

PRESENT

Councillor Mrs. G. Hodgson (Vice Chairman) (in the Chair)	Councillor J. Pickering
Councillor Mrs. C. Ridley	Councillor J. Hodgson
Councillor J. J. Harding	Councillor Mrs. J. Campbell
Councillor Mrs. J. Errington	Councillor Ms. A. Findon
Councillor Mrs. M. E. Smith	Councillor Mrs. P. J. Thompson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.

1/13 ELECTION OF CHAIRMAN

Councillor C. Ridley, seconded by Councillor G. Hodgson, moved that Councillor D. Moorat be elected to the office of Chairman of the Council.

There were no other nominations for Chairman.

RESOLVED, unanimously, that Councillor Moorat be duly elected as Chairman for the next year.

2/13 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

RESOLVED that Councillor Moorat would sign the Declaration of Acceptance of Office of Chairman of the Council on his return.

3/13 ELECTION OF VICE CHAIRMAN

Councillor C. Ridley, seconded by Councillor J. Errington, moved that Councillor G. Hodgson be elected to the office of Vice Chairman of the Council.

There were no other nominations for Vice-Chairman.

RESOLVED, unanimously, that Councillor G. Hodgson be duly elected as Vice-Chairman for the next year.

4/13 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies were received from:-

Councillors Moorat (town twinning trip), Councillors Lewsley & Pennington (ill)
Councillor S. Layden, Carlisle City Council (prior engagement in Newcastle)

5/13 REQUESTS FOR DISPENSATION

RESOLVED to note no requests for dispensation were received.

6/13 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Pickering declared an interest in item 15/13.1

7/13 COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure and remits of the Council and inviting members to consider the structure and make appointments to the Committees.

RESOLVED

7/13.1 to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

7/13.2 to approve the membership of the Standing Committees as follows:-

Property and Environment Committee - 9 Members

Councillor D. Moorat (<i>ex officio</i>)	Councillor G. Hodgson(<i>ex officio</i>)	Councillor K. Read-Bone
Councillor J. Pickering	Councillor J. Campbell	Councillor S. Lewsley
Councillor I. A. Pennington	Councillor C. Ridley	Councillor J. Hodgson

Finance and General Purposes Committee - 8 Members

Councillor D. Moorat (<i>ex officio</i>)	Councillor G. Hodgson (<i>ex officio</i>)	
Councillor J. J. Harding	Councillor M. E. Smith	Councillor P. J. Thompson
Councillor J. Errington	Councillor A. Findon	Vacancy

7/13.3 to appoint the following substitutes:-

Property and Environment Committee Councillors M. Smith and P.J. Thompson

Finance and General Purposes Committee Councillors I. Pennington and C. Ridley

8/13 OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

RESOLVED that the following appointments be made:-

BRAMPTON NEIGHBOURHOOD FORUM	Councillor D. Moorat
BRAMPTON FAIR TRADE GROUP	Councillor J. J. Harding
BRAMPTON HOSPITAL LEAGUE OF FRIENDS	Councillor D. Moorat
BRAMPTON TOWN TWINNING ASSOCIATION	Councillor D. Moorat
BRAMPTON YOUTH FORUM	Councillor J. Pickering
CARLISLE PARISH COUNCILS ASSOCIATION	Councillor D. Moorat Councillor G. Hodgson
SUSTAINABLE COMMUNITIES IN BRAMPTON	Councillor J. Hodgson
BRAMPTON BUSINESS ASSOCIATION	Councillor D. Moorat Councillor G. Hodgson
BRAMPTON ECONOMIC PARTNERSHIP	Councillor S. Lewsley Councillor G. Hodgson
BRAMPTON & BEYOND COMMUNITY TRUST	Councillor G. Hodgson Councillor J. Campbell
BROADBAND CHAMPION	Councillor J. Pickering
BRAMPTON PRIMARY SCHOOL GOVERNOR (4 year term)	Councillor G. Hodgson
WALKERS ARE WELCOME	Councillor A. Findon
STEPPING STONES FESTIVAL	Councillor D. Moorat

9/13 INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

RESOLVED to approve the current arrangements for custody of the Council's deeds and records.

10/13 MINUTES

10/13.1 Minute of the Meeting held on 30th April 2013 was submitted.

RESOLVED to authorise the Vice-Chairman to sign the minutes of the meeting held on 30th April 2013, confirmed as a true and accurate record

11/13 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 14th May 2013

Property and Environment Committee held on 14th May 2013

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

12/13 LOCAL GOVERNMENT ACT 1972 -

It was reported that Ms. A. Stott had resigned from membership of the Parish Council and that the statutory by-election advertisement would be published. Filling of this vacancy would be done by co-option at the June meeting should there be no call for a by-election.

RESOLVED to note the report and the publication of the statutory advertisement and filling of vacancy.

13/13 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

14/13 POLICE MATTERS

14/13.1 MONTHLY REPORT

RESOLVED to note the May 2013 newsletter had not been received.

15/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

15/13.1 L/A MILLFIELD HOUSE, CRAW HALL, BRAMPTON (13/0359) – 5 year temporary change of use of paddock area to community garden.

Support the application

15/13.2 APPELDOORN, PAVING BROW, BRAMPTON (13/0371) – Erection of replacement dwelling.

Support the application

15/13.3 THE SHIELING, CAPON TREE ROAD, BRAMPTON (13/0373) – Erection of single storey extension to provide garden room.

Support the application

16/13 FINANCIAL MATTERS -

16/13.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,323.10

16/13.2 CUMBRIA PLAYING FIELDS ASSOCIATION

There was submitted a request for subscription fees from Cumbria Playing Fields Association.

RESOLVED to pay the subscription fees in the sum of £30.00.

16/13.3 PARISH COUNCIL AND VILLAGE HALL GRANT SCHEMES 2013/14

There was submitted a letter from Zoe Sutton, Carlisle City Council, detailing the second round of the Parish Council and Village Hall Grant Scheme.

RESOLVED to note the information received and that the closing date for applications is 18th June 2013.

17/13 REPRESENTATIVES' REPORTS

The Clerk reported on the Year 7 Citizenship Project from pupils attending William Howard School which was held recently at the Community Centre. Where applicable, the pupils were informed of relevant work already being undertaken and/or considered by the Parish Council. Members considered the following requests:-

- a) King George V Field – improvements to play equipment, nets on goal posts, clearing up of dog mess, prevention of dogs fouling play area and chasing children, prevention of bullying by older children and male adult.
- b) Murray Park – improvements to play equipment for older children, clearing of litter
- c) The Sands – erection of goal posts and lighting
- d) St. Martin's Estate Play Area – improvements to play equipment and gate repair
- e) Cycle path – installation of cycle path through town to William Howard School
- f) BMX track – proper track installed within Brampton – disappointed at cycle track at WHS
- g) Zebra crossing for both Primary and Secondary schools
- h) Extra car parking spaces with white lines
- i) Extra bins around the town
- j) Extra bus stops around the town
- k) Nature Park at The Ridge
- l) Swimming Pool

RESOLVED, after discussion, that:-

- a) King George V Field – the Clerk would investigate the cost of nets for the goalposts and fencing for around the play equipment,
- c) The Sands – the erection of goal posts and lighting was not an option,
- d) St. Martin's play area – discuss the matter further at a Property & Environment Committee meeting,
- e) Cycle path – raise the matter with highways
- f) BMX track – Councillor G. Hodgson would raise the matter with Nick Polmear at William Howard School. The provision of a new BMX track, perhaps at King George V Field, would be looked into.
- g) Zebra crossings – The Clerk would write to highways and request that they investigate a zebra crossing at William Howard School
- j) Extra bus stops – not for further consideration
- k) Nature park at the Ridge – Councillor Findon would like to investigate this further
- l) Swimming Pool – It was noted that a lot of comments regarding where the monies raised for the swimming pool had gone had been submitted on the parish plan questionnaires. Individual members had also been asked about this on many occasions. Councillor G. Hodgson would raise the matter at the AGM of Brampton and Beyond. The Clerk would also write a letter requesting information and accounts relating to the swimming pool fund.

Items b,h & i were already under consideration by the Parish Council.

18/13 EVENTS AND PUBLICITY WORKING GROUP

Councillor Harding reported on a recent meeting of the Events and Publicity Working Group, highlighting the following points:-

- a) Costings for the poppy crosses were £2.50 each and wreaths with a badge were £17.00
- b) The portable stage had been ordered for the Christmas Lights. Timings and events were still under discussion. A presentation would take place for the winner of the BIG Mag front cover competition and a Santa Dash was under consideration.
- c) Volunteers were required for the coffee morning to be held on 13th July 2013.

RESOLVED to:-

- a) Agree the purchase of 9 poppy crosses at £2.50 each and 2 wreaths at £17.00 each,
- b) Note the details for the Christmas Lights and that an alternative plan for refreshments should be considered as Councillor Ridley may still be recovering from an operation,
- c) Note that Councillors G. Hodgson, J. Hodgson. Smith, Findon and Errington would help at the coffee morning.

19/13 FLOWERS AND PLANTING

RESOLVED to note a written report submitted from Councillor Findon detailing the objectives, immediate actions and the Action Plan of the Flowers and Planting Working Group.

20/13 GATES AT THE MOOT HALL

RESOLVED that the item would be deferred until the next meeting as Councillor Pennington was absent.

21/13 HEARTSTART

Councillor G. Hodgson asked members to consider advertising the Heartstart Campaign highlighted at the Annual Parish Meeting in April by the local fire brigade.

RESOLVED that the campaign would be advertised in the BIG magazine and that Councillor Findon would speak to fire officers for a press article.

22/13 CALC

The following correspondence from CALC was received and noted:-

22/13.1 CALC CIRCULAR - May 2013

22/13.2 CARLISLE DISTRICT PARISH CHARTER DRAFT PLANNING AGREEMENTS CONSULTATION – Letter and information from Craig Nicholson.

RESOLVED to make no further comment.

22/13.3 CPCA JOINT MEETING –Details of meeting to be held on 10th June 2013, at 7.00pm, Cummersdale Village Hall.

Councillor G. Hodgson and the Clerk would attend.

22/13.4 CONNECTING CUMBRIA CONFERENCE – Details of conference to be held on 21st June 2013, 9.30am, Rheged Centre, Penrith.

Councillor Pickering would attend.

22/13.5 MANAGING RADIOACTIVE WASTE SAFELY – Update from the Office for Nuclear Development.

22/13.6 COUNCIL TAX SUPPORT FUNDING – Update from NALC Chairman on meeting with Local Government Minister Brandon Lewis MP.

23/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

23/13.1 BRAMPTON TIC – Email from Darren Crossley, Carlisle City Council.

23/13.2 PROPOSAL TO REMOVE RECYCLING SITES – Letter from L. Heathcote, Carlisle City Council.

RESOLVED that the Clerk would request who would pay for the emptying of the school sites now?

23/13.3 PUBLIC RIGHTS OF WAY ANNUAL PROGRAMME – Letter from Chris Graham, Countryside Access Officer, Cumbria County Council.

23/13.4 PC GOVERNANCE – Email from Paul Morran.

RESOLVED, after discussion, to ask Mr. Morran if he wants to attend future meetings. Members felt that the Parish Council did a good job with reporting information at the Annual Parish Meeting, publicising an Annual Report in the BIG magazine, information being available on the website and consulting with the public when the need arose.

23/13.5 CRAW HALL – Email from David Bloomfield.

Members did not think there was a need for a one-way system at Craw Hall. Accident figures for the area would be requested for information.

23/13.6 TEMPORARY ROAD CLOSURE ON A689 – Letter from Linda Gray, Cumbria County Council.

23/13.7 BRAMPTON W.I. MEETINGS – Letter from Maureen Granville.

RESOLVED that the booking of the Moot Hall would continue on a first come first served basis with no bookings more than 6 months in advance. It was reported that the 2 groups requiring the same date would liaise with each other.

23/13.8 CAFÉ IN MOOT HALL – Letter from Kate Allan, Brampton Fairtrade Town Group.

RESOLVED that the Clerk would respond to Kate Allan to report that 40 coffee mornings would continue to be available for public use if there was to be a café in the Moot Hall but that it would be impossible to say what impact it would have on other businesses.

23/13.9 CAR PARKING – Letter from Jonquil Webster.

RESOLVED to note that Councillor Fisher reported that from a highways point of view, the sites at the former Ivinson's Garage would be unsuitable as a car park.

23/19.10 WILLIAM HOWARD SCHOOL EXCHANGE WELCOMING PARTY

RESOLVED that Councillors G. Hodgson, Campbell, Ridley and Smith would attend. Councillor G. Hodgson would look into the programme for those attending the exchange and see if there was anything further the Parish Council could do.

24/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

24/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 1 May 2013

25/13 AGENDA ITEMS FOR NEXT MEETING

- Introduction of 20mph speed limit
- Walkers Are Welcome refund - request by Councillor Ridley
- Recycling Centre - request by Councillor Thompson

26/13 DATE OF NEXT MEETING – Tuesday 25th June 2013, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 11th June 2013.

Expenditure To Approve

£	Supplier	Detail
29.40	SLCC	Staff training
33.86	C. Ridley	Flowerbeds
79.92	Vanmeuwen	Flowerbeds
606.29	P. Bell	Grass Cutting
50.00	CALC	Members training
112.80	Brampton Skip Hire	Parks
1660.76	Playdale	Parks
106.40	J Ratcliffe	Staff
1643.67	A Riddell	Staff
<u>£4,323.10</u>		

PRESENT

Councillor Mrs. M. E. Smith (Vice-Chairman) (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Mrs. G. Hodgson

Councillor D. Moorat
Councillor Mrs. J. Errington
Councillor Ms. A. Findon

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Pickering and J. Hodgson

27/13 ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor G. Hodgson, seconded by Councillor M. E. Smith, moved that Councillor J. J. Harding be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. J. Harding as Chairman of the Committee.

28/13 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor G. Hodgson, seconded by Councillor A. Findon, moved that Councillor M. E. Smith be elected to the office of Vice Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor M. E. Smith as Vice Chairman of the Committee.

29/13 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from Councillor Harding (hols)

30/13 MINUTE

Minute of the Meeting held on 14th May 2013 was submitted.

RESOLVED to authorise the Vice-Chairman to sign the minutes of the meeting held on 14th May 2013, confirmed as a true and accurate record.

31/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

32/13 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Findon declared an interest in item 33/13.3

33/13 FINANCIAL MATTERS -

33/13.1 BANK RECONCILIATION TO 31ST MAY 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st May 2013 of £238,383.16

33/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 6th June 2013 of £62.20.

33/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

33/13.3.1 RESOLVED to note the expenditure of £16,155.18 detailed in the Appendix hereto

33/13.3.2 RESOLVED to note the income of £3,166.00 detailed in the Appendix hereto.

33/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £16,898.71.

34/13 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED to note that no requests for financial assistance had been received.

EXPENDITURE

£	Supplier	Detail
252.00	British Gas	Heat & Light
140.00	City of Carlisle	Rates
40.00	City of Carlisle	Rates
20.00	Bounce it around	website
19.34	Vodafone	Office
5.52	Barclays Bank	Charges
65.44	BT	Office
30.00	BT	Office
920.00	Cut n' Edge	Small maintenance contract
570.00	Cut n' Edge	Cemetery - burials
280.00	Cut n' Edge	Parks
322.00	CALC	Subscriptions
375.00	BIG	Misc Services
259.00	Lyreco	Office
22.04	ABW	Moot Hall/Parks
540.00	Cumbria LGPS	Staff - pensions
60.00	Tarn Road Nurseries	Parks
72.00	Shift-it	Parks
180.00	Stage Hire (Newton) Ltd	Christmas Lights
5999.42	Aon	Insurance
79.92	Vanmeuwen	Flowerbeds
90.00	E Hutchinson	Open Spaces
1643.67	A Riddell	Staff
1001.66	W&E Carruthers	Grounds Maintenance
268.66	P Reynolds	Staff
29.40	SLCC	Staff - training
33.86	C Ridley	Flowerbeds
606.29	P Bell	Grass cutting
50.00	CALC	Members
112.80	Brampton Skips	Parks
1660.76	Playdale	Parks
106.40	J Ratcliffe	Staff
300.00	Stepping Stones	Grant
£16,155.18		

INCOME

£	Detail	Cost centre
145.00	Market Tolls	Market
85.00	Market Tolls	Market
30.00	Market Tolls	Market
1000.00	Cumbria County Council	Grant
41.00	Ian Robinson	Cemetery
430.00	Ian Blair	Cemetery
15.00	United Reformed Church	Moot Hall
15.00	Wilson Memorial Homes	Moot Hall
15.00	Cumberland Girl Guides	Moot Hall
249.00	D Latimer	Cemetery
249.00	D Latimer	Cemetery
892.00	Co-operative	Cemetery
£3,166.00		

Expenditure To Approve

£	Supplier	Detail
45.00	Cumbria County Council	Gelt Woods
25.18	ABW	Moot Hall & Parks
344.32	Playdale	Parks – zip slide
11525.83	Playdale	Parks – KGVF
3455.96	Playdale	Parks - MP
745.00	Cut n' Edge	Small maintenance contract
57.42	Cannon Hygiene	Moot Hall
550.00	R&M Lowther	Gelt Woods
150.00	Petty Cash	Office
<u>£16,898.71</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)	Councillor Mrs. C. Ridley
Councillor I. A. Pennington	Councillor K. Read-Bone
Councillor J. Hodgson	Councillor D. Moorat
Councillor Mrs J .Campbell	Councillor J. Pickering

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Errington, Findon and Smith

35/13 ELECTION OF CHAIRMAN

Councillor J. Hodgson, seconded by Councillor Pickering, moved that Councillor G. Hodgson be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

AGREED, unanimously to the election of Councillor G. Hodgson as Chairman of the Committee.

36/13 ELECTION OF VICE CHAIRMAN

Councillor G. Hodgson, seconded by Councillor C. Ridley, moved that Councillor J. Campbell be elected to the office of Vice-Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

AGREED, unanimously to the election of Councillor J. Campbell as Vice-Chairman of the Committee.

37/13 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillor Lewsley (ill)

38/13 MINUTE

Minute of the Meeting held on 14th May 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 14th May 2013, confirmed as a true and accurate record.

39/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

40/13 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were received.

41/12 WORKING GROUPS STRUCTURE

41/13.1 RESOLVED to note a report by the Clerk on membership of Standing Committees and Working Groups of the Parish Council.

41/13.2 CEMETERY WORKING GROUP

RESOLVED that Councillors G. Hodgson, Ridley and Campbell would serve on the Cemetery working group.

41/13.2 FOOTPATHS & RIGHTS OF WAY

RESOLVED that Councillors Pennington, Pickering, Moorat, J. Hodgson and Findon would serve on the Footpaths & Rights of Way working group.

42/13 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

42/13.1 LEAFIELD, CRAW HALL, BRAMPTON (13/0024 S211) – Fell multi-stemmed beech adjacent entrance.

Support the application.

43/13 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

44/13 PUBLIC FOOTPATHS

Discussion took place on the arrangements for the continued monitoring of the public footpaths within the parish. A monitoring sheet was distributed to members.

RESOLVED that the following members would monitor the footpaths stated:-

- Councillor J. Hodgson – 105003/105004/105005/105006/105007/105008/105009/105010/105011/105020
- Councillor Pickering – 105002/105016/105024 and permissive footpath Quarrybeck.
- Councillor Moorat – 105014/105015/105022/105026
- Councillor Findon – 105027/105028
- Councillor Pennington – 105012

The remaining 7 footpaths would be agreed at a later date. All information would be collated by Councillor G. Hodgson.

45/13 PLANNING APPLICATIONS

Consideration was given to the most cost-effective method for members to view planning applications.

