

**PRESENT**

Councillor Mrs. G. Hodgson (in the chair)  
Councillor J. J. Harding  
Councillor Mrs. J. Errington  
Councillor B. Teasdale  
Councillor Mrs. M. Smith

Councillor J. Hodgson  
Councillor P Mitchell  
Councillor Ms. A. Findon  
Councillor I. Pennington  
Councillor Mrs. J. Thompson

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor L. Fisher, Cumbria County Council.  
Miss J. Brown, Cumberland News.

**1/15 ELECTION OF CHAIRMAN**

Councillor I. Pennington, seconded by Councillor G. Hodgson, moved that Councillor D. Moorat be elected to the office of Chairman of the Council.

There were no other nominations for Chairman.

**RESOLVED**, unanimously, that Councillor Moorat be duly elected as Chairman for the next year.

**2/15 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN**

**RESOLVED** to note that Councillor Moorat would sign the Declaration of Acceptance of Office of Chairman of the Council on his return from the Town Twinning event.

**3/15 ELECTION OF VICE CHAIRMAN**

Councillor I. Pennington, seconded by Councillor G. Hodgson, moved that Councillor G. Prest be elected to the office of Vice Chairman of the Council.

There were no other nominations for Vice-Chairman.

**RESOLVED**, unanimously, that Councillor G. Prest be duly elected as Vice-Chairman for the next year.

**4/15 MEETING CHAIRMAN**

As both the newly elected Chairman and Vice-Chairman were not in attendance, nominations for a Chairman for this particular meeting were made.

Councillor J. J. Harding, seconded by Councillor P. Mitchell, moved that Councillor G. Hodgson chair the meeting.

There were no other nominations to chair the meeting.

**RESOLVED**, unanimously, that Councillor G. Hodgson would chair the meeting.

**5/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies were received from:-

Councillors Prest and Francis (holiday), Councillor Moorat (town twinning event) and Councillors Read-Bone and Wood (personal).

**6/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**7/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that there were no declarations of interest made.

## 8/15 COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure and remits of the Council and inviting members to consider the structure and make appointments to the Committees.

### RESOLVED

**8/15.1** to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

**8/15.2** to approve the membership of the Standing Committees as follows:-

#### Property and Environment Committee - 9 Members

Councillor D. Moorat ( <i>ex officio</i> )	Councillor G. Prest ( <i>ex officio</i> )	Councillor K. Read-Bone
Councillor G. Hodgson	Councillor J. Hodgson	Councillor A. Findon
Councillor I. A. Pennington	Councillor D. Francis	Councillor R. Wood

#### Finance and General Purposes Committee - 8 Members

Councillor D. Moorat ( <i>ex officio</i> )	Councillor G. Prest ( <i>ex officio</i> )	
Councillor J. J. Harding	Councillor M. E. Smith	Councillor P. J. Thompson
Councillor J. Errington	Councillor P Mitchell	Councillor B. Teasdale

**8/15.3** to appoint the following substitutes:-

**Property and Environment Committee** Councillors M. Smith and J. J. Harding

**Finance and General Purposes Committee** Councillors I. Pennington and J. Hodgson

## 9/15 OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

**RESOLVED** that the following appointments be made:-

<b>BRAMPTON NEIGHBOURHOOD FORUM</b>	Councillor D. Moorat
<b>BRAMPTON FAIR TRADE GROUP</b>	Councillor J. J. Harding
<b>BRAMPTON HOSPITAL LEAGUE OF FRIENDS</b>	Councillor D. Moorat
<b>BRAMPTON TOWN TWINNING ASSOCIATION</b>	Councillor D. Moorat
<b>BRAMPTON YOUTH FORUM</b>	Councillor R. Wood
<b>CARLISLE PARISH COUNCILS ASSOCIATION</b>	Councillor D. Moorat Councillor G. Prest
<b>BRAMPTON ECONOMIC PARTNERSHIP</b>	Councillor J. Hodgson Councillor G. Hodgson
<b>BRAMPTON &amp; BEYOND COMMUNITY TRUST</b>	Councillor G. Hodgson Councillor J. Hodgson
<b>BROADBAND CHAMPION</b>	Councillor D. Francis
<b>BRAMPTON PRIMARY SCHOOL GOVERNOR (4 year term)</b>	Councillor G. Hodgson
<b>WALKERS ARE WELCOME</b>	Councillor D. Moorat

## 10/15 INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

**RESOLVED** to approve the current arrangements for custody of the Council's deeds and records.

## **11/15 MINUTES**

**11/15.1** Minute of the Meeting held on 28th April 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 28th April 2015, confirmed as a true and accurate record.

## **12/15 COMMITTEE REPORTS**

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 12<sup>th</sup> May 2015

Property and Environment Committee held on 12<sup>th</sup> May 2015

**RESOLVED** to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

## **13/15 COUNCIL MEETING DATES FOR THE YEAR 2015-16**

Proposed dates for Council and Committee meetings were circulated by email prior to the meeting.

**RESOLVED** to agree the proposed dates for Council and Committee meeting for 2015-16 as circulated.

## **14/15 GELT GLADIATOR**

Mike James and Jim Douglas attended the meeting to give a race overview of the Gelt Gladiator event held on May 16<sup>th</sup> 2015.

A request was submitted for use of the area of Gelt Woods owned by the Parish Council for the 2016 Gelt Gladiator event which will take place over 2 days – 11<sup>th</sup> and 12<sup>th</sup> June 2016.

**RESOLVED** to note the race update and agree permission for use of the area of Gelt Woods owned by the Parish Council subject to written confirmation from other interested parties i.e. Natural England, River's Authority and Cumbria County Council and that any reinstatement work required to the footpaths following the event would be carried out as soon as possible.

## **15/15 PUBLIC PARTICIPATION**

**RESOLVED** to note there was no public participation.

## **16/15 POLICE MATTERS**

### **14/14.1 MONTHLY REPORT**

**RESOLVED** to note the May 2015 newsletter had been circulated by email prior to the meeting.

## **17/15 TOWN AND COUNTRY PLANNING APPLICATIONS -**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**17/15.1 1 FRONT STREET, BRAMPTON (15/0446)** – Internal alterations and amendments to rear elevation in association with converting premises from bank to retail unit. (LBC)

No observations.

**17/15.2 FOUR GABLES, BRAMPTON (15/0433)** – Installation of biomass boiler.

No observations.

## **18/15 REPRESENTATIVES' REPORTS**

**RESOLVED** to note that there were no reports.

## 19/15 LITTER BINS

Consideration was given to the relocation of current litter bins and any requirement for new litter bins in Brampton.

**RESOLVED** that:-

**19/15.1** one bin on Greenfield Lane should be relocated to the entrance to the cricket pitch on Dacre Road, Clerk to inform Carlisle City Council; and

**19/15.2** three additional litter bins be purchased and added to the grounds maintenance rota for emptying. Confirmation of locations would be made when new bins are purchased.

## 20/15 ROAD CLOSURE FOR FARMERS MARKET

Consideration was given to an email from Kevin Crawley, Cumbria County Council, regarding the road closure requested by Sustainable Brampton for the monthly Farmer's Market.

Heather Tipler attended the meeting for this item and spoke regarding the road closure.

Members raised concern at the following issues:-

- Heather Tipler had reported to Kevin Crawley that the road closure was for safety concerns yet reported to the Parish Council that the road closure was because stall holders did not want to use the area to the rear of the Moot Hall.
- Problems were occurring with traffic parking at the rear of the Moot Hall then trying to exit down the road which is often blocked by stall holders cars. This was pointed out in paragraph 2 of Kevin Crawley's email that "any Market in Brampton can only occupy the cobbled area of the Market Place. The areas of carriageway cannot be occupied by the market".

Heather Tipler acknowledged this point and stated that she would reinforce that stall holders cannot park their vehicles on the highway.

- The road closure would have no benefit to the Parish Council or any other community groups at present. The road closure for the Christmas Lights event extends to Gelt Road, High Cross Street and Craw Hall. The Carnival no longer takes place but that road closure also extended as for the Christmas Lights.

**RESOLVED**, after further discussion, that the Farmers Market use the whole of the cobbled area around the Moot Hall and if they wish to pursue a road closure that it would be at their own expense. Proposed by Councillor G. Hodgson, seconded by Councillor Smith and agreed unanimously.

## 21/15 BRAMPTON OLD CHURCH

A request was submitted from Brampton Preservation Trust to repair the entrance gate to the Old Churchyard.

**RESOLVED**, that the Parish Council would cover the cost of the work in the region of £200-300 and request that the plaque on the entrance gate for the Preservation Trust be moved to the gate at The Old Church itself.

## 22/15 LAND NEXT TO CRICKET PITCH

A formal interest in the land next to the cricket pitch was received from Brampton Rural Housing.

**22/15.1 RESOLVED** to note the request.

**22/15.2 RESOLVED** that those on the waiting list for allotments would be contacted and reminded that if they wished to pursue the use of land next to the cricket pitch for allotments they would have to have their own Allotment Association to move things forward.

## **23/15 CALC**

The following correspondence from CALC was received and noted:-

**23/15.1 CALC CIRCULAR** - May 2015

**23/15.2 LETTER FROM NALC** – Email from D. Claxton.

**23/15.3 RESOURCEFUL COMMUNITIES PILOT** –Email from D. Claxton.

**23/15.4 OUR PLACE PROGRAMME** – Email from D. Claxton.

**RESOLVED** to join the programme.

## **24/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**24/15.1 HEAVY VEHICLES ON UNION LANE** – Email from Sandra Morris.

**RESOLVED** to write to the contractor and ask them not to deliver during school pick up/drop off times.

**24/15.2 TEMPORARY ROAD CLOSURES** – Emails from Selena Nicholson.

**24/15.3 TYNE VALLEY COMMUNITY RAIL PARTNERSHIP** – Letter from John Gillott.

**RESOLVED** to note that Councillors G. and J. Hodgson would attend.

**24/15.4 VANDALISM TO PUBLIC BINS** – Email from Ronald Jackson.

**RESOLVED** that the Clerk would inform the City Council and the police.

## **25/15 LITERATURE AVAILABLE FROM THE OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**25/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 1st May 2015

**25/15.2 CLERKS AND COUNCILS DIRECT** – May 2015

## **26/15 AGENDA ITEMS FOR NEXT MEETING**

- Moot Hall cleaning

Any further items should be submitted to the Clerk on or before 23rd June 2015.

**27/15 DATE OF NEXT MEETING** – Tuesday 30<sup>th</sup> June 2015, 7.30pm, Moot Hall.  
Committee meetings will be held on Tuesday 16<sup>th</sup> June 2015.

**PRESENT**

Councillor M. E. Smith (Vice-Chairman) (in the Chair)  
Councillor Mrs. P. J. Thompson  
Councillor G. Prest

Councillor D. Moorat  
Councillor Mrs. J. Errington  
Councillor B. Teasdale

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor Read-Bone

**28/15 ELECTION OF OFFICE BEARERS - CHAIRMAN**

Councillor J. Errington, seconded by Councillor B. Teasdale, moved that Councillor J. J. Harding be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

**RESOLVED**, unanimously, to the election of Councillor J. J. Harding as Chairman of the Committee.

**29/15 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN**

Councillor B. Teasdale, seconded by Councillor J. Errington, moved that Councillor M. E. Smith be elected to the office of Vice Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

**RESOLVED**, unanimously, to the election of Councillor M. E. Smith as Vice Chairman of the Committee.

**30/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received from:-

Councillors Harding (hols) and Mitchell (work).

**31/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**32/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**33/15 MINUTE**

Minute of the Meeting held on 12th May 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 12th May 2015, confirmed as a true and accurate record.

**34/15 FINANCIAL MATTERS -**

**34/15.1 BANK RECONCILIATION TO 31ST MAY 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 31<sup>st</sup> May 2015 of £253,665.69.

**34/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 12<sup>th</sup> June 2015 of £73.92.

### **34/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**34/15.3.1 RESOLVED** to note the expenditure of £11,774.17 detailed in the Appendix hereto

**34/15.3.2 RESOLVED** to note the income of £104,204.43 detailed in the Appendix hereto.

### **34/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £4,356.81.

### **35/15 FINANCIAL ASSISTANCE –**

#### **35/15.1 LANERCOST FESTIVAL**

There was submitted an application for financial assistance from Lanercost Festival in order to help with new lighting and performance costs..

**RESOLVED** to donate £200.00.

#### **35/15.2 ANNA NICHOLSON**

There was submitted an application for financial assistance from Anna Nicholson in order to help with costs towards taking part in the Cerebral Palsy World Championships as a member of Team England.

**RESOLVED** to donate £500.00.

### **36/15 STAFF APPRAISAL**

**RESOLVED**, after discussion, that Councillor Moorat would carry out a staff appraisal of the Clerk in due course. Date to be confirmed by Councillor Moorat when next in the office.

## EXPENDITURE

£	Supplier	Detail
144.00	City Council	Rates
401.29	British Gas	Heat & Light
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.79	Vodafone	Office
3.68	Barclays Bank	Charges
84.37	BT	Office
24.00	Plusnet	Visitor Centre
1045.00	Cut n' Edge	Grounds Maintenance
2640.00	R&M Lowther	Gelt Woods
31.43	J Hodgson	Visitor Centre
339.00	CALC	Subscriptions
17.00	CALC – LCR	Subscriptions
15.93	ABW	Open spaces
485.24	Lyreco	Office
3825.66	Zurich Municipal	Insurance
200.00	Rent a reindeer	Christmas lights
100.00	British Legion	Grant
40.00	Walside Bakes	Special Projects – VE Day
82.80	SLCC	Regional conference
1842.06	A Riddell	Staff
114.00	J Ratcliffe	Staff
250.92	P Reynolds	Staff
<b><u>£11,774.17</u></b>		

## INCOME

£	Detail	Cost centre
80.00	Market Tolls	Market
15.00	Old Peoples Association	Moot Hall
15.00	Brampton Fairtrade	Moot Hall
15.00	P Walmsley	Moot Hall
180.00	Brampton Town Club	Moot Hall
15.00	Stroke Club	Moot Hall
15.00	United Reformed Church	Moot Hall
3.50	Cobbles to Countryside	Special Projects
50.00	Ian Robinson	Cemetery
200.00	Royal British Legion	WWI seat donation
50.00	Co-operative Funeralcare	Cemetery
250.00	Business Association	Grant re littering
470.00	Walkers Funeral Directors	Cemetery
30.00	Carlisle Carers	Moot Hall
30.00	Arts & crafts Club	Moot Hall
500.00	Mr G Smith	Cemetery
16.00	Brampton PC	Drop-in sessions
81166.00	Carlisle City Council	Precept
18556.00	Carlisle City Council	CTRS Grant (precept)
2547.93	Cumberland BS	Interest

**£104,204.43**



## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
560.00	Cumbria LGPS	Staff pension
98.11	ABW	Moot Hall/Parks
1085.00	Cut n' Edge	Grounds Maintenance
446.72	SSE	Moot Hall – gas
37.20	Orian	Fire extinguisher service
61.15	SSE	Moot Hall – electric
229.00	Homepc	Visitor Centre
30.00	Emma Hutchinson	Mole catcher
85.32	Instock	Moot Hall supplies
61.16	Cannon Hygiene	Moot Hall
28.08	Winged Heart	Visitor Centre
315.00	Cut n' Edge	Cemetery/parks
52.76	SSE	Moot Hall - electric
80.10	Winged Heart	Visitor Centre
751.61	P Bell Services	Grass cutting
129.25	A Riddell	Mileage
216.35	Canon UK Ltd	Photocopier
90.00	J Batey	Internal audit
<b><u>£4,356.81</u></b>		

**PRESENT**

Councillor Mrs. G. Hodgson (Chairman, in the chair)  
Councillor I. A. Pennington  
Councillor J. Hodgson  
Councillor G. Prest

Councillor D. Francis  
Councillor K. Read-Bone  
Councillor D. Moorat  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors Errington and Smith.  
1 member of the public.

**37/15 ELECTION OF CHAIRMAN**

Councillor G. Prest, seconded by Councillor D. Moorat, moved that Councillor G. Hodgson be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

**AGREED**, unanimously to the election of Councillor G. Hodgson as Chairman of the Committee.

**38/15 ELECTION OF VICE CHAIRMAN**

Councillor G. Hodgson, seconded by Councillor D. Moorat, moved that Councillor G. Prest be elected to the office of Vice-Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

**AGREED**, unanimously to the election of Councillor G. Prest as Vice-Chairman of the Committee.

**39/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received from - Councillor Findon (hols)

**40/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**41/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that Councillor Moorat declared an interest in item

**42/15 MINUTE**

Minute of the Meeting held on 12th May 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 12th May 2015, confirmed as a true and accurate record.

**43/15 WORKING GROUPS STRUCTURE**

Consideration was given to membership of the standing committees of the Property and Environment Committee.

**43/15.1 CEMETERY WORKING GROUP**

**RESOLVED** that Councillors G. Hodgson, J. Hodgson and I. Pennington would serve on the Cemetery working group.

**43/15.2 FOOTPATHS & RIGHTS OF WAY**

**RESOLVED** that Councillors G. Hodgson, D. Moorat and I. Pennington would serve on the Footpaths & Rights of Way working group.

#### 44/15 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

##### 44/15.1 THE COTTAGE, THE SANDS, BRAMPTON (15/0016 S211) – Fell one maple and one cherry.

No observations.

##### 44/15.2 LAND ADJ. QUARRY BANK, CAPON TREE ROAD, BRAMPTON (15/0517) – Erection of four dwellings (outline).

Mr. Clerk was invited to speak regarding his objections to the planning application.

After further discussion, with a vote of 6 for and 1 against, it was **RESOLVED** to OBJECT to the planning application on the following grounds:-

- There are concerns at the amount of vehicles accessing the site along a narrow road which is heavily used by cyclists following the Hadrian's Wall cycle route NCN 72 and walkers.
- The application is felt to be over-development of the site on the fringe of urban development in Brampton - contrary to Local Plan Policy LE1 - urban fringe.
- The area is also known to be prone to flooding.

##### 44/15.3 8 SANDS COTTAGES, THE SANDS, BRAMPTON (15/0495) – Part demolition of existing sun room and erection of single storey rear extension to provide kitchen/sitting area.

No observations.

#### 45/15 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

#### 46/15 FEE PROPOSAL FOR THE MOAT

Consideration was given to the submitted fee proposal and outlined planned approach from Groundwork NE and Cumbria to move forward with plans to improve the Moat. The fee proposal is to develop a Parks for People bid for work (previously detailed and costed) to the Moat.

Members raised questions regarding fees for round 2 and the likelihood of success of the application which could not be answered at the meeting.

Members also wondered whether the costings could be broken down and a programme of works organised by 3-4 councillors from the Property & Environment Committee before the next meeting.

