

RESOLVED to note the request and correspondence and that no action was taken against Councillor Griffiths who refuted the claims made by the police.

202/12 BROKEN DRAINAGE PIPE, RECREATION FIELD

A request was submitted from Greg Denwood, Two Castles Housing, for work to be carried out on a broken field drain on the Recreation Ground.

RESOLVED that the Clerk would contact local contractors to submit a quote for the work.

203/12 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

203/12.1 A FLAG FOR CUMBERLAND – Email from Peter Boyce, Historic Counties Trust

RESOLVED to support the project.

203/12.2 DOG MESS – Email from Paul Mitchell.

203/12.3 COMMUNITY LED AFFORDABLE HOUSING – Email from Rory Stewart MP.

203/12.4 EVENTS OVER THE CHRISTMAS SEASON – Email from Tim Coombe.

204/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

204/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 16th November 2012.

205/12 AGENDA ITEMS FOR NEXT MEETING

Any items for the next agenda to be submitted to the Clerk.

206/12 DATE OF NEXT MEETING – Tuesday 18th December 2012, 7.30pm, Moot Hall.

207/12 CHRISTMAS LIGHT SWITCH-ON

RESOLVED to note that Councillor Ridley thanked all those who helped make the Christmas Lights Switch-On a success.

Expenditure To Approve

£	Supplier	Detail
1619.93	A Riddell	Staff
191.40	P Reynolds	Staff
162.59	A Riddell	Glow lights
70.96	A Riddell	Santa Suit
24.00	BT	Office
12.00	Brampton Skips	Open spaces
93.28	A Riddell	Mileage
30.16	C Ridley	Christmas lights
660.00	J Bell & sons	Moot Hall
500.00	J Robinson	Moot Hall
100.00	Petty Cash	Office
172.00	Mitchelson Newsagents	Christmas Lights
<u>£3,636.32</u>		

PRESENT

Councillor Mrs. C. Ridley (Chairman) (in the Chair)
Councillor Mrs. P. Skimming
Councillor I. A. Pennington
Councillor Mrs. M. E. Smith
Councillor E. Griffiths

Councillor Mrs. G. Hodgson
Councillor Mrs. J. Errington
Councillor Mrs. J. Campbell
Councillor J. J. Harding
Councillor Mrs. J. Thompson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor M. Mitchelson, Carlisle City Council.
Councillor Fisher, Cumbria County Council
One member of the public.

APOLOGIES FOR ABSENCE – Councillors Moorat (prior engagement), Stott (illness), and Lewsley.

208/12 REQUESTS FOR DISPENSATION

None received.

209/12 DECLARATIONS OF INTEREST

Councillor Smith declared an interest in item
Councillor Harding declared an interest in item

210/12 MINUTES

210/12.1 Minutes of the Meeting held on 27th November 2012 were submitted.

November
£100,000 on
almost

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 27th 2012, confirmed as a true and accurate record after Councillor Griffiths requested the following additions as points that he had made under minute 194/12.2 “that the Council had spent lights, that the cost was almost 20% of the precept and that in 2014 the total budget would be £19,000”.

Members should note that the minutes are not a verbatim report of the meeting.

211/12 LOCAL GOVERNMENT ACT 1972

It was reported that Mr. D. Shepherd had resigned from membership of the Parish Council and that the statutory by-election advertisement would be published. Filling of this vacancy would be done by co-option at the January meeting should there be no call for a by-election.

There had been no call for a by-election from the vacancy left by Mr. J. Hendry therefore the position would be filled by co-option at the January meeting. A poster advertising the filling of the vacancy by co-option would be displayed in the parish noticeboard.

RESOLVED to note the report and the publication of the statutory advertisement and filling of vacancy.

212/12 BRAMPTON YOUTH PROJECT

RESOLVED to note that Emma Spedding from the Brampton Youth Project did not attend the meeting. The item would be postponed to a meeting in the Spring next year.

213/12 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

214/12 POLICE MATTERS

214/12.1 MONTHLY REPORT

RESOLVED to note that the December 2012 newsletter had not been received.

214/12.2 POLICE ATTENDANCE

Parish A letter was submitted to the meeting from Inspector St. Quintin regarding police attendance at Council meetings.

RESOLVED to note the letter.

215/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

215/12.1 LAND TO SOUTH OF EXISTING PUMPING STATION OFF STANEGATE IN IRTHINGTON (1/12/9014) - Proposed new pumping station and associated development including new control building, land raising/re-profiling, surfacing, boundary fencing and temporary construction access. (Revised documents).

No comment

215/12.2 IRTHING CENTRE, UNION LANE, BRAMPTON (12/0953) – Erection of 38 extra care units with associated ancillary facilities.

Concerned at the lack of car parking provision for the units and staff.

215/12.3 ASHMORE, CRAW HALL, BRAMPTON (12/0060 S211) – Fell trees numbered 2 & 4 on the plan accompanying the notification.

No comment

215/12.4 TRAFFIC REGULATION ORDERS – Introduction of 'No waiting at any time' at the following locations:-

215/12.4.1 GREENFIELD LANE AND DACRE ROAD

215/12.4.2 CRAW HALL JUNCTION WITH ASHLEA

215/12.4.3 MOATSIDE – Access in front of and adjacent to Co-op store

RESOLVED that the parking restrictions should be introduced at the aforementioned locations.

216/12 FINANCIAL MATTERS

216/12.1 BANK RECONCILIATION TO 30TH NOVEMBER 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th November 2012 of £221,720.86

216/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 12th December of £105.25.

216/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

216/12.3.1 APPROVED the expenditure of £9,927.85 detailed in the Appendix hereto

216/12.3.2 NOTED the income of £836.86 detailed in the Appendix hereto.

216/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £26,357.18.

217/12 REPRESENTATIVES' REPORTS

217/12.1 CARLISLE PARISH COUNCIL'S ASSOCIATION

RESOLVED to note a report from Councillor Hodgson on a recent joint meeting of the CPCA with the City Council's Executive, also attended by Councillors Ridley and Griffiths, which included the following points:-

- Parish Charter
- Improving outcomes for children
- Locality working
- Broadband
- Reduction in concurrent grant from Carlisle City Council
- Love where you live – Councillor Hodgson submitted a letter to Councillor J. Hendry regarding bins in Brampton, however no member from Brampton Parish Council spoke about the need

for

bins in the parish at this meeting. Councillor Fisher asked members to take a close look at the pavements in the area after the mechanical roadsweepers have been as these have been

stopped

in previous years as the machines were taking the cement out between paving slabs.

217/12.1 BRAMPTON PRIMARY SCHOOL GOVERNORS

RESOLVED to note a report from Councillor Hodgson on a recent meeting of the BPS Governors which mainly covered the school's finances. Councillor Hodgson had also attended an enjoyable day out with the school to the 'Theatre On The Lake' at Keswick.

218/12 FESTIVAL 2013

RESOLVED to note reports from Councillor Moorat and Tim Coombe from a recent planning meeting for the Stepping Stones Festival 2013. The next meeting would take place on February 1st at 5pm in The Howard Arms.

219/12 CHRISTMAS LIGHT BUDGET QUERIES

A report was submitted to the meeting detailing queries raised by Councillor Griffiths and responses from the Clerk and Councillor Harding. A letter of support for the Christmas Lights was submitted from Halfmoon Wholefoods.

Councillor Ridley read a statement regarding Councillors behaviour during and after meetings and that members have to abide by a corporate decision.

219/12.1 RESOLVED to note the report and the statement.

219/12.2 **RESOLVED** to note that Councillor Griffiths stated that there had never been a suggestion from him not to celebrate Christmas and that he wants to do more. Councillor Griffiths does not want to be seen as a deterrent from the town enjoying itself.

220/12 BLACKPATH FLOODING PROBLEMS

A report was submitted from Andrew Nicholson regarding flooding problems along the Black path.

Councillor Griffiths reported that he had attended a site meeting yesterday with Andrew Nicholson as there were signs of subsidence and that the area should be monitored. Councillor Griffiths had arranged a further meeting with Andrew Nicholson and Natural England on Friday 18th January 2013.

220/12.1 RESOLVED to note the reports.

220/12.2 RESOLVED that the Clerk would speak to Stephen Hillary regarding the gullies along the Blackpath and write to Natural England.

220/12.3 RESOLVED that Councillor Hodgson, as Chair of the Property and Environment Committee, would also attend the meeting in January.

221/12 AIRPORT REPRESENTATIVE

RESOLVED that members would wait and see what was happening with the future of the Carlisle Airport Forum Group as Councillor Shepherd had resigned from the Parish Council.

222/12 SKATE PARK

An update regarding progress of the Skatepark was submitted from Kath Pigden, William Howard School. Contractors for the bike and skate park will meet in January to decide timescales and integration.

RESOLVED to note the report.

223/12 EVENT PLANNING AND COMMITTEE

223/12.1 EVENTS, PLANNING AHEAD

RESOLVED to note a report submitted from Councillor Griffiths regarding planning ahead for possible celebrations regarding the Moot Hall and World War 1.

RESOLVED that a request for help from the public would be published in a future edition of the BIG magazine.

223/12.2 EVENTS AND PUBLICITY COMMITTEE

RESOLVED to note a report from Councillor Harding on the setting up of an Events and Publicity Working Group.

RESOLVED that Councillors Harding, Hodgson, Campbell, Errington, Smith, Moorat and the Clerk

224.12 SOCIAL NETWORKING

Members considered whether the Parish Council should join the social networking site "Facebook" and construct a business page in order to give wider access for the community.

RESOLVED that the Clerk would set up a business page on Facebook and Councillor Harding would help monitor it.

225/12 USE OF THE MOOT HALL

The Clerk reported on complaints received regarding space for users being taken up by the Tourist Information Centre.

RESOLVED that the Clerk would write to the TIC explaining common areas of use and those set aside for other users.

226/12 CALC

The following correspondence from CALC was received and noted:-

226/12.1 CALC CIRCULAR – December 2012/January 2013.

226/12.2 CUMBRIA IN BLOOM – Report from Alan Heath, Chairman of Cumbria In Bloom

RESOLVED that members had no comments to make.

227/12 GRIT BIN REQUEST

A request was submitted for a grit bin to be sited on Dacre Road near the footpath to the cricket pitch.

RESOLVED that Councillor Mitchelson would chase this up.

228/12 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

228/12.1 FLOODING ON BLACK PATH – Letter from Nick Davis.

RESOLVED that the query would be forwarded to Councillor Mitchelson.

228/12.2 PERSONAL CHOICE – Email from Arthur Millie

228/12.3 ECO TOURISM FESTIVAL – Email from Trevor Atkinson.

228/12.4 DANDY PATH – Email from Alan and Lesley Sawyer.

RESOLVED that the Clerk would write to Geoff Fewkes.

228/12.5 PROPOSED MODIFICATIONS TO THE MOTE – Email from Paul Bartley.