RESOLVED that details of future planning applications would be sent in a link via email by the Clerk. Those members not on email could access the hard copies of the planning applications from the office. It was noted that all members of the Property & Environment Committee did have email.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. P. J. Thompson
Councillor Ms. A. Findon
Councillor K. Read-Bone

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. C. Ridley
Councillor J. Hodgson
Councillor J. Pickering

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
Councillor S. Layden, Carlisle City Council.
Three members of the public.

NB: Prior to commencement of the meeting, a minutes silence was observed in respect of the late Mr. J. Hendry, a former member and Chairman of Brampton Parish Council.

46/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from the following:-

Councillors Smith, Lewsley & Campbell (ill)
Councillor M. Mitchelson, Carlisle City Council (hols)

47/13 MINUTES

47/13.1 Minute of the Meeting held on 28th May 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 28th May 2013, confirmed as a true and accurate record.

48/13 REQUESTS FOR DISPENSATION

The Clerk reported that no requests for dispensation had been received.

49/13 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

Councillor Findon declared an interest in item 55/13.2.

50/13 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There was one vacancy to be filled. A letter of interest was received from Mr. J. Lee but was subsequently withdrawn on the morning of the meeting.

RESOLVED to re-advertise the vacancy.

51/13 GRANT AVAILABILITY

Rhian Davies, Area Engagement Officer for Cumbria County Council attended the meeting and gave a report on the different grants available from the County Council and eligibility criteria.

RESOLVED to note the report.

52/13 PUBLIC PARTICIPATION

Three members of the public were in attendance at the meeting and it was agreed that they would be permitted to speak when the particular agenda item of interest to each individual arose.

53/13 POLICE MATTERS

53/13.1 MONTHLY REPORT

RESOLVED to note that there were problems with the police computer and the newsletter would be circulated as soon as possible.

54/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

54/13.1 KARA WOOD, TREE ROAD, BRAMPTON (13/0237) – Erection of replacement conservatory to side elevation.

Support the application.

54/13.2 1 IRTHING PARK, BRAMPTON (13/0010TPO) – Horse chestnut in G3 overhanging fences of both 1 and 17 Irthing Park. Remove overhanging branches from above the fence, because of danger of damage to fence.

Support the application.

54/13.3 THE GRANGE, CRAW HALL, BRAMPTON (13/0475) – Erection of 2 detached dwellings.

OBJECT:-

1 – Does not complement the existing character of the area – contrary to Policy H2 – Primary Residential areas – Carlisle District Local Plan.

2 – Overdevelopment of site in conservation area – contrary to Policy LE19 – Conservation areas – Carlisle District Local Plan.

55/13 FINANCIAL MATTERS

55/13.1 ACCOUNTS - ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

There were submitted Section 1 and 2 of the Annual Return, Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2013.

55/13.1 RESOLVED to approve sections 1 and 2 of the Annual Return, the Accounts, Balance Sheet and Supporting Notes as reflecting the Parish Council's financial position at 31st March 2013 and authorise the Chairman to sign the annual return for 31st March 2013;

55/13.2 RESOLVED to acknowledge the members' responsibility for the preparation of the Accounts; and

55/13.3 RESOLVED to confirm that to the best of the members' knowledge and belief,

55/13.3.1 the Accounts for the year to 31st March 2013 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

55/13.3.2 the Council had maintained adequate systems of internal control;

55/13.3.3 the Council had taken all reasonable steps to assure compliance with legislation;

55/13.3.4 the Council had provided proper opportunity for the exercise of electors' rights;

55/13.3.5 the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations; and

55/13.3.6 the Council had considered provision for litigation, liabilities, etc.

55/13.2 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £6,805.25

56/13 REPRESENTATIVES' REPORTS

56/13.1 FLOWERS AND BEDS WORKING GROUP

A written report was submitted from Councillor Findon regarding work to date on planting around the town and further considerations.

56/13.1.1 RESOLVED to plant a Jubilee tree at The Sands to replace the cherry tree that was once there.

56/13.1.2 RESOLVED to note that Councillors Harding, J. Hodgson, G. Hodgson and Moorat had volunteered to help with watering planters, tubs and beds.

56/13.2 CARLISLE PARISH COUNCIL'S ASSOCIATION

NOTED a written report submitted from the Clerk on a recent joint meeting of the CPCA with Carlisle City Council which included presentations on the following:-

- Recycling bring sites
- Local Plan preferred options
- Community infrastructure levy and new homes bonus
- Communication issues

56/13.3 SOCIETY OF LOCAL COUNCIL CLERKS

NOTED a report from the Clerk on a recent meeting of the Cumbria Branch of the SLCC. A demonstration was given at the meeting of digital mapping software from Pear Technology. Costs for the software totalled £3700 which included a stand alone Asset Manager system, PocketGIS software and technical support. Uses include planning applications/reviews, asset locations, event planning, allotments, cemeteries, tree plotting, registered land and sports fields/park layouts.

Further information had been requested from Pear Technology regarding sharing training costs with other Parish Councils and Councillors G. Hodgson and Pickering were given information on the software to review further.

56/13.4 BRAMPTON PRIMARY SCHOOL GOVERNORS

NOTED there was nothing to report from a recent meeting attended by Councillor G. Hodgson.

56/13.5 SKATEPARK GROUP

NOTED a report from Councillor G. Hodgson on a recent meeting of the skatepark group which also included representatives from the police, William Howard School and Irthing Vale Caravan Site.

RESOLVED to note that Councillor Fisher would look into "concealed entrance" signs for Old Church Lane.

56/13.6 TOWN TWINNING ASSOCIATION

NOTED a report from Councillor Moorat on a recent exchange visit to France. 18 people from Brampton went on the visit which was very successful despite bad weather. The friendliness of the people had been overwhelming.

57/13 MOOT HALL GATES

Councillor Pennington proposed that gates should be erected at the bottom of the steps to the Moot Hall which should be locked.

RESOLVED, after further discussion and taking a vote, 7 against, 3 in favour, 1 abstention, that locked gates would not be erected at the Moot Hall.

58/13 SPEED LIMIT REDUCTION

Consideration was given to a proposal from Nicky Beecham for the Parish Council to support the introduction of a 20mph speed limit in Brampton through the "20's Plenty" campaign.

58/13.1 RESOLVED, unanimously, to support the campaign.

58/13.2 RESOLVED that the Clerk would write to the highways department and ask someone to come and talk about the implementation of a speed limit reduction.

59/13 RECYCLING CENTRE

RESOLVED to note an update from Councillor Fisher on the recycling centre at Townfoot Industrial Estate. An agreement between the County Council and Shanks (responsible for waste disposal) was still to be reached on the reduction of opening days from 6 to 2. 3 months notice would be given in due course as to when the reduction in opening days would commence.

60/13 RURAL MASTERPLANNING – BRAMPTON

The draft settlement profile for Brampton had been circulated to members and comments and/or amendments requested from Zoe Sutton, Carlisle City Council.

RESOLVED that the Clerk would inform Zoe Sutton of the amendments and comments made in order that the profile can be uploaded to the City Council's website.

61/13 WALKERS ARE WELCOME

Councillor Ridley proposed that the Walkers Are Welcome group should be refunded the £250.00 they paid for maps for the Cobbles to Countryside booklet.

RESOLVED, unanimously, to refund the £250.00 from sales of the booklet.

62/13 FOOTPATHS

62/13.1 THE DANDY

An email was submitted from G. Ellam regarding the surface of the Dandy footpath.

RESOLVED that improvements to the boggy area near the underpass would be looked into and also the slope at the entrance to the footpath.

62/13.2 SANDY LONNING

A letter was submitted from Mr. & Mrs. Davis requesting support of the installation of 3 stones at intervals along the verge where Sandy Lonning joins Quarry Lane.

RESOLVED, unanimously, not to support the installation of stones in the area as the only vehicle turning here was the farmer accessing his field opposite. Permission should be sought from Cumbria County Council.

62/13.3 QUARRYBECK

An email was submitted from Andrew Nicholson regarding repairs and the dedication of Quarrybeck footpath.

RESOLVED that the Clerk would ask Walkers Are Welcome to pursue the matter of repairs to the footpath.

63/13 CALC

The following correspondence from CALC was received and noted:-

63/13.1 CALC CIRCULAR - June 2013

63/13.2 OFFICE FOR NUCLEAR DEVELOPMENT – Update

63/13.3 CUMBRIA POLICE COMMISSIONER – Newsletter

63/13.4 LOCAL PLANNING AND ONSHORE WIND APPLICATIONS – Email from D. Claxton

63/13.5 FOOTWAY LIGHTING – Email from D. Claxton

64/13 MONITORING OF CONTRACTORS

64/13.1 CONTRACTS

RESOLVED to note an email submitted from D. Claxton, CALC, reminding members that while they can monitor a contractors work they have no executive responsibilities to authorise a contractor to carry out additional work. Any concerns regarding a contract should be passed to the Clerk.

64/13.2 GRASS CUTTING ET AL

RESOLVED to note a letter from Mr. D. Moore raising concerns at the grass cutting and flowerbeds/planters in and around the town.

65/13 REFRESHER TRAINING

Consideration was given to requesting CALC to provide in-house training in order to keep members up to date with rules and responsibilities.

RESOLVED that the Clerk would ask CALC for possible training dates.

66/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

66/13.1 WASTE COLLECTION AT MILBURN COURT – Letter from Mr. A. Collier.

Mr. Collier and Ms. H. Williamson spoke regarding the problems occurring at Milburn Court due to the dumping of rubbish bags at the nearby public toilets.

RESOLVED that Councillor Layden would chase the matter up and members suggested that the bins be relocated to Union Lane car park or the recycling centre at Townfoot Industrial Estate.

66/13.2 VERGES ON LONGTOWN ROAD – Letter from Mrs. E. Welton.

RESOLVED that Councillor Layden would speak to the planning department and ascertain who owns the land.

66/13.3 TOWNFOOT INDUSTRIAL ESTATE – Email from Mr. D. Usher.

RESOLVED that the Clerk would write to the landlords at Townfoot Industrial Estate and ask that they do something about the signage.

66/13.4 TRAFFIC THROUGH BRAMPTON ON THE A6071 – Email from Mr. D. Francis.

Mr. Francis spoke regarding his concerns at heavy wagons and speeding traffic on the A6071.

RESOLVED, after further discussion, that the Clerk would write to the County Council to consider a weight restriction through Brampton and that Councillor Fisher would look into organising a meeting with officers from the County Council to include other interested parties with similar concerns.

66/13.5 PETITION FOR AMENDMENT TO NATIONAL PLANNING POLICY FRAMEWORK - Email from Mr. N. Light and Mr. S. Jackson

66/13.6 STEPPING STONES FESTIVAL – Email from Mr. T. Coombe.

67/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

67/13.1 APPLIED SWEEPER ROUTES – Brampton 2013.

67/13.2 NOTICE OF EXECUTIVE KEY DECISIONS – 31 May 2013.

67/13.3 LOCALISM IN ACTION – Issue 5

67/13.4 ACT GAZETTE NEWSLETTER – Summer 2013

68/13 AGENDA ITEMS FOR NEXT MEETING

- Footpath at The Sands – requested by Councillor Read-Bone
- Update on litter bins – requested by Councillor G. Hodgson
- Heritage Lottery Grant Application – requested by Councillor Moorat
- Oak tree planting at Capon Tree Memorial – requested by Councillor Moorat

Any further items for the next agenda to be submitted to the Clerk.

69/13 DATE OF NEXT MEETING – Tuesday 30th July 2013, 7.30pm, Moot Hall.

Expenditure To Approve

£	Supplier	Detail
170.24	J Ratcliffe	Staff
1643.67	A Riddell	Staff
1410.00	Edmondson Surveys Ltd	The Moat
216.35	Canon	Office
315.00	Cut n' Edge	Cemetery
380.00	BIG Magazine	Misc Services
60.00	Tarn Road Nurseries	Parks & Open Spaces
200.00	Rent a reindeer	Christmas Lights
21.60	E&N Farrer	Parks
36.80	SLCC	Office
1220.41	W. Ridley & Sons	The Moat
132.00	Brampton Skip hire	Parks
416.89	International Displays	Moot Hall
582.29	P. Bell	Grass cutting
<u>£6,805.25</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. M. E. Smith
Councillor Mrs. P. J. Thompson
Councillor J. Pickering
Councillor M. Simpson

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. C. Ridley
Councillor Mrs. J. Campbell
Councillor Mr. J. Hodgson
Councillor K. Read-Bone

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council.
Councillors M. Mitchelson and S. Layden, Carlisle City Council.
Five members of the public.

70/13 APOLOGIES FOR ABSENCE - Councillors Lewsley & Findon (ill)

71/13 MINUTES

71/13.1 Minutes of the Meeting held on 25th June 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 25th June and 2013, confirmed as a true and accurate record.

72/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

73/13 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

Councillor J. Hodgson declared an interest in item 77/13.6
Councillor Read-Bone declared an interest in item 77/13.2

74/13 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

Letters of interest were received from Mr. D. Francis, Mr. A. Davies, Mr. M. Simpson and Mrs. S. O'Doherty. Mr. D. Francis, Mr. A. Davies and Mr. M. Simpson attended the meeting but were not asked to speak in support of their application.

Councillor Moorat seconded by Councillor Harding, moved that nominations be held by a signed ballot.

The results were as follows:-

Mr. M. Simpson – 7 votes
Mr. D. Francis – 3 votes
Mrs. S. O'Doherty – 2 votes
Mr. A. Davies – 0 votes

As Mr. M Simpson received an absolute majority vote, he was duly co-opted to membership of the Council. Mr. M. Simpson signed the Declaration of Acceptance and took his place in the meeting

Mr. D. Francis and Mr. A. Davies were thanked for attending the meeting. Mr. Davies left the meeting and Mr. Francis stayed for the remainder of the meeting.

75/13 PUBLIC PARTICIPATION

None. Members of the public in attendance stated they were there to observe the meeting only.

76/13 POLICE MATTERS

76/13.1 MONTHLY REPORT

RESOLVED to note that the July 2013 newsletter had not been received. The Clerk would query why it had not been received.

77/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

77/13.1 LAND AT 17 & 18 GREENHILL, BRAMPTON (13/0427) – Variation of condition 2 (approved documents) of previously approved application 11/1014.

Support the application.

77/13.2 LITTLE ACORN, 11A OAK PARK, BRAMPTON (13/0031 S211) – Reshape and prune hawthorn tree in rear garden.

Support the application.

77/13.3 EARL GREY COTTAGES, 1 THE SANDS, BRAMPTON (13/0030 S211) – Felling of pine trees 1, 2 & 3 per plan.

Support the application.

77/13.4 TARN LEA, PAVING BROW, BRAMPTON (13/0029 S211) – Crown lift a sycamore and a lime to 5.6m. Reduce 2 limbs from on the sycamore as per photograph 1. Crown lift neighbouring beech to 5.6m. Reduce 1 limb on the copper beech as per photograph 2. Crown lift neighbouring horse chestnut to 5.6m.

Support the application.

77/13.5 23 MILLFIELD, BRAMPTON (13/0506) – Erection of 2 storey side extension comprising kitchen and replacement garage to ground floor with 1 en-suite bedroom above.

Support the application.

77/13.6 34 MAIN STREET, BRAMPTON (13/0567) – Change of use from retail to bistro and installation of extraction flue to rear elevation.

Support the application.

78/13 NOTIFICATION OF DECISIONS

A report was submitted from the Clerk advising members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

RESOLVED to note the report.

79/13 FINANCIAL MATTERS

79/13.1 BANK RECONCILIATION TO 30TH JUNE 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th June 2013 of £216,160.79

79/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 26th July 2013 of £101.50.

79/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

79/12.3.1 APPROVED the expenditure of £24,814.80 detailed in the Appendix hereto

79/12.3.2 NOTED the income of £2,592.43 detailed in the Appendix hereto.

79/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,652.43.

79/13.5 FINANCIAL ASSISTANCE

79/13.5.1 BRAMPTON ARTS AND CRAFTS CLUB

There was submitted an application for financial assistance from Brampton Arts and Crafts Club, for help with artists, speakers and purchasing materials.

Councillor Moorat had spoken with the applicant who confirmed that they did not have "nil" funding available from their own resources as stated on the grant application.

RESOLVED not to award the club a grant but that the Clerk should write and inform them that they could use the Moot Hall for a coffee morning fund raiser and that the hall was also available for hire at a cheaper rate than their current premises.

79/13.5.2 CUMBRIA COUNTY COUNCIL

There was submitted an application for financial assistance from Cumbria County Council for a defibrillator to be placed in the parish.

RESOLVED, after discussion, to hold a collection and raffle at the Christmas Lights switch-on in November in order to raise money for a defibrillator.

79/13.3 STAFFING MATTERS –

79/13.3.1 CONDITIONS OF SERVICE – CLERK'S SALARY AWARD 2013

There was submitted a report by the Clerk advising of the recent pay award which had been agreed at the National Joint Council for Local Government Services (NJC) for the financial year 1st April 2013 to 31st March 2013.

RESOLVED to note the award and agree its implementation.

79/13.3.2 CONDITIONS OF SERVICE – CARETAKER'S SALARY AWARD 2013

There was submitted a report by the Clerk advising of the recent pay award which had been agreed at the National Joint Council for Local Government Services (NJC) for the financial year 1st April 2013 to 31st March 2013.

RESOLVED to note the award and agree its implementation.

80/13 HERITAGE LOTTERY FUND APPLICATION FOR MOOT HALL

There was submitted a report by Councillor Moorat on the progress of the funding application to the Heritage Lottery Fund for work to the Moot Hall.

80/13.1 RESOLVED to note the report and go ahead with the application for funding through the Heritage Lottery Fund.

80/13.2 RESOLVED to form a management team for the project and depending on the outcome of the Heritage Lottery Fund application, look elsewhere for funding.

80/13.3 RESOLVED to note that members were concerned at the original prices quoted for the work and agreed that local businesses should also be asked to tender for the work as value for money was very important.

81/13 PLAY EQUIPMENT AT ST. MARTIN'S ESTATE –

81/13.1 PLAY EQUIPMENT AT ST. MARTIN'S ESTATE

A letter was submitted from SMART TMO requesting a financial contribution to play equipment at St. Martin's Estate and a representative to attend a meeting of SMART TMO to discuss the matter further.

RESOLVED, after discussion, that Councillor G. Hodgson would attend the meeting of SMART TMO and explain that the land was not owned by the Parish Council. Councillor Mike Mitchelson would look into ownership of the land and report back to the Clerk.

81/13.2 PLAY EQUIPMENT COST

A quotation for replacement of some of the play equipment was submitted from Play Practice.

RESOLVED that Councillor G. Hodgson would give the quotation to SMART TMO and advise on available funding for such a project.

82/13 REPRESENTATIVES' REPORTS

82/13.1 SPEEDWATCH

RESOLVED to note a report from Councillor J. Hodgson on concerns from members of the Speedwatch group that signs promised in 2006 have still not been erected. P.C. Owen was looking into the matter and would respond tomorrow. Councillor Fisher explained that highways did not have the funding for such work but that he may be able to help with funding from his own County Councillor grant.

82/13.2 DRAFT CARLISLE DISTRICT LOCAL PLAN 2015-30

RESOLVED to note a report from Councillor G. Hodgson on a recent meeting held at the Civic Centre where the draft Carlisle District Local Plan 2015-30 was discussed, the City Council want as many people as possible to have their say on how Carlisle District could grow and develop by taking part in this consultation. Copies of the plan have been distributed with 2 hard copies being given to each Parish Council. Councillor G. Hodgson had read the Plan and said that it was well put together and not too technical. Not all policies applied to Brampton and each member should read and make their own notes on it. Someone from the City Council would attend the September Property & Environment Committee meeting to talk further about the Plan. A drop in session to view details of the preferred options for the Plan is due to be held in Brampton Library on Saturday 10th August 2013 from 10am -1pm.

