

# BRAMPTON PARISH COUNCIL

Clerk: Allison Riddell  
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19 November, 2020

A Virtual Meeting of the **BRAMPTON PARISH COUNCIL** will be held on **TUESDAY, 24th NOVEMBER, 2020** at **7.00 p.m.**

The meeting is accessible by logging on to [www.zoom.us](http://www.zoom.us) and using Meeting ID 850 7175 9082 with the password **913871**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.



Clerk

## AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive apologies and approve reasons for absence.
2. **REQUESTS FOR DISPENSATION** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **LOCAL GOVERNMENT ACT 1972 – DISQUALIFICATION** – To note that Mr. K. Read-Bone is no longer a member of the parish council due to automatic disqualification through the six month attendance regulations.
5. **MINUTES -**  
**MINUTES OF THE MEETING HELD ON 27<sup>TH</sup> OCTOBER 2020** - To authorise the Chairman to sign as a correct record the minutes of the meeting held on 27<sup>th</sup> October 2020. (copy herewith).
6. **PUBLIC PARTICIPATION** – To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman*).
- 6.1 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports from City and County Councillors if applicable.
7. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To consider the following:-
  - 7.1 **THE GRANGE, CRAW HALL, BRAMPTON (20/0645)** – Replacement dwelling type to plot 1 (relating to previously approved permission 19/0559).

(copy available on Carlisle City Council website, links sent via email to members)

8. **NOTIFICATION OF DECISIONS** – To note a report from the Clerk. (copy herewith)
9. **FINANCIAL MATTERS** –
  - 9.1 **BANK RECONCILIATION TO 31ST OCTOBER 2020** – To note the information in the Scribe Report. (copy herewith)
  - 9.2 **FINANCIAL TRANSACTIONS** - To note the income and expenditure detailed in the Scribe Report. (copy herewith)
  - 9.3 **EXPENDITURE TO APPROVE** – That the Council approve/ratify the expenditure detailed. (copy herewith)
  - 9.4 **FINANCIAL ASSISTANCE** – To consider a request for financial assistance in the sum of £250.00 for training. (copy herewith)
10. **CLERK'S REPORT** – To note a Report from the Clerk. (copy herewith)
11. **MATTERS TO BE RAISED BY COUNCILLORS** – An opportunity for councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision.
12. **PUBLIC TOILETS** – To receive the information on maintenance costs from the City Council and consider what action to be taken. (information circulated to members prior to the meeting)
13. **ELECTRIC VEHICLE CHARGING POINT** – To note that a maximum of 2 spaces would be allocated at Showfield car park if members agreed for the car park to be used as a location.
14. **TRAFFIC CONCERNS** – To receive details of a traffic survey carried out by Councillor M. Spears following concerns raised at the last meeting regarding vehicles mounting the pavement on Longtown Road.
15. **ST. CUTHBERT'S GARDEN VILLAGE – CONSULTATION** – To note a letter from the City Council requesting views on the draft St. Cuthbert's Local Plan and the Strategic Design Supplementary Planning Document. The consultation is open until 22<sup>nd</sup> December 2020. (copy circulated by email)
16. **THE MOAT BAT SURVEY** – To note the bat survey carried out at the Moat by OS Ecology. (copy circulated to members)
17. **BECK LANE/HIGH CROSS STREET RECONSTRUCTION OF COBBLED AREA** – To note the correspondence received from Highways and City Councillor Mitchelson and consider what action, if any, to take. (Circulated to members by email)
18. **CALC** - To receive, note and where applicable respond to the following correspondence:-
  - 18.1 **STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS**
  - 18.2 **PRESENTATION FOR CPCA NATURE RECOVERY EVENT**
  - 18.3 **CHRISTMAS TOY APPEAL**
19. **CORRESPONDENCE RECEIVED** - To note items of correspondence received since the last meeting and take actions as appropriate:-
  - 19.1 **IMPROVEMENTS TO MURRAY PARK FOOTPATHS** – Email from resident.
  - 19.2 **ADDITIONAL STREET LIGHTING AT CAPON TREE ROAD** – Email from resident.
  - 19.3 **NOTICE BOARD AT UNITED REFORMED CHURCH** – Email from resident.
  - 19.4 **REMOVAL OF HEDGEROW AT LANERCOST ROAD** – Email from residents and Carlisle City Council.
  - 19.5 **APPLICATION FOR A BENCH IN THE CEMETERY** – Email from resident.
  - 19.6 **REPLACEMENT BOUNDARY AT THE SANDS** – Email from resident.