**RESOLVED** that the Clerk would contact Groundwork NE and Cumbria to ascertain fees for round 2 and the likelihood of success of the application and that Councillors Moorat, Prest, Pennington, Wood and the Clerk would meet before the next meeting to discuss a programme of work or to move the project forward with Groundwork NE and the Parks for People bid.

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor J. J. Harding  
Councillor Ms. A. Findon  
Councillor K. Read-Bone  
Councillor Mrs. G. Hodgson

Councillor I. Pennington  
Councillor D. Francis  
Councillor G. Prest  
Councillor Mrs. M. Smith  
Councillor J. Hodgson

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor L. Fisher, Cumbria County Council.  
Ms. J. Brown, Cumberland News.

**47/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received from the following:-

Councillors Wood, Teasdale, Mitchell and Thompson (hols) and Errington (work)  
Councillors M Mitchelson and S. Layden, Carlisle City Council

**48/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation had been received.

**49/15 DECLARATIONS OF INTEREST**

Members were invited to declare their interests.

**RESOLVED** to note that Councillor Findon declared an interest in item /15.

**50/15 MINUTES**

**50/15.1** Minute of the Meeting held on 26th May 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 26th May 2015, confirmed as a true and accurate record.

Councillor Moorat thanked members for electing him as Chairman.

**51/15 COMMITTEE REPORTS**

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 16<sup>th</sup> June 2015  
Property and Environment Committee held on 16<sup>th</sup> June 2015

**RESOLVED** to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

**52/15 PUBLIC PARTICIPATION**

**RESOLVED** to note that no members of the public were present.

**53/15 POLICE MATTERS**

**53/15.1 MONTHLY REPORT**

**RESOLVED** to note that the newsletter would be circulated when received.

## 54/15 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**54/15.1 LAND ADJACENT OAKFIELD, MILTON, BRAMPTON (15/0524)** – Erection of one dwelling with integral double garage.

No observations.

**54/15.2 IRTHING CENTRE, UNION LANE, BRAMPTON (15/0055/BNN)** – To name the 38 extra care residential units – 1-38 Bramble Court, Union Lane, Brampton.

Support the application.

## 55/15 FINANCIAL MATTERS -

### 55/15.1 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2015

There were submitted Section 1 and 2 of the Annual Return, Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2015.

**55/15.1.1 RESOLVED** to approve sections 1 and 2 of the Annual Return, the Accounts, Balance Sheet and Supporting Notes as reflecting the Parish Council's financial position at 31st March 2015 and authorise the Chairman to sign the annual return for 31<sup>st</sup> March 2015;

**55/15.1.2 RESOLVED** to acknowledge the members' responsibility for the preparation of the Accounts; and

**55/15.1.3 RESOLVED** to confirm that to the best of the members' knowledge and belief,

**55/15.1.3.1** the Accounts for the year to 31st March 2015 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

**55/15.1.3.2** the Council had maintained adequate systems of internal control;

**55/15.1.3.3** the Council had taken all reasonable steps to assure compliance with legislation;

**55/15.1.3.4** the Council had provided proper opportunity for the exercise of electors' rights;

**55/15.1.3.5** the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations; and

**55/14.1.3.6** the Council had considered provision for litigation, liabilities, etc.

### 55/15.2 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £19,676.33

### 55/15.3 FINANCIAL ASSISTANCE

#### 54/15.3.1 BORDER RAMBLER RURAL TRANSPORT SERVICE CIC

There was submitted an application for financial assistance from Border Rambler Rural Transport Service CIC in order to support the provision of rural transport services in the area.

**RESOLVED** to donate £100.00.

## **56/15 REPRESENTATIVES' REPORTS**

### **56/15.1 TYNE VALLEY COMMUNITY RAIL PARTNERSHIP**

A written report was submitted from Councillors G and J Hodgson on a meeting of the Tyne Valley Community Rail Partnership. Councillor G. Hodgson added to the report that a £38 billion improvement grant from the government had been put on hold.

**RESOLVED** to note the report.

### **56/15.2 HADRIAN'S WALL CORRIDOR TRAVEL PLAN GROUP**

Meeting notes from Paul Marriott, Chairman, Hadrian's Wall Corridor Travel Plan Group were submitted. Councillor Prest had attended the meeting and reported further that Cumbria County Council were funding a bus company the sum of £14,000.00 to run tours from Carlisle bus station with a brief stop at Birdoswald and the remainder of the tour being in Northumberland.

**RESOLVED** to note the report.

### **56/15.3 RESOURCEFUL COMMUNITIES**

A written report was submitted from Councillor Moorat regarding the Resourceful Communities initiative.

**RESOLVED** to note the report and that the Parish Council would support the Community Centre in encouraging such ventures and would help with advertising and making the Moot Hall available as a venue.

### **56/15.4 CPCA MEETING**

Councillor Moorat reported on the latest meeting of the CPCA held at Longtown. The main issue was that all new street lights will have to be funded by the local Parish Council which may have implications for new housing developments. The CPCA has awarded Brampton Parish Council £300.00 for a ceiling mounted projector to encourage paperless meetings.

**RESOLVED** to note the report and that Councillor J. Hodgson would look into the purchase of a projector.

### **56/15.5 SLCC REGIONAL ROADSHOW AND BRANCH MEETING**

The Clerk reported on a recent SLCC Regional Roadshow held at Durham and a branch meeting highlighting the following:-

- audit and finance update;
- legal update;
- risk assessments update;
- auto enrolment for pensions;
- volunteer policy requirements;
- Neighbourhood Planning;
- Commons Registration Act; and
- public toilets.

**RESOLVED** to note the report.

### **56/15.6 BRAMPTON PRIMARY SCHOOL GOVERNORS MEETING**

Councillor G. Hodgson reported on the latest meeting of Brampton Primary School Governors, which included a finance report and also detailed work to the school during the Summer holidays.

**RESOLVED** to note the report.

## **57/15 THE MOAT**

Councillor Moorat gave a PowerPoint presentation for members to consider the fee proposal to develop a Parks for People bid for work to the Moat.

**57/14.1 RESOLVED** to note the presentation.

**57/14.2 RESOLVED** to continue with the Parks for People bid through Groundworks North East and Cumbria on the understanding that the success rate was approximately 1 in 4 and that the charge for further professional surveys would be £350.00 per day with a suggested contingency for 3 days work.

## **58/15 BLACKPATH**

### **58/15.1 BLACKPATH UPDATE**

An update on the Blackpath was given by Councillor Pennington. A review of 3 gates in the area (Blackpath, Wreay and Sandy Lonning) was being undertaken after Councillor Pennington had met with the Footpaths Officer. Gates should not be locked nor erected without permission. The Footpaths Officer was also investigating ownership of the Blackpath. A padlock had been placed on the gate at the Blackpath by person/s unknown. Horse riders did have permission to ride through Gelt Woods but should access the area from the nearby cyclepath and not the Blackpath as this was not a bridleway.

**RESOLVED** to postpone any decision on removal of gates at the Blackpath until ownership of the path was clarified.

### **58/15.2 BLACKPATH CORRESPONDENCE**

Correspondence was received from Mr and Mrs Davis regarding a lock on the gate at the Blackpath and from Miss E. Hutchinson regarding horse riding along the Blackpath.

**RESOLVED** to postpone any decision on removal of the lock at the Blackpath and use of the path by horse riders until ownership of the path was clarified.

## **59/15 USE OF ELECTRICITY AT MOOT HALL**

### **59/15.1 ELECTRICAL INCIDENT AT MOOT HALL**

Councillor Moorat reported on the electrical incident at the Moot Hall during the Farmers Market held on May 30<sup>th</sup> 2015.

Tim Coombe, Sustainable Brampton, attended the meeting and apologised for the incident and hoped that a satisfactory solution could be agreed in order that the group could continue using electricity from the Moot Hall for the Farmers Market. Mr. Coombe added that procedures for PAT testing had now been set in place and that it could be done through the Community Centre at less than £1.50 per item and that the group were happy to use generators as an interim solution.

**RESOLVED**, after further discussion and a vote of 6 for and 4 against, that Sustainable Brampton should pay for all the damages done to equipment and repairs from the incident. The group would continue using generators as an interim solution while costs for an external socket were investigated. If it was permissible to have an external socket, Sustainable Brampton would also contribute to this cost. The group should also provide proof of PAT testing for their electrical equipment.

### **59/15.2 USE OF ELECTRICITY AT MOOT HALL**

A written request was submitted from Councillors G. Hodgson, J. Hodgson, M. Smith, B. Teasdale and P. Mitchell to revisit the decision made under minute 259/14 regarding the use of electricity in the Moot Hall by the Farmers market.

**RESOLVED** to note the item had been dealt with under minute 58/15.1.

## **60/15 FLOWERBEDS**

Councillor Prest reported that several complaints had been received regarding the flowerbeds around the town, in particular the ones at The Sands.

Councillor G. Hodgson reported on the problems with the current contractor having taken up full-time employment and struggling to complete the work to the flowerbeds on time.

**RESOLVED**, after further discussion, that Councillor G. Hodgson would have a meeting with the current flowerbed contractor to express the disappointment felt that work had not been completed on time and that Councillor Findon would speak to Mr. T. Ayre, who had previously been interviewed for the contract, to ascertain whether he was still interested in the work should the current contractor wish to terminate his position.

## **61/15 MOOT HALL CLEANER**

**RESOLVED** that Councillors Smith and G. Hodgson would interview candidates from the original advertisement for the position of Moot Hall cleaner before the next meeting.

## **62/15 WAR MEMORIAL**

The Clerk reported that this agenda item had been raised from work on the WWI exhibition and VE Day commemorations where it had been noted that the memorial at the Cottage Hospital only details those who lost their lives in WWI and that there are discrepancies between the memorial at the hospital and the plaque at St. Martin's Church. Although St. Martin's Church does have a plaque for those who lost their lives in WWII, there is no dedicated memorial to fallen soldiers in both world wars and other subsequent conflicts. Members of the public have continuously asked where is the town's memorial and that the hospital is an unsuitable place for quiet reflection.

The Parish Council has the power to maintain a war memorial but not erect one. It would have to be done under Section 137 powers which at the minute stand at £7.36 per elector. If funding for a memorial could be found, it could be given to a third party such as the Cumbria Community Foundation, on the condition that a war memorial is provided and will be maintained by the Parish Council. Any funding for providing a 'green space' can be done under Parish Council powers.

**RESOLVED** that further investigation regarding a war memorial would be made and that members should consider the best location for a memorial to allow for quiet reflection.

## **63/15 CALC**

The following correspondence from CALC was received and noted:-

**63/15.1 CALC CIRCULAR** - June 2015

**63/15.2 BRIEFING ON RELIGIOUS OBSERVANCES** – Email from D. Claxton.

**63/15.3 EAST CUMBRIA FAMILY SUPPORT ASSOCIATION** – Email from D. Claxton.

## **64/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**64/15.1 DANDY FOOTPATH** – Email from Garry Ellam.

**RESOLVED** to note that improvement works to the path under the direction of the County Council in 2013 had not resolved the flooding situation at the underpass. Councillor Moorat had placed some wooden pallets down in the area to help the situation.

## **65/15 LITERATURE AVAILABLE IN OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**65/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 29 May/26 June 2015.



## **66/15 AGENDA ITEMS FOR NEXT MEETING**

- Flowerbeds
- Moot Hall cleaner
- Blackpath
- War memorial
- Signage at Townfoot Industrial Estate
- A boards – Councillor Fisher to report on complaints received.

Any further items for the next agenda to be submitted to the Clerk by 22nd July 2015.

## **67/15 DATE OF NEXT MEETING** – Tuesday 28th July 2015, 7.30pm, Moot Hall.

**68/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

## **69/15 CAR PARK AND PUBLIC TOILETS**

Councillors Moorat and Prest gave an update on costings of new public toilets and the situation with the Scotch Arms car park.

**RESOLVED** to note that Councillors Moorat and Prest would have a meeting with Carlisle City Council regarding devolvement of services and transfer of car parking spaces and report back at a future meeting.

## Expenditure To Approve

£	Supplier	Detail
202.52	P Reynolds	Staff
165.57	J Ratcliffe	Staff
1842.06	A Riddell	Staff
87.60	Truvelo UK Ltd	Speedwatch
7843.80	Rod Hind drainage	Murray Park
58.80	Cumbria Software Systems	Visitor Centre
140.00	R&M Lowther	Gelt Woods
341.17	G Rowntree electrical	Moot Hall
105.00	Green Urban	Defibrillators
775.00	Oakbank	Flowerbeds
380.00	BIG MAG	Misc services
876.61	P Bell Services	Grass cutting
6821.76	Ling Joinery	Moot Hall
22.97	United Utilities	Allotments
13.47	United Utilities	Parks
<b><u>£19,676.33</u></b>		

**PRESENT**

Councillor J. J. Harding (Chairman) (in the Chair)  
Councillor Mrs. P. J. Thompson  
Councillor B. Teasdale  
Councillor Mrs. M. E. Smith

Councillor D. Moorat  
Councillor Mrs. J. Errington  
Councillor P. Mitchell

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors Read-Bone, G. Hodgson and J. Hodgson

**70/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received from Councillor Prest (hols).

**71/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**72/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**73/15 MINUTE**

Minute of the Meeting held on 16th June 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 16th June 2015, confirmed as a true and accurate record.

Councillor Harding thanked members for re-electing him as Chairman of the Committee.

**74/15 FINANCIAL MATTERS -**

**74/15.1 BANK RECONCILIATION TO 30TH JUNE 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 30th June 2015 of £229,846.11.

**74/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 10<sup>th</sup> July 2015 of £35.51.

**74/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**74/15.3.1 RESOLVED** to note the expenditure of £25,615.24 detailed in the Appendix hereto

**74/15.3.2 RESOLVED** to note the income of £1,795.66 detailed in the Appendix hereto.

**74/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £3,985.74.

## EXPENDITURE

£	Supplier	Detail
144.00	City Council	Rates
74.96	United Utilities	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.72	Vodafone	Office
5.52	Barclays Bank	Charges
118.80	BT	Office
24.00	Plusnet	Visitor Centre
427.10	Rural Housing Ass'n	Office
560.00	Cumbria LGPS	Staff - pension
98.11	ABW	Moot Hall/Parks
1085.00	Cut n' Edge	Grounds Maintenance
446.72	SSE	Heat & Light
37.20	Orian	Extinguisher Service
61.15	SSE	Heat & Light
229.00	Homepc	Visitor Centre
30.00	E Hutchinson	Mole catcher
85.32	Instock	Moot Hall
61.16	OCS Group	Moot Hall
108.18	Winged Heart	Visitor Centre
315.00	Cut n' Edge	Cemetery/Parks
52.76	SSE	Heat & Light
751.61	P Bell Services	Grass cutting
129.25	A Riddell	Mileage
216.35	Canon UK Ltd	Photocopier
90.00	J Batey	Internal Audit
200.00	Lanercost Festival	Grant
500.00	A Nicholson	Grant
87.60	Truvelo	Speedwatch
7843.80	Rod Hind Drainage	Murray Park
58.80	Cumbria Software Systems	Visitor Centre
140.00	R&M Lowther	Gelt Woods
341.17	G Rowntree Electrical	Moot Hall
105.00	Green Urban	Defibrillators
775.00	Oakbank Nurseries	Flowerbeds
380.00	BIG	Misc Services
876.61	P Bell Services	Grass cutting
6821.76	Ling Joinery	Moot Hall
22.97	United Utilities	Allotments
13.47	United Utilities	Parks
1842.06	A Riddell	Staff
165.57	J Ratcliffe	Staff
202.52	P Reynolds	Staff
<b><u>£25,615.24</u></b>		

## INCOME

£	Detail	Cost centre
100.00	Market Tolls	Market
316.48	Visitor Centre	Sales
470.00	Ian Blair	Cemetery
220.00	Ian Robinson	Cemetery
45.00	City Council	Moot Hall
470.00	Kennedy & Ferguson	Cemetery
30.00	Stroke Club	Moot Hall
21.00	Cobbles to Countryside sales	Special Projects
18.50	Brampton PC	Drop in sessions
30.00	Cerebral Palsy	Moot Hall
15.00	Old Peoples Ass'n	Moot Hall
50.00	Cumbria Memorials	Cemetery
9.68	Barclays Bank	Interest
<hr/>		
<b>£1,795.66</b>		

## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
365.00	Cut n' Edge	Cemetery/Flowerbeds
1160.00	Cut n' Edge	Grounds Maintenance
90.18	ABW	Moot Hall
76.10	Canon UK Ltd	Photocopier
378.56	Rural Housing Society	Office
638.00	Oakbank Nurseries	Flowerbeds
920.00	P Reynolds	Flowerbeds
357.90	Community Rehabilitation	Recreation Ground
<b><u>£3,985.74</u></b>		

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor J. J. Harding  
Councillor Mrs. J. Errington  
Councillor Mrs. M. E. Smith  
Councillor Ms. A. Findon  
Councillor R. Wood  
Councillor P. Mitchell

Councillor Mrs. G. Hodgson  
Councillor I. A. Pennington  
Councillor B. Teasdale  
Councillor Mrs. P. J. Thompson  
Councillor Mr. J. Hodgson  
Councillor K. Read-Bone  
Councillor D. Francis

**IN ATTENDANCE** – Clerk

**75/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received from Councillor G. Prest (hols).

**76/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**77/15 DECLARATIONS OF INTEREST**

Members were invited to declare their interests.

**RESOLVED** to note that Councillor Findon declared a none-pecuniary interest.

**78/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**79/15 MOOT HALL CLEANER**

Councillor G. Hodgson submitted a written report regarding the employment of a part-time cleaner for the Moot Hall.

After lengthy discussion, voting took place on two proposals.

Councillor G. Hodgson, seconded by Councillor Smith, proposed that the position be re-advertised.

**79/15.1 RESOLVED** that after a vote of 3 for and 8 against with 3 abstentions, that re-advertising the position would not take place.

Councillor Findon, seconded by Councillor Errington, proposed that Mrs. H. Graham be employed as part-time cleaner for the Moot Hall.

**79/15.2 RESOLVED** with 11 for and 3 abstentions that Mrs. H. Graham be employed as part-time cleaner for the Moot Hall with a review of hours to be undertaken after 3 months. Councillor Smith would draw up a job description.

**PRESENT**

Councillor Mrs. G. Hodgson (Chairman, in the chair)	Councillor K. Read-Bone
Councillor I. A. Pennington	Councillor D. Francis
Councillor J. Hodgson	Councillor D. Moorat
Councillor Ms. A. Findon	Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors Harding, Errington and Smith.

**80/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received from Councillor Prest (hols).

**81/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**82/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were received.

**83/15 MINUTE**

Minute of the Meeting held on 16th June 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 16th June 2015, confirmed as a true and accurate record.