83/13 BRAMPTON TOURIST INFORMATION CENTRE

There was submitted a written report by Councillor Moorat advising the Parish Council of the current situation concerning the Tourist Information Centre and to seek the Parish Council's views as to how this service might be managed in the future with the following proposals:-

- The Tourist Information Centre should concentrate on promoting Brampton, The Borders, North East, Carlisle & Lake District.
- The Centre should be re-branded as The Brampton Heritage and Visitor Centre.
- The Centre should be managed as a sub group of the Parish Council and a separate budget line to be set up to record all financial transactions carried out by the Centre. The volunteers have identified 3 members who will form a sub group.
- The Parish Council to transfer the £3,000.00 per annum currently allocated to Carlisle City Council for the TIC, to the new Visitor Centre in order that improvements can be made.
- If transfer of funding agreed, then consideration be given to a part-time person being employed for 4 hours per week to ensure co-ordination of volunteers and management of accounts, leaflets etc. The person appointed to be paid on a self-employed basis.

RESOLVED after a lengthy discussion to the following:-

83/13/1 Note the report,

83/13.2 Agree to the implementation of all the proposals detailed above,

83/13.3 Agree that Councillor G. Hodgson would represent the Parish Council on the sub-group, and

83/13.4 Agree to look into possible funding of the Centre from the City Council and Hadrian's Wall Heritage.

84/13 CLEANING AND PAINTING OF THE MOOT HALL

Councillor G. Hodgson recapped that it had previously been agreed for a working party of volunteers to deep clean the Moot Hall and sort out old papers and equipment that were no longer required and perhaps do some painting.

The Clerk explained that the caretaker had only 7 hours per week allocated to the Moot Hall, half of which were taken up winding the clock and the remainder setting up and taking down for lets, litter picking and general tidying. The caretaker also had another full-time job.

RESOLVED that Councillors Moorat, Harding, Thompson. G. Hodgson and J. Hodgson had volunteered to do the work in the first 2 weeks of August. Councillor G. Hodgson would organise dates and inform the volunteers.

85/13 LITTER BINS

Consideration was given to new litter bins in the parish.

RESOLVED that:-

85/13.1 the Clerk would investigate installation costs, and

85/13.2 the Clerk would enquire whether emptying of the bins could be done through the grounds maintenance contractor.

86/13 FOOTPATH AT THE SANDS

Consideration was given to requests made through Councillor Read-Bone, for reinstatement of the footpath and kerbing along the perimeter of the Sands, east of the Howard Memorial Shelter and clearing of drains in the vicinity.

86/13.1 RESOLVED that the Clerk would write to Highways and request that the road surface and kerbing be looked into.

86/13.2 RESOLVED that the Clerk would ask if reinstatement of the footpath could be done through the Community Payback Scheme.

86/13.3 RESOLVED to note that unblocking the drains would be passed to highways through an employee attending the meeting.

87/13 TREE PLANTING AT CAPON TREE MEMORIAL

Councillor Moorat reported on the progress being made regarding planting a new oak tree at Capon Tree Memorial.

RESOLVED to note that the date for the tree planting will be Monday 21st October 2013. No specific time has been set yet.

88/13 LAND AT OLD CHURCH LANE, BRAMPTON

The transfer deed for execution and plan for land at Old Church Lane, Brampton were submitted to the meeting.

88/13.1 RESOLVED that the plan was correct and that Councillors Moorat and Read-Bone were authorised to sign the Transfer Deed.

89/13 CALC

The following correspondence from CALC was received and noted:-

89/13.1 CALC CIRCULAR – July/August 2013

89/13.2 SECURING THE FUTURE OF FLOOD INSURANCE – Email from D. Claxton

89/13.3 COUNTY COUNCIL SERVICE REVIEWS – Email from D. Claxton

89/13.4 CUMBRIA WASTE MANAGEMENT ENVIRONMENTAL TRUST – Email from D. Claxton

89/13.5 CONNECTING CUMBRIA COVERAGE INFORMATION AND COMMUNITY BUILD SCHEMES – Email from D. Claxton

90/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

90/13.1 THANK YOU – Email from G. Stevenson.

90/13.2 DISABLED PARKING – Email from Revd. Canon G. Smith.

RESOLVED that concerns raised would be passed to the County Council.

90/13.3 TRAFFIC FLOW IN BRAMPTON – Email from Mr. R. W. Dick.

RESOLVED, after discussion, that members would not support the introduction of a clockwise one-way system in Brampton.

90/13.4 POTENTIAL BUILDING PLOTS IN BRAMPTON – Email from Mr. & Mrs. Docherty.

RESOLVED to note that members were not aware of any building plots to suit Mr. & Mrs. Docherty's requirements.

90/13.5 INFORMATION SHARING - Email from Mr. P. Jones.

RESOLVED to note that Councillor Fisher would forward the planning list that he receives.

90/13.6 CANCER & ALOPECIA SUPPORT SERVICES CUMBRIA – Email from S. Jones.

RESOLVED that leaflets could be provided for the Moot Hall.

90/13.7 ACT/VAC ANNUAL GENERAL MEETING – Email from D. Hudson

RESOLVED that members would contact the Clerk if interested.

91/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

91/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 5 July 2013.

91/13.2 HADRIAN'S WALL TRUST – July 2013 Newsletter

92/13 AGENDA ITEMS FOR NEXT MEETING

- **Pear Technology Demonstration**
- **Neighbourhood Forum Meeting regarding highway issues.**

Any further items for the next agenda to be submitted to the Clerk.

93/13 DATE OF NEXT MEETING – Tuesday 24th September 2013, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 10th September 2013

Expenditure To Approve

£	Supplier	Detail
106.40	J Ratcliffe	Staff
1700.04	A Riddell	Staff
606.29	P Bell	Grass cutting
1060.00	Cut n' Edge	Cemetery
91.54	J Bell & Sons	Moot Hall - repairs
36.00	Orian	Moot Hall – ext service
50.50	SLCC	Office
1001.66	W&E Carruthers	Grass cutting & footpaths
<u>£4,652.43</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. G. Hodgson
Councillor Ms. A. Findon
Councillor D. Moorat

Councillor Mrs. P. J. Thompson
Councillor Mrs. J. Errington
Councillor M. Simpson

IN ATTENDANCE – Clerk, Councillors J. Hodgson and Read-Bone.

APOLOGIES FOR ABSENCE – Councillor Mrs. M. E. Smith (personal)

94/13 MINUTE

Minute of the Meeting held on 11th June 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th June 2013, confirmed as a true and accurate record.

95/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

96/13 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

97/13 FINANCIAL MATTERS -

97/13.1 BANK RECONCILIATIONS TO 31ST AUGUST 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st August 2013 of £221,190.33

97/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 6th September of £142.10.

97/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

97/13.3.1 RESOLVED to approve the expenditure of £16,436.07 detailed in the Appendix hereto.

97/13.3.2 RESOLVED to note the income of £18,891.93 detailed in the Appendix hereto.

97/13.3.3 RESOLVED to note that the direct debit for gas and electric at the Moot Hall would increase to £753.00 per month from 1st October 2013 from £252.00, this was partly due to the front door of the Moot Hall being left open when the TIC was manned over the winter months.

97/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,349.40.

98/13 FINANCIAL ASSISTANCE

RESOLVED to note that no requests for financial assistance had been received.

99/13 PRECEPT 2014/15

Consideration was given to future projects which may have an impact on the precept for 2014/15. These included the following:-

- Flowerbeds
- The Mote
- Cemetery extension
- Moot Hall improvements

RESOLVED to note that these projects would be given further consideration at future meetings before setting the precept for 2014/15.

Expenditure

£	Supplier	Detail
252.00	British Gas	Heat & Light
280.00	City of Carlisle	Rates
80.00	City of Carlisle	Rates
40.00	Bounce it around	website
427.10	BRHS	Office
38.68	Vodafone	Office
9.20	Barclays Bank	Charges
81.87	BT	Office
60.00	BT	Office
1825.00	Cut n' Edge	Small mnce contract x2
406.99	P Reynolds	Staff – July/August
30.00	Tarn Road Nurseries	Open spaces
52.65	United Utilities	Allotments
113.50	SLCC Enterprises	Office
2003.32	W&E Carruthers	Small grass cutting/paths x2
90.00	Laversdale Timber	Parks
1320.00	Cut n' Edge	Cemetery
65.99	Canon UK Ltd	Office
2134.06	HMR&C	Staff
67.45	Instock	Moot Hall
1212.58	P Bell	Grass cutting x2
106.40	J Ratcliffe	Staff
3357.76	A Riddell	Staff – July/August
250.00	Walkers Are Welcome	Walks book
91.54	J Bell	Moot Hall
36.00	Orian Solutions	Moot Hall
732.00	Cartmell Shepherd	Cemetery
36.00	C Ridley	Special Projects
100.00	Petty Cash	Office
45.00	E Hutchinson	Open Spaces
150.63	J Robinson	Moot Hall
3.60	ABW	Parks
15.96	United Utilities	Parks
201.78	UK Shopfittings	Moot Hall/TIC
719.01	Home PC	Office
<u>£16,436.07</u>		

Income

£	Detail	Cost centre
90.00	Market Tolls	Market
75.00	Market Tolls	Market
40.00	Market Tolls	Market
60.00	Market Tolls	Market
135.00	Market Tolls	Market
20.00	Commonwealth War Graves	Cemetery
64.95	Visitor Centre	Moot Hall
29.60	Visitor Centre	Moot Hall
2560.00	Ian Blair	Cemetery
1241.38	Playdale	Parks
619.50	Walks Book	Special Projects
15.00	Action for Children	Moot Hall
15.00	Cerebral Palsy	Moot Hall
800.00	Kennedy & Ferguson	Cemetery
100.00	Ian Robinson	Cemetery
15.50	BPC coffee morning	Moot Hall
2000.00	Cartmell Shepherd/WM Trust	Grant
11011.00	Carlisle City Council	Concessionary Grant
<u>£18,891.93</u>		

Expenditure To Approve

£	Supplier	Detail
1015.00	Cut n' Edge	Small maintenance contract
35.00	Tarn Road Nurseries	Flowerbeds
42.26	ABW	Moot Hall
199.72	Lyreco	Office
57.42	Cannon Hygiene	Moot Hall
<u>£1,349.40</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)
Councillor I. A. Pennington
Councillor J. Pickering
Councillor Mrs. S. Lewsley

Councillor D. Moorat
Councillor K. Read-Bone
Councillor J. Hodgson

ALSO ATTENDING – Councillors Thompson, Errington, Findon, Harding and Slmpson
3 members of the public

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillors Ridley and Smith (ill)

100/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

101/13 DECLARATIONS OF INTEREST

Councillor Read-Bone declared an interest in item 104/13.7.

102/13 MINUTE

Minute of the Meeting held on 11th June 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th June 2013, confirmed as a true and accurate record.

103/13 DRAFT CARLISLE DISTRICT LOCAL PLAN 2015-2030

Peter Slegg, Carlisle City Council, attended the meeting to give information on the Draft Carlisle District Local Plan 2015-2030 and answer queries relating to the Plan. The City Council wanted to know areas for improvement, ways in which they can make more people aware, better terminology and wording and striking a balance. Comments would be received into early October.

Consideration was given to the Plan and the main points raised were as follows:-

- General infrastructure of the town (schools, doctors, parking etc) would not cope with proposed extra housing
- Level of development too high – 343 houses over 15 years.
- Better balance needs to be drawn which encourages growth but allows sustainability
- As a Parish Council we should embrace what is reasonable and fight for better infrastructure and local businesses in order that we do not become a dormitory town.
- Already have land with planning permission within the town that has not been developed and 78 houses for sale
- The Plan falls short in it's robustness to police, Brampton is a conservation area. Despite all the bold words in the document, the work by the planning office sometimes falls short, for example, there is often a lot of opposition to an application but the planners still give approval.
- There is no mention of the heritage of the rural area. The wording should be changed to Carlisle and District and not just refer to Carlisle. (p18)
- Improved consultation on large developments.

103/13.1 RESOLVED to note the Plan and the concerns raised.

103/13.2 RESOLVED that members would complete a questionnaire and submit it to the Clerk by Tuesday 17th September in order that comments can be compiled and agreed at the next meeting on 24th September 2013.

Three members of the public attending the meeting raised the following concerns at the proposed development of 200 houses at Greenhill:-

- The volume of houses - 200 is too many although the planning department have confirmed they believe this is deliverable.
- Artist impressions of the site have already been drawn up – how far has agreement on this site gone?
- Road safety of children walking to school from this site a concern.
- Entrance onto A69 not feasible.

103/13.3 RESOLVED to note that individuals can submit a questionnaire with their concerns on proposed sites within the Plan.

104/13 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

104/13.1 APELDOORN, PAVING BROW, BRAMPTON (13/0572) – Erection of replacement dwelling (revised application).

Support the application.

104/13.2 FIELD TO SOUTH OF OLD CHURCH LANE AND TO EAST OF CEMETERY, BRAMPTON (13/0602) – Erection of general purpose agricultural storage building.

Support the application.

104/13.3 LAND ADJACENT WOODVALE, TARN ROAD, BRAMPTON (13/0612) – Erection of 1 dwelling.

Support the application.

104/13.4 LAND BETWEEN ROSEBANK AND HEMBLESWOOD, PAVING BROW, BRAMPTON (13/0657) – Erection of 2 detached dwellings (revised outline application to extend time limit only).

Support the application.

104/13.5 WOODBURN, PAVING BROW, BRAMPTON (13/0035 S211) – Remove dying horse chestnut and leaning pine.

Support the application.

104/13.6 THE COTTAGE, THE SANDS, BRAMPTON (13/0036 S211) – Fell holly and a Scots pine.

Support the application.

104/13.7 BELTED WILL MASONIC LODGE, CRAW HALL, BRAMPTON (13/0037 S211) – Remove trees marked with orange paint along the eastern boundary of the car park.

Support the application.

104/13.8 SANDYCROSS, TARN ROAD, BRAMPTON (13/0041 S211) – Fell cherry tree next to gate.

Support the application.

105/13 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions and that members should monitor any attached conditions.

106/13 PRECEPT 2014/15

Councillor G. Hodgson asked members to give consideration to future projects as this will probably increase the precept.

RESOLVED that consideration of future projects would be given at the next meeting of the Property and Environment Committee. Members should submit details to the Clerk by 9th October 2013.

107/13 FALLEN TREE IN GELT WOODS

The Clerk reported on a fallen tree in Gelt Woods. A site visit had taken place the previous evening with Mike Lowther. Costs to remove the tree - £300.00 and relocate the root base - £400.00. Photos of the tree and root base had been emailed to Simon Stainer at Natural England for consideration.

RESOLVED that the work be carried out by Lowthers as soon as possible, after receiving confirmation from Natural England, at a cost of £300.00 for the tree and £400.00 for the root base.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor I. A. Pennington
Councillor J. Pickering
Councillor Mrs. M. E. Smith

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor M. Simpson
Councillor Mrs. J. Errington
Councillor Mrs. S. Lewsley

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council.
Councillor L. Fisher, Cumbria County Council

APOLOGIES FOR ABSENCE – Councillors Ridley & J. Hodgson (ill), Findon (personal)
Councillor Mitchelson, Carlisle City Council

108/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

109/13 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

110/13 MINUTES

110/13.1 Minutes of the Meeting held on 30th July 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 30th July 2013, confirmed as a true and accurate record.

111/13 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 10th September 2013
Property and Environment Committee held on 10th September 2013

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

112/13 LOCAL GOVERNMENT ACT 1972

It was reported that Mrs. J. Campbell had resigned from membership of the Parish Council and that the statutory by-election advertisement would be published. Filling of this vacancy would be done by co-option at the October meeting should there be no call for a by-election.

RESOLVED to note the report and the publication of the statutory advertisement and filling of vacancy.

113/13 DIGITAL MAPPING

Chris Makin from Pear Technology attended the meeting and gave a presentation on their digital mapping system, the main areas covered were:-

- Introduction and background to the system
- Use with District and County Council mapping software
- Use with planning applications
- Uses of different layers
- Cemetery and allotment management
- Asset management

RESOLVED, after further discussion and a vote (8 for, 1 against), to purchase the system at a cost of £2,000.00 with annual technical support of £250.00.

114/13 IMPROVEMENTS TO THE MOAT

Nick Leeming, Groundwork North East and Cumbria, attended the meeting and gave an update on proposed work to The Moat as the commissioned topographical survey had been completed.

A3 plans with enhancement ideas were given to members to take away and submit comments back within 2 weeks.

A public consultation would take place in early November and help from the Parish Council in organising the event was requested.

114/13.1 RESOLVED to note the update and that the Parish Council would help organise the public consultation.

114/13.2 RESOLVED to note that Councillor Fisher may be able to help with funding for the improvements.

115/13 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

116/13 POLICE MATTERS

116/13.1 MONTHLY REPORT

RESOLVED to note the September 2013 newsletter had been circulated prior to the meeting.

116/13.2 CRITICISM OF POLICE REPORTS

Emails from Inspector R. Quinn, Sgt S. Jamieson and the Clerk regarding criticism of police reports were submitted to the meeting.

RESOLVED to note the emails submitted and that the Parish Council wished to give the police every respect and praise for the work they do.

117/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

117/13.1 LAND TO THE NORTH OF OLD CHURCH LANE, LONGTOWN ROAD, BRAMPTON (13/0703) – Erection of 2 dwellings and associated access road.

Support the application.

Comment – Ask that the planning department request that the developer pays for speeding signs as the lane is a busy route to the skatepark.

117/13.2 BRIARDENE, STATION ROAD, BRAMPTON (13/0044 S211) – T1-T4 birch – fell. T5 spruce – Fell.

Support the application.

117/13.3 TARNWAY, PAVING BROW, BRAMPTON (13/0043 S211) – Fell cherry in front of garden and 6 small trees.

Support the application.

117/13.4 ANUTHAGO, PAVING BROW, BRAMPTON (13/0046 S211) – Fell a horse chestnut.

Support the application.

117/13.5 WILLOW CLOSE, PAVING BROW, BRAMPTON (13/0047 S211) – Reduce cherry to the height of the ivy.

Support the application.

118/13 FINANCIAL MATTERS

118/13.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts amounting to £3,107.76.

118/13.2 ANNUAL RETURN, MARCH 2013, EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The Annual return for March 2013 was submitted to the meeting as the external Auditor's certificate and opinion for the Accounts for the year ending March 2013 had been received. As well as the usual external audit, a further intermediate audit questionnaire and queries regarding Section 106 funding had been completed by the Clerk.

118/13.2.1 RESOLVED to approve and accept the Annual Return for March 2013.

118/13.2.2 RESOLVED to note the certificate and that the level of fidelity insurance had come to the attention of the external auditor. The Clerk explained that at 30th April 2013 the bank balances were £1,372.34 over the fidelity guarantee, this was due to the delay in spending some of the Section 106 funds. The Parish Council had procedures in place to ensure no individual has access to funds therefore the level of fidelity insurance at £250,000.00 is sufficient and not an issue.

118/13.3 FINANCIAL ASSISTANCE

There was submitted an application for financial assistance from Brampton and District Red Squirrel Group in order to help with funding volunteer work to preserve the native red squirrel populations in the area.

RESOLVED to donate £100.00.

119/13 REPRESENTATIVES' REPORTS

119/13.1 ST. MARTIN'S ASSOCIATION OF RESIDENTS & TENANTS

A written report was submitted from Councillor G. Hodgson on a recent meeting of St. Martin's Association of Residents and Tenants.

RESOLVED to note the report.

119/13.2 SUSTAINABLE BRAMPTON

A written report was submitted from Councillor J. Hodgson on a recent meeting of Sustainable Brampton along with the latest newsletter from the group.