RESOLVED to note that Councillor Pennington spoke with regard to the proposed work at The Mote. Anti Social Behaviour was a matter for the police to sort out and that Natural England who are overseeing the project would be happy to communicate with all those concerned.

229/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

229/12.1 LOCAL NEWS AND VIEWS – Cumbria County Council newsletter.

230/12 AGENDA ITEMS FOR NEXT MEETING

- Dog fouling and enforcement – Talk from Morven Anson, Carlisle City Council.
- The Mote
- Parish Charter

Any further items for the next agenda to be submitted to the Clerk.

231/12 DATE OF NEXT MEETING – Tuesday 29th January 2013, 7.30pm, Moot Hall.

232/12 RESIGNATION OF CHAIR

RESOLVED to note that Councillor Ridley reported that she would resign the position of Chairman from the next meeting.

Financial Transactions - Expenditure

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
74.56	United Utilities	Rates
216.00	British Gas	Heat & Light
20.00	Bounce it around	website
19.34	Vodafone	Office
5.52	Barclays Bank	Charges
202.39	British Gas	Moot Hall
3291.67	Cut n' Edge	Grounds Mnce
427.10	BRHS	Office
550.00	Brampton Football Club	Grant
1619.83	A Riddell	staff
170.20	J Ratcliffe	Staff
951.48	BRHS	Office
203.00	SLCC	Subscription
23.82	ABW	Moot Hall
182.00	Tarn Road Nurseries	Jubilee Project
22854.89	Gala Lights	Christmas Lights
298.00	P Reynolds	Staff
<hr/>		
<u>£31,284.80</u>		

Income

£	Detail	Cost centre
117.50	Market Tolls	Market
30.00	Market Tolls	Market
15.00	Wilson Homes	Moot Hall
15.00	Utd Reformed Church	Moot Hall
15.00	Old Peoples Association	Moot Hall
15.00	Cerebral Palsy Cumbria	Moot Hall
137.00	Co-operative Funeralcare	Cemetery
892.00	Co-operative Funeralcare	Cemetery
45.00	Carlisle City Council	Cemetery
17.03	Barclays Bank	Interest
<hr/>		
<u>£1,298.53</u>		

Expenditure To Approve

£	Supplier	Detail
975.00	R&M Lowther	King George V Field
47.21	Instock	Logistics – bin bags
216.35	Canon	Photocopier
53.96	Cannon Hygiene	Moot Hall
360.00	AL Daines	Structural report – Moot Hall
14.55	ABW	Moot Hall
162.00	Tarn Road Nurseries	Trees – Jubilee Project
150.00	Sandwich Bar	RAC Rally – Moot Hall
15.80	United Utilities	Rates – KGV field
36.41	United Utilities	Rates - allotments
38.11	Instock	Moot Hall
<u>£2,069.39</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. M. E. Smith
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Findon
Councillor Mrs. C. Ridley

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Ms. A. Stott
Councillor Mrs. J. Campbell
Councillor Mr. E. Griffiths
Councillor Mrs. S. Lewsley

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council
One member of the public.

APOLOGIES FOR ABSENCE – Councillor Skimming (hols)
Councillors Mitchelson and Fisher (other engagements)

233/12 ELECTION OF CHAIRMAN

Councillor J. Campbell, seconded by Councillor M. Smith, moved that Councillor G. Hodgson be elected to the office of Chairman of the Council.

Councillor C. Ridley, seconded by Councillor I. Pennington, moved that Councillor D. Moorat be elected to the office of Chairman of the Council.

Councillor M. Smith, seconded by Councillor C. Ridley, moved that nominations be held by a signed ballot.

The results were as follows:

Councillor Moorat 7 votes
Councillor Hodgson 5 votes

RESOLVED that Councillor Moorat be duly elected as Chairman for the remainder of the year.

234/12 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Moorat in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council.

Councillor Moorat thanked Councillor Ridley for her work as Chairman.

235/12 ELECTION OF VICE CHAIRMAN

Councillor C. Ridley, seconded by Councillor J. Errington, moved that Councillor G. Hodgson be elected to the office of Vice Chairman of the Council.

RESOLVED that as there were no other nominations, Councillor Hodgson was duly elected as Vice-Chairman for the remainder of the year.

236/12 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There were two vacancies to be filled. Letters of interest were received from five people, Ms. A. Findon, Mr. K.

Reid-Bone, Ms. H. Tipler, Mr. J. Hodgson and Mr. M. Thorne. Ms. A. Findon and Ms. H. Tipler attended the meeting and both spoke in support of their application.

Councillor Lewsley seconded by Councillor Moorat, moved that nominations be held by a signed ballot.

Two rounds of ballot took place.

In the first ballot, Ms. A. Findon with a majority of 7 votes was duly co-opted to membership of the Council. Ms. A. Findon signed the Declaration of Acceptance and took her place in the meeting.

In the second ballot, Mr. K. Reid-Bone, with a majority of 7 votes was duly co-opted to membership of the Council.

Ms. H. Tipler was thanked for attending.

237/12 REQUESTS FOR DISPENSATION

None received.

238/12 DECLARATIONS OF INTEREST

Councillors Griffiths, Lewsley and Pennington declared an interest in item 254/12.1

239/12 MINUTES

239/12.1 Minutes of the Meeting held on 18th December 2012 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 18th December 2012, confirmed as a true and accurate record after amending minute 219/12.2 to read "more for less".

240/12 POINTS FOR COUNCILLORS

The following statement was read out by Councillor Moorat:-

"May I take this opportunity to remind everyone that it is not appropriate for individual members to throw doubts on decisions made by the Council.

It is poor behaviour to ruminate and attack a decision after a meeting. An individual member has no authority to call a meeting.

We meet as a Council to consider issues and it is important that if members have a point to make that they raise it at a meeting and not afterwards.

Once a decision has been taken, it is not appropriate for individual members to raise questions with the Clerk. It is unfair on the Clerk and other Councillors. The best place to raise questions is in a proper open meeting where most Councillors are present not at a meeting where only a select few are present.

Members have to abide by a corporate decision."

Councillor Moorat highlighted decision making and stated that as a Council we debate and discuss but if we don't all agree then that's unfortunate but outside of a meeting that Councillor must keep his or her views to themselves. If a decision doesn't go a members' way, then it's tough.

Councillor Lewsley asked whether if you didn't agree with a decision was it ok to say the Council decided this by a majority but I personally didn't agree. Councillor Moorat confirmed that would be fine.

241/12 DOG FOULING AND ENFORCEMENT

241/12.1 DOG FOULING AND ENFORCEMENT

Enforcement and Education Officer, Morven Anson from Carlisle City Council attended the meeting and gave a report on work the team from the City Council did with regard to dog fouling, highlighting the following:-

- work in the city centre and Brampton
- Penalty notices issued
- High priority areas
- Increase in patrols, signage, school visits and community involvement in Brampton from March
- Explanation of “poo count”
- Dogs off leads
- Toxicara virus from dog faeces

Leaflets and information were left for distribution.

RESOLVED to note the report.

241/12.2 DOG FOULING

were

A letter regarding dog fouling was submitted from Ms. Elizabeth Armstrong. Concerns raised discussed with Morven Anson who confirmed that Dacre Road was where all fixed penalties in Brampton had been issued lately.

RESOLVED to note the letter.

242/12 PUBLIC PARTICIPATION

None.

243/12 POLICE MATTERS

243/12.1 MONTHLY REPORT

RESOLVED to note the January 2013 newsletter had not been received.

244/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

244/12.1 1B TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON (12/0982) – Change of use to brewery with shop and bar area.

Good idea.

244/12.2 OULTON HOUSE, 66 CARLISLE ROAD, BRAMPTON (13/0002 S211) – Fell ash tree.

No comment

244/12.3 RECREATION GROUND, GELT ROAD, BRAMPTON (13/0003 S211) – Remove limb from an ash tree.

No comment

244/12.4 GREEN LANE HOUSE, GREENHILL, BRAMPTON (12/1046) – Proposed 2 storey extension to residential home to provide additional bedrooms and associated facilities together with internal alterations within existing home. (Revised application) (LBC)

No comment

244/12.5 ABBEY MILL, LANERCOST, BRAMPTON (12/0850) – Subdivision of dwelling to create 1 self catering holiday unit.

No comment

244/12.6 SPAR STORES, 28 MARKET PLACE, BRAMPTON (12/0993) – Installation of ATM to front elevation.

No comment

245/12 FINANCIAL MATTERS -

245/12.1 BANK RECONCILIATION TO 31ST DECEMBER 2012

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st December 2012 of £192,464.32

245/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 25th January 2013 of £74.75.

245/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

245/12.3.1 RESOLVED to approve the expenditure of £31,284.80 detailed in the Appendix hereto

245/12.3.2 RESOLVED to note the income of £1,298.53 detailed in the Appendix hereto.

245/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,069.39

245/12.5 PRECEPT 2013/14

The Clerk reported that the preliminary precept set at the meeting held in November 2012 would be received in full from the City Council, although part would be from funding from a government grant.

Therefore confirmation of the precept would be sent to the City Council following this meeting.

RESOLVED to note the report.

246/12 REPRESENTATIVES' REPORTS

246/12.1 BRAMPTON YOUTH PROJECT

A report was submitted from Jonathan Mann, Assistant Youth Worker regarding Brampton Youth Project.

RESOLVED to note the report.

246/12.2 RDPE WALKING AND CYCLING PROGRAMME

A report was submitted from Councillor Griffiths on the Rural Development Project for England's Walking and Cycling Programme.

RESOLVED to note the report.

246/12.3 CARLISLE PARISH COUNCIL'S ASSOCIATION

RESOLVED to note a report from Councillor Ridley on a recent meeting of the CPCA highlighting the following:-

- Carlisle City Council were giving up all claims to highways.
- Decisions on Neighbourhood Forum grants would remain the same
- The Planning Agreement of the Parish Charter would be reviewed again.

Councillor Ridley queried progress of the T-loop system requested for the Moot Hall.

RESOLVED that as the application for funding through the Heritage Lottery would take some time that the Clerk would submit a grant application through Village Hall Grants for the T-loop system.

247/12 WALKS BOOK

Councillor Griffiths submitted a report on completion of the Walks Book. Two funding bids had been submitted for the booklet but if these should fail then the Parish Council will have to make a decision on funding the printing costs.

Councillor Ridley submitted further printing costs and Councillor Harding suggested that Councillor Griffiths should liaise with Councillor Findon to get the best printing price and decide on best paper quality for the book.

A business plan for the sale of the books and recovering monies was queried by Councillor Harding. Councillor Griffiths suggested that the book be sold at both Brampton and Carlisle TIC's, Lanercost Priory and Hadrian's Wall, however recovering monies may be difficult.

RESOLVED to agree the following:-

247/12.1 That Councillor Griffiths would liaise with Councillor Findon regarding printing costs and paper quality.