**84/15 PUBLIC PARTICIPATION**

**RESOLVED** to note that there were no members of the public present.

**85/15 TOWN AND COUNTRY PLANNING APPLICATIONS –**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**85/15.1 LAND TO THE REAR OF THE SWARTHEL, LANERCOST ROAD, BRAMPTON (15/0619 –**  
Erection of 5 detached dwellings.

OBJECT:-

- Does not complement the existing character of the area, contrary to Policy H2 Primary Residential areas Carlisle District Local Plan;
- overdevelopment of site in conservation area contrary to Policy LE19 Conservation areas Carlisle District Local Plan; and
- concern at access to the site.

**85/15.2 LAND ADJ. BECKGATE FARM, MILTON, BRAMPTON (15/0623) –** Erection of 1 dwelling (outline).

No observations.

**85/15.3 BARNs AT BECKGATE FARM, MILTON, BRAMPTON (15/0624) –** Conversion of barns to 2 dwellings and creation of new vehicular access.

No observations.



## **86/15 NOTIFICATION OF DECISIONS**

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

## **87/15 FLOWERBEDS**

Councillor G. Hodgson reported that the flowerbeds were now all planted up but that a meeting with the current contractor had not yet taken place to ascertain whether he wanted to continue with the work.

Councillor Findon reported that as requested at the last meeting she had spoken to Mr. T. Ayre who was happy to carry out the work if the current contractor was unable to.

**RESOLVED** that Councillors G. Hodgson and Moorat would meet with Mr. P. Reynolds, the current contractor, to express concern at the timing of the work on the flowerbeds and whether he wished to continue with the contract.

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor J. J. Harding  
Councillor Mrs. J. Errington  
Councillor Mrs. M. E. Smith  
Councillor Ms. A. Findon  
Councillor B. Teasdale  
Councillor Mrs G. Hodgson

Councillor G. Prest (Vice Chairman)  
Councillor I. A. Pennington  
Councillor R. Wood  
Councillor Mrs. P. J. Thompson  
Councillor Mr. J. Hodgson  
Councillor D. Francis  
Councillor P. Mitchell

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor L. Fisher, Cumbria County Council.  
Councillor M. Mitchelson, Carlisle City Council.  
1 member of the public

**88/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received from:-

Councillor Read-Bone (ill)  
Councillor Layden.

**89/15 MINUTES**

**89/15.1** Minutes of the Meetings held on 30<sup>th</sup> June 2015 and 14<sup>th</sup> July 2015 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meetings held on 30<sup>th</sup> June 2015 and 14<sup>th</sup> July 2015, confirmed as a true and accurate record.

**90/15** There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 14<sup>th</sup> July 2015  
Property and Environment Committee held on 14<sup>th</sup> July 2015

**RESOLVED** to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

**91/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**92/15 DECLARATIONS OF INTEREST**

Members were invited to declare their interests.

**RESOLVED** to note that there were no declarations of interest.

**93/15 PUBLIC PARTICIPATION**

**93/15.1 LAND TO THE REAR OF THE SWARTHEL, LANERCOST ROAD, BRAMPTON (15/0619 –**  
Erection of 5 detached dwellings.

Mr. Mike Godridge submitted an email to the meeting to report his concerns at the aforementioned planning application which had been considered at a meeting of the Planning and Environment Committee held on 14<sup>th</sup> July 2015, where members resolved to object to the application.

**RESOLVED** that the Clerk would submit an additional comment on this application to the City Council encouraging further speed reduction measures along Lanercost Road should the application be given permission.

## **94/15 POLICE MATTERS**

### **94/15.1 MONTHLY REPORT**

**RESOLVED** to note that the July 2015 newsletter had been circulated by email prior to the meeting.

## **95/15 TOWN AND COUNTRY PLANNING APPLICATIONS**

### **95/15.1 LAND BETWEEN ROSEBANK AND HEMBLESWOOD, PAVING BROW, BRAMPTON (15/0645)** – Erection of 1 detached dwelling (reserved matters application pursuant to outline approval 14/0741)

No observations.

### **95/15.2 18 MARKET PLACE, BRAMPTON (15/0680)** – Change of use of first floor to dog grooming salon with retail on ground floor.

No observations.

## **96/15 FINANCIAL MATTERS**

### **96/15.1 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £6,223.47.

### **96/15.2 FINANCIAL ASSISTANCE**

#### **96/15.2.1 BRAMPTON BROWNIES**

An application for financial assistance was submitted from 1<sup>st</sup> Brampton Brownies to help with costs towards a sleepover at a youth centre in Keswick.

**RESOLVED** to donate £100.00.

## **97/15 REPRESENTATIVES' REPORTS**

### **97/15.1 SUSTAINABLE BRAMPTON**

**RESOLVED** to note the minutes from the last meeting of Sustainable Brampton and that the group had £5,748.63 in the bank at 30<sup>th</sup> June 2015.

### **97/15.2 BRAMPTON ECONOMIC PARTNERSHIP**

**RESOLVED** to note that Councillor Prest would attend the scheduled meetings on 30<sup>th</sup> July 2015.

## **98/15 WORKING GROUP REPORTS**

### **98/15.1 CEMETERY WORKING GROUP**

A report was submitted to the meeting by Councillor G. Hodgson on a meeting of the cemetery working group with Ian Blair to discuss widening of the path for access to funeral cars when the cemetery extension is complete.

**RESOLVED** to note the report and that highways would be contacted to ascertain whether any planning permission was required for changes to the entrance access; that the hedging would be changed to beech as laurel is poisonous to animals and that the group would give consideration to woodland burials in the new extension.

### **98/15.2 EVENTS WORKING GROUP**

**RESOLVED** to note a report from Councillor Harding detailing the proposed plans to promote the town for the Tour of Britain cycle race which is due to pass through the town on 10<sup>th</sup> September 2015.

## 99/15 THE MOAT

**RESOLVED** to note a report from Councillor Pennington on a recent meeting with Groundworks North East and Cumbria and the proposed Parks for People bid. The bid itself would not be submitted until February next year at the earliest. Nick Leeming would email the Clerk with further information in due course.

## 100/15 DANDY FOOTPATH

An email was submitted from Gary Wardle, Cumbria County Council regarding repairs to the Dandy footpath and underpass.

**RESOLVED**, after discussion, to inform Mr. Wardle that the Parish Council has never been responsible for maintenance of the lights in the underpass at the Dandy that it has been through Roadlink in the past. The lights have been out for quite some time. The Clerk would inform Roadlink of the problem and express concern that Roadlink has a look at the flooding problem at the underpass being caused by the design of the bypass.

## 101/15 BLACKPATH

Councillor Moorat gave an update on ownership of the Blackpath. An email from Guy Timperley was read out which confirmed that the County Council only had a record of the ownership to mineral rights over the footpath. As a padlock has been placed on the gate the County Council would remove it as soon as possible.

**RESOLVED** to defer any decision on the Blackpath until the Parish Council's solicitor investigated ownership of the path.

## 102/15 WAR MEMORIAL

Consideration was given to the location of a war memorial for the parish.

**RESOLVED**, after discussion, that the area where Hadrian's statue was located would be the preferred option for a memorial and landscaped garden area. Relocation of Hadrian's statue would be considered at a later date. Councillor Mitchelson would clarify ownership of the area through the City Council.

## 103/15 FLOWERBEDS

Councillor Moorat reported that the current gardener, Mr. Peter Reynolds, had submitted his resignation for the flowerbed contract.

Councillor Findon had met with Mr. T. Ayres who had been previously interviewed for the position of gardener to have a look at the work required. Councillor Findon confirmed the poor state of the various flowerbeds and the lack of communication between the flowerbed working group, the gardener and Derek Carruthers at Oakbank Nurseries. It would now take a lot of catch-up work to get the flowerbeds into a decent state. Extra work would be required through the winter months.

**RESOLVED** that:-

**103/15.1** Mr. T. Ayres would be employed immediately as gardener under the same terms and conditions as the previous employee;

**103/15.2** the hours for the gardener during this financial year to be increased by 60-70 to ensure the work required can be completed and that the work would continue to 1<sup>st</sup> December 2015 and recommence on 1<sup>st</sup> March 2016; and

**103/15.3** that the budget for the flowerbeds would be increased for the next financial year.

## 104/15 PICNIC BENCHES IN MURRAY PARK

A request was submitted from Ms. C. Wheatcroft for picnic benches to be installed in Murray Park.

Members discussed various options of siting the benches and what colour they should be.

**RESOLVED**, that 2 benches would be purchased. As agreement on the siting and colour of the benches could not be reached, Councillor Errington was asked to liaise with Ms. Wheatcroft and report back at the next meeting.

## **105/15 SIGNAGE AT TOWNFOOT INDUSTRIAL ESTATE**

Councillor Findon reported that several businesses had been approached at Townfoot Industrial Estate to see whether they would be interested in a proper retail park sign rather than the current A boards which are being used.

Most businesses thought a retail sign would be an excellent idea. Costs for a 3m x 1.5m sign with 20 removable names would be £1,200.00.

**RESOLVED** that Councillor Findon would approach all business on the Industrial Estate and confirm that the Parish Council would be willing to invest in a retail park sign if the A boards were removed.

## **106/15 A BOARDS IN BRAMPTON**

Councillor Fisher reported that 8 complaints had been received regarding the A boards situated around Brampton advertising various businesses. Members of the public who were partially sighted, disabled or mothers with pushchairs were finding it particularly difficult to negotiate past some of the signs.

**RESOLVED**, after further discussion, that advice from the County Council would be requested on whether the signs could be limited to 1 per business and each one be assessed as to whether it was a hazard or not.

## **107/15 BURIAL GROUND MAPPING**

Costs were submitted by Atlantic Geomatics for mapping Brampton Cemetery and The Old Church Cemetery.

**RESOLVED** that the Cemetery Working Group would consider the matter and report back at a future meeting.

## **108/15 MOOT HALL ELECTRICS**

Consideration was given to the costing received for an external electrical socket for the Moot Hall, subject to approval from the Conservation Officer, Carlisle City Council.

**RESOLVED**, after further consideration, that the socket should be lockable and that Sustainable Brampton should pay the full costs of £358.00 (exc VAT)

## **109/15 CALC**

The following correspondence from CALC was received and noted:-

**109/15.1 CALC CIRCULAR – July/August 2015**

**109/15.2 COMMONWEALTH FLAG DAY–** Email from D. Claxton.

**RESOLVED** to purchase a flag at a cost of £38.00 to be flown on 14<sup>th</sup> March 2016.

**109/15.3 NATIONAL GRID NORTH WEST COAST CONNECTION PROJECT –** Email from D. Claxton.

**109/15.4 WASTE ACTION REUSE PORTAL (WAR) –** Email from D. Claxton.

**RESOLVED** to join the project.

**109/15.5 FINANCIAL SERVICES COMPENSATION SCHEME –** Email from D. Claxton.

**109/15.6 CALC AGM 14<sup>th</sup> NOVEMBER 2015 –** Email from D. Claxton.

## **110/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**110/15.1 CONNECTING CUMBRIA NEWSLETTER –** Email from S. Hutchinson.

## **111/15 LITERATURE AVAILABLE IN OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**111/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 24th July 2015

**111/15.2 ACT GAZETTE** – Summer 2015

**111/15.3 RURAL SESRVICES NETWORK** – July 2015 funding bulletin

## **112/15 AGENDA ITEMS FOR NEXT MEETING**

- **Picnic benches** – report from Councillor Errington
- **Signs at Townfoot Industrial Estate** – report from Councillor Findon

Any further items for the next agenda to be submitted to the Clerk by 22nd September 2015.

**113/15 DATE OF NEXT MEETING** – Tuesday 29th September 2015, 7.30pm, Moot Hall.  
Committee meetings will be held on Tuesday 15<sup>th</sup> September 2015

**114/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

## **115/15 FITNESS EQUIPMENT**

Consideration was given to a quotation received from Streetscape regarding outdoor adult fitness equipment for parks and open spaces. Funding for such a project could be available from Awards for All who fund projects up to £10k without any match funding required.

**RESOLVED**, after discussion, that public opinion would be sought through the Parish Council's Facebook page as to whether the adult fitness equipment was a good idea and if so, where it should be located.

**Expenditure To Approve**

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
216.74	P Reynolds	Staff
139.69	J Ratcliffe	Staff
1842.06	A Riddell	Staff
105.28	Dorrigo	Visitor Centre
2432.83	HMR&C	Staff - PAYE
192.50	Carlisle City Council	Cemetery
42.12	Winged Heart	Visitor Centre
65.16	British Gas	Moot Hall
357.48	SSE	Moot Hall
829.61	P Bell Services	Grass cutting
<b><u>£4,736.60</u></b>		

**MINUTE** of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 15th SEPTEMBER, 2015** at 7.00 p.m.

**PRESENT**

Councillor J. J. Harding (Chairman, in the Chair)  
Councillor Mrs. J. Errington  
Councillor G. Prest

Councillor Mrs. M. Smith  
Councillor D. Moorat  
Councillor Mrs. J. Thompson

**IN ATTENDANCE** – Clerk, Councillors Read-Bone, G. Hodgson and J. Hodgson

**APOLOGIES FOR ABSENCE** – Councillors Mitchell and Teasdale (personal)

**116/15 MINUTE**

Minute of the Meeting held on 14th July 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 14th July 2015, confirmed as a true and accurate record.

**117/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**118/15 DECLARATIONS OF INTEREST**

Members were invited to declare their interests.

**RESOLVED** to note that no declarations of interest were made.

**119/15 FINANCIAL MATTERS -**

**119/15.1 BANK RECONCILIATIONS TO 31ST AUGUST 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliations and balances to 31st August 2015 of £228,170.91.

**119/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 11<sup>th</sup> September 2015 of £118.88.

**119/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**119/15.3.1 RESOLVED** to approve the expenditure of £16,152.13 detailed in the Appendix hereto.

**119/15.3.2 RESOLVED** to note the income of £10,857.68 detailed in the Appendix hereto.

**119/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £3,340.46.



## **120/15 FINANCIAL ASSISTANCE**

### **120/15.1 CPISRA WORLD GAMES**

There was submitted a letter of thanks from Anna Nicholson regarding the funding received from the Parish Council for Anna to attend the CPISRA World Games.

**RESOLVED** to note the letter and ask whether Anna would like to attend the Christmas Lights switch-on.

### **120/15.2 LANERCOST FESTIVAL**

There was submitted a letter of thanks from Mr. Tim Coombe on behalf of Lanercost Festival regarding the funding received from the Parish Council for the event.

**RESOLVED** to note the letter.

## **121/15 PRECEPT 2016/17**

Consideration was given to future projects which may have an impact on the precept for 2016/17. These included the following:-

- Welcome sign at the Sands
- Staff wages should a dog warden/cleaner be employed due to the devolvement of services
- Flowerbeds
- Moot Hall
- War memorial and garden area

**RESOLVED** to note that these projects would be given further consideration at future meetings before setting the precept for 2016/17 and that any further projects must be submitted before November's meeting.

## Expenditure

£	Supplier	Detail
288.00	Carlisle City Council	Rates x2
65.16	British Gas	Heat & Light - final
100.00	J. Morris	Storage rent x2
40.00	Bounce it around	Website x2
34.80	Vodafone	Office x2
9.20	Barclays Bank	Charges x2
48.00	Plusnet	Visitor Centre x2
101.78	BT	Office - phone
365.00	Cut n' Edge	Cemetery/flowerbeds
2295.00	Cut n' Edge	Grounds maintenance x2
90.18	ABW	Parks/Moot Hall
76.10	Canon UK Ltd	Office
416.49	P Reynolds	Staff x2
3684.12	A Riddell	Staff x2
253.69	J Ratcliffe	Staff x2
105.28	Dorrigo	Visitor Centre
2432.83	HMR&C	Staff - PAYE
920.00	P Reynolds	Flowerbeds
357.90	Community Rehabilitation	Recreation Ground
378.56	BRHS	Office
638.00	Oakbank Nurseries	Flowerbeds
100.00	Border Rambler Transport	Grant
829.61	P Bell	Grass cutting
42.12	Winged Heart	Visitor Centre
357.48	SSE	Heat & light
192.50	Carlisle City Council	Cemetery
57.75	SSE	Heat & light
284.44	A Riddell	Special Projects
52.92	J Harding	Special Projects
560.00	Cumbria LGPS	Staff
100.00	Petty cash	Office
96.76	ABW	Parks/Moot Hall
355.20	AV Parstmaster	Moot Hall
37.90	A Findon	Special Projects
140.00	BIG	Misc Services
49.20	Laversdale Timber	Parks
56.16	SSE	Heat & light
10.00	Cumbria CC	Gelt Woods
130.00	Cut n' Edge	Parks

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**£16,152.13**

Income

<b>£</b>	<b>Detail</b>	<b>Cost centre</b>
180.00	Market Tolls	Market
449.68	Sales	Visitor Centre
200.00	Slaters Fair	Parks
15.00	Methodist Church	Moot Hall
15.00	The Voice of Brampton	Moot Hall
15.00	Scaleby PCC	Moot Hall
21.00	Cobbles to Countryside	Special Projects
15.00	Irthington WI	Moot Hall
2000.00	Riverside	Parks
7947.00	Carlisle City Council	Grant
<b><u>£10,857.68</u></b>		

## Expenditure To Approve

£	Supplier	Detail
652.80	Mark Harrod	Parks
30.00	Farish Groundworks	Parks
180.00	R&M Lowther	The Moat
69.70	ABW	Moot Hall/Parks
17.16	Laversdale Timber	Parks
61.16	Cannon Hygiene	Moot Hall
135.00	Dust The Job	Moot Hall
750.00	T Ayre	Flowerbeds
822.11	P. Bell Services	Grass cutting
216.35	Canon UK Ltd	Office
46.18	SSE	Moot Hall
360.00	Cut n' Edge	Cemetery/parks
<b><u>£3,340.46</u></b>		

**PRESENT**

Councillor Mrs. G. Hodgson (Chairman, in the chair)  
Councillor I. A. Pennington  
Councillor Ms. A. Findon  
Councillor D. Francis  
Councillor R. Wood

Councillor K. Read-Bone  
Councillor J. Hodgson  
Councillor G. Prest  
Councillor D. Moorat

**ALSO ATTENDING** – Councillors Errington, Thompson, Harding and Smith.  
1 member of the public

**IN ATTENDANCE** - Clerk

**APOLOGIES FOR ABSENCE – RESOLVED** to note that no apologies for absence were received.

**122/15 MINUTE**

Minute of the Meeting held on 14th July 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 14th July 2015, confirmed as a true and accurate record.

**123/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**124/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that Councillor Moorat declared an interest in item 126/15.2.

**125/15 PUBLIC PARTICIPATION**

Mr. J. Williamson attended the meeting to raise his concerns regarding issues involving the planning Development - L/A 3 Ashlea, Craw Hall, Brampton (13/0096).