Councillor Fisher highlighted that the group were writing to the City Council on matters that were actually the responsibility of the County Council, that he had further information on fracking and explained the 2 types of anaerobic digester as Sustainable Brampton were aiming to build one on Townfoot Industrial Estate. Councillor Lewsley suggested that a visit to the nearest anaerobic digester would be useful.

RESOLVED to note the report and matters highlighted from the newsletter.

119/13.3 CO-OP PARKING

A written report was submitted from Councillor J. Hodgson on a recent meeting of the Co-op car parking group.

RESOLVED to note the report.

119/13.4 CARLISLE PARISH COUNCIL'S ASSOCIATION

Minutes of the Executive Committee meeting of the Carlisle Parish Council's Association held on Tuesday 3rd September 2013 were submitted to the meeting.

RESOLVED to note the minutes of the meeting.

119/13.5 ROYAL BRITISH LEGION

A written report was submitted from Councillor Moorat on a recent meeting of the Royal British Legion Brampton branch.

RESOLVED to note the report and confirmation of the arrangements for Remembrance Day and that poppies would be planted in and around Brampton in readiness for next year's recognition of the start of the First World War.

119/13.6 DE-TRUNKING OF A69

A written report was submitted from Councillor Moorat on a recent meeting of the various interested parties discussing the possible de-trunking of the A69.

RESOLVED to note the report.

119/13.7 WALKERS ARE WELCOME

Minutes of the Walkers are Welcome AGM and a written report from Councillor Findon on a recent meeting of the group held on 18th September were submitted to the meeting.

RESOLVED to note the minutes and the report.

120/13 FLOWERBED WORKING GROUP

Written reports were submitted from Councillor Findon on recent meetings of the flowerbed working group.

120/13.1 RESOLVED to note the reports.

120/13.2 RESOLVED that redundant planters would be removed by Stephen Hillary as soon as possible.

120/13.3 RESOLVED that the budget would have to be increased to cover costs.

121/13 EVENTS AND PUBLICITY SUB-COMMITTEE

Councillor Harding reported on a recent meeting of the Events and Publicity Sub-committee highlighting the following:-

- Capon Tree planting ceremony – 21st October 2013
- Remembrance Day parade – 10th November 2013
- Coffee morning to be held on 26th October 2013
- Christmas Lights switch-on – Sunday 24th November 2013.
- World War I commemorations - 2014

RESOLVED to note the report.

122/13 BRAMPTON HERITAGE AND VISITOR CENTRE (BHVC)

122/13.1 BHVC MINUTES

Minutes of the BHVC meeting held on 10th September 2013 were submitted to the meeting.

RESOLVED to note the minutes.

122/13.2 BHVC MEETING NOTES AND SUGGESTIONS

Consideration was given to suggestions made in meeting notes of the BHVC.

RESOLVED that all suggestions were agreed and that after a vote of 7 for and 2 against that businesses pay £10.00 per annum to advertise in the BHVC and with a unanimous vote that the displaying of posters would not be charged.

122/13.3 BHVC INCIDENT REPORT

122/12.3.1 RESOLVED to note a written report from Councillor Moorat on cash management at BHVC and an incident where money has been taken.

122/13.3.2 RESOLVED to authorise the purchase of a lockable petty cash tin (£15.00) and a wall safe (£110.00) for use in the BHVC.

123/13 DRAFT CARLISLE DISTRICT LOCAL PLAN 2015-2030

A report was submitted detailing the comments collated from members of the Parish Council to be submitted to Carlisle City Council in relation to the Draft Carlisle District Local Plan 2015-2030.

Comments from Brampton Economic Partnership regarding the Local Plan were circulated for information.

RESOLVED that the comments from the report be submitted to the City Council.

124/13 H.G.V.'S THROUGH BRAMPTON

A letter from Darryl Francis on behalf of Sustainable Brampton's Travel Action Group regarding H.G.V.'s travelling through Brampton was submitted to the meeting.

Responses received from Mr. D. Harrison (Network Manager) and Andrew Harper (Transport Infrastructure), Cumbria County Council were read out by the Clerk.

124/13.1 RESOLVED to note the letter and the responses received.

124/13.2 RESOLVED, after further discussion, to note the following:-

- that there is already a weight restriction on Station Road and Craw Hall,
- that the de-trunking of the A69 is unlikely to happen,
- that we live in a rural area and since the by-pass was introduced the level of H.G.V.'s through Brampton has reduced drastically. As we live in a rural area, the transport of timber etc and farming contractors using the local roads was something that would have to be lived with, and
- that large vehicles turning left at the police station would be a bigger problem than them travelling through town and turning right to access the A6071.

124/13.3 RESOLVED to agree the following:-

- to ask the police to address the issue of speeding,
- that no further action be taken regarding a weight restriction through Brampton, and
- that no further consideration be given on re-routing timber routes

125/13 CALC

The following correspondence from CALC was received and noted:-

125/13.1 CALC CIRCULAR - September 2013

125/13.2 PARISH BUDGETS 2014/15 – Email from D. Claxton.

RESOLVED that arrangements for the setting of the precept would be finalised at the January 2014 meeting of the Parish Council when further information from Carlisle City Council had been received.

125/13.3 AGM INVITATION (9th NOVEMBER 2013) – Email from D. Claxton.

125/13.4 NEIGHBOURHOOD PLANNING SUPPORT – Email from D. Claxton.

125/13.5 MANAGING RADIOACTIVE WASTE SAFELY – Email from D. Claxton.

125/13.6 BROADBAND COVERAGE INFORMATION – Email from D. Claxton.

125/13.7 NATIONAL GRID, NORTH WEST COAST CONNECTIONS PROJECT – Email from D. Claxton.

125/13.8 CONTINUAL PROFESSIONAL DEVELOPMENT BROCHURE 2013/14 – Information from D. Claxton.

125/13.9 THE RURAL FAIR SHARE PETITION – Email from D. Claxton

126/13 FAIR ATTENDANCE AT KING GEORGE V FIELD

An enquiry had been made to the Clerk for the attendance of a fair at King George V Field from October 4th-6th 2013.

RESOLVED that the fair could attend at King George V Field from 4th – 6th October 2013.

127/13 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

127/13.1 BRAMPTON APP – Email from Darryl Francis.

RESOLVED not to pursue the matter further.

127/13.2 ROGER ALBERT CLARK RALLY 2013 – Email from Kerry Martin, Carlisle City Council.

RESOLVED to permit the rally to finish at the Moot Hall on November 10th as long as there was no disturbance to the Remembrance Parade.

127/13.3 GRANTS AND BURSARIES – Email from Laura Jones.

127/13.4 MURRAY PARK – Email from Mr. J. Hopkins.

RESOLVED to continue cutting grass and removing nettles from the boggy area in Murray Park.

127/13.5 FOOD BANKS – Email from Mr. & Mrs. Sawyer.

RESOLVED not to pursue the matter further.

127/13.6 RESTORATION OF LISTED MILESTONES – Letter from Mr. T. Moore.

127/13.7 MOOT HALL USE – Letter from Ann Oswin, Brampton and Beyond Community Trust.

RESOLVED that use of the Moot Hall as a market on a Wednesday would continue.

127/13.8 GRASS CUTTING – Email from Mr. J. Smith.

127/13.9 BRAMPTON YOUTH PROJECT ANNUAL PLAN – Email from Mr. P. Furneaux.

127/13.10 GEOLOGICAL DUMPING – Email from Ms. M. Birkby.

128/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

128/12.1 NOTICE OF EXECUTIVE KEY DECISIONS – 30th August 2013.

189/13.2 LOCALISM IN ACTION – Issue 6

128/13.3 ACT GAZETTE NEWSLETTER – Autumn 2013

129/13 AGENDA ITEMS FOR NEXT MEETING

RESOLVED that any items for the next agenda to be submitted to the Clerk by 23rd October 2013.

130/13 DATE OF NEXT MEETING – Tuesday 29th October 2013, 7.30pm, Moot Hall.

Expenditure To Approve

£	Supplier	Detail
107.40	J Ratcliffe	Staff
1657.72	A Riddell	Staff
120.00	P Bell	Grass cutting
260.00	Cut n' Edge	Cemetery
25.00	Cut n' Edge	Moat
25.00	Cut n' Edge	Trees at Sands
90.00	Cut n' Edge	Flowerbeds
216.35	Canon UK	Office photocopier
606.29	P. Bell	Grass cutting
<hr/>		
£3,107.76		

PRESENT

Councillor Mr. D. Moorat (Chairman) (in the Chair)	Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor J. J. Harding	Councillor Mrs. P.J. Thompson
Councillor I. A. Pennington	Councillor Mrs. S. Lewsley
Councillor Mrs. M. E. Smith	Councillor J. Pickering
Councillor M. Simpson	Councillor Mrs. J. Errington
Councillor J. Hodgson	Councillor K. Read-Bone

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council.
Councillor Fisher, Cumbria County Council
4 members of the public.

APOLOGIES FOR ABSENCE – Councillors Ridley and Findon.

131/13 REQUESTS FOR DISPENSATION

RESOLVED to note none received.

132/13 DECLARATIONS OF INTEREST

RESOLVED to note none received.

133/13 MINUTES

133/13.1 Minutes of the Meeting held on 24th September 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 24th September 2013, confirmed as a true and accurate record.

134/13 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

Letters of interest for the casual vacancy were received from Mr. D. Francis, Mr. P. Mitchell, Mrs. S. O'Doherty and Mr. A. Davies. All except Mrs. S. O'Doherty attended the meeting.

Councillor Moorat seconded by Councillor Harding, moved that co-option be held by a signed ballot.

The Clerk explained the voting process to those attending the meeting and that the successful candidate would have to receive an absolute majority of 7 votes.

In the first ballot, Mr. D. Francis received 6 votes, Mr. P. Mitchell 5 votes and Mrs. S. O'Doherty 1 vote.

In the second ballot, Mr. D. Francis and Mr. P. Mitchell both received 6 votes. The Chairman used his casting vote and Mr. D. Francis was duly co-opted to membership of the Council.

Mr. D. Francis signed the Declaration of Acceptance and took his place in the meeting.

135/13 PUBLIC PARTICIPATION

Denene Kerr, Infrastructure Officer, Cumbria County Council, attended the meeting to establish ownership of the bus shelter outside HSBC bank and whether the Parish Council would take on the responsibility of maintenance.

RESOLVED, after discussion, that Mrs. Kerr would submit a written report for the next meeting after investigating the matter further.

136/13 POLICE MATTERS

136/13.1 MONTHLY REPORT

RESOLVED to note the October 2013 newsletter circulated to members prior to the meeting.

137/13 TOWN AND COUNTRY PLANNING APPLICATIONS

RESOLVED to note there were no applications to consider.

138/13 PLANNING APPLICATIONS – NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

139/13 FINANCIAL MATTERS -

139/13.1 BANK RECONCILIATION TO 30TH SEPTEMBER 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th September 2013 of £214,251.66

139/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 25th September of £90.02.

139/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

139/12.3.1 APPROVED the expenditure of £7,489.75 detailed in the Appendix hereto

139/12.3.2 NOTED the income of £551.08 detailed in the Appendix hereto.

139/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £12,292.76.

139/13.5 FINANCIAL ASSISTANCE

139/13.5.1 ST. MARTIN'S CHURCH

There was submitted an application for financial assistance from St. Martin's Church in order to help with maintenance of the church clock.

RESOLVED to donate £232.80.

139/13.5.1 BRAMPTON PRIMARY SCHOOL

There was submitted an application for financial assistance from Brampton Primary School in order to help with funding of the bonfire and firework show.

RESOLVED to donate £250.00.

139/13.5.1 MILESTONE AT GOWANHOLES WOOD

There was submitted an application for financial assistance in order to help with repairing the milestone at Gowanholes Wood. This milestone had been missed from the repair work completed by T. Moore for milestones in the parish earlier in the year.

RESOLVED to donate £50.00.

139/13.5.2 BRAMPTON ON BIKES

There was submitted an application for financial assistance from Brampton on Bikes in order to help with the family bike ride to be held on 24th November 2013 to coincide with the Christmas lights switch-on.

RESOLVED to donate £50,00

140/13 REPRESENTATIVES' REPORTS

140/13.1 CARLISLE PARISH COUNCIL'S ASSOCIATION (CPCA)

The Clerk submitted a written report on the recent Joint Meeting of the CPCA with Cumbria County Council Local Committee and the CPCA Annual General Meeting.

RESOLVED to note the report.

140/13.2 BRAMPTON PRIMARY SCHOOL GOVERNORS

Councillor G. Hodgson reported on a recent meeting of the Brampton Primary School Governors highlighting finance and changes to the curriculum.

RESOLVED to note the report.

140/13.3 BRAMPTON HERITAGE AND VISITOR CENTRE (BHVC)

Councillor G. Hodgson reported on a recent meeting of the steering group for BHVC. In August there were 1046 UK visitors and 186 from overseas, in September there were 656 UK visitors and 99 from overseas. A new till had been installed and the existing till would be used as a cash drawer. Concerns were raised at users of the Moot Hall altering the thermostat on the boiler and cash procedures.

Councillor Moorat stated that morale amongst the volunteers was high and that the number of visitors are a significant contribution to Brampton. Councillor Moorat proposed that members might agree to offer the volunteers a Christmas get-together.

140/12.3.1 RESOLVED to note the report.

140/12.3.2 RESOLVED that the boiler would be checked and notices put in place.

140/12.3.3 RESOLVED that £150.00 from the BHVC budget would be used to part fund a finger buffet for volunteers.

140/13.4 BRAMPTON AND BEYOND COMMUNITY TRUST AGM

Councillor J. Hodgson reported on the Brampton and Beyond AGM which was attended by 20 people with talks from Patricia Bell, County Councillor Lawrence Fisher and Heather Tipler. A draft of the group's financial statement was available for anyone interested.

RESOLVED to note the report.

140/13.5 SUSTAINABLE BRAMPTON

RESOLVED to note a report from Councillor J. Hodgson on a recent meeting of Sustainable Brampton attended by 5 people where the main points were that Tim Coombe was making a video about the group and that unfortunately for the 2nd time there was no financial report available.

140/13.6 FASTER BROADBAND

RESOLVED to note a report from Councillor Pickering on a recent meeting attended by Rory Stewart MP, BT and other interested parties regarding Faster Broadband in Cumbria, the main points being:-

- 11 billion pounds was available throughout the UK for faster broadband
- The majority of the parish of Brampton should get faster broadband next year, however a lot of more rural locations won't.
- Those outwith the reach of faster broadband installed to "green cabinets" can get together and form a community group to work on installing faster broadband to their area. BT have said they will help such groups.
- Information could be put in the BIG magazine at some point to help those who do not get faster broadband.

141/13 CHRISTMAS LIGHTS

Councillor Harding reported on the arrangements for the Christmas lights switch-on due to take place on Sunday 24th November 2013 detailing the new timings, live entertainment and that as well as the regular donkey and reindeer, the parade this year would include 3 camels.

The Clerk detailed the help required from members with further details to be emailed nearer the time and that a request from Brampton Business Association had been received asking that judging of the Christmas window competition be done by members of the public.

RESOLVED that:-

Councillors Read-Bone and Harding would help with the queue for Santa, (5-6pm)
Councillors Harding, J. Hodgson, Simpson and Francis would help in Showfield Car Park with the parade leaving at 4.50pm, (from 4pm)
Councillors Pickering and Errington would help with the reindeer (5-6pm) and
Councillors G. Hodgson, Smith and Thompson would help with refreshments. (3-6pm)
A voting box and slips would be made available in the Moot Hall for members of the public to vote for the window competition.

142/13 STANDING ORDERS

The new revised model for standing orders from NALC was circulated to members by email prior to the meeting.

Members were asked to agree particular standing orders for Brampton Parish Council covering the length of meetings and the time to be given to the Proper Officer for the withdrawal of agenda items proposed by members.

RESOLVED to:-

142/13.1 Adopt the new model standing orders;

142/13.2 Agree that a meeting of the Parish Council should not exceed 2 hours;

142/13.3 Agree that if a member wishes to withdraw an agenda item they must give the Proper Officer 6 days notice.

143/13 THE MOAT

143/13.1 PUBLIC CONSULTATION EVENT

RESOLVED to note the public consultation event on proposed work to The Moat to be held on Thursday 7th November in the Moot Hall from 3-7pm. The following members would attend the meeting to help out – Councillors Moorat, Pennington, Lewsley and G. Hodgson.

143/13.2 PROPOSED WORKS TO THE MOAT

Councillor Moorat reported on the feedback from members regarding the proposed works to The Moat. The feedback would be passed to Nick Leeming which consisted of most members agreeing or strongly agreeing with the 24 proposals. The same questionnaire would be made available at the public consultation for parishioners to give their views.

RESOLVED to note the report.

144/13 CALC

The following correspondence from CALC was received and noted:-

144/13.1 CALC CIRCULAR – October 2013.

144/13.2 YOU'VE GOT THE POWER – Email from David Claxton.

144/13.3 MANAGING RADIOACTIVE WASTE SAFELY CONSULTATIO COMMENTS – Email from David Claxton.

144/13.4 CUMBRIA RURAL HOUSING TRUST RESPONSE TO LOCAL PLAN – Email from David Claxton

145/13 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

145/13.1 BENCH INSTALLATION AT CEMETERY – Letter from Mrs. D. Latimer.

RESOLVED to permit the installation of a bench at the cemetery as requested.

145/13.2 BANNER DISPLAY IN MOOT HALL – Letter from Nan Jeffrey, Brampton Town Club.

RESOLVED to request that the banner is made available for viewing at the next meeting in order that a decision can be made.

145/13.3 HAIR AND BEAUTY SALONS IN BRAMPTON – Email from Karen Blair.

RESOLVED to inform Karen Blair that there was nothing the Parish Council could do.

145/13.4 COMMUNITY INFRASTRUCTURE LEVY UPDATE – Letters from Jane Meek, Carlisle City Council.

145/13.5 BRAMPTON HEAVY GOODS TRAFFIC – Letter from Andrew Harper, Transport Infrastructure Manager.

145/13.6 TRAFFIC REGULATION ORDER VO 42 – Letter from

RESOLVED, unanimously, to agree with the implementation of the order.

146/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

146/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 18th October 2013.

146/13.2 HADRIAN'S WALL TRUST – October 2013 Newsletter.

147/13 AGENDA ITEMS FOR NEXT MEETING

- Free wi-fi in the Moot Hall – Councillor Pickering

Any further items for the next agenda to be submitted to the Clerk by 20th November 2013.

148/13 DATE OF NEXT MEETING – Tuesday 26th November 2013, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 12th November 2013

149/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 66, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

150/13 OFFICE UNDERLEASE

Details of the Underlease to the Parish Council with Brampton Rural Housing, Licence to underlet and Notice under the Landlord and Tenant Act 1954 with associated declaration were submitted to the meeting.

RESOLVED to agree the Underlease for the office with Brampton Rural Housing.

Expenditure To Approve

£	Supplier	Detail
120.78	J Ratcliffe	Staff
1657.72	A Riddell	Staff
257.68	P Reynolds	Staff
2122.33	PAYE	Staff
253.00	Tarn Road Nursery	Oak tree at Capon tree mem.
606.29	P Bell	Grass cutting
150.00	E. Hutchinson	Mole catcher
35.00	Information Commissioner	Data protection registration
10.00	Hadrian's Wall Trust	National Trail Passports
1264.80	Gala Lights	Christmas Lights
100.00	J. Paterson	Christmas Lights
1700.00	R&M Lowther	Gelt Woods
1001.66	W&E Carruthers	Grounds Maintenance
2700.00	Pear Technology	Digital Mapping
94.80	Cumbria Software Systems	Office
153.76	Glowsticks.co.uk	Christmas lights
64.94	Nicolson Maps	BHVC
<u>£12,292.76</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 12th NOVEMBER, 2013** at 7.30 p.m.