247/12.2 That the cost of the booklet will be £3.50 and the Parish Council will underwrite the cost of the booklet should the funding bids fail.

247/12.3 That promotion of the booklet can go ahead at or near Easter 2013.

248/12 PRESS AND MEDIA POLICY

A draft Press and Media Policy was submitted to the meeting.

RESOLVED to agree the adoption of a Press and Media Policy at the next meeting.

249/12 EVENTS AND PUBLICITY WORKING GROUP

Councillor Harding reported on a recent meeting of the Events and Publicity Working Group, highlighting the following points:-

- a) Councillors should attend the Walk of Witness at Easter.
- b) Implementation of an Action Plan for the Christmas Light switch-on 2013.
- c) Remembrance Day Parade – the Parish Council should work closer with the British Legion organising the event.
- d) Dates for Councillors diaries – 12th July 2013/26th October 2013 – coffee mornings to raise the profile of the Parish Council and also raise funds for the Christmas Lights. As many Councillors as possible should attend.
- e) Cheque presentations – the Chairman or other authorised member should do a cheque presentation for each grant given by the Parish Council.
- f) The Parish Council now has its own Facebook page and Twitter will be looked into.
- g) Brampton Concert Band from Canada are visiting the area in July 2013.
(NB: After the meeting the Clerk was informed that this visit has now been postponed)

249/12.1 RESOLVED to agree points a,c,d and e.

249/12.2 RESOLVED to note points b,f and g.

249/12.3 RESOLVED to note that Councillor Findon would join the group.

249/12.3 RESOLVED to note that Councillor Moorat would like the group to consider Brampton having a town crier.

249/12.4 RESOLVED to note that Councillor Griffiths had made contact with the owners of Oakwood Hotel with regard to feedback for celebrating the anniversary of World War I. Councillor Griffiths would generate a steering group.

250/12 DRAINAGE PROBLEMS AT 4 IRTHING CLOSE

The Clerk reported on the drainage problems at 4 Irthing Close. A letter had been submitted by Andy Weeks of RH Irving Construction offering to undertake further exploratory work.

RESOLVED that the Clerk would request the drainage plans from Two Castle Housing for the site before any work would be undertaken.

251/12 PARISH CHARTER

RESOLVED to note that members should give their comments on the DRAFT Parish Charter for Carlisle District to the Clerk.

252/12 THE MOTE

RESOLVED to note an update from Councillor Pennington on proposed work at The Mote. Andrew Davidson from English Heritage would be in touch with the Clerk in the next few days.

Items 254/12.3.1 and 254/12.3.2 were discussed at this point in the meeting.

RESOLVED to note the residents' concerns but that no plans were currently in place for The Mote. Groundwork North East and Cumbria had stated that they would keep residents in the loop.

253/12 CALC

The following correspondence from CALC was received and noted:-

253/12.1 POLICE AND CRIME PLAN CONSULTATION – Email from Richard Rhodes, Police and Crime Commissioner.

RESOLVED to note that Councillor Moorat would meet with the new Inspector.

253/12.2 WELFARE REFORMS – Email from D. Claxton.

254/12 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

254/12.1 CLAY DUBBS ALLOTMENTS – Letter from A. Dobson.

RESOLVED, after discussion, that the Clerk would direct the letter to Wendy Griffiths of the Allotments Association.

254/12.2 IRTHING VALE WANDERERS CRICKET CLUB – Letter from N. Corrie.

254/12.3 THE MOTE

254/12.3.1 POSSIBLE CHANGES TO THE MOTE – Letter from Mr & Mrs Kenny.

254/12.3.2 REDEVELOPMENT OF THE MOTE – Email from Darryl Francis.

254/12.4 BOAT AT THE SANDS – Email from Kate Allan.

254/12.4.1 RESOLVED to note that Councillor Ridley had already agreed that Brampton Primary School could take care of the boat last November as no-one else was interested.

Councillor Ridley had spoken to the School again and they would still like to do this.

RESOLVED that Brampton Primary School could take care of the boat.

254/12.4.2 RESOLVED that the Clerk would inform Kate Allan of the above agreement.

254/12.5 WINTER MAINTENANCE – Email from Susan Atkinson.

RESOLVED, after discussion, that the Clerk would write to Mike Foster, Cumbria County Council requesting that Paving Brow/Capon Tree Road should be a higher priority route for gritting.

254/12.6 CONNECTING CUMBRIA – Broadband update from Councillor Elizabeth Mallinson, Cumbria County Council.

255/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

255/12.1 NOTICE OF EXECUTIVE KEY DECISIONS– 11th January 2013.

256/12 AGENDA ITEMS FOR NEXT MEETING

- Parish Plan Questionnaire – request by Councillor Lewsley.

Any further items to be submitted to the Clerk.

257/12 DATE OF NEXT MEETING – Tuesday 26th February 2013, 7.30pm, Moot Hall.

258/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

259/12 BLACK PATH FLOODING PROBLEMS

At the request of Andrew Nicholson, Footpaths Officer, Carlisle City Council, this item was deemed confidential as sensitive negotiations were ongoing with Natural England. Mr. Nicholson had been unhappy with a prior article regarding the flooding problem in the Cumberland News.

A written report was submitted from Andrew Nicholson on identifying the cause of flooding to the south end of the Black Path footpath.

Councillors Hodgson and Griffiths further reported on possible work to Unity Bog to alleviate the problem.

RESOLVED to note the reports.

Financial Transactions

Expenditure

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
74.56	United Utilities	Rates
216.00	British Gas	Heat & Light
20.00	Bounce it around	website
19.34	Vodafone	Office
5.52	Barclays Bank	Charges
202.39	British Gas	Moot Hall
3291.67	Cut n' Edge	Grounds Mnce
427.10	BRHS	Office
550.00	Brampton Football Club	Grant
1619.83	A Riddell	staff
170.20	J Ratcliffe	Staff
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203.00	SLCC	Subscription
23.82	ABW	Moot Hall
182.00	Tarn Road Nurseries	Jubilee Project
22854.89	Gala Lights	Christmas Lights
298.00	P Reynolds	Staff
<hr/>		
£31,284.80		

Income

£	Detail	Cost centre
117.50	Market Tolls	Market
30.00	Market Tolls	Market
15.00	Wilson Homes	Moot Hall
15.00	Utd Reformed Church	Moot Hall
15.00	Old Peoples Association	Moot Hall
15.00	Cerebral Palsy Cumbria	Moot Hall
137.00	Co-operative Funeralcare	Cemetery
892.00	Co-operative Funeralcare	Cemetery
45.00	Carlisle City Council	Cemetery
17.03	Barclays Bank	Interest
<hr/>		
£1,298.53		

Expenditure To Approve

£	Supplier	Detail
975.00	R&M Lowther	King George V Field
47.21	Instock	Logistics – bin bags
216.35	Canon	Photocopier
53.96	Cannon Hygiene	Moot Hall
360.00	AL Daines	Structural report – Moot Hall
14.55	ABW	Moot Hall
162.00	Tarn Road Nurseries	Trees – Jubilee Project
150.00	Sandwich Bar	RAC Rally – Moot Hall
15.80	United Utilities	Rates – KGV field
36.41	United Utilities	Rates - allotments
38.11	Instock	Moot Hall
<u>£2,069.39</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. C. Ridley
Councillor Ms. A. Stott
Councillor K. Read-Bone
Councillor Mrs. P. J. Thompson

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. S. Lewsley
Councillor Ms. A. Findon
Councillor Mrs. J. Campbell
Councillor Mr. E. Griffiths

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council
Sgt. S. Jamieson & P.C. A. Owen, Brampton Police Station
Three members of the public

APOLOGIES FOR ABSENCE – Councillors Errington (hols) & Smith (ill)
Councillors Mitchelson and Layden (other engagements)

260/12 REQUESTS FOR DISPENSATION

None received.

261/12 DECLARATIONS OF INTEREST

Councillors Griffiths declared an interest in item 277/12

262/12 MINUTES

262/12.1 Minutes of the Meeting held on 29th January 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 29th January 2013, confirmed as a true and accurate record.

263/12 MEMBERS BEHAVIOUR

Councillor Hodgson reported on a complaint received from a member of the public regarding members behaviour outside of meetings.

Councillor Findon made a statement regarding the complaint and Councillor Moorat reiterated that members must work together as a team and should abide by the Code of Conduct and Standing Orders.

RESOLVED to note the complaint and the statements made from Councillors Findon and Moorat.

264/12 LOCAL GOVERNMENT ACT 1972

It was reported that Mrs. P. Skimmings had resigned from membership of the Parish Council and that the statutory by-election advertisement would be published. Filling of this vacancy would be done by co-option at the March meeting should there be no call for a by-election.

RESOLVED to note the report and the publication of the statutory advertisement and filling of vacancy.

265/12 PUBLIC PARTICIPATION

Mr. A. Sawyer attended the meeting having requested the circulation of information regarding the planning

application at the Irthing Centre (12/0953 – agenda item 267/12.5) not previously available.

Councillor Moorat reported that the Parish Council had previously commented on the application, however, the information available at the time was incomplete and therefore further comments should be submitted in particular on the information received regarding trees at the site.

Mr. Sawyer spoke about the concerns nearby residents had to the development.

Mr. R. Allan spoke on behalf of Brampton and Beyond Community Trust who had submitted the application to ensure that members were clear about what was being proposed at the site.

RESOLVED to OBJECT to the application as it is contrary to Carlisle District Local Plan 2001-2016 Policy CP3 and CP5. Members hold the same view as Tree Officer Charles Bennett in that this development will result in the destruction of a significant landscape feature i.e. Tree Group G27 along the western boundary. Car parking near group G20 is also a concern.

266/12 POLICE MATTERS

266/12.1 MONTHLY REPORT

RESOLVED to note the February 2013 newsletter.

266/12.2 PROBLEM PARKING AT THE CO-OP

Sergeant Jamieson reported on the problem parking at the Co-op and how this might be resolved.

RESOLVED, after further discussion, that Councillor Hodgson would arrange a meeting to discuss the issue with all interested parties.

266/12.3 TRAFFIC PROBLEMS AT BRAMPTON PRIMARY SCHOOL

P.C. Owen reported on problem parking and traffic safety issues at Brampton Primary School.

Councillor Fisher reported that the County Council has a school crossing patrol budget but the difficulty is finding someone to do the job.

RESOLVED to note the concerns raised and that the Clerk would email Councillor Fisher requesting a school crossing patrol at Union Lane for Brampton Primary School. An advert for the position would be put in the BIG magazine.

267/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

267/12.1 BROOKSIDE, TARN ROAD, BRAMPTON (13/0036) – Demolition of existing bungalow and erection of replacement dwelling together with new vehicular access (revised application)

No comment

267/12.2 1 EDMONDSON CLOSE, BRAMPTON (13/0086) – Extension of existing lower garden wall to roadside elevation incorporating gate for access to footpath/front door.