**RESOLVED** that the Clerk would contact Charles Bennett at the City Council and ask that a decent sized tree be planted at the site in place of the one that has been felled and that the owner be asked to maintain the Craw Hall side of the boundary fence.

**126/15 TOWN AND COUNTRY PLANNING APPLICATIONS –**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**126/15.1 FORMER RIDGEVALE MARKET GARDENS, LANERCOST ROAD, BRAMPTON (15/0619) –** Erection of 5 detached dwellings. Revised plans.

OBJECT:-

- Does not complement the existing character of the area, contrary to Policy H2 Primary Residential areas Carlisle District Local Plan;
- overdevelopment of site in conservation area contrary to Policy LE19 Conservation areas Carlisle District Local Plan; and
- concern at access to the site and that calming measures be introduced for traffic along Lanercost Road should permission for the application be given.

The Clerk would also inform the planning officer that Councillor G. Hodgson would like to speak at the meeting where this planning application will be decided.

The Clerk pointed out the need for members to familiarise themselves with planning policies and agenda items before attending a meeting.

**126/15.2 LAND OPPOSITE THE LARCHES, PAVING BROW, BRAMPTON (15/0837)** – Erection of 1 dwelling and associated barn with business accommodation.

No observations.

NB: The following application was considered prior to the meeting due to time constraints.

**126/15.3 1 CROSSWAYS, TARN ROAD, BRAMPTON (15/0709)** – Erection of 2 storey extension to provide kitchen and dining room on ground floor with 1 bedroom above, together with additional accommodation provided within the existing roof space and internal alterations.

No observations.

## **127/15 NOTIFICATION OF DECISIONS**

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

## **128/15 CEMETERY AT OLD CHURCH**

### **128/15.1 ACCESSIBILITY TO GRAVES**

A letter was submitted from Ms. F. Marshall complaining that it was impossible to visit a family grave due to the growth of weeds, grass and shrubbery.

**RESOLVED** to note the letter.

### **128/15.2 ACCESSIBILITY TO GRAVES**

Councillor Pennington reported on a number of complaints that he had received from local residents who had family graves in the cemetery at the Old Church that were impossible to visit due to an area of the cemetery being left to grow wild by the City Council.

**RESOLVED**, after further discussion, to defer the matter until the next meeting of the Parish Council as negotiations were taking place for the devolvement of some services with the City Council and perhaps some compromise could be reached on the cutting of grass at the Old Church Cemetery. Councillor Pennington would get a list of those graves that are required to be kept tidy.

## **129/15 GELT WOODS/BLACKPATH**

Councillors Pennington and Moorat gave an update on the situation regarding the removal of gates at the Blackpath.

Concerns were raised as to the ongoing maintenance of the footpath if horses and motorbikes use the path now that the gates have been removed and why other gates were still in situ along the Sandy Lonning and Wreay Lonning footpaths when enforcement notices had also been served on the owners.

The Clerk reported that the Blackpath is unregistered and does not appear to have an official owner, despite extensive research, however, the area of Gelt Woods known as Quarry Ground which the Parish Council had previously thought it owned is actually common land and is registered under title CL163 with the County Council. This has not been minuted previously. Information on the title was submitted to the meeting along with information on claiming ownership of common land by adverse possession.

**RESOLVED** that the matter would be considered at the end of the month following meetings with County Council footpath officers.

### **130/15 RAGWORT ON A69**

An email was submitted from Mr. R. Newall complaining about ragwort in fields and verges when entering Brampton from the East.

**RESOLVED** that the Clerk would email Mr. Newall with responsibilities on the removal of ragwort.

### **131/15 PRECEPT 2016/17**

Consideration was given to future projects which may have an impact on the precept for 2016/17. These included the following:-

- Work to the Howard Memorial Shelter
- Hanging baskets (with brackets if required) for each business on High Cross Street and Front Street

**RESOLVED** to note that these projects would be given further consideration at future meetings before setting the precept for 2016/17 and that any further projects must be submitted before November's meeting.

**MINUTE** of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 29th SEPTEMBER, 2015** at 7.30 p.m.

**PRESENT**

Councillor G. Prest (Vice-Chairman) (in the Chair)  
Councillor J. J. Harding  
Councillor I. A. Pennington  
Councillor K. Read-Bone  
Councillor D. Francis  
Councillor R. Wood

Councillor Mrs. G. Hodgson  
Councillor J. Hodgson  
Councillor Mrs. J. Errington  
Councillor Mrs. M. E. Smith  
Councillor Mrs. J. Thompson

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor L. Fisher, Cumbria County Council.  
Miss. J. Brown, Cumberland News.  
Sgt Jamieson and PC Keir, Cumbria Constabulary.

**APOLOGIES FOR ABSENCE** – Councillors Findon, Moorat, Mitchell and Teasdale (work)  
Councillors Mitchelson and Layden, Carlisle City Council

**132/15 MINUTES**

**132/15.1** Minutes of the Meeting held on 28th July 2015 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meetings held on 28th July 2015, confirmed as a true and accurate record.

**133/15 COMMITTEE REPORTS**

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 15<sup>th</sup> September 2015  
Property and Environment Committee held on 15<sup>th</sup> September 2015

**RESOLVED** to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

**134/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**135/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**136/15 PUBLIC PARTICIPATION**

**RESOLVED** to note there were no members of the public present.

**137/15 POLICE MATTERS**

**137/15.1 MONTHLY REPORT**

**RESOLVED** to note the September 2015 newsletter would be circulated in due course and that alerts from the police are put on the Parish Council's Facebook page, with a recent one regarding a suspicious vehicle reaching 51,291 people.



## 137/15.2 SHOWFIELD CAR PARK

Reports from Councillor Moorat and Inspector Quinn regarding the unauthorised traveller camp were submitted to the meeting.

Further discussion took place regarding the unauthorised traveller camp and how this could be prevented from happening again.

**137/15.2.1 RESOLVED** to note the reports and thank Councillor Moorat for his tenacity in the matter as without it, the travellers could have been there for much longer.

**137/15.2.2 RESOLVED** that the Clerk would ask Carlisle City Council for advice on wording for a new sign for the car park to prevent overnight parking by caravans and HGV's and get quotes for a high barrier for the entrance to the car park.

**137/15.2.3 RESOLVED** to note that when complaints are made to councillors, names and contact details need to be taken, If the matter is crime related then the complainant should be advised to contact the police.

**137/15.2.4 RESOLVED** to note that thanks were given to Sgt Jamieson for all her hard work during her service as a police officer and best wishes for her retirement.

## 138/15 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**138/15.1 LAND ADJACENT OAKFIELD, MILTON, BRAMPTON (15/0815)** – Erection of 1 dwelling with integral double garage; access improvements at junction with A689 (lowering of existing wall installation of railing to top and straightening of carriageway); upgrade of drainage arrangements to access road (revised application).

**Comment** – Members would like to draw the City Council's attention to the observations made in the letter submitted by Mr Simon Sjenitzer with regard to this application.

**138/15.2 1 FRONT STREET, BRAMPTON (15/0820 LBC & 15/0822)** – Display of illuminated and non illuminated signage.

No observations.

**138/15.3 BARN 3 CUMCATCH FARM, BRAMPTON (15/0860)** – Erection of summer house.

No observations.

**138/15.4 CAPON TREE LODGE, CAPON TREE ROAD, BRAMPTON (15/0015 TPO)** – Fell beech tree with evidence of severe decline including sparse crown.

No observations.

## 139/15 FINANCIAL MATTERS

### 139/15.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment listed in the Appendix hereto amounting to £3,357.61.

### 139/15.2 ANNUAL RETURN, MARCH 2015, EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The Annual return for March 2015 was submitted to the meeting as the external Auditor's certificate and opinion for the Accounts for the year ending March 2015 had been received.

**139/15.2.1 RESOLVED** to approve and accept the Annual Return for March 2015.

**139/15.2.2 RESOLVED** to note the certificate and that no other matters had come to the attention of the external auditor.

## **140/15 REPRESENTATIVES' REPORTS**

### **140/15.1 BRAMPTON ECONOMIC PARTNERSHIP**

**RESOLVED** to note that Brampton Economic Partnership meetings had been postponed.

## **141/15 WORKING GROUP REPORTS –**

### **141/15.1 CEMETERY WORKING GROUP**

Councillor G. Hodgson reported that the Cemetery Working Group had considered the quote for mapping of the cemetery by Atlantic Geomatics and recommended Option 1 at a cost of £2,430.20 for the new cemetery. It was suggested that memorial photography could be undertaken by a member of the parish council which would reduce costs.

**RESOLVED** to note the report and agree to the recommendation of Option 1. The Clerk would enquire about the cost for mapping of the cemetery extension.

## **142/15 BLACKPATH**

**RESOLVED** to note the following points following a recent meeting with County Council officers regarding the Blackpath:-

- Gates at Sandy Lonning and Wreay Lonning have also been served with an enforcement order and if they are not removed by the landowner, the County Council will remove them before Christmas.
- The enforcement notice at the Blackpath was served after only 1 complaint from a nearby resident.
- Any complaints regarding motorbikes or horse riders using the Blackpath should be passed to the County Council.
- If enough complaints are received, the County Council will consider erecting a pedestrian baffle beyond the point of access to the field owned by Mr P. Day on the right hand side of the Blackpath.
- A sign should be erected stating that the path is not for use by motorbikes or horse riders.
- Horse riders are not allowed to use the nearby cyclepath to access Gelt Woods
- The County Council has never received a complaint from local horse riders, Cumbria Bridle Society or the British Horse Society regarding improving bridleways or upgrading footpaths in the local area.

Members were concerned that horse riders would now only be able to access Gelt Woods via the A69 (which was felt to be too dangerous) or Hayton Townhead.

## **143/15 WAR MEMORIAL**

Designs for a war memorial at the site of Hadrian's statue were submitted to the meeting along with costs. The proposal for an erection of a war memorial came from members of the public attending the WWI exhibition last year who felt that the hospital was not a suitable place for quiet reflection and that the memorial there was only dedicated to WWI and not subsequent conflicts.

Consideration was given to the relocation of Hadrian's statue.

**143/15.1 RESOLVED** to agree to the design submitted by Kirsty Kenny and note that further costings for panels were still being sought. Members were to consider wording for the memorial and the item would be on the agenda for the next meeting.

**143/15.2 RESOLVED** to confirm with Carlisle City Council (land owner of the area) the proposed project.

**143/15.3 RESOLVED** to note that Hadrian's statue would be relocated to the Sands area. Councillor Findon would be asked to Photoshop the statue in different areas of the Sands for members to agree on a preferred location at a future meeting.

## **144/15 PICNIC BENCHES AT MURRAY PARK**

Councillor Errington reported on the proposed location and colour of picnic benches in Murray Park following discussion with Catherine Wheatcroft.

Councillor Pennington stated that a picnic bench would be a good idea at the Recreation Ground on Gelt Road, however this would have to come out of next year's budget.

**RESOLVED** to note that a coloured bench would be located within the play area and a brown bench outside the play area. Benches to be purchased as soon as possible.

**145/15 SIGNAGE AT TOWNFOOT INDUSTRIAL ESTATE**

**RESOLVED** to note that the item would be deferred as Councillor Findon was not in attendance.

**146/15 MOOT HALL ELECTRICITY**

Councillor Prest reported on a recent meeting with members of Sustainable Brampton to discuss the repair costs following the electrical incident at the Farmers Market in May 2015.

Councillor Prest recommended that the group should pay for electrical repairs not computer repairs and pay £300.00 towards an external socket.

**RESOLVED**, after a vote of 9 for and 2 against, that Sustainable Brampton should pay for all electrical repairs, no computer repairs and contribute £300.00 towards a lockable external socket.

**147/15 OUTDOOR FITNESS EQUIPMENT**

Comments made by members of the public from the Facebook request regarding opinions and location of outdoor fitness equipment for Brampton were reported by the Clerk.

From a total of 44 comments received, 33 were positive, 6 negative and 5 irrelevant with 6 stating King George V Field and 2 for Murray Park as a preferred location.

Further discussion took place regarding safety of the equipment, possible mis-use by children and ongoing maintenance costs.

**RESOLVED** that the Clerk would speak to the Parish Council's insurers and equipment providers for further information and report back at the next meeting.

**148/15 CALC**

The following correspondence from CALC was received and noted:-

**148/15.1 CALC CIRCULAR** - September 2015

**148/15.2 CONNECT CUMBRIA – DEPLOYMENT MAP** – Email from S. Bagshaw.

**148/15.3 NALC LEGAL BRIEFINGS** – Email from S. Bagshaw.

**148/15.4 JSNA FOR CONSULTATION**- Email from S. Hutchinson.

**148/15.5 GEOLOGICAL DISPOSAL FACILITY CONSULTATION** – Email from S. Bagshaw.

**RESOLVED** to make no comment.

**149/15 CORRESPONDENCE RECEIVED**

**RESOLVED** to note that the following correspondence had been received:-

**148/15.1 MINERALS AND WASTE LOCAL PLAN** – Email from Sue Brett, Cumbria County Council.

**150/15 LITERATURE AVAILABLE IN OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**150/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 18<sup>th</sup> September 2015.

**151/15 AGENDA ITEMS FOR NEXT MEETING**

**RESOLVED** that any items for the next agenda to be submitted to the Clerk by 20th October 2015.

**152/15 DATE OF NEXT MEETING** – Tuesday 3rd November 2015, 7.30pm, Moot Hall. Please note that this is a week later than scheduled due to the Clerk's holidays. Committee meetings will be held on 13<sup>th</sup> October 2015 in the Moot Hall from 7.00pm.

**153/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**154/15 LONNING HEAD**

A formal proposal from C&D Rural (acting as administrator of the estate of Peter Armstrong formerly of Beck Gate Farm, Milton, Brampton) for the sale of part of Lonning Head for access to a proposed housing development off Gelt Road was submitted to the meeting.

**RESOLVED** to accept the proposal submitted by C&D Rural for the sale of part of Lonning Head in the sum of £157,500.00. To note that currently only a deed of easement could be granted until 2016. The Parish Council would cover their own legal costs.

Proposed by Councillor Harding, seconded by Councillor G. Hodgson and agreed unanimously.

**155/15 DEVOLVEMENT OF SERVICES**

A written report was submitted by Councillor Prest regarding the devolvement of various services from the City Council.

**RESOLVED** to note the developments and that the Clerk would contact Grahams to enquire about white lining costs for the car park.

**RESOLVED** to note that after the report was submitted, a meeting had taken place with Luke Leathers from the City Council regarding the cutting of some grass in the wild area at the Old Church Graveyard in order to access family graves. Confirmation of the graves requiring access would be submitted in due course by Councillor Pennington and a further meeting would take place in a couple of months to clarify which areas the Parish Council could cut in future.

## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
108.00	Cumbria Waste Group	Parks/open spaces
133.90	Dorrigo	Visitor Centre
1842.06	A Riddell	Staff
20.69	United Utilities	Allotments
35.00	Information Commissioner	Data protection reg'n
22.97	J. Thompson	Special Projects
9.92	United Utilities	Parks
832.36	P Bell Services	Grass cutting
352.71	BRHS	Office
<b><u>£3,357.61</u></b>		

**MINUTE** of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13th OCTOBER, 2015** at 7.00 p.m.

**PRESENT**

Councillor J. J. Harding (Chairman, in the Chair)  
Councillor Mrs. J. Errington  
Councillor P. Mitchell  
Councillor D. Moorat

Councillor G. Prest  
Councillor B. Teasdale  
Councillor Mrs. M. Smith

**IN ATTENDANCE** – Clerk, Councillors Read-Bone, G. Hodgson and J. Hodgson

**APOLOGIES FOR ABSENCE** – Councillor Thompson (hols)

**156/15 MINUTE**

Minute of the Meeting held on 15th September 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 15th September 2015, confirmed as a true and accurate record.

**157/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**158/15 DECLARATIONS OF INTEREST**

Members were invited to declare their interests.

**RESOLVED** to note that Councillor Smith declared an interest in item 160/15.2

**159/15 FINANCIAL MATTERS -**

**159/15.1 BANK RECONCILIATIONS TO 30TH SEPTEMBER 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliations and balances to 30th September 2015 of £216,798.22.

**159/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 9<sup>th</sup> October 2015 of £100.71.

**159/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**159/15.3.1 RESOLVED** to approve the expenditure of £9,638.51 detailed in the Appendix hereto.

**159/15.3.2 RESOLVED** to note the income of £1,325.07 detailed in the Appendix hereto.

**159/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £6,240.71.

#### **159/15.5 ELECTRONIC PAYMENTS**

**RESOLVED**, after discussion, that staff payments could now be made electronically and reported at the next available meeting.

#### **160/15 FINANCIAL ASSISTANCE**

##### **160/15.1 ST. MARTIN'S CHURCH**

There was submitted an application for financial assistance from St. Martin's Church towards clock maintenance.

**RESOLVED** to donate £216.00.

##### **160/15.2 BETH BURRUS**

There was submitted an application for financial assistance from Beth Burrus towards the Tanzanian Link.

**RESOLVED** to donate £100.00.

#### **161/15 CHRISTMAS LIGHTS**

Councillor Harding gave an update on the Christmas light's switch on due to be held on Sunday 22<sup>nd</sup> November 2015 from 3-6pm.

Details of Councillors jobs were given and the possibility of residents from Howard Court joining in the parade would be looked into.

**RESOLVED** to note the report.

#### **162/15 MARKET MANAGER**

The Clerk reported that Mr. J. Ratcliffe would be retiring from the position of Market Manager at the end of November 2015.