**19.7 AMAZON VANS TRAVELLING THROUGH BRAMPTON – Email from resident**

(information circulated to members by email, correspondence list report attached)

**20. LITERATURE AVAILABLE FROM CLERK - To note items of literature received since the last meeting:-**

**20.1 EXECUTIVE KEY DECISIONS – 9<sup>th</sup> & 13<sup>th</sup> November 2020.**

**20.2 ACT GAZETTE – Autumn/Winter 2020**

**19. DATE OF NEXT MEETING – To confirm that the next virtual meeting will be held on 15<sup>th</sup> December 2020 at 7.00pm and will be called by electronic summons.**

**20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.**

**21. SCRIBE CEMETERY QUOTATION – To consider the information received from Scribe. (copy circulated to members)**

**22. PHOTOCOPIER CONTRACT – To receive an update from the Clerk and consider the quotes received.**

**23. REVIEW OF CLERK'S HOURS & CONDITIONS OF SERVICE – To receive a written report from the Clerk. (copy herewith)b**

**MINUTES** of a **VIRTUAL MEETING** of **BRAMPTON PARISH COUNCIL** held on **TUESDAY 27<sup>th</sup> OCTOBER 2020** at 7.00pm.

**PRESENT**

Councillor Mrs. J. Errington (Chairman, in the chair)  
Councillor Mrs. M. Blake  
Councillor J. J. Harding  
Councillor Ms. F. Macleod  
Councillor Mrs. J. Spears

Councillor Ms. S. Angland  
Councillor D. Charlton  
Councillor Mrs. R. Logie  
Councillor I. Rodley  
Councillor M. Spears

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – County Councillor J. Mallinson  
City Councillors K. Meller and M. Mitchelson  
2 members of the public  
1 Member of the local press

**Action**

<p><b>093/20</b></p>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that apologies for absence were received and agreed from:-  City Councillor Tinnion</p>	
<p><b>094/20</b></p>	<p><b>REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p>	
<p><b>095/20</b></p>	<p><b>DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note that there were no declarations of interest made.</p>	
<p><b>096/20</b></p>	<p><b>SIX MONTH ATTENDANCE RULE</b></p> <p><b>RESOLVED</b> to note that the Clerk reminded members of the six month attendance regulations per the Local Government Act 1972.</p>	
<p><b>097/20</b></p>	<p><b>MINUTES</b></p> <p>Minutes of the meeting held on 26<sup>th</sup> September 2020 were submitted.</p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 26<sup>th</sup> September 2020, confirmed as a true and accurate record. The minutes would be signed at the next face to face meeting.</p>	<p><b>JE</b></p>
<p><b>098/20</b></p>	<p><b>PUBLIC PARTICIPATION -</b></p> <p><b>RESOLVED</b> to note that a member of the public queried access to correspondence from residents as he felt the Clerk had not given him direct quotes. The Clerk explained that to comply with GDPR, names and addresses of residents that have corresponded with the parish council should not be given in a meeting. The member of the public had requested the correspondence content and the Clerk had duly sent said content by email.</p> <p><b>RESOLVED</b> to note that the Chairman asked the owner of a local newsletter to stick to the facts when reporting on the parish council following a recent article on the removal of an oak tree at Tarn End Hotel.</p>	

(Signed) Chairman  
Date

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**CITY AND COUNTY COUNCILLOR REPORTS**

**RESOLVED** to note that Councillor Mitchelson reported on the following:-

- Sands Centre redevelopment
- Request for dog fouling signs
- Request for temporary use of 2 parking spaces at Central Car Park for the Medical Practice.

**099/20 TOWN AND COUNTRY PLANNING APPLICATIONS -**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

Clerk

**099/20.1 WHITE LION HOTEL, HIGH CROSS STREET BRAMPTON (20/0646 & 20/0647LBC)**  
– Change of use of part of building to consulting rooms, offices and ancillary space for Brampton Medical Practice including alterations to the existing building and access together with installation of first floor within existing building (part retrospective).

No observations.

**99/20.2 SUNGARTH, CRAW HALL, BRAMPTON (20/0074/S211)** – Crown reduction to 1 Douglas fir to 6 metres and 1 silver birch to 11 metres in Brampton Conservation Area.

No observations.

**99/20.3 1 MOAT STREET, BRAMPTON (20/0181)** – Installation of new composite door to south elevation, 4 uPVC sliding sash windows to east elevation; 1 uPVC sliding sash window to west elevation and new window and door to north elevation.

No observations.

**99/20.4 SANDYCROSS, TARN ROAD, BRAMPTON (20/0079/S211)** – Crown lift to 1 copper beech in Brampton Conservation Area.

No observations.