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the Chair)	Councillor K. Read-Bone
Councillor D. Moorat	Councillor J. Hodgson
Councillor D. Francis	Councillor I. Pennington
Councillor Mrs. S. Lewsley	Councillor J. Pickering

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – Councillor Ridley.

151/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

152/13 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were received.

153/13 MINUTES

Minutes of the Meeting held on 10th September 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 10th September 2013, confirmed as a true and accurate record.

154/13 ELECTION OF VICE-CHAIRMAN

Councillor G. Hodgson, seconded by Councillor J. Hodgson, moved that Councillor J. Pickering be elected to the office of Vice Chairman of the Committee.

Councillor K. Read-Bone seconded by Councillor S. Lewsley, moved that Councillor I. Pennington be elected to the office of Vice Chairman of the Committee.

RESOLVED, after a vote of 4 votes to 2, that Councillor J. Pickering be duly elected to the office of Vice Chairman of the Committee.

155/13 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

155/13.1 BRAMLEIGH, TREE ROAD, BRAMPTON (13/0059 S211) – Reduce willow by 30%, fell poplar and remove a branch from a conifer.

Support the application.

155/13.2 THE LODGE, MILTON HALL, MILTON (13/0857) – Removal of north facing bedroom window and replacement with French doors; installation of small skylight window in west facing roof (LBC)

Support the application.

156/13 GROUNDS MAINTENANCE CONTRACTS

Copies of the current grounds maintenance contract specifications and a letter with suggestions for improvements from Mr. P Bell were submitted to the meeting.

RESOLVED, after further discussion that:-

156/13.1 The strimming of the perimeter of King George V Field would be included with the grass cutting contract for the field.

156/13.2 The perimeter of the Recreation Ground would be cut monthly paying attention to the rough grass on the left hand side as you enter the area from Gelt Road.

156/13.3 All remaining specifications would remain the same.

157/13 PLAYGROUND INSPECTIONS

Annual inspection reports of playground equipment at Murray Park and King George V Field were submitted to the meeting.

RESOLVED to note the reports and request that Playdale undertake the remedial work required per the inspections except for the topping up of playbark which the Clerk would organise with Stephen Hillary.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 19th NOVEMBER, 2013** at 7.00 p.m.

PRESENT

Councillor J.J. Harding (Chairman, in the Chair)
Councillor D. Moorat
Councillor Ms. A. Findon
Councillor Mrs. P. J. Thompson

Councillor Mrs M. Smith
Councillor Mrs. G. Hodgson
Councillor Mrs. J. Errington
Councillor M. Simpson

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE – None received.

158/13 MINUTES

Minutes of the Meeting held on 10th September 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 10th September 2013, confirmed as a true and accurate record.

159/13 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

Councillor Findon declared an interest in item 160/13.4

160/13 FINANCIAL MATTERS -

160/13.1 BANK RECONCILIATION TO 31ST OCTOBER 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st October 2013 of £199,853.61

160/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 14th November 2013 of £53.73.

160/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

171/12.3.1 APPROVED the expenditure of £19,877.34 detailed in the Appendix hereto

171/12.3.2 NOTED the income of £5,479.29 detailed in the Appendix hereto.

160/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £14,913.06.

161/13 FINANCIAL ASSISTANCE

161/13.1 BRAMPTON ARTS AND CRAFTS CLUB

There was submitted an application for financial assistance from Brampton Arts and Crafts Club in order to help with funding for speakers/demonstrators and promotion of the club.

RESOLVED, after discussion, not to support this application.

Expenditure

£	Supplier	Detail
753.00	British Gas	Heat & Light
140.00	City of Carlisle	Rates
40.00	City of Carlisle	Rates
20.00	Bounce it around	website
22.33	Vodafone	Office
5.52	Barclays Bank	Charges
30.00	BT	Office
1015.00	Cut n' Edge	Grounds maintenance
384.00	ICCM	Training - cemetery
13.82	United Utilities	Parks
66.01	United Utilities	Allotments
150.00	CALC	Training
174.00	Cumbria Clock Co	Moot Hall
881.84	BRHS	Office
6.38	Jeremy Mills Publishing	Visitor centre
453.60	P Reynolds	Staff – 2 payments
156.00	Buckle & Jones - safe	Visitor Centre
3522.76	Edmundson Electrical	Moot Hall
100.00	J Paterson	Christmas lights
253.00	Tarn Road Nurseries	Capon tree – oak tree
1001.66	W&E Carruthers	Grounds Maintenance
1700.00	R&M Lowther	Parks
128.78	J Ratcliffe	Staff
2122.33	HMR&C	Staff
1657.72	A Riddell	Staff
606.29	P Bell	Grass cutting
150.00	E Hutchinson– mole catcher	Open spaces
35.00	Information Commissioner	Office
10.00	Hadrian's Wall Trust	Visitor Centre
1264.80	Gala lights	Christmas lights
2700.00	Pear Technology	Office
94.80	Cumbria Software Systems	Office
153.76	Glowlights.co.uk	Christmas lights
64.94	Nicolson Maps	Visitor Centre
<u>£19,877.34</u>		

Income

£	Detail	Cost centre
115.00	Market Tolls	Market
70.00	Market Tolls	Market
30.00	Market Tolls	Market
25.09	BHVC	Visitor Centre
970.00	Michael Walsh	Cemetery
50.00	Cumbria Memorials	Cemetery
135.00	B'ton Gardening Club	Moot Hall
120.00	Co-operative Funeralcare	Cemetery
15.00	Girl Guides	Moot Hall
15.00	Wilson Homes	Moot Hall
41.00	Carlisle Stonecraft	Cemetery
15.00	G Campbell	Moot Hall
20.00	Howard Arms Hotel	Moot Hall
15.00	Cerebral Palsy	Moot Hall
15.00	B'ton Methodist Church	Moot Hall
3000.00	Cumbria Waste Mngmt Trust	Footpaths
120.00	Ian Robinson	Cemetery
50.00	Ian Robinson	Cemetery
15.00	Stroke Club	Moot Hall
15.00	M Granville	Moot Hall
120.00	Brampton WI	Moot Hall
150.00	Ian Blair	Cemetery
120.00	Ian Robinson	Cemetery
87.10	Walks Books	Visitor Centre
101.10	Brampton PC	Christmas Lights
50.00	Cumbria Memorials	Cemetery
£5,479.29		

Expenditure To Approve

£	Supplier	Detail
13338.65	Gala lights	Christmas lights
32.24	ABW	Moot Hall
100.00	Cut n' Edge	Cemetery - burials
120.00	Cut n' Edge	Flowerbeds
231.00	SLCC	Office
100.00	Oakbank	Christmas lights
45.00	CW Management	Moot Hall
21.17	Direct Fundraising	Christmas lights
95.00	BIG	Misc services
762.00	BDO Stoy Hayward	External Audit
68.00	Poppy Appeal	Sec 137
<u>£14,913.06</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. Hodgson
Councillor I. A. Pennington
Councillor Mrs. M. E. Smith
Councillor J. J. Harding
Councillor D. Francis
Councillor J. Pickering

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor Ms. A. Findon
Councillor Mrs. S. Lewsley
Councillor M. Simpson
Councillor Mrs. J. Errington
Councillor Mrs J. Thompson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Fisher, Cumbria County Council
One member of the public.

162/13 APOLOGIES FOR ABSENCE

162/13.1 RESOLVED to note apologies for absence were received from Councillor Read-Bone (family matter)

162/13.2 RESOLVED to note that the Chairman had just received a letter of resignation from Mrs. C. Ridley. The resignation would be formally announced at the next meeting and the Clerk would publish the statutory by-election advertisement as soon as possible.

163/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no dispensation requests were received.

164/13 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were received.

165/13 MINUTES

165/13.1 Minutes of the Meeting held on 29th October 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 29th October 2013, confirmed as a true and accurate record.

166/13 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Property and Environment Committee held on 12th November 2013
Finance and General Purposes Committee held on 19th November 2013

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

167/13 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

168/13 POLICE MATTERS

168/13.1 MONTHLY REPORT

RESOLVED to note the November 2013 newsletter.

169/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

169/13.1 BRIARFIELD, TREE ROAD, BRAMPTON (13/0065 S211) – Reduce in height and crown raise two conifers by 2m.

Support the application.

169/13.2 LYNEDALE, TREE ROAD, BRAMPTON (13/0900) – Erection of sun room to rear.

Support the application.

170/13 FINANCIAL MATTERS

170/13.1 MARKET CHARGES

There was submitted a report by the Clerk regarding a review of the charges for the main market in the Moot Hall.

RESOLVED, after discussion, that the charge for the main market be increased with immediate effect to that which the Country Market used to pay of £65.00 per month. The £65.00 charge had been in place since 1st April 2004 until the Country Markets ceased trading in December 2011.

170/13.2 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,689.39.

171/13 REPRESENTATIVES' REPORTS

171/13.1 BRAMPTON HERITAGE & VISITOR CENTRE (BHVC) STEERING GROUP

RESOLVED to note a report from Councillor Hodgson on a recent meeting of the BHVC steering group which included the following points:-

- Mike Nelson from Gelt Gifts will attend the Christmas lunch to show some of the merchandise that could be sold through BHVC.
- A thermometer is to be installed in the Moot Hall.
- 3 copies of the contacts list have disappeared, a further one is to be given to the Clerk to be laminated.
- Finance report to be completed by the Clerk quarterly.
- Another arrangement for the collection of keys is to be looked into where a record is made of who has them as keys are going missing on a regular basis.

171/13.2 REMEMBRANCE DAY PARADE & REMEMBRANCE DAY

RESOLVED to note a report from Councillor Harding on the Remembrance Day parade and Remembrance Day which included the following points:-

- Councillor attendance
- Lack of marching band at parade & no bugler on Remembrance Day itself
- Visit to Old Church went well, talk by Rev. Longshaw was excellent. Thanks to Airbus for providing the transport.
- Parish Council need to be more involved in future as there were a lot of complaints about the organisation of the events by the British Legion.

171/13.2 BRAMPTON ECONOMIC PARTNERSHIP (BEP)

RESOLVED to note a report from Councillor Fisher on a recent meeting of BEP which included the following points:-

- Only 4 people attended
- Talk on agricultural policies
- Talk on Brampton Business Hub (launch day postponed to Friday 17th January 2014 at 2.00pm)
- Councillor Fisher suggested that Councillors Moorat & G. Hodgson should get together with the Chairman of the BEP as the group seemed to have lost its way.

172/13 PUBLIC WI-FI IN THE MOOT HALL

Councillor Pickering submitted a proposal for the installation of free public wi-fi in the Moot Hall.

RESOLVED unanimously to install free public wi-fi at a cost of approximately £104.50 for a wireless access point with cable and an additional monthly subscription charge of £10.00. Councillor Pickering would organise the installation.

173/13 MOOT HALL IMPROVEMENTS

173/13.1 HERITAGE LOTTERY FUND

RESOLVED to note a report from Councillor Moorat that the bid for funding for improvements to the Moot Hall through the Heritage Lottery Fund had been unsuccessful. Feedback on the grant application had been requested but could take up to 4 months before a response is received.

173/13.2 WORKING GROUP

RESOLVED, after further discussion on the need to move forward with prioritising the improvements for the Moot Hall as the precept needs to be set in January, that a working group would be set up consisting of Councillors Harding, Read-Bone, Pickering, Pennington, G. Hodgson, J. Hodgson and D. Francis. The Clerk would use the job specifications from AL Daines to request tenders for the more urgent work. Other grant giving bodies would need to be investigated.

174/13 BUS STOPS

174/13.1 BUS SHELTER AT FRONT STREET

RESOLVED to note a report from Denene Kerr, Cumbria County Council, that Carlisle City Council had taken responsibility for the bus shelter located outside the chemist on Front Street and will include it as part of their street cleaning works. Denene Kerr will check the shelter regularly to make sure the cleaning is carried out as stated. Until advised otherwise, Brampton Parish Council will no longer be asked by the County Council to take on responsibility for the shelter.

174/13.2 BUS STOP MARKINGS AT FRONT STREET

A request for bus stop markings at the eastbound bus stop on Front Street had been received by the County Council. Members were asked to comment on the proposal as there was funding available for the work to be carried out.

RESOLVED that members had no objection to bus stop markings at the eastbound stop on Front Street.

175/13 CHRISTMAS LIGHTS

Councillor Harding reported on how successful this year's event had been with 1500 to 2000 people in attendance some from as far afield as Dumfries, Durham, Workington and Manchester. The animals were a great hit as was Evan Reynolds who switched the lights on. Councillor Harding thanked the following for their help in organising the event – Helen Ivison, Rotary Club, Brampton police officers, Sophie Winter, Staged Right, Brampton Primary School, Brampton Silver Band, Cheeky Charlie, Phil Hetherington, BIG magazine, caretakers, Clerk and Councillors.

The Clerk detailed monies raised at the event, £179.33 towards a defibrillator and £311.43 towards the lights. Current spending was over £2,000 under the budget however rope light required replacing and electric work for the lights before the current financial year end.

Councillor G. Hodgson reported on problems with the judging of the window competition and suggested that next year the judging is undertaken by 2-3 of the invited guests or passed back to Brampton Business Association.

The following would continue with the Events and Publicity Working Group – Councillors Harding, G. Hodgson, Smith, Findon, Errington, Pickering, Simpson and the Clerk.

RESOLVED to note the reports and working group members.

176/13 CALC

The following correspondence from CALC was received and noted:-

176/13.1 CALC CIRCULAR – November 2013.

176/13.2 CUMBRIA COUNTY COUNCIL BUDGET CONSULTATION PROPOSALS – Emails from David Claxton.

RESOLVED to note that a public consultation event regarding the proposals would take place in the Moot Hall on Wednesday 4th December from 10.00am to 12.00pm. County Council Trading Standard Officers would be there to discuss current winter campaigns and staff from Cumbria Highways to discuss ideas, issues or concerns over County Council related matters in the Brampton and surrounding area. Members should pass their comments on the budget proposals to the Clerk in order that a response can be given from the Parish Council.

176/13.3 CONSULTATION ON TRADING STANDARDS BUDGET PROPOSALS – Email from David Claxton.

176/13.4 CUMBRIA LOCAL ACCESS FORUM ANNUAL REPORT – Email from David Claxton.

177/13 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

177/13.1 CUMBRIA INDEPENDENT CUSTODY VISITING SCHEME – Letter from John Askew, ICV Scheme Administrator.

177/13.2 WAR MEMORIALS TRUST – Letter from Ms. Frances Moreton, Director.

177/13.3 WHS A6071 PROPOSAL TO INTRODUCE A PART TIME, ADVISORY 20MPH SPEED LIMIT – Letter from Sarah Steele, Traffic Management Officer, Cumbria County Council.

RESOLVED, after discussion, to support the proposal.

177/13.4 CATERING TRAILER IN MARKET PLACE – Letter from Mr. R. Grieve.

RESOLVED to permit attendance on Wednesday market days only. Mr. Grieve would have to contact Heather Tipler regarding attending the Farmer's Market.

178/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

178/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 15th November 2013.

179/13 AGENDA ITEMS FOR NEXT MEETING

- Farmers Market – Councillor Harding
- Care Home Development at Community Centre – Clerk to ask D. Sheard, Cumbria County Council, if someone could attend and give an update.

Any further items for the next agenda to be submitted to the Clerk 7 clear days before the meeting.

180/13 DATE OF NEXT MEETING – Tuesday 17th December 2013, 7.30pm, Moot Hall.

Expenditure To Approve

£	Supplier	Detail
1657.72	A Riddell	Staff
42.92	Groundwork North East	Moat consultation
820.00	Cartmell Shepherd	Office lease
160.00	Cut n' Edge	Christmas lights
8.75	Running Imp	Christmas lights
<u>£2,689.39</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor K. Read-Bone
Councillor J. Hodgson
Councillor D. Francis

Councillor Mrs. J. Errington
Councillor Ms. A. Findon
Councillor Mrs. M. Smith
Councillor JM. Simpson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor M. Mitchelson, Carlisle City Council.
Councillor Fisher, Cumbria County Council
Four members of the public.

APOLOGIES FOR ABSENCE – Councillors Moorat & Pickering (prior engagement)
Councillors Pennington & G. Hodgson (illness)

181/13 ELECTION OF CHAIRMAN

As both the Chairman and Vice-Chairman of the Parish Council were unable to attend the meeting, a vote took place to elect a member to chair the meeting.

Councillor Smith, seconded by Councillor J. Hodgson, proposed that Councillor Harding should chair the meeting.

RESOLVED that as there were no further nominations and the decision was unanimous, Councillor Harding would chair the meeting.

182/13 REQUESTS FOR DISPENSATION

None received.

183/13 DECLARATIONS OF INTEREST

Councillor Findon declared an interest in item 190/13.3

184/13 MINUTES

184/13.1 Minutes of the Meeting held on 26th November 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 26th November 2013, confirmed as a true and accurate record.

185/13 LOCAL GOVERNMENT ACT 1972

It was reported that Mrs. C. Ridley and Mrs. S. Lewsley had resigned from membership of the Parish Council and that the statutory by-election advertisement would be published. Filling of the vacancies would be done by co-option at the January meeting should there be no call for a by-election.

Councillor Harding expressed thanks to both former members for their contributions and said they would both be missed.

RESOLVED to note the report and the publication of the statutory advertisement and filling of vacancies.

186/13 EXTRA CARE UNITS AT THE COMMUNITY CENTRE

David Sheard, Cumbria County Council, attended the meeting to give an update on the proposed extra care units at the Community Centre, highlighting the following:-

- This is the preferred site to provide extra care housing, there is no other site in the area
- Brampton & Beyond Community Trust is now working in partnership with Impact Housing
- A new planning application with a reconfigured arrangement will be submitted soon
- The building will use the footprint of existing buildings and will therefore not be as close to the boundary
- It is hoped that the project will start in summer 2014 and needs to be completed by March 2015

- If the project does not get the go-ahead this time it is uncertain when funding will be available again as the County Council's affordability is ever-changing
- Brampton & Beyond Community Trust will manage the whole site
- The wooden hut will remain but the youth hut will be lost if the proposed application goes ahead, discussion is taking place for an alternative meeting place
- Demand for the units will come from the whole of the Carlisle rural area and potentially the urban area
- The units are modern and adaptable to different needs with on site carers; double and single units will be available
- There are no plans to close Moot Lodge at present, however in the longer term, Moot Lodge was designed for 1920's care and is not fit for more modern purposes and will eventually close but there will be an adequate transition arrangement
- The key aim is for the Community Centre side of things to remain and be developed. As some buildings will be lost, other opportunities to extend are being looked into for example extending the front of the cafe is a possibility
- There is a deal on the table to asset transfer the whole site so that Brampton & Beyond Community Trust can act as landlords
- Extra parking is included in the new plans

RESOLVED to note the update.

187/13 PUBLIC PARTICIPATION

RESOLVED to note that those attending were there to observe only.

188/13 POLICE MATTERS

188/13.1 MONTHLY REPORT

RESOLVED to note that the December 2013 newsletter had been circulated by email prior to the meeting.

188/13.2 SPEEDWATCH SIGNS

RESOLVED to note that the highways department were costing the signs for "Speedwatch" and if they were too expensive to erect, Councillor Fisher would make a contribution from his members allowance.

189/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

189/13.1 1 CRAIGMORE, BRAMPTON (13/0026 TPO) – Remove branch due to loss of light and concerns about structural integrity.

Support the application.

189/13.2 UNITS 1-5, CENTURIAN COURT, BRAMPTON (13/0960) – Removal of condition 2 (hours of opening) of previously approved application 05/0573.

Support the application.