**RESOLVED** to note Mr. Ratcliffe's retirement, thank him for his work and advertise the position as soon as possible.

## Expenditure

£	Supplier	Cost Centre
144.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.00	Vodafone	Office
5.52	Barclays Bank	Charges
127.80	BT	Office
24.00	Plusnet	Visitor Centre
427.10	Rural Housing Ass'n	Office
1175.00	Cut n' Edge	Grounds Maintenance
145.42	J Ratcliffe	Staff
224.60	P Reynolds	Staff
652.80	Mark Harrod	Parks
30.00	Farish Groundworks	Parks
180.00	R&M Lowther	Moat
69.70	ABW	Moot Hall/parks
17.16	Laversdale Timber	Parks
61.16	Cannon Hygiene	Moot Hall
135.00	H Graham	Moot Hall
750.00	T Ayre	Flowerbeds
822.11	P Bell Services	Grass cutting
216.35	Canon UK Ltd	Photocopier
46.18	SSE	Moot Hall
100.00	Brampton Brownies	Grant
360.00	Cut n' Edge	Various
1842.06	A Riddell	Staff
108.00	Cumbria Waste Recycling	Moot Hall
133.90	Dorrigo	Visitor Centre
20.69	United Utilities	Allotments
35.00	Information Commissioner	Office
22.97	J Thompson	Special Projects
9.92	United Utilities	Parks
832.36	P Bell Services	Grass cutting
352.71	BRHS	Office
480.00	BDO Stoy Hayward	External Audit
<b>£9,638.51</b>		

## Income

£	Detail	Cost centre
130.00	Market Tolls	Market
209.85	Visitor Centre	Sales
970.00	Ian Blair	Cemetery
15.22	Barclays Bank	Interest
<b>£1,325.07</b>		



## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
63.07	Canon	Office - Photocopier
360.00	Cut n' Edge	Cemetery/parks
1100.00	Cut n' Edge	Grounds Maintenance
40.00	Carlisle City Council	Christmas Lights
157.13	ABW	Parks & Moot Hall
35.10	Winged Heart	Visitor Centre
1842.06	A Riddell	Staff
139.89	J Ratcliffe	Staff
2352.63	HMR&C	PAYE
213.90	P Reynolds	Staff
<b><u>£6,240.71</u></b>		

**PRESENT**

Councillor Mrs. G. Hodgson (Chairman, in the chair)  
Councillor I. A. Pennington  
Councillor Ms. A. Findon  
Councillor R. Wood

Councillor K. Read-Bone  
Councillor J. Hodgson  
Councillor G. Prest  
Councillor D. Moorat

**ALSO ATTENDING** – Councillors Harding, Errington & Smith.

**IN ATTENDANCE** - Clerk

**APOLOGIES FOR ABSENCE** – Councillor Francis (hols)

**163/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**164/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**165/15 MINUTE**

Minute of the Meeting held on 15th September 2015 was submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 15th September 2015, confirmed as a true and accurate record.

**166/15 TOWN AND COUNTRY PLANNING APPLICATIONS –**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**166/15.1 18 MARKET PLACE, BRAMPTON (15/0862) – Display of fascia sign. (LBC)**

No observations.

**166/15.2 SOUTER HOWE, MARKET PLACE, BRAMPTON (15/0894) – Internal alteration of 2<sup>nd</sup> floor storage and office accommodation to form a 2 bedroom flat; installation of sound and fire protection, wall and roof insulation. (LBC)**

No observations.

**167/15 THE MOAT**

Councillor Pennington reported on costings for clearance of the saplings at the Moat through the Community Payback Scheme. It was estimated that 10 days work and chipper costs would take up most of the budget.

**RESOLVED**, after further discussion, that Councillor Moorat would help Councillor Pennington set out a programme of works. The total budget available in the current financial year is £1,000.00 and would be monitored by Councillor Pennington in order to estimate next year's budget for clearance work. Councillor Pennington would ask the Community Payback Scheme organisers to contact the office when they are working on the Moat.

## 168/15 CHILDREN'S PLAY AREAS

A letter was submitted from Phil Gray, Carlisle City Council, regarding the taking over of the play area at Irthing Park, the availability of Section 106 funding and ongoing annual inspections of all play areas belonging to the Parish Council.

**168/15.1 RESOLVED** to note the letter.

**168/15.2 RESOLVED** to take over maintenance of the play area at Irthing Park with immediate effect and the sum of £3,00.00 from the City Council would be ring fenced for the maintenance of Irthing Park play area only.

**168/15.3 RESOLVED** to note the Section 106 funding which would go towards new fencing at Murray Park play area and if all equipment was found to be in good condition at Irthing Park, a new piece of equipment from the funds would be purchased for Murray Park.

**168/15.4 RESOLVED** to note that future annual inspections would be done at a reduced cost through the City Council.

## 169/15 PRECEPT 2016/17 - FLOWERBED BUDGET

The Clerk reported that costs for hanging baskets for all the business on Front Street, High Cross Street and the Market Place, 66 in total, were estimated to be £1,650.00.

Councillor Findon gave a report detailing proposed spending on flowerbeds for the financial year 2016/17, including wages, plants, new projects and enhancements.

**RESOLVED** to increase the budget for flowerbeds for the financial year 2016/17 to £9,190.00. All businesses for hanging baskets would be contacted in due course with regard to permission, watering and possible funding.

**MINUTE** of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 3rd NOVEMBER, 2015** at 7.30 p.m.

**PRESENT**

Councillor Mr. D. Moorat (Chairman) (in the Chair)	Councillor J. J. Harding
Councillor P. Mitchell	Councillor I. Pennington
Councillor G. Prest	Councillor K. Read-Bone
Councillor Mrs. G. Hodgson	Councillor J. Hodgson
Councillor R. Wood	Councillor B. Teasdale

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors M. Mitchelson & S. Layden, Carlisle City Council.  
Councillor Fisher, Cumbria County Council  
1 member of the public.

**APOLOGIES FOR ABSENCE** – Councillors Findon and Smith (ill), Errington (work) and Francis (prior engagement)

**170/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**171/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**172/15 MINUTES**

**172/15.1** Minutes of the Meeting held on 29th September 2015 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 29th September 2015, confirmed as a true and accurate record.

**173/15 COMMITTEE REPORTS**

There were submitted Minutes of Meetings of:-

Property and Environment Committee held on 13th October 2015  
Finance and General Purposes Committee held on 13th October 2015

**RESOLVED** to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

**174/15 PUBLIC PARTICIPATION**

Rick Allan attended the meeting to clear up some confusion over the matter of planning application 15/0619. After a site visit attended by Councillors G & J Hodgson with Mr Allan's architect, Grant Long, it was reported to Mr Allan that the objection made on the application would be altered with the removal of the policy points and that Councillor G. Hodgson would no longer be speaking at the planning committee meeting to decide the application.

**RESOLVED** to note that the objection to planning application 15/0619 would not be altered and that Councillor G. Hodgson would still speak at the planning committee meeting.

**175/15 POLICE MATTERS**

**175/15.1 MONTHLY REPORT**

**RESOLVED** to note the latest report had been circulated prior to the meeting.

## 176/15 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**176/15.1 4 LOW CROSS STREET, BRAMPTON (15/0206)** - Variation of condition 2 (approved documents) of previously approved application 15/0206.

No observations

**176/15.2 18 MARKET PLACE, BRAMPTON (15/0959)** - Display of fascia sign.

No observations.

**176/15.3 LAND ADJACENT GARTH HOUSE, GREENFIELD LANE, BRAMPTON (15/0960)** - Variation of condition 2 (approved documents) of previously approved permission 14/0189

No observations

**176/15.4 TOWAN BANK, TARN ROAD, BRAMPTON (15/0974)** - Erection of detached garage with 1st floor space (revised/part retrospective)

Comment - the building looks almost finished. Why has the applicant took so long to submit a retrospective application?

**176/15.5 LAND NEAR BRACKENFELL, CAPON TREE ROAD, BRAMPTON (15/1000)** - Erection of 1 dwelling (outline)

OBJECT - The application would have an adverse visual impact on the character of the area contrary to Policy CP3 and criterion 2 of Policy CP5 of the Carlisle District Local Plan 2001-2016.

## 177/15 FINANCIAL MATTERS -

### 177/15.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed below amounting to £8,319.54.

£	Supplier	Detail
37.07	ABW	Moot Hall & Moat
998.87	P Bell Services	Grass cutting
1155.00	Cut n' Edge	Grounds maintenance
198.60	SSE	Moot Hall - gas
300.00	Pear Technology	Office
5630.00	Cut n' Edge	Footpaths contract
<hr/>		
<b>£8,319.54</b>		

### 177/15.2 FINANCIAL ASSISTANCE

#### 177/15.2.1 BRAMPTON ARTS & CRAFTS CLUB

There was submitted an application for financial assistance from Brampton Arts & Crafts Club in order to help with materials.

**RESOLVED** to donate £100.00.

### **177/15.3 TENDERS**

The specifications for the tenders for the grass cutting and the footpaths and small grass cutting contracts were submitted to the meeting for review.

**RESOLVED** that the tenders should remain the same except for an additional 3-4 cuts per season at King George V Field.

### **178/15 REPRESENTATIVES' REPORTS -**

#### **178/15.1 BRAMPTON AND BEYOND AGM**

Councillors Harding and J. Hodgson had attended the Brampton & Beyond AGM. It was reported that there was still £4,000.00 in the swimming pool fund being held by the group with no plans to use it.

**RESOLVED** that the Chairman would ask through the BIG magazine, what residents wanted to see the remaining funds being spent on.

### **179/15 EVENTS WORKING GROUP**

A written report was submitted from Councillor Findon on the work done to promote the Tour of Britain.

**179/15.1 RESOLVED** to note the report.

**179/15.2 RESOLVED** to note that thanks were made to all those who helped.

### **180/15 WAR MEMORIAL**

**RESOLVED** to note that the area at Hadrian's statue has now been confirmed to be owned by Carlisle City Council. A site visit with Angela Aitken from the City Council will be held in due course to discuss proposed plans for the area.

### **181/15 SIGNS AT TOWNFOOT INDUSTRIAL ESTATE**

**RESOLVED** to note that Councillor Findon is waiting for a design to circulate to business owners on the Industrial Estate.

### **182/15 FITNESS EQUIPMENT**

The Clerk reported on safety issues and types of fitness equipment for proposed installation in Brampton.

**RESOLVED** after a vote of 9 for with 1 abstention, to progress with the project. A site visit to King George V Field and Murray Park with an equipment advisor to see which site would be more suitable would be organised.

### **183/15 MOOT HALL**

Discussion took place on the progression of work to the Moot Hall as the working group had not met for over a year.

**RESOLVED**, after further discussion, that:-

**183/15.1** further tenders should be obtained for the masonry repairs

**183/15.2** Councillor Fisher would inform the Clerk as to who had carried out work at Brook Street School.

### **184/14 BENCH AT UNION LANE**

Consideration was given to the relocation and possible renewal of the bench at Union Lane after its removal by Carlisle City Council.

**RESOLVED** that the bench would be returned to Councillor Moorat's home to see whether it could be repaired. If so, it would be relocated on the paved area at Union Lane next to the car park.

**185/15 CALC**

The following correspondence from CALC was received and noted:-

**185/15.1 CALC CIRCULAR** – October 2015.

**185/15.2 NOTICE OF PROPOSED CHANGES TO THE CALC CONSTITUTION** – Email from S. Bagshaw.

**185/15.3 ZEBRA MUSSELS AND KILLER SHRIMP** – Email from S. Bagshaw.

**185/15.4 START OF A NEW IMPROVEMENT STRATEGY SURVEY** – Email from S. Bagshaw.

**186/15 CORRESPONDENCE RECEIVED**

**RESOLVED** to note that the following correspondence had been received:-

**186/15.1 MINERALS AND WASTE LOCAL PLAN** – Email from Sue Brett, Cumbria County Council.

**187/15 LITERATURE AVAILABLE IN OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**187/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 16<sup>th</sup> October 2015.

**188/15 AGENDA ITEMS FOR NEXT MEETING**

- **The Moat** – Councillor Pennington to report
- **Carlisle Road development** – Councillor Prest to report
- **Christmas lights feedback**

Any further items for the next agenda to be submitted to the Clerk by 17th November 2015.

**189/15 DATE OF NEXT MEETING** – Wednesday 25th November 2015, 7.30pm, Moot Hall.

**190/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**191/15 LONNING HEAD**

**RESOLVED** to note an update from the Clerk that heads of terms are being drawn up by C&D.

**192/15 DEVOLVEMENT OF SERVICES**

Councillor Prest reported that progression on the devolvement of services had been very slow. Further information from Carlisle City Council should be given before the next meeting. If not, it was suggested that a letter should be sent to the Chief Executive stating the council's disappointment at the lack of progress being made.

**RESOLVED** to note the report.

**193/15 BEACON LIGHTING**

**RESOLVED** to note information from Bruno Peeks on future beacon lighting events and that the Parish Council would take part.

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor J. Hodgson  
Councillor Read-Bone  
Councillor Mrs. M. E. Smith  
Councillor Mrs. J. Errington

Councillor Mrs. G. Hodgson  
Councillor J. J. Harding  
Councillor B. Teasdale  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Miss J. Brown, Cumberland News.

**194/15 APOLOGIES FOR ABSENCE**

**RESOLVED** to note apologies for absence were received from Councillors Mitchell (work), Francis (prior engagement), Prest (ill), Pennington (personal), Findon (hols) and County Councillor Fisher (prior engagement)

**195/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no dispensation requests were received.

**196/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were received.

**197/15 MINUTES**

**197/15.1** Minutes of the Meeting held on 3rd November 2015 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 3<sup>rd</sup> November 2015, confirmed as a true and accurate record.

**198/15 PUBLIC PARTICIPATION**

**RESOLVED** to note that there was no public participation.

**199/15 POLICE MATTERS**

**199/15.1 MONTHLY REPORT**

**RESOLVED** to note the monthly newsletter would be circulated when available.

**200/15 TOWN AND COUNTRY PLANNING APPLICATIONS**

**RESOLVED** to note that no applications were received.

**201/15 FINANCIAL MATTERS -**

**201/15.1 BANK RECONCILIATIONS TO 31ST OCTOBER 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliations and balances to 31st October 2015 of £210,502.06.

**201/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 17<sup>th</sup> November 2015 of £29.38.



### **201/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**201/15.3.1 RESOLVED** to approve the expenditure of £9,052.39 detailed in the Appendix hereto.

**159/15.3.2 RESOLVED** to note the income of £2,756.23 detailed in the Appendix hereto.

### **201/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £8,667.36.

### **202/15 REPRESENTATIVES' REPORTS**

#### **202/15.1 BRAMPTON PRIMARY SCHOOL GOVERNORS**

**RESOLVED** to note a report from Councillor G. Hodgson on a recent meeting of Brampton Primary School Governors which covered finance and safeguard training.

#### **202/15.2 BRAMPTON ECONOMIC PARTNERSHIP (BEP)**

**RESOLVED** to note a report from Councillor G. Hodgson on a recent meeting of BEP highlighting a recent grant the group had received to look into the economic situation of Brampton and surrounding area to see how much of the money spent in Brampton stays in Brampton. Councillor G. Hodgson would be attending a steering group meeting to move the project forward and would report back at the next meeting.

#### **202/15.3 SUSTAINABLE BRAMPTON**

**RESOLVED** to note a report from Councillor J. Hodgson on a recent meeting of Sustainable Brampton. The group was looking for assurances on the external socket to the Moot Hall when it was fitted.

#### **202/15.4 SPEEDWATCH**

**RESOLVED** to note a report from Councillor J. Hodgson on a recent meeting of the Speedwatch Group where discussion had taken place on looking for a volunteer to process the data received from the group and then process further data from other groups which could be linked up. Councillor Francis had shown an interest in processing the data.

### **203/15 CHRISTMAS LIGHTS**

Feedback from the Christmas lights event was given consideration including access problems with the reindeer, collecting buckets not being used, light repairs, improvements to the stage and a missing raffle prize.

Councillor Harding reported on the vast amounts of positive comments from people in attendance who had come from as far away as Manchester.

Councillor Moorat thanked the Clerk and members for organising the event.

### **204/15 LAND TO REAR OF BECKRIGGS**

**RESOLVED** to note that the matter would be deferred as no map of the area had been submitted for consideration.

### **205/15 MOOT HALL**

**RESOLVED** to note that further flooding problems had occurred at the front door area of the Moot Hall and that the Clerk would ask John Riddell for advice.

**206/15 ADOPTION OF PUBLIC PAY PHONE IN BRAMPTON PARISH**

An email was submitted from Angela McDougall, Carlisle City Council regarding the proposed adoption of 3 public pay phones in Brampton (Capontree, Sands and Milton) to be used for defibrillators.

**RESOLVED** to note the email and that members agreed with the proposal.

**207/15 MILTONRIGG WOODS**

**RESOLVED** to note that information on an application for funding by the Woodland Trust for improvements to Miltonrigg Woods would be circulated through Big Mag and Facebook with flyers and posters being put up where possible.

**208/15 DEVELOPMENT AT CARLISLE ROAD**

**RESOLVED** to note that there was nothing further to report regarding the proposed development by Story Homes at Carlisle Road.

**209/15 SOCIAL BOWLS COMPETITION**

Councillor Wood reported on a social bowls competition to be held at Brampton Bowling Club during April and May 2016 and whether the Parish Council would put a team in. Training sessions would be available.

**RESOLVED** that the Parish Council would enter a team.

**210/15 CALC**

The following correspondence from CALC was received and noted:-

**210/15.1 CALC CIRCULAR** – November 2015.

**210/15.2 AUDIT PROCUREMENT CHANGES** – Email from S. Bagshaw.

**211/15 CORRESPONDENCE RECEIVED**

**RESOLVED** to note that the following correspondence had been received:-

**211/15.1 HEMBLESGATE COURT** – Email from Mr. P. Tolley.

**RESOLVED** to email the planning department with regard to the kerbstones and inform Mr Tolley that the Parish Council would be unable to help with an additional bin at the present time.

**211/15.2 GREAT NORTH AIR AMBULANCE** – Letter from Sarah Zissler.

**RESOLVED** to inform Sarah Zissler that the Moot Hall was available for coffee mornings.

**212/15 LITERATURE AVAILABLE IN OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**212/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 13<sup>th</sup> November 2015.

**212/15.2 ACT GAZETTE** – Winter 2015

**213/15 AGENDA ITEMS FOR NEXT MEETING**

- **Precept 2016/17**

Any further items for the next agenda to be submitted to the Clerk 7 clear days before the meeting.

**214/15 DATE OF NEXT MEETING** – Tuesday 15th December 2015, 7.30pm, downstairs in Moot Hall.

**215/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**216/15 MARKET MANAGER**

The Clerk reported on the applications received for the position of Market Manager.

**RESOLVED** that Councillors Smith and Read- Bone would hold interviews on Saturday 28<sup>th</sup> November 215. The Clerk would inform the applicants.