OBJECT – the area is an open plan site.

267/12.3 CRANSTONS, FRONT STREET, BRAMPTON (13/0045) – Installation of new shop front and replacement of flat roof to preparation area.

No comment

267/12.4 L/A 3 ASH LEA, BRAMPTON (13/0096) – Erection of 1 dwelling. (Revised application)

No comment

267/12.5 IRTHING CENTRE, UNION LANE, BRAMPTON (12/0953) – Erection of 38 extra care units with associated ancillary facilities. Further information from Mr. A. Sawyer.

OBJECT – see minute 265/12

268/12 NOTIFICATION OF DECISIONS

Parish A note of the decisions of the appropriate planning authority on applications on which the Committee or Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

269/12 FINANCIAL MATTERS -

269/12.1 BANK RECONCILIATION TO 31ST JANUARY 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st January 2013 of £183,298.04

269/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 21st February 2013 of £52.75.

269/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

269/12.3.1 RESOLVED to approve the expenditure of £9,391.28 detailed in the Appendix hereto

269/12.3.2 RESOLVED to note the income of £225.00 detailed in the Appendix hereto.

269/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,890.56

269/12.5 SUBSCRIPTION RENEWAL

A request was submitted from the Walkers Are Welcome Group to renew the yearly subscription of £50.00.

RESOLVED to pay the subscription fee of £50.00.

269/12.6 LOCAL GOVERNMENT PENSION SCHEME

RESOLVED to note that information received regarding the Local Government Pension Scheme (LGPS) would be looked into at a future meeting of the Finance and General Purposes Committee.

270/12 REPRESENTATIVES' REPORTS

270/12.1 BRAMPTON PRIMARY SCHOOL GOVERNORS

A written report was submitted from Councillor Hodgson on a recent meeting of Brampton Primary School Governors.

RESOLVED to note the report.

270/12.2 MOOT HALL PROJECT

Councillor Moorat reported on the progress being made with regard to the Moot Hall project highlighting the following:-

- Success in attracting new users
- Development of gallery lighting
- Progress of Heritage Lottery Grant and condition survey report.

RESOLVED to note the report.

271/12 BLACK PATH FLOODING PROBLEMS

The Clerk gave an update on the flooding problems at the Blackpath. Water has been diverted into the quarry and is being monitored. Trees affecting the landslip have been removed and the footpath reinstated. Further clearance work of the gully at the Blackpath is ongoing as well as investigations into the source of the water.

RESOLVED to note the report.

272/12 PRESS AND MEDIA POLICY

A draft Press and Media Policy was circulated at the previous meeting. Councillor Griffiths submitted proposals and written points for clarification.

RESOLVED, after further discussion, to adopt the Press and Media Policy with the following additions:-

- reference case law in paragraph 3.3
- "if there are time constraints on a press release, agreement may be reached by circulating the release to members for approval by email" to be inserted in paragraphs 5.2 and 8.1.

273/12 DRAINAGE PROBLEMS AT 4 IRTHING CLOSE

Councillor Hodgson gave an update on the drainage problems at 4 Irthing Close. Investigative work was still ongoing and as the source of the problem was on Parish Council land something needed to be done.

RESOLVED to note the report.

274/12 LANERCOST ROAD

Councillor Griffiths submitted a written report on work to the footpath at Lanercost Road. Although Councillor Griffiths stated he would undertake similar work at Newcastle Road, Councillor Moorat pointed out that under minute 180/12 it had been agreed that the footpath to Talkin Tarn should receive the same treatment.

274/12.1 RESOLVED to note the report and the Clerk to write and thank those involved for the work done.

274/12.2 RESOLVED that Councillor Griffiths would ask for similar work to be undertaken at the footpath to Talkin Tarn.

275/12 STREET CLEANSING

Councillor Griffiths submitted proposals regarding the street cleansing programme for Brampton. When would it

start and could we have a schedule for Brampton?

It was noted that the new street cleansing equipment had actually been in Brampton twice since December.

275/12.1 RESOLVED that the Clerk would request a schedule of works for Brampton.

275/12.2 RESOLVED that Councillor Fisher would look into which streets the City and County Council were responsible for.

276/12 EVENTS AND PUBLICITY WORKING GROUP

Councillor Harding reported on a recent meeting of the Events and Publicity Working Group, highlighting the following points:-

- Armistice
- a) Remembrance Day Parade – coffee morning to be held on 11th November 2013 with the British Legion to raise funds for the group. Looking into taking children from the Primary School to the Old Church on Day (Monday 11th November) to lay poppies on the 9 war graves.
 - b) New skatepark/bmx track – as many Councillors as possible to attend the official opening. (date to be confirmed)
 - c) Christmas Light switch-on – to make the event bigger, move the date to Sunday 24th November.

276/12.1 RESOLVED to agree point c, and note points a and b.

277/12 WALKS BOOK

Councillor Griffiths submitted an update on progress of the Walks Book along with a sales and promotion project plan.

Concerns were raised as to the extent of involvement from members of the Footpaths and Rights of Way Working Group with the project and whether they “owned” the project as it was this group who were assigned to the project as previously agreed under minute 37/12, whether Councillor Findon had been involved with the project as previously agreed under minute 247/12 and whether local businesses had been approached for sponsorship as previously agreed under minute 160/12.

Members of the Footpaths and Rights of Way Working Group said they had received emails about the booklet.

Councillor Findon stated that she had not been consulted about the project and wanted to clarify what software

the book had been produced in and whether conversion charges would be applicable.

Councillor Griffiths reported that no local businesses had been approached to advertise in the booklet.

The Clerk raised concern about the funding application submitted by Walkers Are Welcome for the project as per

the minutes of a Walkers Are Welcome meeting it stated that copies of written printer estimates were to be given

to Doug from Eric and that the project was shared between the Parish Council and Walkers Are Welcome.

The

Clerk felt that a funding bid to cover costs for the map printing paid for by Walkers Are Welcome would have been

more appropriate rather than for costs that would be paid by the Parish Council.

Councillor Griffiths stated that Walkers Are Welcome had submitted a funding bid for £1,000 with copies of printer estimates for the Parish Council though this had been an inadvertent breach of procedure.

Councillor Harding queried the printing of 2,000 copies at £3.50.

Councillor Griffiths reported that MP Rory Stewart was only available on 27th April to help launch the booklet but

that the Moot Hall was already booked. Councillor Griffiths proposed that Walkers Are Welcome should hold a

coffee morning that day to promote the booklet and recoup some of their costs.

RESOLVED, after further discussion, with a majority of 7 votes in favour and 5 against that Walkers Are Welcome should not hold a coffee morning and promote the booklet but be invited to attend the launch which will be organised by Brampton Parish Council.

278/12 FORWARD PLANNING – BUDGET 2014/15/MOOT HALL

278/12.1 RESOLVED to note that the member of the press attending the meeting was asked to ignore the report as it was not factually correct. Mr. Bick agreed to do this.

278/12.2 RESOLVED, due to time constraints, that Councillor Griffiths proposals would be debated at the next meeting.

279/12 TOWN CRIER

Councillor Moorat submitted a written report to consider whether the Parish Council should appoint a town crier for Brampton.

RESOLVED to advertise the position to see if anyone was interested.

280/12 COMMUNITY ACTION PLAN

Discussion took place on how to move forward with the Community Action Plan.

RESOLVED that Councillors Findon, Hodgson and Lewsley would meet to collate the questionnaires submitted.

281/12 LEGAL EVENT MODIFICATION ORDER NO 3

A letter was submitted from Sandra Pattinson, Cumbria County Council detailing Modification Order No. 3 from January 2000 to 31 March 2009 for footpaths within the parish.

RESOLVED to note the information.

282/12 CALC

The following correspondence from CALC was received and noted:-

282/12.1 CALC CIRCULAR – FEBRUARY 2013

282/12.2 CUMBRIA IN BLOOM – Information regarding this year's awards.

RESOLVED not to participate.

282/12.3 CPCA MEETING – Details of a Joint meeting with Carlisle Rural Support on 19th March, 7.00pm at Hethersgill Village Hall.

RESOLVED to note that Councillors Moorat and Ridley would attend.

283/12 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

283/12.1 PAVING BROW – Email from Patrick Butler. .

RESOLVED to note that the matter was already being reviewed in August.

283/12.2 COAT OF ARMS/LOGO – Email from David Whitworth.

RESOLVED that the Events and Publicity Working Group would look into this.

283/12.3 ANNUAL PERFORMANCE LICENSE – Email from Heather Tipler.

RESOLVED that individual groups should pay for their own license for their events.

283/12.4 685 BUS SERVICE– Email from Haydon Parish Council.

RESOLVED that Councillor Campbell would pass complaints to the Clerk.

283/12.5 PREPARING FOR NEIGHBOURHOOD PLANNING – Information from Vicky Thirlwell, Cumbria Rural Housing Trust.

254/12.6 SKATEPARK/BMX TRACK – Email from Kath Pigden, William Howard School.

RESOLVED that members would attend the official opening.

283/12.7 TEMPORARY PROHIBITION OF THROUGH TRAFFIC B6413 – Letter from Linda Gray, Cumbria County Council.

283/12.8 OFF-ROAD FOOTPATH FOR LANERCOST HILL – Letter from Joan Gilman.

RESOLVED that the Parish Council would give support to the project in principle.

283/12.9 DANDY FOOTPATH – Letter from David & Sheilagh Hurd.

RESOLVED to ask Geoff Fewkes, Cumbria County Council how the access could be improved.

283/12.10 SENSE OF PLACE WORKSHOP – Information from Carlisle City Council

284/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

284/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 8th February 2013.

285/12 AGENDA ITEMS FOR NEXT MEETING

- **Forward Planning** – proposals by Councillor Griffiths.

Any further items to be submitted to the Clerk.

286/12 DATE OF NEXT MEETING – Tuesday 26th March 2013, 7.30pm, Moot Hall.

287/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

288/12 MOOT HALL CAFÉ

Proposals from Mr. D. Jackson were submitted regarding setting up a café in the Moot Hall to work alongside the Tourist Information Centre.

RESOLVED, after discussion, that Councillors Harding, Hodgson and Ridley would form a working group to explore the idea further. The Clerk would attend meetings and Councillor Moorat when available.

289/12 LAND AT OLD CHURCH LANE, BRAMPTON

A letter was submitted from Elizabeth Crouch, Cartmell Shepherd in order to finalise the transfer deed regarding land adjacent to Brampton Cemetery.

289/12.1 RESOLVED to cover Mr. and Mrs. Wilson's legal costs of £612.00.

the **289/12.2 RESOLVED** that a clause to cross the Wilson's land to maintain boundaries should be included in the transfer deed.

290/12 PART-TIME CARETAKERS POSITION

RESOLVED that Councillors Harding, Hodgson, Read-Bone and Pennington would interview the interested candidates. Interview dates and times would be confirmed with the Clerk and agreed with candidates.