189/13.3 CAPON TREE LODGE, CAPON TREE ROAD, BRAMPTON (13/0028 TPO) – Remove small secondary pendulous branches and sucker growth as per the diagram accompanying the application to improve the light in the garden.

Support the application.

190/13 FINANCIAL MATTERS

190/13.1 BANK RECONCILIATION TO 30TH NOVEMBER 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th November 2013 of £175,897.89

190/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 11th December 2013 of £26.74.

190/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

216/12.3.1 APPROVED the expenditure of £25,030.11 detailed in the Appendix hereto

216/12.3.2 NOTED the income of £1,074.39 detailed in the Appendix hereto.

190/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £5,843.19.

191/13 MONITORING REPORT FOR SMALL MAINTENANCE CONTRACT

The Clerk submitted a monitoring report for the small maintenance contract.

RESOLVED to note the report and that the initial estimate of £10,600.00 had been accurate with an anticipated cost of £10,465.00.

192/13 MAIN MARKET RENT

An email was submitted from Ann Oswin, Brampton & Beyond Community Trust, requesting that the Parish Council reconsider an increase in rent from £45 to £65.00 per calendar month.

RESOLVED to note that under standing orders a resolution cannot be reversed within six months except either by a special motion, which requires written notice by at least 5 councillors, or by a motion moved in pursuance of the recommendation of a committee or sub-committee, therefore the resolution to increase the charge to £65.00 per month, made at a meeting held on 26th November 2013, could not be reconsidered at this meeting.

Members felt that the charge was fair, this was actually the charge that the "Country Markets" paid when they used the Moot Hall and it had been at this rate since 1st April 2004. As the lower charge had been in place for 2 years, it was felt that in fairness to other market users it should be increased to £65.00 per month.

Members commented on the good work that the group do and that the increase was in no way to get rid of the group as suggested in the email.

193/13 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no reports submitted.

194/13 PARISH COUNCIL AND VILLAGE HALL CAPITAL GRANTS SCHEMES 2014/15

A letter was submitted from Zoe Sutton, Rural Development Officer, Carlisle City Council detailing the capital grant scheme for parish councils and village halls for the next financial year.

194/13.1 RESOLVED to note the letter.

194/13.2 RESOLVED that the Clerk would submit a grant application for works to the Moot Hall if applicable.

195/13 RURAL BUS SERVICES

An email was submitted from Mike Fox, Stanwix Rural Parish Council regarding what the Parish Council were doing regarding the proposed removal of bus subsidies.

195/13.1 RESOLVED to note the email.

195/13.2 RESOLVED to note that Councillor Fisher would report further at the next meeting about possible funding from the City Council for the Hadrian's Wall bus.

195/13.3 RESOLVED to note that Councillor Fisher reported that the County Council were not cancelling buses, the proposals were just suggestions.

196/13 ORIENTEERING IN GELT WOODS

An email was submitted from Anita Laird, Borderliners Orienteering Group, requesting permission to hold an orienteering event in Gelt Woods on July 19th 2014.

RESOLVED, after discussion, that the Clerk would write to the Borderliners Orienteering Group to give them permission to use Gelt Woods on the date requested but also ask that the group might consider giving the Parish Council a donation.

197/13 FARMERS MARKET

Discussion took place on the rent paid by the monthly Farmer's Market.

RESOLVED that the matter would be referred to the next meeting of the Finance and General Purposes Committee to review costs.

198/13 DOG FOULING

198/13.1 RESOLVED to note that Carlisle City Council are planning to hold an event on King George V Field to highlight the amount of dog fouling.

198/13.2 RESOLVED that the Clerk would post the telephone number of the Enforcement Officers at Carlisle City Council on the Parish Council's facebook page and the Event's Committee would look into a further campaign to tackle the problem.

199/13 CALC

The following correspondence from CALC was received and noted:-

199/13.1 CALC CIRCULAR – December 2013/January 2014.

199/13.2 LETTER TO THE PRIME MINISTER – Email from D. Claxton.

200/13 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

200/13.1 CODE OF CONDUCT – Email from Rachel Rooney, Carlisle City Council.

200/13.2 NEIGHBOURHOOD CARE INDEPENDENCE WORKSHOP – Letter from Mike Godridge, Brampton & Beyond Community Trust.

RESOLVED to note that Councillors J. Hodgson and, subject to confirmation, J. Hodgson would attend the event.

201/13 LITERATURE AVAILABLE FROM THE CLERK

NOTED that the following literature is available from the office for any interested Councillors:-

201/13.1 CONNECTING CUMBRIA NEWSLETTER – Cumbria County Council newsletter.

201/13.2 ACT GAZETTE – Winter 2013

202/13 AGENDA ITEMS FOR NEXT MEETING

- Precept 2014/15

Any further items for the next agenda to be submitted to the Clerk.

203/13 DATE OF NEXT MEETING – Tuesday 28th January 2014, 7.30pm, Moot Hall.

Expenditure

£	Supplier	Detail
753.00	British Gas	Heat & Light
140.00	City of Carlisle	Rates
40.00	City of Carlisle	Rates
20.00	Bounce it around	website
20.91	Vodafone	Office
5.52	Barclays Bank	Charges
30.00	BT	Office
86.77	BT	Office
1005.00	Cut n' Edge	Grounds maintenance
107.40	J Ratcliffe	Staff
260.35	P Reynolds	Staff
18.20	Brampton & Beyond CT	Capontree event
250.00	Petty Cash	Office
13338.65	Gala lights	Christmas lights
32.24	ABW	Moot hall
220.00	Cut n' Edge	Cemetery/flowerbeds
231.00	SLCC	Subscription
100.00	Oakbank Nursery	Christmas lights
45.00	Cumbria Waste Mngmnt	Moot hall
150.00	P Hetherington	Christmas lights
21.17	Direct fundraising	Christmas lights
95.00	BIG	Misc services
762.00	BDO Stoy Hayward	External audit
1140.00	Rent-a-reindeer	Christmas lights
50.00	Brampton on bikes	grant
250.00	Brampton Primary School	grant
100.00	Red Squirrel group	Grant
50.00	T Moore	Milestone restoration
232.80	St. Martin's Church	grant
68.00	The Poppy Appeal	Section 137
720.00	Stage hire - Newton	Christmas lights
1890.00	Josephs amazing camels	Christmas lights
42.92	Groundworks north east	The Moat
1657.72	A Riddell	Staff
820.00	Cartmell Shepherd	Office
160.00	Cut n' Edge	Christmas lights
8.75	Runing Imp	Christmas lights
107.71	J Errington	Christmas lights
£25,030.11		

Income

£	Detail	Cost centre
205.00	Market Tolls	Market
89.00	BHVC	Visitor Centre
10.00	Mr Turner	Market
50.00	Ian Robinson	Cemetery
149.63	Sustainable Brampton	Market
15.00	Brampton Deanery	Moot Hall
15.00	Brampton Stroke Club	Moot Hall
361.43	Brampton PC	Christmas lights
179.33	Brampton PC	Defibrillator collection
£1,074.39		

Expenditure To Approve

£	Supplier	Detail
681.60	Joseph's Amazing Camels	Christmas lights
1657.72	A Riddell	Staff
57.42	Cannon Hygiene	Moot Hall
24.00	Carlisle City Council	Christmas lights - barriers
148.43	Greenfields	Moot hall – boiler service
270.00	Off The Wall	Visitor Ctre volunteers lunch
468.00	Playdale	Park inspections
716.40	Rod Hind	Drainage at Rec
19.20	Rowntree Electrical	Moot Hall
548.11	Rowntree Electrical	Moot Hall - lighting
67.17	ABW	Moot Hall/Xmas lights
330.14	P. Reynolds	staff
855.00	Cut n' edge	Small maintenance contract
<u>£5,843.19</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor Mrs. M. E. Smith
Councillor Mrs. P. J. Thompson
Councillor J. Hodgson
Councillor P. Mitchell

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor J. Pickering
Councillor D. Francis
Councillor Ms. A. Findon
Councillor K. Read-Bone

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council
Five members of the public.

APOLOGIES FOR ABSENCE – Councillor Simpson (work)
Councillors Mitchelson and Layden (other engagements)

204/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

205/13 DECLARATIONS OF INTEREST

Councillor Findon declared a pecuniary interest in item 211/13.5

206/13 MINUTES

206/13.1 Minutes of the Meeting held on 17th December 2013 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 17th December 2013, confirmed as a true and accurate record.

207/13 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There were two vacancies to be filled. Letters of interest were received from three people, Mr. P. Mitchell, Mr. G. Prest and Mr. A. Ahart. Mr. P. Mitchell attended the meeting.

Councillor Moorat seconded by Councillor G. Hodgson moved that nominations be held by a signed ballot, all agreed.

Two rounds of ballot took place.

In the first ballot, Mr. G. Prest with a majority of 6 votes was duly co-opted to membership of the Council.

In the second ballot, Mr. P. Mitchell, with a majority of 12 votes was duly co-opted to membership of the Council. Mr. P. Mitchell signed the Declaration of Acceptance and took his place in the meeting.

208/13 PUBLIC PARTICIPATION

208/13.1 PLAYGROUND AT IRTHING PARK

Mrs. J. Batey attended the meeting and spoke about the proposed closure of the playground at Irthing Park by Carlisle City Council, agenda item 217/13. A petition has been started to ask Carlisle City Council to re-evaluate the proposed closure of the playground and Mrs Batey asked the Parish Council to consider taking over maintenance of the playground or if this was not possible to help concerned residents lobby the City Council against the closure.

RESOLVED to note the concerns raised and to give consideration to taking over maintenance of the playground.

208/13.2 FLOODING FROM ALLASON CLOSE

Mr. A. Black attended the meeting to speak about flooding from Allason Close onto his property, agenda item 219/13.3. It was noted that Councillor Moorat had already written to Brampton Rural Housing Society regarding the problem. Mr. Black stated that he was happy to show members the damage caused to his property from the flooding. Members felt that there was little the Parish Council could do as Allason Close and the adjacent footpath were not owned by the Parish Council.

RESOLVED, after further discussion, that the Clerk would write to Brampton Rural Housing Society to say that the Parish Council would like to see the matter resolved.

209/13 POLICE MATTERS

209/13.1 MONTHLY REPORT

RESOLVED to note the January 2014 newsletter had been circulated by email prior to the meeting and, as members were concerned at the number of incidents in the area, that the new Inspector or representative be invited to attend a future meeting.

210/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

210/13.1 CUMBERLAND BUILDING SOCIETY, 19-21 FRONT STREET, BRAMPTON (13/1000) – Installation of ATM to front elevation.

Support the application.

210/13.2 CUMBERLAND BUILDING SOCIETY, 19-21 FRONT STREET, BRAMPTON (14/0006) – Display of 1 externally illuminated hanging sign.

Comment – ensure the Conservation Officer has given approval.

210/13.3 THE WHITE HOUSE, MAIN STREET, BRAMPTON (14/0001 S211) – Fell holly and plant a replacement.

Support the application.

211/13 FINANCIAL MATTERS -

211/13.1 BANK RECONCILIATION TO 31ST DECEMBER 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st December 2013 of £168,523.01.

211/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 24th January 2014 of £81.44.

211/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

211/13.3.1 RESOLVED to approve the expenditure of £7,870.75 detailed in the Appendix hereto.

211/13.3.2 RESOLVED to note the income of £582.72 detailed in the Appendix hereto.

211/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,491.66

211/13.5 PRECEPT 2014/15

Councillor Harding reported on the financial report submitted to the meeting detailing draft budget costs for the financial year 2014/15, highlighting the following:-

- Reductions in the concessionary grant received from Carlisle City Council
- Precept has remained the same for the last 5 years
- Budget increases to caretaking duties/flowerbeds/Gelt Woods/Moot Hall
- Budget decrease to Christmas lights

Councillor Harding, seconded by Councillor G. Hodgson proposed that the precept be increased by 2% to £90,656.00. All members agreed.

RESOLVED to inform Carlisle City Council that the precept request for Brampton Parish Council for the financial year 2014/15 would be £90,656.00.

211/13 REPRESENTATIVES' REPORTS

211/13.1 BRAMPTON VISITOR CENTRE STEERING GROUP

A report was submitted from Councillor G. Hodgson and a further update (including proposals for the official launch of the centre over Easter weekend) on the Brampton Visitor Centre Steering Group.

RESOLVED to note the reports.

211/13.2 BRAMPTON SCHOOL GOVERNORS

Councillor Hodgson reported on a recent meeting of Brampton Primary School governors who have asked whether the Parish Council would be more involved or provide extra funding for the annual firework display.

Councillor Fisher reported that if the event was organised by the PTA rather than the school itself they may be able to receive funding through the County Council.

RESOLVED to note the report and that the events and publicity working group would look at the project. Councillor G. Hodgson would liaise with the school.

211/13.3 WILLIAM MIBURN TRUST

RESOLVED to note a report from Councillor J. Hodgson that members of the William Milburn Trust had been to look at the Moot Hall to view the gallery lighting they had part funded and To consider further funding for roof repairs.

211/13.4 BRAMPTON YOUTH PROJECT

RESOLVED to note a report from Councillor Pickering on a recent meeting of the Brampton Youth Project highlighting the following:-

- Accreditation for staff
- New team – 1 PGA certified
- Self-supporting projects in Gilsland and other villages
- Liaising with local schools and police
- Possible future accommodation problems
- Incidents of vandalism and disruption of meetings

211/13.5 CAR PARK AT SCOTCH ARMS

RESOLVED to note that after being approached by Mr. Noble, Councillor Moorat has met with Keith Poole, Highways Department, and Mr. Noble, owner of the Scotch Arms, to look for a solution regarding the use of the car park at the Scotch Arms for the mutual benefit of the property owner and parishioners. There may be funding available from central government for the Parish Council to lease the car park although this will not solve the long term problem of car parking in the town. Councillor Moorat will report on any further development in due course.

212/13 BRAMPTON & BEYOND NEIGHBOURHOOD CARE/INDEPENDENCE WORKSHOP

RESOLVED to note a written report submitted by Councillor G. Hodgson on the recent workshop held by Brampton & Beyond on neighbourhood care/independence.

213/13 DOG FOULING EVENT KING GEORGE V FIELD

A written report was submitted by Councillor G. Hodgson on the recent dog fouling event held on King George V field.

213/13.1 RESOLVED to note the report.

213/13.2 RESOLVED, after further discussion, that the Clerk would request quotes for metal fencing for both playground areas at King George V Field and Murray Park.

214/13 IMPACT HOUSING CONSULTATION EVENT

RESOLVED to note a written report submitted by Councillor G. Hodgson on the recent Impact Housing consultation event.

215/13 WORKS TO THE MOOT HALL

Councillor Moorat reported that after failing in a bid for a grant from the Heritage Lottery, a preliminary meeting had taken place where work to the Moot Hall was prioritised. Invitations to quote for roof, guttering and masonry repairs had been submitted and to date, two quotes for roofing repairs have been received at a much lower cost than those received through AL Daines. Further quotes are due for guttering and masonry repairs and some grants have already been received which should cover the cost of the roof repairs.

RESOLVED that the Moot Hall Improvements working group should meet within two weeks to consider which contractor to award the roofing repairs to and future progression for use of the Moot Hall itself.

216/13 CUMBRIA COUNTY COUNCIL GRANT INFORMATION

A letter was submitted to the meeting from Councillor L. Fisher and Rhian Davies detailing various grants available through the County Council.

RESOLVED to note the information on the various grants.

217/13 CHILDREN'S PLAY AREA, IRTHING PARK, BRAMPTON

A letter and further information were submitted from Phil Gray and Angela Culleton, Carlisle City Council, enquiring whether the Parish Council would be interested in taking over inspections and maintenance of the playground at Irthing Park, Brampton.

RESOLVED that as there were financial implications on taking over the inspections and maintenance of the playground, that the Clerk would request further information in order that a more informed decision can be reached by the Parish Council.

218/13 CALC

The following correspondence from CALC was received and noted:-

218/13.1 GRIT BINS – Email D. Claxton.

219/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

219/13.1 SAWMILL LANE LITTER – Email from Mr. J. Green.

RESOLVED to note that one of the new bins would be located along Sawmill Lane.

219/13.2 TOWNFOOT INDUSTRIAL ESTATE SIGNAGE – Email from Dr. P. Brown.

RESOLVED that the Clerk would write to the landlords of the Industrial Estate requesting improvements to signage at the entrance to the estate.

219/13.3 FLOODING FROM ALLASON CLOSE – Letters and further correspondence from Mr. A. Black, Councillor Moorat and Brampton Rural Housing Society.

See minute 208/13.2.

219/13.4 CHRISTMAS LIGHTS – Letter from Mr. B. Lewis.

220/13 LITERATURE AVAILABLE FROM THE CLERK

NOTED that the following literature is available from the clerk for any interested Councillors:-

220/13.1 NOTICE OF EXECUTIVE KEY DECISIONS– 10th January 2014.

221/13 AGENDA ITEMS FOR NEXT MEETING

- Moot Hall Improvements – progress report.

Any further items to be submitted to the Clerk.

222/13 DATE OF NEXT MEETING – Tuesday 25th February 2014, 7.30pm, Moot Hall.

223/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

224/13 GRASS CUTTING CONTRACT 2014

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2014.

RESOLVED to accept the tender submitted by Phil Bell Services in the sum of £5,841.28.

Proposed by Councillor Harding, seconded by Councillor Read-Bone, all agreed.

225/13 FOOTPATHS AND SMALL GRASS CUTTING CONTRACT 2014

There was submitted a report by the Clerk on the tenders invited and received for the footpaths and small grass cutting contract 2014.

RESOLVED to accept the tender submitted by Mr. P. Reynolds in the sum of £5,650.00.

Proposed by Councillor G. Hodgson, seconded by Councillor Pennington, all agreed.

Financial Transactions

Expenditure

£	Supplier	Detail
753.00	British Gas	Heat & Light
140.00	City of Carlisle	Rates
40.00	City of Carlisle	Rates
20.00	Bounce it around	website
20.68	Vodafone	Office
5.52	Barclays Bank	Charges
30.00	BT	Office
77.63	United Utilities	Market
169.67	British Gas	Moot Hall
427.10	B'ton Rural Housing	Office
855.00	Cut n' Edge	Grounds maintenance
330.14	P Reynolds	Staff
29.50	CALC	Members training
42.19	CALC	Office
58.80	Cumbria Software	Office
161.04	J Ratcliffe	Staff
681.60	Josephs Amazing Camels	Christmas lights
57.42	OCS Group	Moot Hall
24.00	City of Carlisle	Christmas lights
148.43	Greenfields	Moot Hall
67.17	ABW	Moot Hall
1657.72	A Riddell	Staff
270.00	Off the Wall	Visitor centre
468.00	Playdale	Parks
716.40	Rod Hind	The Rec
19.20	Rowntree Electrical	Moot Hall
548.11	Rowntree Electrical	Moot Hall
15.00	Tarn Road Nurseries	Christmas lights
22.49	United Utilities	Allotments
14.94	United Utilities	Parks

£7,870.75

Income

£	Detail	Cost centre
85.00	Market Tolls	Market
45.00	Market Tolls	Market
10.00	Kirsty Kenny	Moot Hall
105.00	Town Club	Moot Hall
95.00	Volunteers donation	Volunteers lunch
120.00	Ian Robinson	Cemetery
15.00	W.I.	Moot Hall
50.00	Beattie Memorials	Cemetery
27.72	Irthington PC	SLCC contribution
15.00	Old People's Ass'n	Moot Hall
15.00	CP Cumbria Ltd	Moot Hall

£582.72

Expenditure To Approve

£	Supplier	Detail
315.00	Cut n' Edge	Cemetery
45.00	Emma Hutchinson	Mole control
480.00	Gala Lights	Christmas lights
311.24	BRHS	Office
59.14	Farish Groundworks	Moat
<u>2281.28</u>	HMR&C	Staff - PAYE
<u>£3,491.66</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Mrs. M. Smith
Councillor Ms. A. Findon
Councillor G. Prest
Councillor Mrs. P. J. Thompson
Councillor J. Pickering

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor Mrs. J. Errington
Councillor P. Mitchell
Councillor D. Francis
Councillor J. Hodgson
Councillor M. Simpson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council
Councillors M. Mitchelson & S. Layden, Carlisle City Council
Three members of the public

APOLOGIES FOR ABSENCE – None received

226/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

227/13 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest were received.