## Expenditure

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
144.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.00	Vodafone	Office
3.68	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
395.00	Cut n' Edge	Cemetery/Parks/Spec project
1100.00	Cut n' Edge	Grounds Maintenance
139.89	J Ratcliffe	Staff
213.90	P Reynolds	Staff
40.00	City Council	Office
157.13	ABW	Moot Hall
35.10	Winged Heart	Visitor Centre
2352.63	HMR&C	Staff - PAYE
216.00	St Martin's PCC	Grant
100.00	Beth Burrus	Grant
380.00	T Ayre	Flowerbeds
576.00	Cumbria County Council	Road closure
1842.06	A Riddell	Staff
292.00	D Tallantire	Christmas lights
954.00	Realise Futures	Special projects

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**£9,052.39**

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## Income

<b>£</b>	<b>Detail</b>	<b>Cost centre</b>
60.00	Market Tolls	Market
118.33	Visitor Centre	Sales
135.00	Gardening Club	Moot Hall
120.00	Mr Little	Cemetery
15.00	Kate Allan & Friends	Moot Hall
15.00	Crosby PCC	Moot Hall
15.00	Town Twinning	Moot Hall
250.00	Mrs Storey	Cemetery
250.00	Mrs De Vonald	Cemetery
14.00	Cobbles to Countryside	Special Projects
46.90	Brampton PC	Christmas lights
500.00	Ms Sullivan	Cemetery
15.00	Flower Club	Moot Hall
105.00	Brampton WI	Moot Hall
30.00	Stroke Club	Moot Hall
15.00	Eden Valley Hospice	Moot Hall
970.00	Co-operative Funeralcare	Cemetery
45.00	Brampton Arts & Crafts	Moot Hall
21.00	Cobbles to countryside	Special Projects
16.00	Brampton PC	Christmas lights

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**£2,756.23**

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## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
189.53	Lyreco	Office
2134.80	Joseph's Amazing Camels	Xmas lights
180.00	Helen Graham	Moot Hall
68.00	Poppy Appeal	Sec 137
114.00	J Ratcliffe	Staff
338.68	P Reynolds	Staff
14.94	SSE	Moot Hall
4194.00	Plantscape	Xmas lights
720.00	Cut n'Edge	Cemetery/parks
150.00	Petty cash	Office
460.80	Gala lights	Xmas lights
<u>102.61</u>	J Errington	Xmas lights
<b><u>£8,667.36</u></b>		

**PRESENT**

Councillor G. Prest (Vice-Chairman in the Chair)  
Councillor K. Read-Bone  
Councillor J. Hodgson  
Councillor D. Francis  
Councillor G. Hodgson  
Councillor P Mitchell  
Councillor R. Wood

Councillor Mrs. J. Errington  
Councillor Ms. A. Findon  
Councillor Mrs. M. Smith  
Councillor J. J. Harding  
Councillor I. Pennington  
Councillor B. Teasdale

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor Fisher, Cumbria County Council  
Councillor Mitchelson, Carlisle City Council

**217/15 APOLOGIES FOR ABSENCE** – Councillor Moorat (prior engagement)

**218/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**219/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that Councillor Mitchelson declared an interest in item 228/15

**220/15 MINUTES**

**220/15.1** Minutes of the Meeting held on 25th November 2015 were submitted.

**RESOLVED** to authorise the Vice-Chairman to sign the minutes of the meetings held on 25th November 2015, confirmed as a true and accurate record.

**221/15 PUBLIC PARTICIPATION**

**RESOLVED** to note that no members of the public were in attendance.

**222/15 POLICE MATTERS**

**222/15.1 MONTHLY REPORT**

**RESOLVED** to note that the monthly newsletter had not been received to date.

**223/15 TOWN AND COUNTRY PLANNING APPLICATIONS**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**223/15.1 THE LODGE, MILTON HALL, BRAMPTON (15/1108 & 15/1109)** – Removal of existing bay window and erection of conservatory. (LBC)

No observations.

**224/15 NOTIFICATION OF DECISIONS**

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

## **225/15 FINANCIAL MATTERS**

### **225/15.1 BANK RECONCILIATION TO 30TH NOVEMBER 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliations and balances to 30th November 2015 of £191,835.68.

### **225/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 8<sup>th</sup> December 2015 of £28.27.

### **225/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**225/15.3.1 APPROVED** the expenditure of £21,187.19 detailed in the Appendix hereto

**225/15.3.2 NOTED** the income of £1,944.81 detailed in the Appendix hereto.

### **225/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £7,605.92.

### **225/15.5 PENSIONS REGULATOR**

Consideration was given to a letter submitted from Charles Counsell regarding choosing a pension scheme for automatic enrolment.

**RESOLVED** that the NEST scheme would be put in place for automatic enrolment.

### **225/15.6 PRECEPT 2016/17**

Consideration was given to various budget headings in order to decide the precept for 2016/17.

**RESOLVED**, after discussion, that a meeting would take place to discuss the flowerbed budget with Councillors Findon, Prest and the Clerk and that Councillors Moorat and Pennington would submit figures for work to the Moat before a final decision on the precept would be made at a meeting scheduled for January 12<sup>th</sup> 2016. The following details were confirmed:-

- Toilets – Councillor Prest reported that it was doubtful anything would happen within the next 12 months therefore no expenditure for improvements to the toilets would be included for 2016/17
- Cemetery extension grass cutting budget – to remain at £2,400.00
- Moot Hall (special project) – budget to remain at £1,000.00

## **226/15 REPRESENTATIVES' REPORTS**

**RESOLVED** to note that there were no reports to be submitted.

## **227/15 LAND TO REAR OF BECKRIGGS**

A written report was submitted from Councillor Moorat regarding the offer of transfer of ownership of land to the rear of Beckriggs from Tulloch Homes to the Parish Council.

**RESOLVED**, after discussion, not to accept the offer of transfer of ownership.

## 228/15 POST OFFICE

A letter was submitted from Julie Kemp, Area Manager, regarding changes to be made to Brampton Post Office.

**RESOLVED**, after discussion, to note the letter and although the modernisation of the Post Office was welcomed, to write to Julie Kemp and the Chief Executive that a temporary facility should be put in place in Brampton while the work to the Post Office is carried out as alternative Post Offices were too far away and not on a regular public transport route. Councillors were also asked to write individually.

## 229/15 WIFI PASSWORD FOR THE MOOT HALL

Councillor Findon reported that very few people were aware that there was free wifi available in the Moot Hall and that a sign should be put up to advertise it.

**RESOLVED**, after discussion, that a sign should be erected in the Moot Hall to advertise the free wifi and the password.

## 230/15 LAYBY NEAR WARREN HOUSE

Councillor Prest reported that the lay-by near Warren House was being filled Monday to Friday (approx times 8.30am to 3.00pm) with coaches from Irvings and Wrights and that the layby was no longer available for any other drivers to use at these times.

**RESOLVED** that the Clerk would write to both companies and ask them to find alternative parking.

## 231/15 CALC

The following correspondence from CALC was received and noted:-

**231/15.1 CALC CIRCULAR** – December 2015/January 2016.

**231/15.2 COMMUNITY LED PLANNING EVENT 19<sup>th</sup> JANUARY 2016** – Email from S Bagshaw.

**231/15.3 CALC AGM 14<sup>th</sup> NOVEMBER 2015** – Information from S. Bagshaw.

**231/15.4 CARLISLE TRIPARTITE MEETING 20<sup>th</sup> OCTOBER 2015** – Information from Clare Rankin.

**231/15.5 CITY COUNCIL LIGHTING** – Email from Claire Rankin.

**231/15.6 PARISH CHARTER PLANNING AGREEMENT, SITE VISITS AMENDMENT** – Email from Claire Rankin.

**231/15.7 NATIONAL DEVELOPMENTS AND MEETINGS** – Email from S. Bagshaw.

## 232/15 CORRESPONDENCE RECEIVED

**RESOLVED** to note that the following correspondence had been received:-

**232/15.1 TPO 225** – Letter from Mr. N. Allington.

**RESOLVED** to inform Mr Allington that members support his application. Although Councillor Mitchelson informed members that several meetings had taken place with Charles Bennett and Mr Allington and that no compromise had been reached, the Clerk was to write to Charles Bennett in support of Mr Allington.

**232/15.2 TREE NEAR WELL LONNING CLOSE** – Letter from Mr. H. Simpson.

**RESOLVED** to inform Mr Simpson that he should contact Charles Bennett at the City Council.

**232/15.3 CHRISTMAS LIGHTS** – Letter from Mrs .A Scougal.

**RESOLVED** to note the letter of support for the Christmas lights.



**233/15 LITERATURE AVAILABLE FROM THE CLERK**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**233/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 23<sup>rd</sup> November 2015.

**234/15 AGENDA ITEMS FOR NEXT MEETING**

- Precept 2016/17

Any further items for the next agenda to be submitted to the Clerk.

**235/15 DATE OF NEXT MEETING** – Tuesday 12<sup>th</sup> January 2016, 7.30pm, Moot Hall – to consider the precept.  
Tuesday 26<sup>th</sup> January 2015, 7.30pm, Moot Hall – normal meeting.

**236/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw for the following agenda items.

**237/15 MARKET MANAGER**

Councillors Smith and Read-Bone reported on the interviews they had conducted for the position of Market Manager.

**RESOLVED** to award the position of Market Manager to Stephen Hillary.

Proposed by Councillor Smith, seconded by Councillor G. Hodgson, all agreed.

**238/15 GRASS CUTTING CONTRACT 2016**

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2016.

**RESOLVED** to accept the tender submitted by Phil Bell Services in the sum of £6,128.65.

Proposed by Councillor Harding, seconded by Councillor G. Hodgson, all agreed.

**239/15 FOOTPATHS AND SMALL GRASS CUTTING CONTRACT 2016**

There was submitted a report by the Clerk on the tenders invited and received for the footpaths and small grass cutting contract 2016.

**RESOLVED** to accept the tender submitted by Cut n' Edge in the sum of £5,170.00

Proposed by Councillor G. Hodgson, seconded by Councillor Harding, all agreed.

## Expenditure

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
144.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.00	Vodafone	Office
5.52	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
96.98	BT	Office
37.07	ABW	Moot Hall & Moat
5630.00	Cut n' Edge	Footpaths contract
1155.00	Cut n' Edge	Grounds Maintenance
114.00	J Ratcliffe	Staff
338.68	P Reynolds	Staff
998.87	P Bell	Grass cutting
198.60	SSE	Moot Hall
300.00	Pear Technology	Office
100.00	Arts & Crafts Club	Grants
189.53	Lyreco	Office
2134.80	Josephs Amazing Camels	Christmas lights
180.00	H Graham	Moot Hall
68.00	Poppy Appeal	S137
1842.06	A Riddell	Staff
14.94	SSE	Moot Hall
4194.00	Plantscape	Christmas lights
720.00	Cut n; Edge	Cemetery
150.00	Petty Cash	Office
320.00	Petty cash	Office
150.00	P Hetherington	Christmas lights
460.80	Gala lights	Christmas lights
102.61	J Errington	Christmas lights
180.73	A Riddell	Christmas lights
1250.00	Rent a Reindeer	Christmas lights

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**£21,187.19**

## Income

<b>£</b>	<b>Detail</b>	<b>Cost centre</b>
70.00	Market Tolls	Market
124.31	Visitor Centre	Sales
15.00	Chris Jagger	Moot Hall
30.00	Sustainable Brampton	Moot Hall
3.50	Cobbles to Countryside	Special projects
970.00	Co-operative Funeralcare	Cemetery
15.00	Scaleby PCC	Moot Hall
7.00	Cobbles to Countryside	Special projects
410.00	Ian Robinson	Cemetery
300.00	CPCA	Projector Grant

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**£1,944.81**

## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
460.80	Gala lights	Xmas lights
336.00	Oakbank Nurseries	Flowerbeds/Xmas
935.00	Cut n' Edge	Grounds Maintenance
280.00	Cut n' Edge	Xmas lights
91.38	Murray Printers	Office
119.71	ABW	Moot Hall/Xmas lights
114.20	J Ratcliffe	Staff
1406.00	D Tallentire	Xmas lights
1842.06	A Riddell	Staff
409.98	P Reynolds	Staff
61.16	OCS Group	Moot Hall
370.29	A Findon	BIG/Xmas lights
54.34	SSE	Moot Hall
260.00	SLCC	Subscription
30.00	E Hutchinson	Mole catcher
115.00	H. Graham	Moot Hall
720.00	Circus Malabaristas	Xmas lights
<b><u>£7,605.92</u></b>		

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)	Councillor Mrs. G. Hodgson	Councillor Mrs. J. Errington
Councillor J. J. Harding	Councillor G. Prest	Councillor Ms. A. Findon
Councillor Mrs. M. E. Smith	Councillor J. Hodgson	Councillor B. Teasdale
Councillor Mrs. P. J. Thompson	Councillor P. Mitchell	Councillor R. Wood
Councillor I. Pennington		

**IN ATTENDANCE** – Clerk

**240/15 APOLOGIES FOR ABSENCE** – Councillor Francis.

**241/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**242/15 DECLARATIONS OF INTEREST**

Councillor Findon declared an interest in item 243/15

**243/15 PRECEPT 2016/17**

Councillor Moorat gave a PowerPoint presentation on the financial report submitted to the meeting detailing draft budget costs for the financial year 2016/17 with various precept increases ranging from 0% to 10% and the various options open to members when agreeing the precept.

Members discussed where further savings could be made and agreed the following further cuts:-

- £500.00 to Visitor Centre
- £1,500.00 to flowerbeds (leaves overall increase to budget from last year at £4,690.00)
- £1,000.00 to Showfield car park white lining

The Christmas lights budget had already been cut and it was agreed that grants would have to be investigated and fund-raising undertaken for the lights and switch-on night to have the same impact.

Small changes were made to rates and the removal of £140.00 for performing rights and members were reminded that there was £3,000.00 in reserves from this year to cover part of the concurrent grant which would no longer be received from the City Council.

This left a deficit of £9,883.00 should the precept remain the same.

After further discussion, Councillor G. Hodgson proposed that the precept be increased by 5% to £104,708.00 and the remaining deficit of £4,897.00 should be covered by reserves. This was seconded by Councillor Smith.

**RESOLVED**, after a vote of 10 for and 2 against, to inform Carlisle City Council that the precept request for Brampton Parish Council for the financial year 2016/17 would be £104,708.00. The Chairman would prepare a statement for the BIG magazine detailing the increase.

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor J. J. Harding  
Councillor Mrs. J. Errington  
Councillor Mrs. M. E. Smith  
Councillor Mrs. G. Hodgson  
Councillor J. Hodgson  
Councillor P. Mitchell

Councillor G. Prest (Vice Chairman)  
Councillor I. A. Pennington  
Councillor K. Read-Bone  
Councillor D. Francis  
Councillor Ms. A. Findon  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors M. Mitchelson and S. Layden, Carlisle City Council  
Councillor L. Fisher, Cumbria County Council  
6 members of the public  
Jenny Brown, Cumberland News reporter

**244/15 APOLOGIES FOR ABSENCE** – Councillors Teasdale (work) and Thompson (hols)

**245/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**246/15 DECLARATIONS OF INTEREST**

Councillor Findon declared an interest in item 254/15.3

**247/15 MINUTES**

**247/15.1** Minutes of the Meetings held on 15th December 2015 and 12<sup>th</sup> January 2016 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meetings held on 15th December 2015 and 12<sup>th</sup> January 2016, confirmed as a true and accurate record.

**248/15 PUBLIC PARTICIPATION**

**248/15.1 LAND TO REAR OF BECKRIGGS**

3 residents from Beckriggs attended the meeting and reported on the ongoing concern at the lack of maintenance on trees on land to the rear of Beckriggs owned by Tulloch Homes.

**RESOLVED**, after further discussion, to instruct the Council's solicitor to write to Tulloch Homes regarding the lack of maintenance on the trees.

**248/15.2 GRITTING ON LANERCOST ROAD**

**RESOLVED** to note a report from Councillor Fisher that P. Bell Services has volunteered to grit the Lanercost Road from Banks to Easby free of charge with grit being supplied by Cumbria County Council when required.

**248/15.3 PROBLEM PARKING AT CO-OP**

Councillor Fisher reported that he had received complaints regarding the problem parking at the Co-op in Brampton.

**RESOLVED** to note the report and that as the Co-op had confirmed at previous meetings that they would spend no more money on car parking in the area, the Clerk would contact the traffic wardens at Carlisle City Council to look at the matter. The matter would also be brought up with a representative of the highways department, Cumbria County Council, in due course.

## **249/15 POLICE MATTERS**

**RESOLVED** to note that the Clerk would be meeting with Gemma Dawson PCSO on 28<sup>th</sup> January. Any issues for the attention of the police should be emailed to the Clerk.

## **250/15 BLUE STREAK TARGA AND HISTORIC CHALLENGE RALLY**

Ian Robinson, President and senior organising official for the Blue Streak Targa and Historic Challenge Rally, attended the meeting and reported on the club's background and proposals for this year's rally which is due to take place on 14<sup>th</sup> August 2016.

Mr. Robinson asked for support for the rally from the Parish Council and the provision of a road closure and associated costs.

Councillor Fisher reported that funding for the rally might be available from a company near Spadeadam called DS.

**RESOLVED** to note the report on the rally and that the Parish Council would organise and cover the costs of a road closure for the rally at approximately £5-600.00.

## **251/15 BRAMPTON CEMETERY**

### **251/15.1 FLOODING ISSUES AT BRAMPTON CEMETERY**

The Clerk reported on the recent flooding issues at Brampton Cemetery which has resulted in over 50 graves being reinstated. A site meeting was held with David Bell, Cumbria County Council to discuss drainage in the area. As the culvert crossing the cemetery was the responsibility of the Parish Council, Mr Bell suggested that it should be checked to make sure it is running ok.

**RESOLVED** to note the report and that the Clerk should instruct Andidrain to check the culvert.

### **251/15.2 MEMORIAL STABILITY TESTING – BRAMPTON CEMETERY**

The Clerk reported that due to the recent flooding at the cemetery, some headstones had become unstable. For health and safety reasons a push test on the headstones was carried out by Ian Robinson. Out of 485 headstones, 101 failed, 78 of which were category 1, testing is still ongoing. Responsibility for the headstones lies with the family, or the heirs thereof, but the Parish Council has a duty of care and there are various ways in which to proceed.

Ian Robinson reported that staking a memorial is thought to be the most effective way of dealing with one that is unstable at present and is the method recognised by BRAMM and NAMM.

The Clerk was waiting for further information from Carlisle City Council's bereavement services on the matter.

**RESOLVED** to note the report, that unstable memorials would be staked and families contacted where possible.

## **252/15 TOWN AND COUNTRY PLANNING APPLICATIONS**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**252/15.1 SCOTCH ARMS MEWS, 35-37 MAIN STREET, BRAMPTON (15/1157)** – Erection of single storey extension to create additional public area, toilets and store. Erection of two storey extension to provide 1 self-catering apartment and 1 managers apartment.

Local residents who were concerned about the planning application attended the meeting and were invited to speak about their concerns. A letter of objection submitted to the planning authority was read out.

Comment as follows:-

Brampton Parish Council has no objection to the single storey extension provided that it has a forward pitched roof, similar to the one that was demolished. Brampton Parish Council OBJECTS to the two storey extension on the grounds that it does not comply with the following policies:- Policy H2 - Housing - Carlisle & District Local Plan 2001-2016 Policy LE12 - Local Environment - Carlisle & District Local Plan 2001-2016.

- 252/15.2 SYCAMORE GAP GUEST HOUSE, THE WHITE HOUSE, MAIN STREET, BRAMPTON (16/0029)** – Variation of condition 3 of previously approved application 15/0268 to also allow the premises to be used as a holiday rental.

No observations.

## **253/15 NOTIFICATION OF DECISIONS**

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

## **254/15 FINANCIAL MATTERS -**

### **254/15.1 BANK RECONCILIATION TO 31ST DECEMBER 2015**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 31<sup>st</sup> December 2015 of £185,672.73.