**99/20.5 HOLLYGARTH, TREE ROAD, BRAMPTON (20/0084/S211)** – Removal of 1 birch tree in Brampton Conservation Area.

No observations.

**100/20 NOTIFICATION OF DECISIONS**

**RESOLVED** to note a report submitted by the Clerk advising members of the decisions of the appropriate planning authority on applications on which the Parish Council had previously commented.

**101/20 FINANCIAL MATTERS -****101/20.1 BANK RECONCILIATION TO 30th SEPTEMBER 2020**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 30th September 2020 of £284,249.61. The petty cash balance remained unchanged at £3.63.

(Signed) Chairman  
Date

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**101/20.2 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

**101/20.2.1 RESOLVED** to note the expenditure of £11,893.65 detailed in the Appendix hereto.

**101/20.2.2 RESOLVED** to note the income of £1,460.88 detailed in the Appendix hereto.

**101/20.3 EXPENDITURE TO APPROVE**

A report was submitted by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £27,937.42

**101/20.4 MONITORING REPORT**

The Clerk submitted a monitoring report to 30<sup>th</sup> September 2020.

**RESOLVED** to note the report.

**102/20 CLERK'S REPORT**

The Clerk submitted a written report detailing the following:-

**MURRAY PARK** – New play equipment & play bark surfacing installed.

**DOG FOULING SIGN REQUEST** – A resident emailed the office reporting that he had received no response from the City Council regarding a request for dog fouling signs on the grassed areas adjacent to Irthing Park. Clerk requested permission to pass details to the District Councillors for attention, Councillor Mitchelson had the matter sorted within an hour. Signs would be sent out to the resident and high-profile patrols would be carried out by the Enforcement Team.

**MOAT SITE VISIT (Min 085/20)** – Will be arranged in due course with Councillor Rodley (if available), Clerk and grounds maintenance team to initially zone the areas for the required work. Will report back at a future meeting. Still awaiting bat survey results.

**HOWARD MEMORIAL SHELTER (087/20.3)** – Applicant will wait to see what the council's insurers have to say before progressing the matter further.

**BIG MAGAZINE CHRISTMAS FRONT COVER (Min 080/20.1)** – C&C Barnett has offered a £250 voucher for Smyths Toy Shop for the winner. Entries are already being received.

**MOOT HALL MASONRY WORK (Min 091/20.1)** – As the work involves lime mortar, it will be carried out in the Spring when the temperature is more suitable.

**REQUEST FOR PARKING SPACES** – A request for 2 temporary car parking spaces in Central Car Park for the use of Brampton Medical Practice was passed to the City Council.

**SLCC VIRTUAL NATIONAL CONFERENCE** – Clerk attended 20 webinars over the week. Details will be circulated to members for consideration at a future meeting.

(Signed) Chairman  
Date

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103/20	<p><b>MATTERS TO BE RAISED BY COUNCILLORS</b></p> <p>Members were given the opportunity to raise any unforeseen matters, with the consent of the Chair, that did not require a decision.</p> <p><b>RESOLVED</b> to note the following matters were raised:-</p> <p><b>CUMBRIA DARK SKIES</b> – Councillor Rodley reported on his attendance at a recent zoom event held by North Pennines AONB Partnership on Cumbria dark skies. Councillor Rodley reported on the notable impact to wildlife that artificial light has and the positive impacts from the perspective of astro-tourism and that the parish council could perhaps look into this.</p> <p><b>WALL AT BRAEFOOT</b> – Members reported that the wall should be rebuilt and pressure should be put on the City Council to request this of the landowner.</p> <p><b>AMAZON VANS</b> – Members raised concern at the amount and speed of Amazon vehicles travelling through the town on a daily basis.</p> <p><b>RESOLVED</b> to note that County Councillor Mallinson was aware of similar issues with the vans in the area and would write to Amazon in the hope that it would calm things down.</p>	
104/20	<p><b>PUBLIC TOILETS</b></p> <p>Comments received from residents on the public toilets varied from 'knock them down' to 'they must stay'. Costings for maintenance had not yet been received from the City Council. Members agreed that the toilets should stay but were yet to determine how.</p> <p><b>RESOLVED</b> to defer further consideration until maintenance costings had been received from the City Council.</p>	
105/20	<p><b>REMEMBRANCE EVENTS</b></p> <p><b>RESOLVED</b> to note that Remembrance Events would follow similar timings as in previous years with a wreath laying ceremony at the War Memorial Hospital at 2.00pm followed by a church service at St. Martin's at 3.00pm. The event would be streamed live via the BIG magazine Facebook page.</p> <p>NB: Following the meeting, further Covid-19 lockdown restrictions came into force and no church service took place.</p>	
106/20	<p><b>ELECTRIC VEHICLE CHARGING POINT</b></p> <p><b>RESOLVED</b> that the Clerk would ask for clarification on how many car parking spaces would be taken up by a charging point before confirming approval for a charging point to be located at Showfield Car Park.</p>	Clerk
107/20	<p><b>LITTER BINS</b></p> <p><b>RESOLVED</b>, following discussion, that a survey would be undertaken to ascertain if any of the current litter bins in the town could be relocated and made better use of. City Councillor Mitchelson would look into additional dog fouling signs.</p>	ALL/MM
108/20	<p><b>FORESTRY INVESTMENT ZONE UPDATE AND VIDEO LINK</b></p> <p><b>RESOLVED</b> to note that no matters were raised on the information received on the Forestry Investment Zone. Members had found the video both interesting and informative.</p>	