228/13 MINUTES

228/13.1 Minutes of the Meeting held on 28th January 2014 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 28th January 2014, confirmed as a true and accurate record.

229/13 PUBLIC PARTICIPATION

Mr. A. Black attended the meeting and spoke about his concerns of flooding on his property from Allason Close and that he felt the Parish Council were responsible as they had approved the original planning application. Mr. Black said he felt frustrated that no-one was taking responsibility for the problem.

RESOLVED to note Mr. Black's concerns, however, Brampton Parish Council is only a statutory consultee with regard to planning applications in the parish, the planning authority is Carlisle City Council. It was felt that the problem was a matter between the owners of the properties involved and that members understood Mr. Black's anxiety but having written to Brampton Rural Housing Society requesting that they give the problem urgent attention, there was little more that the Parish Council could do.

230/13 POLICE MATTERS

230/13.1 MONTHLY REPORT

RESOLVED to note the February 2014 newsletter.

230/13.2 SPEEDWATCH

RESOLVED to note the resignation of Mr. Mike Dash from the Speedwatch Group. The Clerk would write to the police and ask what was happening with the group and whether an officer could attend a future meeting.

231/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

231/13.1 LOW GELT BRIDGE FARM, BRAMPTON (14/0073) – Installation of anaerobic digester plant.

Support the application.

231/13.2 48-50 FRONT STREET, BRAMPTON (14/0092) – Change of use of ground floor of 48 Front Street from A1 (retail) to residential (C3); conversion of one 4 bed dwelling to two 2 bed dwellings.

Support the application.

231/13.3 THE GRANGE, CRAW HALL, BRAMPTON (14/0011 S211) – Remove trees numbered 1913, 1918, 1925, 1929, 1998.

Comment as follows:

- Concern at the lack of information as to why the trees need to come down
- Could the decision be deferred until we have more information on what is wrong with the trees and what type they are?

231/13.4 YE OLDE SCOTCH ARMS, 35-37 MAIN STREET, BRAMPTON (14/0115) – Demolition of existing single storey rear extension; renovation/refurbishment of retained building (LBC)

Support the application.

232/13 FINANCIAL MATTERS -

232/13.1 BANK RECONCILIATION TO 31ST JANUARY 2013

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st January 2014 of £161,534.07

232/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 21st February 2014 of £41.24.

232/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

232/13.3.1 RESOLVED to approve the expenditure of £8,967.13 detailed in the Appendix hereto

232/13.3.2 RESOLVED to note the income of £1,878.19 detailed in the Appendix hereto.

232/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,446.11

232/13.5 CHEQUE SIGNATORY

Due to the resignation of Mrs. C. Ridley, an additional cheque signatory was required for the Council's bank account.

RESOLVED that Councillor M. Smith would be the additional cheque signatory.

233/13 REPRESENTATIVES' REPORTS

233/13.1 TRAVEL ACTION GROUP, SUSTAINABLE BRAMPTON

A written report was submitted from Councillor Francis on a recent meeting of the Travel Action Group.

RESOLVED to note the report and that the Parish Council supported further investigation of heavy goods vehicles through Brampton.

233/13.2 CPCA EXECUTIVE COMMITTEE MEETING

Minutes from the CPCA Executive Committee meeting held on January 23rd 2014 were submitted to the meeting.

RESOLVED to note the minutes.

233/13.3 BRAMPTON VISITOR CENTRE

RESOLVED to note a report from Councillor G. Hodgson detailing the planned activities for the official opening of the Visitor Centre on Saturday 19th April 2014. The Mayor would officially open the Centre at 11am.

234/13 CHILDREN'S PLAY AREA, IRTHING PARK, BRAMPTON

Consideration was given to the Parish Council taking over responsibility for the children's play area, Irthing Park, Brampton after receiving further information from Angela Culleton.

RESOLVED that the Parish Council would take over responsibility for the children's play area at Irthing Park and that the Clerk would write to inform the City Council of the decision and request a meeting with Angela Culleton to agree funding to cover initial costs.

235/13 PROPOSED ANAEROBIC DIGESTER PLANT, TOWNFOOT INDUSTRIAL ESTATE:-

235/13.1 EXTRAORDINARY MEETING

Councillor Moorat reported on requests received for the Parish Council to hold an extraordinary meeting regarding the proposed anaerobic digester plant (AD plant) at Townfoot Industrial Estate, Brampton. Councillor Moorat had attended the meeting held by Brampton and Beyond Energy Ltd (BABE) which he felt was badly managed and a great disappointment leaving a lot of people feeling angry about the proposal.

RESOLVED, after further discussion, that members felt that the council were not the correct body to hold such a meeting and should remain objective and reserve its opinion until a planning application for the proposed project is submitted. The Clerk would write to BABE stating that it was felt that further debate on the project was needed and that BABE should hold another public meeting which is better advertised and managed than the last one with an independent Chairman. County Councillor Lawrence Fisher suggested that the County Council could help run a meeting through the Neighbourhood Forum.

235/13.2 AD PLANT BRIEFING REPORT

RESOLVED to note a briefing report from Tim Coombe, Brampton and Beyond Energy Ltd on the proposed AD Plant for Townfoot industrial Estate, Brampton.

235/13.3 ANAEROBIC DIGESTER

RESOLVED to note an email from Mr. D. Bloomfield expressing support for the proposed AD Plant at Townfoot Industrial Estate, Brampton.

236/13 MOOT HALL:-

236/13.1 MOOT HALL WORKING GROUP

A written report was submitted from Councillor G. Hodgson regarding a meeting of the Moot Hall working group.

RESOLVED to note the report and that the group had not discussed the quotes received for work to the flat roof.

236/13.2 PROPOSED SIGN FOR DOOR OF MOOT HALL

Councillor Moorat submitted a written report asking members to give consideration to a new sign for the Visitor Centre as the old blue "Tourist Information" sign could no longer be used following the withdrawal of Carlisle City Council.

RESOLVED to agree to the new sign, gold lettering on a green background "Brampton Visitor Centre" with the Moot Hall logo at either side.

237/13 BUS CLEARWAY, FRONT STREET, BRAMPTON

Consideration was given to the proposed location of a bus clearway on Front Street, Brampton.

RESOLVED that members agreed the location of the Bus Stop Clearway to commence at the start of the 'single yellow' outside 22 Front Street for a distance of 13m in an easterly direction. The Clerk would inform Abigail Dodds, Traffic Management Officer.

238/13 DANGEROUS TREE AT THE MOAT

The Clerk reported on a dangerous tree located at the Moat. The tree is heavy on one side over a footpath and should be removed for safety reasons.

RESOLVED that M. Lowther should remove the tree at a cost of £300 (exc VAT). Mr. Lowther would inform Charles Bennett, Tree Officer, Carlisle City Council of the proposed work.

239/13 DOG FOULING:-

239/13.1 DOG FOULING ON KING GEORGE V FIELD

A letter was submitted from Mr. I. Dewar regarding the amount of dog fouling on the football pitch at King George V field.

RESOLVED, after discussion, that the Clerk would forward Mr. Dewar's letter to the Enforcement Officer, Carlisle City Council and ask them to liaise with him.

239/13.2 DOG FOULING ON THE SANDS

An email was submitted from Mr and Mrs Harrison regarding dog fouling on The Sands.

RESOLVED, after discussion, that this email would also be forwarded to the Enforcement Officer, Carlisle City Council.

240/13 CALC

The following correspondence from CALC was received and noted:-

240/13.1 CALC CIRCULAR – FEBRUARY 2014

240/13.2 GRIT BINS - Email from D. Claxton

240/13.3 BUDGET CONSULTATION – Email from D. Claxton

240/13.4 PUBLISHING INFORMATION – Email from D. Claxton

240/13.5 COUNCIL TAX VOTES – Email from D. Claxton

240/13.6 PENSIONS – Email from D. Claxton.

RESOLVED that Councillor Pickering would look into the various pension options for the Clerk and report back at a future meeting.

240/13.7 CHEQUE PAYMENTS – Email from D. Claxton

241/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

241/13.1 MOOT HALL – Letter from TH Cartmell, William Milburn Charitable Trust.

RESOLVED to give further consideration into registering the Moot Hall as a separate charity in its own right.

241/13.2 AQUATIC ENVIRONMENT SOLUTIONS – Letter from Tony McKenna, AES Europe.

241/13.3 HANDS ACROSS THE BORDER – Email from Rory Stewart MP.

242/13 LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the Clerk for any interested Councillors:-

242/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 7th February 2014.

243/13 AGENDA ITEMS FOR NEXT MEETING

- **Football pitch at King George V field** – report by Councillor Pennington.

Any further items to be submitted to the Clerk on or before March 19th 2014.

244/13 DATE OF NEXT MEETING – Tuesday 25th March 2014, 7.30pm, Moot Hall.

Expenditure

£	Supplier	Detail
753.00	British Gas	Heat & Light
140.00	City of Carlisle	Rates
40.00	City of Carlisle	Rates
20.00	Bounce it around	website
19.34	Vodafone	Office
5.52	Barclays Bank	Charges
30.00	BT	Office
107.36	J. Ratcliffe	Staff
285.00	BIG	Misc services
622.48	BRHS	Office
522.29	Canon UK	Office
166.41	P Reynolds	Staff
150.00	Sandwich Bar	Special projects
100.00	Petty cash	Office
600.00	Cut n' Edge	Grounds Maintenance
190.39	Lyreco	Office
277.20	Teacherboards	Visitor Centre
1657.72	A Riddell	Staff
315.00	Cut n' Edge	Cemetery
45.00	Emma Hutchinson	Mole control
480.00	Gala Lights	Christmas lights
59.14	Farish Groundworks	The Moat
2281.28	HMR&C	Staff – PAYE
100.00	J. Morris	Storage

£8,967.13

Income

£	Detail	Cost centre
70.00	Market Tolls	Market
26.45	Visitor Centre	Moot Hall
28.10	Visitor Centre	Moot Hall
86.09	Electricity Northwest	Wayleave
11.55	Farlam PC	Subs contribution
15.00	Society for the blind	Moot Hall
386.00	Co-operative Funeralcare	Cemetery
970.00	Ian Blair	Cemetery
15.00	Methodist church	Moot Hall
120.00	Beattie Memorials	Cemetery
150.00	Carlisle City Council	Special Projects

£1,878.19

Expenditure To Approve

£	Supplier	Detail
550.00	Cut n' Edge	Grounds maintenance
530.00	Cut n' edge	Cemetery
212.04	P Reynolds	Staff
216.35	Canon UK	Office
1657.72	A Riddell	Staff
280.00	R&M Lowther	The Moat
<u>£3,446.11</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor K. Read-Bone
Councillor Mrs. J. Errington
Councillor J. Hodgson
Councillor D. Francis
Councillor P. Mitchell

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor M. Simpson
Councillor Mrs. M. Smith
Councillor G. Prest
Councillor J. Pickering

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Layden, Carlisle City Council
One member of the public

APOLOGIES FOR ABSENCE – Councillor Findon
Councillor L. Fisher, Cumbria County Council
Councillor Mitchelson, Carlisle City Council

245/13 REQUESTS FOR DISPENSATION

None received.

246/13 DECLARATIONS OF INTEREST

Councillor Smith declared an interest in item 260/13.2

247/13 MINUTES

247/13.1 Minutes of the Meeting held on 25th February 2014 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 25th February 2014, confirmed as a true and accurate record.

248/13 PUBLIC PARTICIPATION

Mr. Black attended the meeting to speak again about the problem of water running from Allason Close into his garden. Mr. Black felt that the attitude of members when he spoke about his concerns at a previous meeting was that it wasn't a severe problem. Mr. Black stated that the water was now running into a neighbour's property, under their garage and into Mr. Black's property so there was now water coming from the side and the rear of his property. Photos were circulated to members. Mr. Black said that Carlisle City Council were now involved in the matter and would have a site visit when it was raining so they could see the problem first-hand.

Members were sorry that Mr. Black had got the wrong impression as they did have concerns about the problem and had written to Brampton Rural Housing Society, but felt that Mr. Black should take legal advice.

RESOLVED to send a copy of the letter from Brampton Parish Council to Brampton Rural Housing Society to Mr. Black which asked them to give the matter their urgent attention.

249/13 POLICE MATTERS

249/13.1 MONTHLY REPORT

RESOLVED to note the March 2014 newsletter was available from the office.

249/13.2 SPEEDWATCH GROUP

249/13.2.1 RESIGNATION

RESOLVED to note a letter of resignation from Mr. M. Dash from the Speedwatch Group.

249/13.2.2 SPEEDWATCH GROUP MEETING

A written report was submitted from Councillor J. Hodgson on a recent meeting of the Speedwatch Group.

RESOLVED to note the report.

249/13.2.3 RADAR GUN UPDATE

RESOLVED to note that the radar gun would be passed to the Clerk to post off for inspection and possible repair in due course. Postage costs would be covered by the Parish Council, repair costs were not known yet.

250/13 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

250/13.1 CASTLESTEADS, BRAMPTON (14/0001 HDG) – Remove 5m section of hedge on south side of road opposite Cotehill Farm, Brampton. OS Grid ref. 353471 562442.

Support the application.

250/13.2 MIDDLE FARM, IRTINGTON (14/0162) – Erection of agricultural building.

Support the application.

250/13.3 TALKIN TARN COUNTRY PARK, BRAMPTON (14/0162) – display of 1 free standing double sided oak ladder signage.

Support the application.

250/13.4 THE SWARTHEL, LANERCOST ROAD, BRAMPTON (14/0148) – Replacement garage and erection of porch to rear elevation.

Support the application.

250/13.5 25B FRONT STREET, BRAMPTON (14/0191) – Erection of first floor extension to provide extended bedroom.

Support the application.

251/13 FINANCIAL MATTERS -

251/13.1 BANK RECONCILIATION TO 28TH FEBRUARY 2014

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 28th February 2014 of £158,876.39

251/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 17th March 2014 of £97.98.

251/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

251/13.3.1 RESOLVED to approve the expenditure of £4,807.68 detailed in the Appendix hereto

251/13.3.2 RESOLVED to note the income of £2,150.00 detailed in the Appendix hereto.

251/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,518.39.

251/13.5 CHEQUE PAYMENTS AND NEW MODEL FINANCIAL REGULATIONS

The NALC briefing note on the repeal of s.150 (5) of the Local Government Act 1972 – Implementation (England) and updated model financial regulations was submitted.

RESOLVED that the matter would be considered at the next meeting of the Finance and General Purposes Committee.

252/13 REPRESENTATIVES' REPORTS

252/13.1 BRAMPTON ALLOTMENT'S ASSOCIATION, CLAY DUBBS

A written report was submitted from Councillor Hodgson on a recent meeting of Brampton Allotment's Association Clay Dubbs.

RESOLVED to note the report.

252/13.2 SUSTAINABLE BRAMPTON

Minutes of the Sustainable Brampton meeting held on 27th February 2014 were submitted to the meeting.

RESOLVED to note the minutes.

253/13 CARLISLE DISTRICT LOCAL PLAN 2015-2030, PREFERRED OPTIONS CONSULTATION STAGE TWO

Consideration was given to the comments that were required to be submitted under Stage Two of the Carlisle District Local Plan 2015-2030.

Members were concerned that the planning authority had not listened to concerns raised over the site BRAM1 and that a preferred site BR14 was still an "Alternative Option" and not a "Preferred Allocation". Further concern was raised from a recent meeting of Brampton Medical Practice where it was stated that the Practice has never suggested or agreed to a new health centre being located at site BRAM1 as detailed in the Plan.

RESOLVED to comment with concerns that the planning authority seem to discount our comments and that members OBJECT to site BRAM1 and prefer site BR14 for development. There was no comment on any other site or policy.

254/13 DISABILITY GRANT APPLICATION FOR T-LOOP IN MOOT HALL

The Clerk reported that a grant had been secured through Carlisle City Council for the installation of a T-loop system in the Moot Hall. The work would be carried out by Audioworks and completed by 3rd April 2014. Total cost of the work is £1,070.00 and the approved grant is £909.50. The shortfall of £160.50 has been requested from Brampton and District League of Friends although the Parish Council can cover this.

RESOLVED to note the report.

255/13 FOOTBALL PITCH AT KING GEORGE V FIELD

Councillor Pennington reported that the football teams that use the pitch at King George V Field were playing matches when the pitch was waterlogged and unsuitable to play on.

RESOLVED, after further discussion, that the Clerk would write to the managers of the football teams to inform them that if the pitch continues to be damaged, authority for the teams to play there will be reviewed.

256/13 INTERVIEWS FOR POSITION OF PART-TIME CLEANER AT MOOT HALL

The Clerk reported that 3 people had expressed an interest in the position of part-time cleaner at the Moot Hall.

RESOLVED that Councillors G. Hodgson, Smith and the Clerk would conduct interviews for the position as soon as possible.

257/13 CHILDREN'S PLAY AREA, IRTHING PARK, BRAMPTON

RESOLVED to note a report from Councillor Moorat that £2,000.00 of funding and a new arrangement for annual inspections had been secured for the children's play area at Irthing Park from Carlisle City Council. The new inspection arrangements would also cover the play areas at King George V Field and Murray Park and reduce the inspection cost from £240.00 per play area to approximately £70.00.

258/13 CCTV CAMERAS IN BRAMPTON

An update on the future of CCTV cameras in Brampton was submitted from Councillor Mitchelson.

RESOLVED that the Clerk would write to Richard Rhodes and Cumbria Police Headquarters urging support for the continuation of CCTV cameras in Brampton.

259/13 CALC

The following correspondence from CALC was received and noted:-

259/13.1 CALC CIRCULAR – MARCH 2014

259/13.2 CUMBRIA IN BLOOM 2014 COMPETITIONS – Email from D. Claxton.

RESOLVED that the Parish Council would not enter the competition. The flowerbeds working group would meet to arrange this year's planting/maintenance programme.

259/13.3 EXTERNAL AUDIT AND DATA TRANSPARENCY CONSULTATION – Email from D. Claxton..

260/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

260/13.1 BABE PUBLIC MEETING – Letter from T. Coombe.

260/13.2 DEFIBRILLATOR AT WILLIAM HOWARD SCHOOL – Email from N. Polmear.

RESOLVED, after discussion, that 3 defibrillators in the area should be supported. Locations should be William Howard School, outside Brampton Medical Practice and Talkin Tarn. Funding would be looked into.

260/13.3 WORKSHOPS FROM GROWTH UNLIMITED – Email from I. Glimerveen.

260/13.4 RESTORATIVE JUSTICE – Letter from Bryan Leaver.

RESOLVED to write to Mr Leaver and thank him for his letter.

261/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

261/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 7th March 2014.

261/13.2 ACT GAZETTE – Spring 2014.

262/13 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that items for the next agenda should be submitted to the Clerk on or before 14th April due to holidays.

263/13 DATE OF NEXT MEETING – Tuesday 29th April 2014, 7.30pm, Moot Hall. The Annual Parish Meeting will take place first at 7.00pm.

264/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

265/13 CHILDREN'S PLAY AREA FENCING

There was submitted a report by the Clerk on the tenders invited and received for fencing around the children's play areas in King George V Field and Murray Park.