Expenditure

£	Supplier	Detail
136.00	Carlisle City Council	Rates
39.00	Carlisle City Council	Rates
216.00	British Gas	Heat & Light
20.00	Bounce it around	website
19.34	Vodafone	Office
3.68	Barclays Bank	Charges
3291.67	Cut n' Edge	Grounds Mnce
207.55	P Reynolds	Staff
106.40	J Ratcliffe	Staff
1619.63	A Riddell	staff
1662.62	HMR&C	Staff - PAYE
975.00	R&M Lowther	Parks
47.21	Instock	Logistics
216.35	Canon UK	Office
53.96	Cannon Hygiene	Moot Hall
360.00	AL Daines	Moot hall Project
14.55	ABW	Moot Hall
162.00	Tarn Road Nurseries	Jubilee Project
150.00	Sandwich Bar	Rally
15.80	United Utilities	Parks
36.41	United Utilities	Allotments
38.11	Instock	Moot Hall
<u>£9,391.28</u>		

Income

£	Detail	Cost centre
70.00	Market Tolls	Market
130.00	Market Tolls	Market
25.00	Market Tolls	Market
<u>£225.00</u>		

Expenditure To Approve

£	Supplier	Detail
491.19	BRHS	Office
168.00	Brampton Skip Hire	Cemetery
95.34	Lyreco	Office
11.18	ABW	Car Parks
46.00	Royal British Legion	S137 - wreaths
62.50	Poppy Appeal	Parade band
800.00	R&M Lowther	Gelt Woods
216.35	Canon UK Ltd	Photocopier
<u>£1,890.56</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Stott
Councillor D. Moorat

Councillor Mrs. M. E. Smith
Councillor Mrs. G. Hodgson
Councillor Ms. A. Findon

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Errington (hols) and Thompson (work)

291/12 MINUTE

Minute of the Meeting held on 13th November 2012 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 13th November 2012, confirmed as a true and accurate record.

292/12 DECLARATIONS OF INTEREST

None declared.

293/12 FINANCIAL MATTERS -

293/12.1 BANK RECONCILIATION TO 28TH FEBRUARY 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 28th February 2013 of £178,290.54

293/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 21st February of £36.00.

293/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

293/12.3.1 APPROVED the expenditure of £7,530.10 detailed in the Appendix hereto

293/12.3.2 NOTED the income of £2,522.60 detailed in the Appendix hereto.

293/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £368.89.

294/12 FINANCIAL ASSISTANCE

294/12.1 FOOTBALL CLUB PROJECT

A letter was submitted from Paul Frampton, Carlisle City Council, enquiring about potential Parish Council funding to contribute towards the Brampton Football Club project

RESOLVED, after discussion, to meet with Paul Frampton to discuss the matter.

294/12.2 LOVERS LANE COMMUNITY GARDEN PROJECT

A letter was submitted from Mr. Pickering on behalf of Lovers Lane Community Garden Project requesting that the Parish Council submit the planning application on behalf of the project as there would be a 50% reduction in the fees.

RESOLVED not to submit the planning application but inform the group to apply for funding through the
Allison Bequest.

295/12 ALLISON BEQUEST ACCOUNT

A change of signatories was required on the account.

RESOLVED that Councillor Harding and Hodgson would be signatories on the account.

296/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

297/12 MOOT HALL CAFE

Councillor Harding reported on recent meetings with interested parties on proposals for a café in the Moot Hall.

The steering group were still looking into whether better promotion of the Moot Hall for other users could cover running costs.

297/12.1 RESOLVED to note that Off The Wall would report back with their proposals.

297/12.2 RESOLVED to note that Councillors Stott and Findon would join the steering group.

Expenditure

£	Supplier	Detail
216.00	British Gas	Heat & Light
20.00	Bounce it around	website
19.34	Vodafone	Office
3.68	Barclays Bank	Charges
83.29	BT	Office
3291.67	Cut n' Edge	Grounds Mnce
236.73	P Reynolds	Staff
149.00	J Ratcliffe	Staff
1619.83	A Riddell	staff
491.19	BRHS	Office
168.00	Brampton Skip Hire	Cemetery
95.34	Lyreco	Office
11.18	ABW	Moot Hall
800.00	R&M Lowther	Gelt Woods
216.35	Canon UK Ltd	Office
62.50	Royal British Legion	Sec 137
46.00	The Poppy Appeal	Sec 137
<hr/>		
£7,530.10		

Income

£	Detail	Cost centre
105.00	Market Tolls	Market
50.00	Market Tolls	Market
25.00	Market Tolls	Market
249.00	JB Welton	Cemetery
10.00	Kirsty Kenny	Moot Hall
15.00	Churches Together	Moot Hall
15.00	Christian Aid	Moot Hall
1322.00	Ian Blair	Cemetery
430.00	Ian Blair	Cemetery
15.00	Methodist Church	Moot Hall
60.00	Brampton WI	Moot Hall
15.00	Wilson Memorial Homes	Moot Hall
100.00	Ian Robinson	Cemetery
41.00	Ian Robinson	Cemetery
32.48	Irthington PC	Subscriptions
30.00	Salvage & Stitch	Moot Hall
8.12	Farlam PC	Subscriptions
<hr/>		
£2,522.60		

Expenditure To Approve

£	Supplier	Detail
106.40	J. Ratcliffe	Staff
53.96	Cannon Hygiene	Moot Hall
202.10	P. Reynolds	Staff
6.43	ABW	Moot Hall
<u>£368.89</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. C. Ridley
Councillor Ms. A. Stott
Councillor K. Read-Bone
Councillor Mrs. M. E. Smith

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. S. Lewsley
Councillor Ms. A. Findon
Councillor Mrs. J. Campbell

IN ATTENDANCE – Clerk

APOLOGIES FOR ABSENCE – Councillors Errington (hols) and Thompson (work)

298/12 REQUESTS FOR DISPENSATION

None received.

299/12 DECLARATIONS OF INTEREST

None received.

300/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

301/12 PART-TIME CARETAKERS POSITION

Councillor Harding reported that on 7th March 2013, the working group consisting of Councillors Harding, Hodgson, Read-Bone and Pennington had interviewed the applicants interested in the position of part-time caretaker and considered them against the criteria specified for the job. The decision had been difficult as all the candidates had been good, but the group recommended Stephen Hillary for the position.

RESOLVED after a vote, 11 for, 1 against, that Stephen Hillary be awarded the position of part-time caretaker.

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)	Councillor Mrs. C. Ridley
Councillor I. A. Pennington	Councillor Mrs. M. Smith
Councillor Mrs J .Campbell	Councillor D. Moorat
Councillor Mrs. S. Lewsley	Councillor K. Read-Bone
Councillor Ms. A. Stott	Councillor Ms. A. Findon
Councillor J. J. Harding	

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – None

302/12 MINUTE

Minute of the Meeting held on 13th November 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 13th November 2013, confirmed as a true and accurate record.

303/12 DECLARATIONS OF INTEREST

None.

304/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

304/12.1 2 GELT ROAD, BRAMPTON (13/0142) – Alteration to existing window to provide disabled access, render front wall to weatherproof stonework.

Comment – treatment of the wall should be more sympathetic and in keeping with existing wall.

305/12 PROPERTY AND LAND SURVEY

Councillor Hodgson proposed that members should take responsibility for monitoring Parish Council land and property.

RESOLVED that members would inform Councillor Hodgson which areas they were interested in monitoring. Councillor Hodgson would then collate this information and clarify it at a later date.

306/12 SILVER BIRCH REPORT

A report on the silver birch trees in Gelt Woods was submitted from Iris Glimerveen.

306/12.1 RESOLVED to note the report.

306/12.2 RESOLVED to note that a further report on the oak trees in Gelt Woods was being undertaken in order to progress a future management plan for the area.

307/12 WALKS BOOK

Completion of the Walks Book was discussed.

RESOLVED that Councillors Findon, Moorat and Pennington would meet in order to finalise the book.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. C. Ridley
Councillor Ms. A. Stott
Councillor K. Read-Bone
Councillor Mrs. P. J. Thompson
Councillor Mrs. J. Errington
Councillor J. Pickering

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. S. Lewsley
Councillor Ms. A. Findon
Councillor Mrs. J. Campbell
Councillor Ms. A. Stott
Councillor Mrs. M. Smith

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council
Councillors Mitchelson and Layden, Carlisle City Council
One member of the public

APOLOGIES FOR ABSENCE – None

308/12 REQUESTS FOR DISPENSATION

None received.

309/12 DECLARATIONS OF INTEREST

Councillor Moorat declared an interest in item 315/12.5

310/12 MINUTES

310/12.1 Minutes of the Meeting held on 26th February 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 26th February 2013, confirmed as a true and accurate record.

311/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 12th March 2013
Property and Environment Committee held on 12th March 2013

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

312/12 LOCAL GOVERNMENT ACT 1972

312/12.1 VACANCY

It was reported that Mr. E. Griffiths had resigned from membership of the Parish Council on 27th February 2013 and the statutory by-election advertisement had been published. Filling of this vacancy would be done by co-option at this meeting as there had been no call for a by-election.

RESOLVED to note Mr. Griffith's resignation, the publication of the statutory advertisement and filling of vacancy.

312.12.2 FILLING OF VACANCIES

There were two vacancies to be filled. Letters of interest were received from two people, Mr. J. Hodgson and Mr. J. Pickering, both attended the meeting.

Councillor Moorat seconded by Councillor Harding, moved that co-option be held by a signed ballot.

In the first ballot, Mr. J. Hodgson with a majority vote of 10 votes for and 3 votes against was duly co-opted to membership of the Council.

In the second ballot, Mr. J. Pickering, with a majority of 11 votes for and 2 against was duly co-opted to membership of the Council.

Mr. J. Hodgson and Mr. J. Pickering signed the Declaration of Acceptance and took their places in the meeting.

313/12 PUBLIC PARTICIPATION

Mr. R. Hinton attended the meeting and reported on the proposal for adoption of several old established footpaths through Hayton Woods which have been closed since a change of ownership in 2009.

A letter detailing the above had also been submitted to the meeting from Rebecca Tiffen.

RESOLVED to support the proposal by putting an article in the BIG magazine giving details how members of the public can give evidence in support of having the footpaths formally adopted.

314/12 POLICE MATTERS

314/12.1 MONTHLY REPORT

RESOLVED to note the March 2013 newsletter was available from the office.

314/12 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

314/12.1 WCF FUELS LTD, CRAW HALL, BRAMPTON (13/0162) – Two storey extension to provide design studio and meeting room.

No comment

314/12.2 LAND AT 17 AND 18 GREENHILL, BRAMPTON (13/0009 BNN) – Street naming of new development.