### **254/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to 22nd January 2016 of £15.13.

### **254/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**254/15.3.1 RESOLVED** to approve the expenditure of £8,555.51 detailed in the Appendix hereto.

**254/15.3.2 RESOLVED** to note the income of £2,392.56 detailed in the Appendix hereto.

### **254/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £20,685.63

## **255/15 REPRESENTATIVES' REPORTS**

### **255/15.1 BLACKPATH**

Councillor Moorat reported on the background to the meeting with representatives from Cumbria County Council last year regarding mis-use of the Blackpath. Horses and motorbikes were still using the path and despite personally asking for updates from the County Council with regard to the proposed pedestrian baffle, Councillor Moorat had received no information although the Clerk had.

**RESOLVED** to note the report and that the Clerk would write to the Chief Executive of the County Council regarding the lack of information received by Councillor Moorat.

## **256/15 FLOWERBED WORKING GROUP**

**RESOLVED** to note a written report submitted by Councillor Findon after a recent meeting to discuss proposed planting schemes for the coming season.

**RESOLVED**, after further discussion to:-

**256/15.1** have a trial run with hanging baskets for approximately 12 business;

**256/15.2** agree the colour scheme for the Moot Hall, lamppost baskets and hanging baskets should be red, white and blue;

**256/15.3** agree a poppy design at St. Martin's and an RAF roundel at the Sands.

## **257/15 CAR PARKING**

### **257/15.1 REVIEW OF CAR PARKING SPACES**

Councillor G. Hodgson reported on reviewing car parking spaces in Showfield car park with the possible introduction of permits, the possible use of part of Murray Park as a car park and that a working group should be established to discuss the matter of car parking further.

**RESOLVED** after further discussion, that a working group would be set up to review car parking in Brampton consisting of Councillors Francis, Prest, G. Hodgson, J. Hodgson and Moorat.

### **257/15.2 ILLEGALLY PARKED CAR AT SHOWFIELD**

The Clerk reported a complaint received from Mr. P. Winthrop regarding an illegally parked car in Showfield car park.

**RESOLVED** that the Clerk should ask PCSO Dawson how to deal with the matter.

## **258/15 CALC**

The following correspondence from CALC was received and noted:-

**258/15.1 DEVELOPING SKILLS PROGRAMME** – Email from S. Hutchinson.

**258/15.2 NEIGHBOURHOOD PLANNING EVENT** – Email from S. Bagshaw.

## **259/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**259/15.1 TEMPORARY CLOSURE OF UNION LANE CAR PARK** – Email from S. Nicholson.

**259/15.2 QUEEN'S 90<sup>TH</sup> BIRTHDAY BEACONS** – Email from Bruno Peeks.

**259/15.3 BOWLING CLUB COMPETITION** – Letter from C. Allason.

**RESOLVED** to note that Councillor Wood would liaise with the club regarding the competition.

## **260/15 LITERATURE AVAILABLE FROM THE CLERK**

**NOTED** that the following literature is available from the clerk for any interested Councillors:-

**260/15.1 NOTICE OF EXECUTIVE KEY DECISIONS**– 14th December 2015.

## **261/15 AGENDA ITEMS FOR NEXT MEETING**

- car parking – report from working group.

Any further items to be submitted to the Clerk by 17<sup>th</sup> February 2016.

**262/15 DATE OF NEXT MEETING** – Tuesday 23rd February 2016, 7.30pm, Moot Hall.



## Financial Transactions

## Expenditure

£	Supplier	Detail
144.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
18.00	Vodafone	Office
3.68	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
79.96	United Utilities	Rates
53.85	Allison Riddell	Christmas lights
720.00	Circus Malabaristas	Christmas lights
129.00	BT	Office
427.10	BRHS	Office
1842.06	A Riddell	Staff
280.00	Cut n' Edge	Christmas lights
935.00	Cut n' Edge	Grounds Maintenance
114.20	J Ratcliffe	Staff
409.98	P Reynolds	Staff
460.80	Gala lights	Christmas lights
336.00	Oakbank nurseries	Flowerbeds/Xmas lights
91.38	Murrays Printers	Office
119.71	ABW	Moot Hall/Xmas lights
1406.00	D Tallentire	Christmas lights
61.16	OCS Group	Moot Hall
370.29	A Findon	BIG/Xmas lights
54.34	SSE	Moot Hall
260.00	SLCC	Subscriptions
30.00	E Hutchinson	Mole control
115.00	H Graham	Moot Hall

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**£8,555.51**

## Income

£	Detail	Cost centre
40.00	Market Tolls	Market
584.31	Sustainable Brampton	Moot Hall
120.00	Co-operative Funeralcare	Cemetery
1043.57	Brampton PC	Xmas lights
26.00	Irthington PC	SLCC subs
105.00	Brampton Town Club	Moot Hall
250.00	Mr & Mrs Jefferson	Cemetery
120.00	Ian Robinson	Cemetery
91.40	Electricity NorthWest	Open spaces
12.28	Barclays Bank	Interest

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**£2,392.56**

## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
18.10	United Utilities	Allotments
845.00	Cut n' Edge	Grounds Maintenance
114.00	J Ratcliffe	Staff
1552.82	HMR&C	Staff – PAYE
10.26	United Utilities	Parks
429.60	Rowntree Electrical	Moot Hall
200.00	T Ayre	Flowerbeds
1842.06	A Riddell	Staff
12.00	CSS	Office
302.84	BRHS	Office
13732.09	Gala Lights	Xmas lights
66.26	ABW	Moot Hall
638.11	SSE	Moot Hall – gas
70.81	Instock	Open spaces
59.33	SSE	Moot Hall – elec
216.35	Canon	Photocopier
576.00	Gala Lights	Christmas lights
<b><u>£20,685.63</u></b>		

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)	Councillor P. Mitchell
Councillor J. J. Harding	Councillor I. A. Pennington
Councillor Read-Bone	Councillor Mrs. M. Smith
Councillor G. Prest	Councillor D. Francis
Councillor Mrs. P. J. Thompson	Councillor J. Hodgson
Councillor r. Wood	

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor L. Fisher, Cumbria County Council  
Councillor M. Mitchelson, Carlisle City Council  
Three members of the public

**APOLOGIES FOR ABSENCE** – Councillors Errington (family bereavement), G. Hodgson (ill), Findon (hols) and Teasdale (work).

**263/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**264/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note that Councillor Moorat declared an interest in item 269/15.5.2

**265/15 MINUTES**

**265/15.1** Minutes of the Meeting held on 26th January 2016 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meetings held on 26th January 2016, confirmed as a true and accurate record.

**266/15 PUBLIC PARTICIPATION**

**RESOLVED** to note there was no public participation.

**267/15 POLICE MATTERS**

**RESOLVED** that any matters of concern would be reported to the Clerk to pass to PCSO Dawson.

**268/15 TOWN AND COUNTRY PLANNING APPLICATIONS**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**268/15.1 TARN END HOUSE HOTEL, TALKIN (16/0062)** – Conversion of former hotel to provide 6 two bedroom apartments and re-configuration of redundant outbuildings to form 12 two bedroom apartments including 4 new build apartments; altered vehicular access and parking arrangements; associated landscaping.

Comment as follows - Members of Brampton Parish Council are pleased that the deterioration and eyesore that the Tarn End House Hotel has become will be rectified, although initially it was not supposed to be sold for residential use.

Concerns have been raised that the public footpath in front of the Hotel at the Tarn side should remain open to the public & that parking in the area will be addressed. Usually there are up to 17 cars parked on the verge on the roadside to the Hotel and in the car park opposite. If the car park is to be made private, there could be a danger to walkers & road users if these cars are then parked haphazardly on the verge.

**268/15.2 JOBSONS PHARMACY, MARKET PLACE, BRAMPTON (15/0056 & 15/0054)** – Change of use of first floor and reinstatement of second floor to provide 2 flats; alterations to ground floor to provide new dispensary for pharmacy and installation of external staircase to first floor flat and veranda above garage (LBC)

No observations.

**268/15.3 IRTHING CENTRE, UNION LANE, BRAMPTON (16/0100)** – Variation of condition 2 (approved documents) and 3 (materials) of previously approved application 14/0329.

No observations.

**268/15.4 BELMORE, STATION ROAD, BRAMPTON (16/0012 S211)** – Prune trees in accordance with the attached schedule.

No observations.

**268/15.5 LAND ADJ. GELT GARTH, PAVING BROW, BRAMPTON (16/0150)** – Erection of detached dwelling and garage (revised application).

No observations.

## **269/15 FINANCIAL MATTERS -**

### **269/15.1 BANK RECONCILIATION TO 31ST JANUARY 2016**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 31<sup>st</sup> January 2016 of £164,207.22.

### **269/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to 20th February 2016 of £14.05.

### **269/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**269/15.3.1 RESOLVED** to approve the expenditure of £21,524.41 detailed in the Appendix hereto

**269/15.3.2 RESOLVED** to note the income of £58.90 detailed in the Appendix hereto.

### **269/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £3,253.58.

### **269/15.5 FINANCIAL ASSISTANCE**

#### **269/15.5.1 EDMUND PENDROUS**

There was submitted an application for financial assistance from Edmund Pendrous in order to provide a series of classical concerts in St. Martin's Church, Brampton.

**RESOLVED** to donate £200.00.

## **269/15.5.2 BRAMPTON AND DISTRICT TOWN TWINNING**

There was submitted an application for financial assistance from Brampton and District Town Twinning in order to help with transport costs.

**RESOLVED** to donate £200.00

## **270/15 REPRESENTATIVES' REPORTS**

### **270/15.1 WALKERS ARE WELCOME**

Walkers are Welcome requested a member of the Parish Council to attend the next meeting of the group to be held on Monday 14<sup>th</sup> March 2016 at 12 Craw Park.

**RESOLVED** to ask whether Councillor Findon would be able to attend.

### **270/15.2 CPCA EXECUTIVE COMMITTEE**

Councillor Moorat reported on a recent meeting of the CPCA Executive Committee which included the following:-

- fly tipping
- Parish Charter – speaking at site visits

**RESOLVED** to note the report.

### **270/15.3 BRAMPTON LOCAL ECONOMIC PARTNERSHIP**

Councillor Moorat reported on a meeting he had attended with regard to the application being submitted by Brampton Local Economic Partnership to the DCLG for a grant for local communities to work together. If the application was approved, Brampton Parish Council was a major stakeholder but members had not been consulted properly. Councillor Moorat had asked at the CPCA meeting whether other parish councils were aware of the application but no-one was aware of it. The group had not made a presentation at a Parish Council meeting despite being invited to do so.

Councillor Moorat read out some of the application which was difficult to understand and too vague in its content.

Councillor Fisher also reported that affected County and City Councillors had also not been consulted properly.

**RESOLVED** to state that the Parish Council was unable to support the application at present as it had not been involved sufficiently and the application was too vague.

## **271/15 PARISH COUNCIL ELECTIONS**

**RESOLVED** to note that the term of office for current parish councillors expires on 9<sup>th</sup> May 2016. An election of new members, if required, will take place on 5<sup>th</sup> May 2016.

## **272/15 CAR PARKING IN BRAMPTON**

### **272/15.1 CAR PARK WORKING GROUP**

Written notes were submitted to the meeting from a recent meeting of the car park working group. Councillor Moorat went on to report that further meetings will take place with County Council and City Council officers to discuss possible new car parking areas. It had also been suggested by a member of the public that making Front Street one way might help matters.

**RESOLVED** to note the report and that the group would report back at future meetings.

## **272/15.2 PARKING IN BRAMPTON**

An email was submitted from Mr. R. Jackson with suggestions to improve car parking in Brampton.

**RESOLVED** to note the email, thank Mr. Jackson for taking an interest but that members couldn't support most of the suggestions made and that other suggestions were already in place.

## **272/15.3 CHANGES TO SHOWFIELD CAR PARK**

Several letters and emails were submitted to the meeting from members of staff at Brampton Medical Practice and one from Mr. D. Richardson, Chairman of Nether Denton Parish Council, regarding possible changes to Showfield car park.

Staff had been alerted to possible changes from an email circulated at Brampton Medical Practice and a poster in the staff room from Jane Timbers who works at the practice.

Councillor Moorat had spoken to Jane Timbers and given assurance that there would always be long stay car parking available in the town but not necessarily at Showfield. This would be relayed back to those with concerns at Brampton Medical Practice.

**272/15.3.1 RESOLVED** to note the letters and emails and that Councillor Moorat had spoken with Jane Timbers.

**272/15.3.2 RESOLVED** to note that the car park working group would still investigate developing a time limit on Showfield car park but that it would not be implemented until an alternative long stay car park was found.

## **273/15 PUBLIC FOOTPATH GATES**

**RESOLVED** to note an update from Chris Graham, Cumbria County Council, on public footpath gates at Wreay Lonning, Sandy Lonning and the Blackpath. Retractable bollards would be installed along the Blackpath past the point of access to the field owned by Mr Day. The lock and barb wire had been removed from the gate at Wreay Lonning and the gate at Sandy Lonning would be removed in the next few days.

## **274/15 BRAMPTON CEMETERY**

The Clerk gave an update on work at Brampton Cemetery regarding fence removal and memorial testing. Further advice on memorial testing had been given by Ruth Carr, Bereavment Services Officer, Allerdale Council.

Concern was raised as to the lack of meetings of the Cemetery Working Group and the group were asked to meet as soon as possible and submit a written report for the next meeting.

**RESOLVED** to note the update.

## **275/15 CALC**

The following correspondence from CALC was received and noted:-

**275/15.1 CALC CIRCULAR – FEBRUARY 2016**

**275/15.2 HADRIAN'S WALL PATH IN CUMBRIA –** Email from S. Bagshaw.

## **276/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**276/15.1 DOG MESS –** Email from Mr. J. Hughes.

**RESOLVED** to forward the email to the dog wardens at the City Council.

## **277/15 LITERATURE AVAILABLE FROM CLERK**

**NOTED** that the following literature is available from the Clerk for any interested Councillors:-

**277/15.1 NOTICE OF EXECUTIVE KEY DECISIONS –** 5<sup>th</sup> February 2016.

## **278/15 AGENDA ITEMS FOR NEXT MEETING**

- **Review of agenda distribution** –Councillor Francis/Clerk.
- **Car parking** – report from working group
- **Cemetery** – report from working group

Any further items to be submitted to the Clerk on or before March 22nd 2016.

**279/15 DATE OF NEXT MEETING** – Tuesday 29th March 2016, 7.30pm, Moot Hall.

**280/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

## **281/15 TRANSFER OF SERVICES**

### **281/15.1 TRANSFER OF SERVICES**

A letter was submitted to the meeting from Mr. J. Gooding, Chief Executive, Carlisle City Council, regarding the possible transfer of services to Brampton Parish Council.

**RESOLVED** to note the letter.

### **281/15.2 TRANSFER OF SERVICES**

A letter was submitted to the meeting from Angela Culleton, Carlisle City Council, regarding the possible transfer of services to Brampton Parish Council.

**RESOLVED**, after discussion, to note the letter and review the matter in 3-4 months.

## **282/15 LAND AT GELT ROAD**

**RESOLVED** to note an update from the Clerk regarding land at Lonning Head, Gelt Road. Finalised heads of term were still being set up and C&D are moving forward with plans.

## Expenditure

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
144.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
18.03	Vodafone	Office
5.52	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
845.00	Cut n' Edge	Grounds Maintenance
18.10	United Utilities	Allotments
10.26	United Utilities	Parks
1552.82	HMR&C	Staff - PAYE
114.00	J Ratcliffe	Staff
242.42	P Reynolds	Staff
1842.06	A Riddell	Staff
157.98	Westminster Wire	Visitor Centre
176.83	S Hillary	Staff
429.60	Rowntree Electrical	Moot Hall
200.00	T Ayre	Flowerbeds
12.00	CSS	Office
302.84	BRHS	Office
13732.09	Gala Lights	Christmas lights
66.26	ABW	Moot Hall
638.11	SSE	Moot Hall gas
70.81	Instock	Open spaces
59.33	SSE	Moot Hall electric
216.35	Canon	Office
576.00	Gala lights	Christmas lights
<b><u>£21,524.41</u></b>		

## Income

<b>£</b>	<b>Detail</b>	<b>Cost centre</b>
<u>58.90</u>	Visitor Centre	Sales
<b><u>£58.90</u></b>		



## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
68.65	SSE	Moot Hall electric
200.00	Off The Wall	Visitor Centre
485.00	Ian Robinson	Cemetery
180.00	H. Graham	Moot Hall
104.80	Dorrigo	Visitor Centre
36.00	E&N Farrer	Murray Park
33.07	ABW	Moot Hall
24.00	Carlisle City Council	Christmas lights
180.00	Shift it	Moat
1842.06	A Riddell	Staff
100.00	Petty Cash	Office
<b><u>£3,253.58</u></b>		

**MINUTE** of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 29th MARCH, 2016** at 7.30 p.m.

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor K. Read-Bone  
Councillor Mrs. J. Errington  
Councillor J. Hodgson  
Councillor D. Francis  
Councillor Mrs. J. Thompson

Councillor G. Prest (Vice Chairman)  
Councillor I. A. Pennington  
Councillor J. J. Harding  
Councillor Mrs. M. Smith  
Councillor Ms. A. Findon  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors M. Mitchelson and S. Layden, Carlisle City Council  
Councillor L. Fisher, Cumbria County Council

**APOLOGIES FOR ABSENCE** – Councillors Teasdale & Mitchell (hols), G. Hodgson (ill)

**283/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**284/15 DECLARATIONS OF INTEREST**

Councillor Findon declared an interest in item 291/15.4

**285/15 MINUTES**

**285/15.1** Minutes of the Meeting held on 23rd February 2016 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meetings held on 23rd February 2016, confirmed as a true and accurate record.

**286/15 PUBLIC PARTICIPATION**

**RESOLVED** to note that no members of the public were present.

**287/15 OUTDOOR EXERCISE EQUIPMENT**

Paul Taylor from Kompan attended the meeting to give a presentation on the company's outdoor fitness Equipment, detailing the following points:-

- company background
- various projects including Preston Park & Bitts Park
- Why provide an outdoor fitness solution
- preferred site in Brampton – King George V Field
- available grants for provision of equipment

Paul Taylor also answered questions from members on vandalism, warranty & costs.

**RESOLVED** that the Clerk would submit grant applications to purchase the equipment. Once the cost of equipment and installation were covered, the Clerk would contact Paul Taylor.

**288/15 POLICE MATTERS**

**288/15.1 CCTV PROVISION**

A letter was submitted from Stuart Edwards, Cumbria Police regarding CCTV provision in Brampton.

**RESOLVED** that the Clerk would contact Inspector Wilkinson for further information regarding the cost of the cameras and installation.