RESOLVED to accept the tender submitted by Brunstock Engineering for bow top fencing at King George V Field in the sum of £10,187.78 as there was sufficient funding available to cover the cost from Sec. 106 money. As there was insufficient funding at present for replacement fencing at Murray Park, grants for the work would be looked into.

Proposed by Councillor Pennington, seconded by Councillor Read-Bone, all agreed.

Expenditure

£	Supplier	Detail
753.00	British Gas	Heat & Light
20.00	Bounce it around	website
20.84	Vodafone	Office
3.68	Barclays Bank	Charges
g30.00	BT	Office
90.00	BT	Office
550.00	Cut n' Edge	Grounds Maintenance
530.00	Cut n' Edge	Cemetery
212.04	P Reynolds	Staff
216.35	Canon UK Ltd	Photocopier
1657.72	A Riddell	Staff
280.00	R&M Lowther	Moat
257.66	J. Ratcliffe	Staff
186.39	A Riddell	Mileage

£4,807.68

Income

£	Detail	Cost centre
60.00	Market Tolls	Market
15.00	Christian Aid	Moot Hall
60.00	June Hall	Moot Hall
2000.00	William Milburn Trust	Grant for Moot Hall
15.00	Fairtrade Group	Moot Hall

£2,150.00

Expenditure To Approve

£	Supplier	Detail
610.00	Cut n' Edge	Grounds maintenance
634.80	Tanks Direct	Water bowser
192.00	Brampton Skip Hire	Cemetery
245.77	Lyreco	Stationery
34.10	E-on	Xmas lights
55.78	Nicolson Maps	Visitor Centre
265.00	Cut n' Edge	Cemetery
116.38	United Utilities	Market
200.54	British Gas	Moot Hall
61.72	Instock	Moot Hall/logistics
30.06	Nicolson Maps	Visitor Centre
60.00	Cockermouth Town Council	Training
12.24	Rowntree Electrical	Moot Hall

£2,518.39

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 29th APRIL, 2014** at 8.30 p.m.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Ms. A. Findon
Councillor K. Read-Bone
Councillor Mrs. P. J. Thompson
Councillor P. Mitchell

Councillor Mrs. G. Hodgson (Vice Chairman)
Councillor I. A. Pennington
Councillor J. Pickering
Councillor J. Hodgson
Councillor G. Prest
Councillor D. Francis

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor L. Fisher, Cumbria County Council
One member of the public

APOLOGIES FOR ABSENCE – Councillors Smith (ill), Errington (work) and Simpson (prior commitment).
Councillors Mitchelson and Layden, Carlisle City Council - City Council meeting.

266/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

267/13 DECLARATIONS OF INTEREST

Councillor Findon declared an interest in item 272/13.3

268/13 MINUTES

268/13.1 Minutes of the Meeting held on 25th March 2014 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 25th March 2014, confirmed as a true and accurate record.

269/13 PUBLIC PARTICIPATION

RESOLVED to note there were no members of the public present.

270/13 POLICE MATTERS

270/13.1 MONTHLY REPORT

RESOLVED to note the April 2014 newsletter circulated by email prior to the meeting.

271/13 TOWN AND COUNTRY PLANNING APPLICATIONS

271/13.1 MIDDLE FARM, IRTINGTON (14/0160) – Erection of agricultural building.

Support the application

271/13.2 MIDDLE FARM, IRTINGTON (14/0158) – Erection of agricultural building.

Support the application

271/13.3 SANDYCROSS, TARN ROAD, BRAMPTON (14/0017 S211) – Remove limb from silver birch.

Support the application

271/13.4 LAND ADJACENT GARTH HOUSE, GREENFIELD LANE, BRAMPTON (14/0189) –

Substitution of house types of previously approved application 12/0811.

Support the application

271/13.5 WISHSTRINGS CO, SOUTER HOWE, MARKET PLACE, BRAMPTON (14/0294) – Division of existing first floor office space to 2 units with waiting area; installation of external safety light; replacement door to rear of property (LBC)

Support the application

271/13.6 46 GREENCROFT, BRAMPTON (14/0262) – Erection of single storey side extension to provide sun room, kitchen, utility and store.

Support the application

271/13.7 LOW GELT QUARRY, BRAMPTON (1/09/9033) – Discharge of details pursuant to condition 32 of planning consent 1/09/9033

Support the application

272/13 FINANCIAL MATTERS -

272/13.1 BANK RECONCILIATION TO 31ST MARCH 2014

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st March 2014 of £153,092.53

272/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 16th April 2014 of £67.44.

272/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

272/13.3.1 RESOLVED to approve the expenditure of £7,002.53 detailed in the Appendix hereto

272/13.3.2 RESOLVED to note the income of £1,218.67 detailed in the Appendix hereto.

272/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £11,121.14.

272/13.5 CEMETERY CHARGES

There was submitted a report by the Clerk on the proposed cemetery charges for the current financial year 2014/15.

RESOLVED, after discussion, that the matter would be considered at the next meeting after Councillors Harding and G. Hodgson had completed a review.

272/13.6 REVIEW OF CHARGES

There was submitted a report by the Clerk on the charges made for the hire of the Moot Hall and Pitches at the weekly market.

272/13.6.1 RESOLVED to leave charges for the Moot Hall at their current rate.

272/13.6.2 RESOLVED, after discussion, that increasing the amount of market pitches should be reviewed with the possibility of more casual users. It was felt important not to alienate regular users. The matter would be considered at the next meeting.

273/13 REPRESENTATIVES' REPORTS

273/13.1 CPCA JOINT MEETING WITH THE COUNTY COUNCIL

RESOLVED to note the minutes from the CPCA joint meeting with the County Council were circulated by email.

273/12.2 SUSTAINABLE BRAMPTON AGM

Reports and information from the Sustainable Brampton AGM held on March 27th 2014 were submitted.

RESOLVED to note the reports and information.

273/13.3 EVENTS AND PUBLICITY WORKING GROUP

Councillor G. Hodgson reported on a recent meeting of the Events Working Group regarding arrangements for the commemoration of WW1. A coffee morning would take place on Monday August 4th and poppy seeds will be planted soon in an around Brampton but not adjacent to agricultural land. Ian Parsons is helping with items for display use in the Moot Hall.

RESOLVED to note the report and agree that proceeds from the coffee morning will be donated to the British Legion.

273/13.4 VISITOR CENTRE STEERING GROUP

Councillor G. Hodgson reported on the following:-

- The successful official opening of the Visitor Centre.
- Enquiries had been made about the public toilets closing earlier than 4pm. It was suggested that the toilets should be left open later and that volunteers from the Visitor Centre close them. Councillor G. Hodgson would speak with the City Council on the matter as they are in charge of the toilets.
- Proposed visits to Spadeadam.

RESOLVED to note the report.

274/13 FEASIBILITY REPORT FOR THE MOAT

Consideration was given to the feasibility report of the Moat, circulated to members by email.

RESOLVED that the item would be on the agenda for the next Property and Environment Committee meeting for a more informed discussion.

275/13 DEFIBRILLATORS FOR BRAMPTON

Councillor Moorat reported on the proposals for 3 defibrillators in Brampton.

RESOLVED, after further discussion, to:-

275/13.1 support locating 3 defibrillators in Brampton at William Howard School, the Moot Hall and TalkinTarn. If it was not permissible to locate a defibrillator at The Moot Hall due to the building being listed, further consideration would be given to an alternative location within the town centre at the next meeting;

275/13.2 note that Councillor Moorat would approach a local grant giving body for funding, and

275/13.3 note that Councillor Prest would approach the Conservation Officer for permission to locate a defibrillator outside the Moot Hall on the wall where the bicycle stand is located.

276/13 BOUNDARY HEDGE AT KING GEORGE V FIELD

Consideration was given to an email received from Mr and Mrs Howard of Dacre Road requesting that the Parish Council cut back the overgrowing hedge adjacent to their property.

RESOLVED that the hedge would be cut back by the Parish Council caretaker as soon as possible. The hedge would need to be checked for any nesting birds first.

277/13 KEEP BRAMPTON TIDY

Councillor G. Hodgson proposed that an "Are you proud of Brampton" campaign should be started with publicity in the BIG magazine and posters asking what people want for the town. Councillor G. Hodgson has asked Carlisle City Council for a timetable of street cleaning in Brampton as the pavements are not as clean as they used to be when the town had its own street cleaner.

Concerns were raised at the hazard on the pavement opposite the Spar on Main Street after most of a bin was knocked down in a recent car accident but the remains are still left.

RESOLVED to:-

- give Councillor G. Hodgson permission to put an article in a future edition of the BIG magazine, and
- that the Clerk will report the bin hazard to Carlisle City Council.

278/13 DRAINAGE AT CLAY DUBBS

Councillor Pennington reported that recent drainage work to land adjacent to Clay Dubbs had resulted in a pipe from the land draining onto Clay Dubbs field.

RESOLVED that the Clerk would write to the landowner and request that the pipe be diverted from Clay Dubbs field.

279/13 CALC

The following correspondence from CALC was received and noted:-

279/13.1 CALC CIRCULAR – APRIL 2014

279/13.2 CALC SUBSCRIPTION – Request for subscription renewal of £329.00 for 2014/15

RESOLVED to renew the CALC subscription for 2014/15 at a cost of £329.00.

279/13.3 LOCAL COUNCIL REVIEW (LCR) – Request for subscription renewal of £15.00 for 2014/15.

RESOLVED to renew the LCR subscription for 2014/15 at a cost of £15.00.

280/13 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

280/13.1 SUMMER PLAYScheme IDEA – Email from Heather Tipler.

RESOLVED to fully endorse the project and that Heather Tipler should apply for funding from the County Council's 0-19 fund.

280/13.2 HADRIAN'S WALL BUS AD 122 – email from Malcolm Redman.

RESOLVED to note that Councillor Fisher reported that there would be changes in the near future.

281/13 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

281/13.1 NOTICE OF EXECUTIVE KEY DECISIONS – 11th April 2014.

282/13 AGENDA ITEMS FOR NEXT MEETING

- **Flowerbeds working group**

Any further items to be submitted to the Clerk by 21st May 2014.

283/13 DATE OF NEXT MEETING – Tuesday 27th May 2014, 7.30pm, Moot Hall. This will be the Annual Meeting of Brampton Parish Council.

Financial Transactions:-

Expenditure

£	Supplier	Detail
205.00	British Gas	Heat & Light –Moot Hall
20.00	Bounce it around	website
19.34	Vodafone	Office
3.68	Barclays Bank	Charges
30.00	BT	Office
65.99	Plusnet PLC	Visitor Centre
200.54	British Gas	Heat & Light – Moot Hall
427.10	Rural Housing Society	Office
610.00	Cut n' Edge	Grounds Maintenance
634.80	Tanks Direct	Water bowser
100.00	Petty cash	Office
1302.62	Glasdon	Bins
55.78	Nicolson Maps	Visitor Centre
192.00	Brampton Skip Hire	Cemetery
245.77	Lyreco	Stationery
34.10	E-on	Christmas lights
57.42	OCS Group	Moot Hall
216.35	Canon	Office photocopier
55.78	Nicolson Maps	Visitor Centre
265.00	Cut n' Edge	Cemetery
228.14	P Reynolds	Staff
116.38	United Utilities	Market
95.00	BIG	Misc services
1657.72	A Riddell	Staff
61.72	Instock	Moot hall
30.06	Nicolson Maps	Visitor centre
12.24	Rowntree (Electrical)	Moot Hall
60.00	Cockermouth Town Cncl	Training
<u>£7,002.53</u>		

Income

£	Detail	Cost centre
120.00	Market Tolls	Market
171.23	Rural Housing Society	Photocopier
470.00	Walkers	Cemetery
15.00	St Martin's Church	Moot Hall
15.00	Border Division Girl Guides	Moot Hall
15.00	Stroke Club	Moot Hall
271.04	Irthington PC	Photocopier/stny
132.67	Farlam PC	Photocopier/stny
8.73	Barclays Bank	Interest
<u>£1,218.67</u>		

Expenditure To Approve

£	Supplier	Detail
1657.72	A Riddell	Staff
263.03	P Reynolds	Staff
107.66	J Ratcliffe	Staff
840.00	Cut n' Edge	Gnds Mnce
15.57	United Utilities	Parks
148.45	Lyreco	Stationery
90.00	Hadrian's Wall Trust	Visitor Centre
5088.00	Ground Works North East	The Moat
108.25	Canon	Photocopier
1284.00	Audioworks	Moot Hall
50.20	ABW	Moot Hall
555.37	BRHS	Office
59.07	Nicolson Maps	Visitor Centre
65.00	Netherhay Books	Visitor Centre
757.28	P Bell Services	Grass cutting
31.54	United Utilities	Allotments
<u>£11,121.14</u>		

PRESENT

Councillor J. J. Harding (in the Chair)
Councillor Mrs. P. J. Thompson
Councillor Mrs. J. Errington
Councillor D. Moorat

Councillor Mrs. M. E. Smith
Councillor Mrs. G. Hodgson
Councillor Ms. A. Findon
Councillor M. Simpson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor J. Hodgson

APOLOGIES FOR ABSENCE – None.

284/13 MINUTE

Minute of the Meeting held on 19th November 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 19th November 2013, confirmed as a true and accurate record.

285/13 DECLARATIONS OF INTEREST

Councillor Findon declared an interest in item 286/13.1 and 286/13.3.

286/13 FINANCIAL MATTERS -

286/13.1 BANK RECONCILIATION TO 30TH APRIL 2014

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th April 2014 of £232,436.24

286/13.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 16th May 2014 of £1.48.

286/13.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

286/13.3.1 APPROVED the expenditure of £11,597.87 detailed in the Appendix hereto

286/13.3.2 NOTED the income of £90,941.58 detailed in the Appendix hereto.

286/13.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £6,755.01.

287/13 CHEQUE PAYMENTS AND NEW MODEL FINANCIAL REGULATIONS

A review and consideration was given to the adoption of updated model financial regulations with regard to the NALC briefing note on the repeal of s.150 (5) of the Local Government Act 1972 – Implementation (England).

RESOLVED to adopt the updated model financial regulations and after reviewing the Parish Council's financial regulations agree to the following:-

- regulation 1.14 – full Council approval or grant/single commitment - £5,000.00
- regulation 2.2 – checking bank statements/reconciliations - Councillor M. Simpson
- regulation 4.1 - authorisation by Council/Committee/Clerk & Chairman - £5,000.00/£500.00/£500.00
- regulation 4.5 - extreme risk - £500.00
- regulation 4.5 – detail variances - 15% difference
- regulation 5.5(c) – fund transfer limit - £20,000.00
- regulation 6.4 – cheque signatories - 2 signatories
- regulation 6.21 – petty cash limit - £250.00
- regulation 11b - contracts - £60,000.00 & over through approved register based on list maintained by County Council
- regulation 11h – contracts - less than £60,000.00 3 quotations/above £100.00 but below £3,000.00 strive to obtain 3 estimates.

288/13 CHRISTMAS LIGHTS

RESOLVED, after discussion, to the delegation of power to the Clerk to spend money on Christmas lights and associated expenditure within the agreed budget.

Expenditure

£	Supplier	Detail
148.71	Carlisle City Council	Rates
205.00	British Gas	Heat & Light
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
19.34	Vodafone	Office
3.68	Barclays Bank	Charges
30.00	BT	Office
263.03	P Reynolds	Staff
1657.72	A Riddell	Staff
107.66	J Ratcliffe	Staff
840.00	Cut n' Edge	Grounds Maintenance
15.57	United Utilities	Parks
148.45	Lyreco	Office
90.00	Hadrians Wall Trust	Visitor Centre
108.25	Canon UK Ltd	Photocopier
1284.00	Audioworks	Moot Hall
50.20	ABW	Moot Hall
555.37	BRHS	Office
31.54	United Utilities	Allotments
5088.00	Groundworks North East	The Moat
59.07	Nicolson Maps	Visitor Centre
65.00	Netherhay Books	Visitor Centre
757.28	P Bell	Grass cutting
<u>£11,597.87</u>		

Income

£	Detail	Cost centre
90.00	Market Tolls	Market
96.17	Sales	Visitor Centre
99.41	Sales	Visitor Centre
72159.59	Carlisle City Council	Precept 2014/15
18496.41	Carlisle City Council	CTRS Grant
<u>£90,941.58</u>		

Expenditure To Approve

£	Supplier	Detail
1657.72	A Riddell	Staff
281.82	P Reynolds	Staff
106.40	J Ratcliffe	Staff
940.00	Cut n' Edge	Grounds Mnce
807.14	P Reynolds	Small grass cutting contract
500.00	M Dresser	Howard Arms Lane
100.00	Petty Cash	Office
125.00	BIG	Misc services
64.70	ABW	Moot Hall
2172.23	HMR&C	Staff - PAYE
<u>£6,755.01</u>		

PRESENT

Councillor Mrs. G. Hodgson (Chairman, in the chair)
Councillor P. Mitchell
Councillor K. Read-Bone
Councillor J. Hodgson

Councillor I. A. Pennington
Councillor D. Moorat
Councillor J. Pickering
Councillor G. Prest

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Harding and Smith

APOLOGIES FOR ABSENCE – Councillor Francis.

284/13 MINUTE

Minute of the Meeting held on 12th November 2013 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th November 2013, confirmed as a true and accurate record.

285/13 REQUESTS FOR DISPENSATION

RESOLVED to note that no request for dispensation were received.

286/13 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest received.

287/13 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

287/13.1 20 STANLEY ROAD, BRAMPTON (14/0213) – Erection of garage and shower room/w.c. to side elevation.

Support the application.

287/13.2 44 DACRE ROAD, BRAMPTON (14/0319) – Erection of single storey side extension to provide kitchen and utility

Support the application.

287/13.3 IRTHING CENTRE, UNION LANE, BRAMPTON (14/0329) – Demolition of former 2 storey business centre and single storey link wing; construction of 38 extra care residential units including communal and support facilities.

Support the application.

Further comment:- concern at the lack of parking and the difficulty emergency services may face accessing the rear of the building.

287/13.4 28-30 HIGH CROSS STREET, BRAMPTON (14/0343) – Repairs to shop front including widening of existing access.

Support the application.

278/13.5 KIRBY MOOR SCHOOL, LONGTOWN ROAD, BRAMPTON (14/0361) – Erection of single storey building to provide 2 classrooms and an assembly room.

Support the application.

278/13.6 LAND ADJACENT WOODVALE, TARN ROAD, BRAMPTON (14/0385) – Erection of 1 dwelling (revised application).

Support the application.

288/13 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

289/13 FEASIBILITY STUDY FOR THE MOAT

Consideration was given to the feasibility study for The Moat submitted from Ground Work North East and Cumbria which had initially been on the agenda for the April meeting of the Parish Council. (Min. 274/13)

Councillor Pennington reported that he had spoken with Nick Leeming from Ground Work North East and Cumbria who had said that the company would complete funding applications as they had the expertise but this would be at a cost. The company could also do all the work and supply contractors etc.

Concerns were raised at failed funding bids and the need for further estimates for the work.

RESOLVED, after further discussion, that Nick Leeming be asked for a quote for completing funding bids for the project and that he be invited to the next meeting of the Property and Environment Committee.

290/13 ROUTINE INSPECTIONS OF CHILDREN'S PLAY AREAS

The Clerk reported on recent training for the routine inspection of children's play areas. The Parish Council would need the following:-

- sign on each play area detailing location, owner and contact phone number
- weekly written inspections
- box of essential materials
- play policy
- distinguish the edges holding the bark

RESOLVED that each of the above matters would be given immediate attention and that weekly written inspections would be carried out by Councillor Pennington (King George V Field), Councillor Moorat (Irthing Park) and Councillor Pickering (Murray Park) once weekly check sheets have been drawn up and instructions from the Clerk have been given.