No comment

314/12.3 BASTLE HOUSE, 4 CUMCATCH COURTYARD, STATION ROAD, BRAMPTON (13/0199) - Installation of wood burning stove in family room including erection of external powder coated flue to match external pipe work. (LBC)

No comment

315/12 FINANCIAL MATTERS -

315/12.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £55.41

315/12.2 STEPPING STONES FESTIVAL

A request was submitted from the Stepping Stones Festival for financial assistance to print flyers and programmes for the upcoming festival.

RESOLVED to donate the sum of £300.00.

316/12 REPRESENTATIVES' REPORTS

316/12.1 BRAMPTON PRIMARY SCHOOL GOVERNORS

A written report was submitted from Councillor Hodgson on a recent meeting of Brampton Primary School Governors.

RESOLVED to note the report.

316/12.2 BRAMPTON AND BEYOND COMMUNITY TRUST

A written report was submitted from Councillor Hodgson on a recent meeting of Brampton and Beyond Community Trust.

RESOLVED to note the report.

316/12.3 BRAMPTON ECONOMIC PARTNERSHIP

Councillor Lewsley reported on a recent meeting of the Brampton Economic Partnership group highlighting the following:-

- Parking – form a working group to see how things are progressing
- Rural Growth Network – funding at the Community Centre for training
- Brampton Umbrella Arts – website to be created detailing what's happening in and around Brampton
- Hadrian's Wall Heritage – National Trail in May.

RESOLVED to note the report.

316/12.4 CARLISLE PARISH COUNCIL'S ASSOCIATION

Councillor Moorat reported on a recent meeting of the Carlisle Parish Council's Association which mainly dealt with the clustering of parishes in order to have a combined force which would be greater when dealing with common issues. Some attending the meeting had felt that this was a back door method to another tier of management and that smaller parish council's would feel they were losing their identity and could be taken over.

RESOLVED to note the report.

316/12.5 PROBLEM PARKING AT THE CO-OP

Councillors Harding and Hodgson reported on a recent meeting with representatives from the local police, Riverside and Carlisle City Council to consider how to improve the problem parking at the Co-op on Main Street.

RESOLVED to note that developing the land opposite the entrance to the Co-op was being looked into. A further report would be given in due course.

317/12 EVENTS AND PUBLICITY WORKING GROUP

Councillor Harding reported on a recent meeting of the Events and Publicity Working Group, highlighting the following points:-

- a) Remembrance Day Parade – coffee morning to be held on 9th November 2013 with the British Legion to raise funds for the group. Free transport has been arranged to take children from the Primary School to the Old Church on Armistice Day (Monday 11th November) to lay poppies on the 9 war graves.
- b) Members to attend the Walk of Witness on Good Friday if possible.
- c) Coat of Arms – this had been investigated but the cost would be in the region of £5,000.00 which was felt to be prohibitive at present but may be something to look into for the future.
- d) Town Crier – Tom Mahon, who has recently opened a tailor shop in Brampton, has been approached to make an outfit for the town crier. Mr Mahon said he would be delighted to work with the Parish Council on the project but that this would have to wait until June. Salvage and Stitch have also expressed an interest in helping out with the outfit. To date there has only been 1 volunteer for the post who would be interviewed in due course, the Clerk would ask whether Carlisle City Council had an outfit that could be borrowed until the Parish Council have one made up. Councillor Moorat stated that he would like to help out as a deputy town crier if necessary.
- e) Improvements to the Christmas light switch-on were still under discussion. A marketing campaign would commence later in the year.
- e) Members of the group had been asked about their 5 year vision for Brampton which included the following:-
 - Cemetery improvements
 - Nature Development Programme in Gelt Woods
 - Improved parking
 - Development of Moot Hall
 - Professional graffiti artist for skatepark
 - Increased flowerbeds with improved after care.
 - Technology – All councillors to be on email, reduce printing costs.
 - Office - update
 - Coat of Arms

All members would be asked at a future meeting for their 5 year vision for Brampton.

RESOLVED to note the report.

318/12 WALKS BOOK

Councillors Moorat and Findon reported on the Walks book. Several changes had been made to the book to improve it such as the covers and the layout. Corrections to the content had also been made as there were several errors. The book had been reset to different software in order to make it compatible with the printer. Advertising to date had secured £770.00 with further interest to be confirmed.

RESOLVED to note the report and that a new draft of the book would be circulated as soon as possible. Councillor Moorat thanked Councillor Findon as a lot of work had been done quickly.

319/12 TALKIN TARN TASK GROUP

RESOLVED to note a written report submitted by Councillor G. Hodgson on a recent meeting of the Talkin Tarn Task Group where discussion took place on how to maximise income.

320/12 MOOT HALL

320/12.1 MOOT HALL - CONDITION SURVEY

Councillor Moorat submitted a report regarding the condition survey completed by AL Daines for the Moot Hall. Several costs were queried as being too high and some work was queried as to even being necessary.

Councillor Moorat would be meeting Trevor Atkinson from Hadrian's Wall Heritage soon in order to complete the Heritage Lottery grant application form in order to hopefully secure funding to pay for necessary work.

320.12.1 RESOLVED to submit the figures from the condition survey by AL Daines to complete the Heritage Lottery application form.

320/12.2 RESOLVED to agree that work to the following was deemed as urgent:-

- flat roofs
- cast iron down pipes, hoppers and gutters
- stonework
- roof slates
- access ladders to roof
- lightning conductor
- cupboard in toilet

320.12.3 RESOLVED that when funding was secure, the required work would be put out to tender.

320/12.2 MOOT HALL – GALLERY LIGHTING PROJECT

Councillor Moorat submitted a report regarding gallery lighting for the Moot Hall.

RESOLVED to note the report and approve the installation of gallery lighting downstairs in the Moot Hall.

321/12 BRAMPTON CEMETERY

RESOLVED to note a written report from Councillor G. Hodgson regarding a recent meeting of the Cemetery Working Group in order to review work required at the cemetery. The Deed of Transfer has still not been received from the Council's solicitor.

322/12 STEPPING STONES

RESOLVED to note an update submitted by Tim Coombe for the Stepping Stones Festival.

323/12 CALC

The following correspondence from CALC was received and noted:-

323/12.1 CALC CIRCULAR – MARCH 2013

323/12.2 NEIGHBOURHOOD PLANNING – Email from D. Claxton.

RESOLVED that the Clerk would write to Jane Meek and ask for someone from Carlisle City Council to attend a future meeting of the Planning and Environment Committee in order to explain how neighbourhood planning works and what we need to do.

323/12.3 CONNECTING CUMBRIA – Broadband update.

324/12 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

324/12.1 DOG FOULING, BINS AND DAMAGE TO GRASS VERGES – Letter from Mr P. Tolley

RESOLVED to note that Councillor Mitchelson would meet with Mr. Tolley and Councillor Fisher would chase up the Highways Department regarding the complaint received.

324/12.2 GELT WOODS AND A DMMO APPLICATION – Email from Rebecca Tiffen.

324/12.3 DE-TRUNKING OF THE A69 – Notes from meeting held on 9th March 2013

324/12.4 WALKING CYCLING AND ECO-TOURISM CELEBRATION – Letter from David McGlade, Hadrian's Wall Country.

325/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

325/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 8th March 2013.

326/12 AGENDA ITEMS FOR NEXT MEETING

- **The Moat** – update from Councillor Pennington

Any further items to be submitted to the Clerk.

327/12 DATE OF NEXT MEETING – Tuesday 30th April 2013, 7.30pm, Moot Hall. The Annual Parish Meeting would take place first at 7.00pm.

Expenditure To Approve

£	Supplier	Detail
11.67	United Utilities	Parks
33.23	E-on	Christmas Lights
10.51	United Utilities	Allotments
<hr/> £55.41		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Stott
Councillor D. Moorat
Councillor J. Hodgson

Councillor Mrs. M. E. Smith
Councillor Mrs. G. Hodgson
Councillor Ms. A. Findon
Councillor Mrs. J. Errington

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – None received.

328/12 MINUTE

Minute of the Meeting held on 12th March 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th March 2013, confirmed as a true and accurate record.

329/12 DECLARATIONS OF INTEREST

None declared.

330/12 FINANCIAL MATTERS -

330/12.1 BANK RECONCILIATION TO 31ST MARCH 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st March 2013 of £185,518.02

330/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 31st March of £8.20.

330/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

330/12.3.1 APPROVED the expenditure of £6,138.07 detailed in the Appendix hereto

330/12.3.2 NOTED the income of £5,986.06 detailed in the Appendix hereto.

330/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £19,850.29.

330/12.5 BALANCES AT 31ST MARCH 2013

There was submitted a report by the Clerk regarding the cash balances at 31st March 2013 and recommending their allocation to various funds.

AGREED to the allocation of the balances as follows:-

Allison Bequest	£87,588.43
Development Fund	£5,000.00
Property Fund	£7,500.00
Cemetery Development Fund	£30,000.00
Parks	£37,336.00
Surplus Account	£18,093.59
Total	£185,518.02

331/12 FINANCIAL ASSISTANCE

331/12.1 BRAMPTON KNIT STITCH AND KNATTER

There was submitted an application for financial assistance in the sum of £200.00 from Brampton Knit, Stitch & Knatter Group to help with running costs.

RESOLVED to donate £200.00.

331/12.2 LOVERS LANE COMMUNITY GARDEN PROJECT

There was submitted an application for financial assistance in the sum of £385.00 from Lovers Lane Community Garden Project to fund the planning application.

RESOLVED to donate £200.00.

332/12 REVIEW OF CHARGES

There was submitted a report by the Clerk on the charges made for the hire of the Moot Hall and the weekly market.

RESOLVED to leave charges at their current rate for the weekly market and use of the Moot Hall for coffee mornings and meetings. For those wishing to use the Moot Hall for exhibitions or pop-up shops the charge would increase to £15.00 per day per exhibitor.

333/12 CEMETERY CHARGES

There was submitted a report by the Clerk on the proposed cemetery charges for the current financial year 2013/14.

RESOLVED, after discussion, that the following charges would be increased with all others to remain the same, previous prices shown in brackets:-

- Purchase of exclusive right of burial – graves section £500.00 (£462.00)
- Purchase of exclusive right of burial – cremated remains section £250.00 (£249.00)
- Burial of adult resident in parish at time of death £470.00 (£430.00)
- Burial of adult not resident in parish at time of death £800.00 (£700.00)
- Burial of cremated remains £150.00 (£137.00)
- Right to erect a memorial/add an inscription £120.00/£50.00 (£100.00/£41.00)

334/12 CHRISTMAS LIGHTS

RESOLVED, after discussion, to the delegation of power to the Clerk to spend money on Christmas lights and associated expenditure within the agreed budget.

335/12 OFFICE IMPROVEMENTS

A report was submitted from Brampton Rural Housing Society on the cost of recent improvements to the office.

335/12.1 RESOLVED to note the report.