## **289/15 TOWN AND COUNTRY PLANNING APPLICATIONS**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

### **289/15.1 SYCAMORE GAP GUEST HOUSE, THE WHITE HOUSE, MAIN STREET, BRAMPTON (16/0193) – Change of use from guest house to residential.**

No observations.

### **289/15.2 STALKERS TRANSPORT SERVICES LTD., TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON (16/0204) – Erection of industrial building.**

No observations

## **290/15 NOTIFICATION OF DECISIONS**

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

## **291/15 FINANCIAL MATTERS**

### **291/15.1 BANK RECONCILIATION TO 29TH FEBRUARY 2016**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliations and balances to 29th February 2016 of £158,071.70.

### **291/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 24<sup>th</sup> March 2016 of £77.13.

### **291/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**291/15.3.1 APPROVED** the expenditure of £6,260.52 detailed in the Appendix hereto

**291/15.3.2 NOTED** the income of £125.00 detailed in the Appendix hereto.

### **291/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £5,143.83.

## **292/15 REPRESENTATIVES' REPORTS**

### **292/15.1 BOWLING CLUB COMPETITION**

**RESOLVED** to note that after discussion, the following members would represent the Parish Council at the forthcoming bowling competition. Councillors Findon, Smith, Thompson, Prest, Moorat and Wood.

### **292/15.2 WALKERS ARE WELCOME**

**RESOLVED** to note a report from Councillor Findon on a recent meeting of the Walkers are Welcome group highlighting the following points:-

- Website is up and running
- Guided walks are doing well
- Quarrybeck – the group is investigating upgrading the status of the footpath
- Concerns that reported repairs are not being carried out by the County Council

### **292/15.3 CPCA TRI-PARTITE MEETING**

**RESOLVED** to note a report from Councillor Moorat on a recent tri-partite meeting of the CPCA with representatives of the City and County Councils, highlighting the following points:-

- Fly tipping
- Parish Charter
- Village hall grants

Minutes from the meeting would be circulated by email in due course.

### **293/15 CEMETERY WORKING GROUP**

**RESOLVED** to note that the planting of the beech hedging and clearance of the garden in front of the shed area had been completed. The group was still to meet and agree decisions on regarding the proposed extension.

### **294/15 CAR PARK WORKING GROUP**

An email was submitted from Mike Foster, Cumbria County Council reporting that the proposed site of St. Martin's as a possible car park would be refused by highways and that work was being started on marking out the pavements on the cobbles to delineate the parking bays.

Councillor Moorat had spoken with the Environment Agency and would meet with a representative to discuss the beck at Murray Park and whether the access there was suitable.

**RESOLVED** to note the email and report. Members would like the delineating work to continue.

### **295/15 MOOT HALL WORKING GROUP**

Councillor Harding reported that the Moot Hall working group had recently met to discuss the problem of the leaking roof and that the work was quite urgent. To repoint 2-3 feet all round the building would cost in the region of £800.00.

The Clerk further explained that the leak was due to the flat roof being at a higher level since it was renewed and that if only 2-3 feet of the building is repointed the water will travel further down the building and leak in from there. It would be better to repoint the whole of the building. The group had agreed previously to look into grants but hadn't.

**RESOLVED** to note the report and that the group would look into costings and grants for the whole building to be repointed.

## **296/15 THE MOAT**

Councillor Pennington gave an update on behalf of Groundworks North East. Unfortunately, the work required to the Moat would not be suitable for the proposed Parks for People grant application to English Heritage.

**RESOLVED**, after further discussion, that Councillor Pennington would speak to English Heritage direct to see if any other grants were available.

## **297/15 CLAY DUBBS ALLOTMENT ASSOCIATION**

An email was submitted from Eric Griffiths, Chairman of Clay Dubbs Allotment Association, raising concern at the sinkholes that have appeared at the site.

**RESOLVED** to note that Councillor Pennington would arrange a site visit with Mr. Griffiths.

## **298/15 RISK ASSESSMENT**

The Clerk submitted a risk assessment for the year 2015/16 to be reviewed and approved.

**RESOLVED** to note that Councillor Francis had 6 queries which he would list and forward to the Clerk for reviewing at the next meeting.

## **299/15 FREEDOM OF BRITAIN**

A query was raised by RAF Spadeadam regarding the proposal for RAF personnel to be awarded the Freedom of Brampton.

**RESOLVED** to note that the idea came from the British Legion who had informed the previous Station Comander. The Clerk would pass this information to Heidi Garstang, PA to the Station Commander.

## **300/15 PARKING IN LAY-BY AT WARREN FARM**

An email was submitted from Wright Bros with regard to parking in the lay-by at Warren Farm, stating that as long as there were no restriction signs in the area their coaches would still park in the lay-by. Irvings Coaches had not responded.

**RESOLVED** to note the email and that the Clerk would email Mike Foster, Cumbria County Council, to see if restrictions could be put in place.

## **301/15 BRAMPTON COTTAGE HOSPITAL**

Councillor Moorat gave a detailed report on the proposed closure of beds at Brampton Cottage Hospital. The matter had been brought to the attention of Rory Stewart MP who was meeting with the Health Minister to raise concerns.

**RESOLVED**, after further discussion, to support the Cotttage Hospital's fight against the proposed closure.

## **302/15 QUEEN'S 90<sup>th</sup> BIRTHDAY**

### **302/15.1 BEACON**

**RESOLVED** to note that the beacon lighting event to celebrate HM The Queen's 90<sup>th</sup> birthday was planned and that it would be lit from St. Martin's Church tower on 21st April at 7.30pm. (exact time to be confirmed).

### **302/15.2 COMMEMORATIVE MEDALS**

Consideration was given to the purchase of commemorative medals for HM The Queen's 90<sup>th</sup> birthday.

**RESOLVED** not to purchase any commemorative medals.

### **303/15 HIGHWAY AT BOOTHBY COTTAGES**

The Clerk reported on a complaint received regarding the poor state of the highway at Boothby Cottages and the obstruction of the road by farm vehicles. Repairs to the potholes in the road had since been made after being reported.

**RESOLVED** that the Clerk would ask Mike Foster, Cumbria County Council, to speak to the local farmers.

### **304/15 CALC**

The following correspondence from CALC was received and noted:-

#### **304/15.1 CALC CIRCULAR – MARCH 2016**

**304/15.2 NEW CALC WEBSITE** – Email from S. Bagshaw.

**304/15.3 S137 SPENDING LIMIT** – Email from S. Bagshaw.

**RESOLVED** to note that the new limit was £7.42.

**304/15.4 SUCCESS REGIME** – Email from S. Bagshaw.

### **305/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**305/15.1 HADRIAN'S WALL CORRIDOR PLANNING GROUP** – Email from Emma Moody.

**305/14.2 CAR PARKING CHARGES, TALKIN TARN** – Letter from Angela Culeton, Carlisle City Council,

**RESOLVED**, after discussion, that the Clerk would respond and ask that the charge return to £1.00.

**305/15.3 MEMORIAL BENCH APPLICATION** – Email from Mr. B. DeVonald and Mrs. J. DeVonald.

**RESOLVED** that the Cemetery working group would consider the application.

**305/14.3 WEDNESDAY MARKET** – Letter from Hilary Linton.

**RESOLVED**, after discussion, that Councillor Findon would research the charge for car booters at other markets and report back at the May meeting.

### **306/15 LITERATURE AVAILABLE IN OFFICE**

**NOTED** that the following literature is available from the office for any interested Councillors:-

**306/15.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 4<sup>th</sup> March 2016.

**306/15.2 ACT GAZETTE** – Spring 2016.

### **307/15 AGENDA ITEMS FOR NEXT MEETING**

- **Cemetery working group** – report.
- **Industrial Estate sign** – Councillor Findon to report.
- **WHS parking** – Councillor Pennington to report.

**RESOLVED** to note that further items for the next agenda should be submitted to the Clerk on or before 20th April 2016.

**308/15 DATE OF NEXT MEETING** – Tuesday 26th April 2016, 7.30pm, Moot Hall. The Annual Parish Meeting will take place first at 7.00pm.

## Expenditure

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
26.96	Vodafone	Office
3.68	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
110.54	BT	Office
1950.00	Cut n' Edge	Grounds Maintenance
68.65	SSE	Moot Hall
200.00	Off The Wall	Visitor Centre
485.00	I Robinson	Cemetery
186.80	S. Hillary	Staff
231.73	P Reynolds	Staff
1842.06	A Riddell	Staff
100.20	A Riddell (JW Plant)	Special Projects
303.03	P Reynolds	Staff
180.00	H Graham	Moot Hall
36.00	E&N Farrer	Parks
104.80	Dorrigo	Visitor Centre
33.07	ABW	Moot Hall
24.00	City of Carlisle	Christmas lights
180.00	Shift-It	Moat
100.00	Petty Cash	Office
<b><u>£6,260.52</u></b>		

## Income

<b>£</b>	<b>Detail</b>	<b>Cost centre</b>
125.00	Market Tolls	Market
<b><u>£125.00</u></b>		

Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
40.00	J Riddell	Moot Hall
129.48	United Utilities	Rates
56.16	SSE	Moot Hall`
61.16	Cannon Hygiene	Moot Hall
431.20	Dorrigo	Visitor Centre
228.00	Brampton Skip hire	Cemetery
65.35	Lyreco	Office
31.05	E-on	Christmas lights
672.00	Shift-It	Cemetery
19.89	ABW	Moot Hall/Cemetery
239.98	T Ayre	Flowerbeds
532.00	I Robinson	Cemetery
216.35	Canon UK	Office
1832.06	A Riddell	Staff
331.55	P Reynolds	Staff
142.60	S Hillary	Staff
115.00	BIG	Misc services
<b><u>£5,143.83</u></b>		



**MINUTE** of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 26th APRIL, 2016** at 7.45 p.m.

**PRESENT**

Councillor D. Moorat (Chairman) (in the Chair)  
Councillor D. Francis  
Councillor Ms. A. Findon  
Councillor K. Read-Bone  
Councillor G. Prest  
Councillor B. Teasdale  
Councillor Mrs. M. Smith

Councillor J. J. Harding  
Councillor I. A. Pennington  
Councillor Mrs. J. Errington  
Councillor Mrs. J. Thompson  
Councillor P. Mitchell  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor L. Fisher, Cumbria County Council  
Jenny Brown, Cumberland News  
1 member of the public

**APOLOGIES FOR ABSENCE** – Councillors Mitchelson and Layden, Carlisle City Council - City Council meeting.

**309/15 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**310/15 DECLARATIONS OF INTEREST**

**RESOLVED** to note the following declarations of interest:-

Councillor Findon declared an interest in item 316/15.4  
Councillor Smith declared an interest in item 323/15.4

**311/15 MINUTES**

**311/15.1** Minutes of the Meeting held on 29th March 2016 were submitted.

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 29th March 2016, confirmed as a true and accurate record.

**312/15 LOCAL GOVERNMENT ACT 1972, RESIGNATIONS –**

It was reported that Mr. J. Hodgson and Mrs. G. Hodgson had resigned from membership of the Parish Council. As there was an upcoming election the statutory advertisement would not be published.

Councillor Moorat expressed thanks to both former members for their significant contribution and said they would both be missed.

**RESOLVED** to note the resignations.

**313/15 PUBLIC PARTICIPATION**

**RESOLVED** to note there was no public participation.

**314/15 POLICE MATTERS**

**314/15.1 MONTHLY REPORT**

The Clerk reported that PCSO Dawson was looking into why the monthly police report was no longer being distributed.

**RESOLVED** that the Clerk should write to the Chief Constable and ask what plans the police had to keep the local communities informed.

## **315/15 TOWN AND COUNTRY PLANNING APPLICATIONS –**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

### **315/15.1 THE LODGE, MILTON HALL, MILTON, BRAMPTON (16/0279 (LBC) & 16/0286) –** Installation of french doors and erection of conservatory.

No observations

### **315/15.2 WESTHOLME, TREE ROAD, BRAMPTON (16/0204) –** Erection of ground floor rear extension to provide garden room; provision of first floor accommodation comprising master bedroom with en-suite, dressing room, utility room and store; balcony to rear elevation.

No observations

### **315/15.3 MAYFIELD, CRAW HALL, BRAMPTON (16/0020 S211) –** Remove cypress tree.

No observations

### **315/15.4 FORMER PAINT STORES, FALKINS HILL, BRAMPTON (16/0322) –** Change of use from redundant storage units to undertakers.

No observations

### **315/15.5 FORMER PAINT STORES, FALKINS HILL, BRAMPTON (16/0323) –** Display of 1 non-illuminated sign.

No observations

## **316/15 FINANCIAL MATTERS -**

### **316/15.1 BANK RECONCILIATION TO 31ST MARCH 2016**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 31st March 2016 of £151,307.21

### **316/15.2 IMPREST**

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

**RESOLVED** to receive and note the imprest balance to the 22<sup>nd</sup> April 2016 of £26.96.

### **316/15.3 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

**316/15.3.1 APPROVED** the expenditure of £10,247.56 detailed in the Appendix hereto

**316/15.3.2 NOTED** the income of £1,474.54 detailed in the Appendix hereto.

### **316/15.4 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £9,920.45.

### **317/15 REPRESENTATIVES' REPORTS**

**RESOLVED** to note there were no reports.

### **318/15 INDUSTRIAL ESTATE SIGN**

Councillor Findon reported that Jon Stynes Designs were putting a drawing together for a sign at Townfoot Industrial Estate which would cost £1,054.00 (+ VAT) including installation. Once the drawing is completed, Councillor Findon would report back and show the sign to business owners in the area.

**RESOLVED** to note the report.

### **319/15 WHS PARKING**

Councillor Pennington and the Clerk reported on the continued parking problem in the area of William Howard School. The parking opposite the school to the brow of the hill was dangerous and there have been several near misses. Parking in Howard Gardens was causing a nuisance to residents.

**RESOLVED** that the Clerk would report the matter to highways and Councillor Pennington would contact the school.

### **320/15 DISTRIBUTION OF AGENDA**

Consideration was given to the distribution of agendas and papers by email.

Members discussed the small amount of savings to the council, the increase in cost to members, difficulty for those not on email, scanning of papers etc.

**RESOLVED** that those wanting to have information by email should confirm with the Clerk.

### **321/15 CALC**

The following correspondence from CALC was received and noted:-

#### **321/15.1 CALC CIRCULAR – APRIL 2016**

**321/15.2 PLANNIGN DECISIONS PETITION** – Email from S. Bagshaw.

**321/15.3 REVISED FINANCIAL REGULATIONS** – Email from S. Bagshaw.

**RESOLVED**, after review, to adopt the revised financial regulations.

### **322/15 CORRESPONDENCE RECEIVED**

**NOTED** that the following correspondence had been received:-

**322/15.1 CHARITY CYCLE RIDE** – Email from Sarah Pritchard.

**RESOLVED** that the Clerk would contact the group and offer the use of the Moot Hall.

**322/15.2 LEADER FUNDING** – Email from Heather Tipler

**RESOLVED** that the Clerk would ask Heather Tipler whether a job description was available for a Town Centre Manager position, who would manage the post and where would further funding come from?

**322/15.3 A69 IMPROVEMENTS** – Email from Trevor Wilson.

**322/15.4 ARMY CADETS** – Email from Sarah Cameron-McIntosh.

**RESOLVED** that the Clerk would inform the group of available funding and that the cadets could help with the Christmas lights parade.

**324/15 LITERATURE AVAILABLE FROM THE CLERK**

**RESOLVED** to note that the following literature was available from the Clerk:-

**324/15.1 CONNECTING CUMBRIA** – Cumbria County Council Newsletter.

**325/15 AGENDA ITEMS FOR NEXT MEETING**

**RESOLVED** to note that any agenda items for the next meeting should be submitted to the Clerk by 10th May 2016.

**326/15 DATE OF NEXT MEETING** – Tuesday 17th May 2016, 7.30pm, Moot Hall. This will be the Annual Meeting of Brampton Parish Council following the election.

**327/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**328/15 CAR PARKING IN BRAMPTON**

Councillor Moorat gave an update on car parking proposals for Brampton.

**RESOLVED** to note the report and that investigation into improving car parking in Brampton was ongoing.

## Expenditure

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.98	Vodafone	Office
3.68	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
129.00	BT	Office
427.10	BRHS	Office
2555.00	Cut n' Edge	Grds Mnce/Cemetery
1941.12	Trees Please	Cemetery
200.00	E Pendrous	Grant
200.00	Town Twinning	Grant
40.00	J Riddell	Moot Hall
129.48	United Utilities	Rates
1842.06	A Riddell	Staff
56.16	SSE	Moot Hall
61.16	OCS Group	Moot Hall
431.20	Dorrigo	Visitor Centre
228.00	Brampton Skip Hire	Cemetery
65.35	Lyreco	Office
31.05	E-on	Christmas lights
672.00	Shift-it	Cemetery
19.89	ABW	Moot Hall
239.98	T Ayre	Flowerbeds
532.00	I Robinson	Cemetery
216.35	Canon UK	Office
115.00	Big Mag	Misc services
<b><u>£10,247.56</u></b>		

## Income

<b>£</b>	<b>Detail</b>	<b>Cost centre</b>
40.00	Market Tolls	Market
46.44	Sales	Visitor Centre
15.00	Stroke Club	Moot Hall
15.00	Methodist Church	Moot Hall
15.00	Churches Together	Moot Hall
15.00	Christian Aid	Moot Hall
15.00	Brampton Labour Party	Moot Hall
15.00	Stroke Club	Moot Hall
970.00	Co-operative Funeralcare	Cemetery
15.00	Lanercost Festival	Moot Hall
3.50	Cobbles to Countryside	Special Projects
15.00	Prayer Group	Moot Hall
45.00	Old People's Association	Moot Hall
15.00	Stroke Club	Moot Hall
150.00	G Hudson	Cemetery
7.00	Cobbles to Countryside	Special Projects
47.60	Drop-in sessions	Christmas lights
15.00	Stroke Club	Moot Hall
15.00	Methodist Church	Moot Hall
<b><u>£1,474.54</u></b>		

## Expenditure To Approve

<b>£</b>	<b>Supplier</b>	<b>Detail</b>
2855.00	Cut n' Edge	Gnds Mnce/Cemetery
630.21	BRHS	Office
500.00	M Dresser	Howard Arms Lane
590.00	Cumbria LGPS	Staff
588.00	Cumbria County Council	TARGA Rally
757.81	SSE	Moot Hall
190.00	H Graham	Moot Hall
339.00	CALC	Subscription
36.66	SSE	Moot Hall
23.71	United Utilities	Allotments
135.00	BIG Mag	Misc Services
10.26	United Utilities	Parks
27.04	ABW	Moot Hall
88.20	Canon UK	Office
48.00	Shift-it	Cemetery
219.67	Lyreco	Office/Moot Hall
17.05	Alan Whitworth	Mileage - VC
2864.84	HMR&C	Staff - PAYE
<b><u>£9,920.45</u></b>		