335/12.2 RESOLVED that Brampton Parish Council would meet their proportionate share of the annual depreciation charge over the next 10 years. If for any reason the Parish Council left the building before the expiry of 10 years then it would not have incurred an excessive contribution towards improvement expenditure for which the Parish Council would not have received a proportionate value in each year of account. The contribution would be an annual payment of £418.00 in the first year and £450.00 in years 2-10.

Expenditure

£	Supplier	Detail
252.00	British Gas	Heat & Light
20.00	Bounce it around	website
20.34	Vodafone	Office
3.68	Barclays Bank	Charges
30.00	BT	Office
3291.67	Cut n' Edge	Grounds Mnce
240.05	British Gas	Heat & Light
50.00	Walkers Are Welcome	Subscription
202.10	P Reynolds	Staff
106.40	J Ratcliffe	Staff
1619.63	A Riddell	staff
6.43	ABW	Gelt Woods
11.67	United Utilities	Parks
10.51	United Utilities	Allotments
33.23	E-on	Christmas lights
106.40	J Ratcliffe	Staff
80.00	Cut n'Edge	Get Woods
53.96	OCS Group UK	Moot Hall
<u>£6,138.07</u>		

Income

£	Detail	Cost centre
135.00	Market Tolls	Market
75.00	Market Tolls	Market
30.00	Market Tolls	Market
892.00	Ian Blair	Cemetery
892.00	Ian Blair	Cemetery
15.00	Brampton Deanery	Moot Hall
30.00	The Rusty Button	Moot Hall
15.00	Independent Age	Moot Hall
100.00	J. Brown	Cemetery
430.00	Co-operative Funeralcare	Cemetery
892.00	Co-operative Funeralcare	Cemetery
30.00	Brampton Arts & Crafts	Moot Hall
30.00	Terry Moore	Moot Hall
720.83	Irthington PC	Office
83.57	Electricity Northwest	Open Spaces
15.00	Brampton Stroke Club	Moot Hall
241.88	BRHS	Office
15.00	Girl Guiding Border Division	Moot Hall
462.00	A Oliver	Cemetery
462.00	J Oliver	Cemetery
255.00	Brampton Town Club	Moot Hall
30.00	Town Twinning Association	Moot Hall
109.17	Farlam PC	Office
15.00	Brampton WI	Moot Hall
10.61	Barclays Bank	Interest
<u>£5,986.06</u>		

Expenditure To Approve

£	Supplier	Detail
641.47	BRHS	Office
35.29	ABW	Parks
536.00	Cartmell Shepherd	Cemetery
112.82	United Utilities	Market Place
11525.84	Playdale	King George V Field
3455.98	Playdale	Murray Park
2792.89	HMR&C	Staff - PAYE
150.00	Petty Cash	Office
500.00	M. Dresser	Howard Arms Lane
100.00	R. Harrison	Christmas lights
<u>£19,850.29</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)	Councillor Mrs. C. Ridley
Councillor I. A. Pennington	Councillor Mrs. M. Smith
Councillor Ms. A. Findon	Councillor D. Moorat
Councillor Mrs. S. Lewsley	Councillor J. J. Harding
Councillor J. Pickering	Councillor J. Hodgson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Campbell (no childcare) and Read-Bone (hols)

336/12 MINUTE

Minute of the Meeting held on 12th March 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th March 2013, confirmed as a true and accurate record.

337/12 DECLARATIONS OF INTEREST

Councillors Smith and J. Hodgson declared an interest in item 344/12.

338/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

338/12.1 2 GELT ROAD, BRAMPTON (13/0142) – Alteration to existing window to provide disabled access, repair and replace eroded stonework.

Support the application.

338/12.2 BROOKSIDE, TARN ROAD, BRAMPTON (13/0251) – Variation of condition 2 (approved plans) of previously approved permission 13/0036 to relocate site of bungalow and erect detached garage

Support the application.

338/12.3 MAYFIELD, CRAW HALL, BRAMPTON (13/0021 S211) – Fell or substantially cut back a sycamore.

Support the application.

339/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

340/12 PROPERTY AND LAND SURVEY

Notification was submitted as to the property and areas of land individual members would have the responsibility to monitor regularly and report any problems to the Clerk.

RESOLVED to note the information and that Councillor Pickering would monitor Murray Park along with Councillor Moorat.

341/12 WALKS BOOK

Councillor Findon reported on the work done to complete the Walks book "Cobbles to Countryside". There had been issues with non-continuity and inaccuracies of the text and copyright of photos. Where appropriate, the text had been corrected and new photographs had been inserted. The printers had not been informed that this booklet would be used mainly by walkers and suggested that the cover be laminated. The paper for the book would be upgraded and it would be ready in time to be launched at the Stepping Stones Festival. A final draft of the book was circulated to members.

£1,030.00 had been raised in advertising for the book which should cover the printing costs.

Councillor Moorat felt that the text of the book could be greatly improved and suggested that in the future individual leaflets could be produced for each walk. Discussion took place on the number of books to order.

Councillor Hodgson thanked Councillor Findon for all her hard work in saving the project and would like to gift her a picture frame from the Parish Council if other members agreed.

(NB: Members should note that any gift would have to be purchased from their own money).

341/12.1 RESOLVED that the "Cobbles to Countryside" walks booklet could go to print at a cost of £1,010.00 for 1,000 laminated copies.

341/12.2 RESOLVED that members of Walkers are Welcome be invited to the launch on Saturday 4th May 2013.

341/12.3 RESOLVED that 250 printed balloons be purchased to help promote the book launch.

342/12 THE MOAT

Councillor Pennington gave an update on proposed work at the Moat. A meeting had taken place with Nick Leeming from Groundwork North East and Cumbria who would report back with requirements for the next stage of the project.

RESOLVED to note the update.

343/12 FOOTPATHS

An email was submitted from Andrew Nicholson regarding problems on several footpaths reported by the Clerk.

RESOLVED that:-

- The Clerk would ask Andrew Nicholson to look into the dedication of Quarrybeck footpath in order to ascertain who was responsible for maintenance.
- The Clerk would write to Northern Rail and ask for clearer signage to the Dandy footpath from the platform at Brampton Station.
- The Clerk would ask Andrew Nicholson to get an updated estimate for works at the Beckriggs footpath. Councillors G. Hodgson, J. Hodgson and A. Findon would act as contacts for site visits.

344/12 PROPOSED SALE OF LAND AT WILIAM HOWARD SCHOOL

An email was submitted from Nick Polmear, William Howard School, asking for comments on the proposed sale of a piece of land to Kirby Moor School.

RESOLVED to note that members felt that Kirby Moor School would make better use of the land and had no objection to the sale.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 30th APRIL, 2013** at 7.50 p.m.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. C. Ridley
Councillor Ms. A. Stott
Councillor K. Read-Bone
Councillor Mrs. P. J. Thompson
Councillor Mrs. M. Smith
Councillor J. Hodgson

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. S. Lewsley
Councillor Ms. A. Findon
Councillor Mrs. J. Campbell
Councillor Mrs. J. Errington
Councillor J. Pickering

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council
One member of the public

APOLOGIES FOR ABSENCE – Councillors Mitchelson and Layden, Carlisle City Council - City Council meeting.

345/12 REQUESTS FOR DISPENSATION

None received.

346/12 DECLARATIONS OF INTEREST

None received

347/12 MINUTES

347/12.1 Minutes of the Meetings held on 12th and 26th March 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 12th and 26th March 2013, confirmed as a true and accurate record.

348/12 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 16th April 2013
Property and Environment Committee held on 16th April 2013

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

349/12 PUBLIC PARTICIPATION

None.

350/12 POLICE MATTERS

350/12.1 MONTHLY REPORT

RESOLVED to note the April 2013 newsletter was currently unavailable due to problems with the police computer system.

351/12 TOWN AND COUNTRY PLANNING APPLICATIONS

None received.

352/12 FINANCIAL MATTERS -

352/12.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1757.92

353/12 REPRESENTATIVES' REPORTS

353/12.1 BRAMPTON URBAN COMMUNITY IMPROVEMENT GROUP

Councillor Hodgson reported on a recent meeting of the Brampton Urban Community Improvement Group who are looking at how to improve the parking at the Co-op highlighting the following points :-

- Use of land outside Riverside housing
- Survey on parking usage by Co-op customers to be done
- CCTV to be installed at front of Co-op and car park to establish usage
- Riverside to mark out resident's parking bays
- Next meeting in 2 months time

RESOLVED to note the report.

353/12.2 JOINT MEETING RE SKATEPARK/CYCLE TRACK

Councillor Hodgson reported on a recent meeting held with the local Youth Group, representatives from Brampton Police Station, Experia, Irthing Vale Caravan Site and William Howard School to discuss problems at the skatepark/cycle track highlighting the following points:-

- Police have attended the area over several evenings to monitor the area and talk to the children regarding their concerns at being approached by strangers and cars misusing the lane
- Complaints from caravan site regarding late night noise and an ice-cream van in the area
- New barriers for the adjacent school car park are being looked into
- Children have complained the bike track is not a proper bmx track, the school have commented that the track is to be used by children from nearby primary schools to teach bike manoeuvres. Funding for a flat practise area for bikes is being looked into.
- Signage improvements
- Limiting the speed limit for vehicles using Old Church Lane
- Personalising the concrete is being looked into

RESOLVED to note the report.

353/12.3 BRAMPTON PRIMARY SCHOOL GOVERNORS

Councillor Hodgson reported on a recent meeting of the Brampton Primary School Governors highlighting the following:-

- Armistice Day – children to attend 2 minute silence at the Moot Hall before being taken to the Old Church to lay poppy crosses on the war graves. Transport has been arranged.

RESOLVED to note the report.

354/12 EVENTS AND PUBLICITY WORKING GROUP

Councillor Harding reported on a recent meeting of the Events and Publicity Working Group, highlighting the following points:-

- a) Armistice Day – Would the Parish Council consider paying for the poppy crosses to be laid at the 9 war graves at the Old Church? Costs would be looked into and reported at a future meeting.
- b) Walk of Witness on Good Friday – only 4 members attended this event. It was felt that as members are elected by the public they should attend as many events as possible.
- c) Skatepark opening – Could as many members as possible attend the official opening of the skatepark due to be held on Friday 3rd May at 1.30pm.
- d) Town Crier – A uniform has been sourced for use at the Stepping Stones Festival until a new one can be made by Tom Mahon.
- e) Improvements to the Christmas light switch-on were still under discussion. A portable stage for this years event has been organised.
- f) Working in a more relaxed environment has resulted in more productive meetings. Would the Parish Council consider serving tea and coffee at future meetings?
- g) In order to gain a better knowledge of each member and their interests and expertise, Councillor Harding proposed that everyone should give a short informal presentation at a future meeting.

RESOLVED to note the report and that the Clerk would look into costing for flasks for tea and coffee to be served at future meetings. An informal meeting of members would be organised in due course to share interests/experience etc.

355/12 WALKS BOOK

Councillor Findon circulated the new walks book “Cobbles to Countryside”. Printing costs had been covered by advertisements from local businesses who would also like to sell the book. Promotional posters for the launch would be printed and could then be used in local businesses to sell the book.

Councillor Moorat felt the book was much improved and should be used as a starting point to develop a series of individual walks that the Footpaths and Rights of Way Working Group could work on.

RESOLVED to note the report.

356/12 THE MOAT

RESOLVED to note an update from Councillor Pennington that a topographical survey would be done in due course. The survey was required in order to secure further funding for the project.

357/12 BLACKPATH

RESOLVED to note an update from the Clerk on the completion of work to the problem area at the Blackpath. Andrew Nicholson would continue to press Natural England to discover if the source of the water is from Unity Bog.

358/12 LITTER BINS

RESOLVED to note an update from the Clerk that funding for the bins would be confirmed after 20th May 2013. Firm proposals for servicing the bins had to be put in place to the City Council. Once this has been agreed the bins could be installed.

359/12 FLOWERBEDS

The Clerk reported that complaints had been received regarding the poor state of the flowerbeds around the town in particular the permanent planting at The Sands. No hours had been allocated to the caretaker to take care of any flowerbeds other than the planters at High Cross Street and St. Martin's Church. Better design, implementation and after care was required and a working group should be set up to move things forward.

RESOLVED, after further discussion, that Councillors Findon, G. Hodgson, Ridley, Smith and Thompson would form a working group.

360/12 TREE PLANTING AT CAPONTREE MONUMENT

Councillor Moorat gave the history of an oak tree at the site of the Capontree Monument. As no oak tree stands there at present, it was proposed that the Parish Council arrange for a young oak to be planted as a replacement.

RESOLVED that an oak tree should be planted at the site in October 2013 at a cost of £100-£150.

361/12 CALC

The following correspondence from CALC was received and noted:-

361/12.1 CALC CIRCULAR – APRIL 2013

361/12.2 LOCALITY WORKING CONSULTATION – Email and further information from R. Auld.

RESOLVED that members would pass their comments to the Clerk.

361/12.3 CPCA EXECUTIVE COMMITTEE – Notes from meeting held on 16th April 2013.

362/12 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

362/12.1 SKATEPARK – Invitation to official opening on 3rd May 2013 from K. Pigden

362/12.2 RESTORATION OF LISTED MILESTONES – Letter from Mr. T. Moore.

RESOLVED to donate £100.00 to the project.

362/12.3 PLANNING APPLICATION 12/0953 – Letter from Brampton and District 50+ Forum and initial response from Clerk.

RESOLVED to note the letter and the Clerk's initial response. Members agreed that no further response was required at the present time.

362/12.4 BRAMPTON KNIT STITCH AND KNATTER GROUP – Letter from Linda Self.

363/12 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

363/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 5th April 2013.

364/12 AGENDA ITEMS FOR NEXT MEETING

- **Gates for the Moot Hall** – proposal from Councillor Pennington
- **Speeding cars on Greenhill**

Any further items to be submitted to the Clerk.

365/12 DATE OF NEXT MEETING – Tuesday 28th May 2013, 7.30pm, Moot Hall. This will be the Annual Meeting of Brampton Parish Council.

366/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (engagement and negotiations for contract), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

367/12 TOURIST INFORMATION CENTRE

Reports were submitted from the Clerk and Councillor Moorat. Correspondence from Laura Thompson, Carlisle City Council was also submitted.

RESOLVED to note the reports and correspondence from Laura Thompson. Slatwall would be purchased through a grant from Action for Market Towns to improve the leaflet presentation in the Moot Hall. It was felt that Brampton TIC was getting a poor deal from Carlisle City Council. The Clerk would attend a meeting with members of Carlisle City Council to raise all the concerns including:-

- No resupply of ordnance survey maps even though volunteers have been asking for over 6 months
- No provision of leaflets on Brampton
- Printer not worked for over 6 months – volunteers are photocopying the 1 photocopy of the AD122 bus timetable at their own expense
- Local accommodation list – non-existent
- Inconsistency with rota
- Dispute of £3,000.00 contribution invoiced to Brampton Parish Council

368/12 MOOT HALL CAFÉ

An update was received from the working group regarding proposals for the future of the Moot Hall. A letter from Off The Wall café and a report from Trevor Atkinson from the public consultation event were also submitted to the meeting.

RESOLVED, with a vote of 14 in favour and 1 abstention that the working group move forward with the project and set out what the Parish Council want to achieve for the Moot Hall and invite submissions thereon. A press release would be given as soon as possible.

Expenditure To Approve

£	Supplier	Detail
30.00	SLCC	Office
120.00	R&M Lowther	Open Spaces
1001.66	W&E Carruthers	Grounds Maintenance
606.26	P. Bell	Grass Cutting
<u>£1757.92</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor J. Hodgson
Councillor Ms. A. Findon

Councillor Mrs. M. E. Smith
Councillor Mrs. G. Hodgson
Councillor Mrs. J. Errington
Councillor D. Moorat

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Stott (work)

369/12 MINUTE

Minute of the Meeting held on 16th April 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 16th April 2013, confirmed as a true and accurate record.

370/12 DECLARATIONS OF INTEREST

Councillor Findon declared an interest in item 371/12.4

371/12 FINANCIAL MATTERS -

371/12.1 BANK RECONCILIATION TO 30TH APRIL 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th April 2013 of £251,372.34

371/12.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 14th May of £83.70.

371/12.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

371/12.3.1 APPROVED the expenditure of £28,261.38 detailed in the Appendix hereto

371/12.3.2 NOTED the income of £94,116.00 detailed in the Appendix hereto.

371/12.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,420.04.

372/12 FINANCIAL ASSISTANCE

RESOLVED to note there were no requests for financial assistance.

373/12 INSURANCE

The Clerk reported on the renewal quotation from Aon Limited for the Parish Council's insurance for the coming year.

AGREED to accept the quote from Aon Limited at a cost of £5,999.42

Expenditure

£	Supplier	Detail
252.00	British Gas	Heat & Light
130.62	City of Carlisle	Rates
44.25	City of Carlisle	Rates
20.00	Bounce it around	website
24.19	Vodafone	Office
3.68	Barclays Bank	Charges
427.10	BRHS	Office
30.00	BT	Office
92.46	Balloonprint	Special projects
228.75	P Reynolds	Staff
2792.89	HMR&C	Staff - PAYE
150.00	Cash	Office
641.47	BRHS	Office
35.29	ABW	Parks
536.00	Cartmell Shepherd	Cemetery
112.82	United Utilities	Market Place
11525.84	Playdale	Parks
3455.98	Playdale	Parks
500.00	M Dresser	Howard Arms Lane
100.00	R Harrison	Christmas lights
630.00	J Fossett	Christmas lights
1128.30	BRHS	Office
200.00	Knit, stitch & knitter	Grant
200.00	Lovers Lane Comm Garden	Grant
1010.00	QIC Print	Special projects
1643.67	A Riddell	staff
106.40	J Ratcliffe	Staff
150.00	Cash float	Special projects
36.00	QIC Print	Special projects
88.50	Vintage Years	Special projects
30.00	SLCC	Office
120.00	R&M Lowther	Open spaces
1001.66	W&E Carruthers	Grounds Mnce
606.26	P Bell	Grass cutting
207.55	P Reynolds	Staff
<hr/>		
£28,261.68		

Income

£	Detail	Cost centre
105.00	Market Tolls	Market
45.00	Market Tolls	Market
95.00	Market Tolls	Market
15.00	Old Peoples Association	Moot Hall
100.00	Ian Robinson	Cemetery
111.00	The Tree Council	Special Projects
15.00	Stroke Club	Moot Hall
30.00	Macmillan Cancer	Moot Hall
137.00	Co-operative Funeralcare	Cemetery
100.00	Co-operative Funeralcare	Cemetery
100.00	M Armstrong	Cemetery
900.00	Various advertisers	Special Projects
88878.00	Carlisle City Council	Precept
2985.00	Carlisle City Council	Small scales grant
500.00	Carlisle City Council	Christmas lights
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£94,116.00		

Expenditure To Approve

£	Supplier	Detail
322.00	CALC	Subscription
375.00	BIG	Misc Services
259.00	Lyreco	Stationery
22.04	ABW	Moot hall/open spaces
540.00	Cumbria LGPS	Staff - pension
570.00	Cut n' Edge	Burials
920.00	Cut n' Edge	Caretaking costs
30.00	Tarn Road Nurseries	Parks
72.00	Shift-It	Parks
280.00	Cut n' Edge	Parks
30.00	Tarn Road Nurseries	Parks
<u>£3,420.04</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)
Councillor I. A. Pennington
Councillor Ms. A. Findon
Councillor K. Read-Bone
Councillor J. Pickering
Councillor Mrs. J. Thompson
Councillor Mrs. J. Campbell

Councillor Mrs. C. Ridley
Councillor Mrs. M. Smith
Councillor D. Moorat
Councillor J. J. Harding
Councillor J. Hodgson
Councillor Mrs. J. Errington

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Lewsley (work)

374/12 MINUTE

Minute of the Meeting held on 16th April 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 16th April 2013, confirmed as a true and accurate record.

375/12 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest received.

376/12 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

376/12.1 L/A 3 ASH LEA, BRAMPTON (13/0096) – Erection of 1 dwelling. (revised application)

Support the application.

376/12.2 L/A NORTH HOUSE, RULEHOLME, BRAMPTON (13/0318) – Erection of 1 dwelling.

Support the application.

376/12.3 FIELD TO SOUTH OF OLD CHURCH LANE AND TO EAST OF CEMETERY, BRAMPTON (13/0334) – Variation of condition 2 (approved documents) of previously approved permission (12/0739)

Support the application.

376/12.4 BASTLE HOUSE, 4 CUMCATCH COURTYARD, STATION ROAD, BRAMPTON (13/0200 & 13/0199) – Installation of wood burning stove in family room including erection of external powder coated flue to match external pipe work (LBC)

Support the application.

377/12 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

378/12 FOOTPATHS

378/12.1 QUARRYBECK FOOTPATH

The Clerk reported on the background as to why Quarrybeck footpath has not been officially dedicated as a public footpath despite signs being erected that it is.

RESOLVED to note the report and request that Andrew Nicholson takes the following actions:-

- pursues the dedication of the footpath
- establishes who would be responsible for maintenance of the path
- erects signs to alert walkers that this is not a public footpath

378/12.2 PUBLIC FOOTPATHS

Consideration was given to a new survey of public footpaths throughout the parish.

RESOLVED that Councillors Findon, J. Hodgson, Pickering, Moorat and Pennington would undertake the surveying and that Councillor G. Hodgson would issue the template to be used at the next meeting.

379/12 GRASS VERGES

Consideration was given to the erosion of grass verges at The Sands and Sympathy Corner, Longtown Road.

RESOLVED to re-seed the area at The Sands and enquire whether the County Council could do anything with the verge at Sympathy Corner.