(Signed) Chairman  
Date

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**109/20 CALC**

The following correspondence from CALC was received and noted:-

- 109/20.1 NALC RESPONSE TO PLANNING CONSULTATION**
- 109/20.2 CPCA AGM DRAFT MINUTES**
- 109/20.3 LED STREET LIGHTING REPLACEMENT PROGRAMME**
- 109/20.4 COVID-19 UPDATE**
- 109/20.5 BUCKINGHAMSHIRE COUNCIL**
- 109/20.6 NATURE RECOVERY LUNCHTIME TALKS**

**110/20 CORRESPONDENCE RECEIVED BY THE CLERK**

**RESOLVED** to note the following correspondence had been received: -

- 110/20.1 HOW TO SAVE A LIFE – Email from North West Ambulance Service**  
**RESOLVED** to note that Councillor Angland would look into this.
- 110/20.2 2021 NATIONAL CENSUS – Email from Census Engagement Manager**
- 110/20.3 WORKING TOGETHER SERVICE CARLISLE DISTRICT – Email from Service Officer**
- 110/20.4 UPGRADE TO IRTHING PARK PLAY AREA – Email from resident**  
**RESOLVED** that there was no current plans to upgrade the play area until such time that s106 funding was received.
- 110/20.5 COPPICED SYCAMORE IN ST. MARTIN'S CHURCHYARD – Email from Church Warden.**  
**RESOLVED** to permit the church to carry out the required work.
- 110/20.6 RESEARCH PROJECTS – Email from Lancaster University.**  
**RESOLVED** that Councillor Rodley would submit an application relating to the analysis of light pollution in Brampton, following on from minute 103/20, Cumbria Dark Skies.
- 110/20.7 CONTROLLED FIRES – Email from resident.**  
**RESOLVED** to note this was a matter for the City Council.
- 110/20.8 TRAFFIC CONCERNS – Email from resident**  
**RESOLVED**, following discussion, that Councillor M. Spears would conduct a traffic survey on Longtown Road and report back at the next meeting.

**IR****111/20 LITERATURE AVAILABLE FROM CLERK**

**RESOLVED** to note the following items were available from the Clerk:-

- 111/20.1 EXECUTIVE KEY DECISIONS – 9<sup>th</sup> October 2020.**
- 111/20.2 EDEN CARERS – Autumn newsletter.**

(Signed) Chairman  
Date

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<p><b>112/20</b></p>	<p><b>DATE OF NEXT MEETING</b> - The next meeting would be held virtually on Tuesday 24<sup>th</sup> November 2020 at 7.00pm and called by electronic summons.</p>	
<p><b>113/20</b></p>	<p><b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b></p> <p><b>RESOLVED</b> in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, the public be temporarily excluded and instructed to withdraw from the meeting.</p>	
<p><b>114/20</b></p>	<p><b>MOOT HALL CURTAINS</b></p> <p>Consideration was given to the quotes received for new curtains for the ground floor at the Moot Hall.</p> <p><b>RESOLVED</b> to accept the quote submitted from Lisa Anderson Interior Design in the sum of £1,562.00 for double width curtains, with pencil pleat and blackout lining.</p> <p>Meeting closed at 8.40pm.</p>	

(Signed) Chairman .....  
 Date .....

**Expenditure (from Scribe report)**

<b>Description</b>	<b>Supplier</b>	<b>Total</b>
Hosting Fee	Sensible IT Solutions	20.00
Rates	Carlisle City Council	54.00
Rates	Carlisle City Council	39.00
Rates	Carlisle City Council	77.00
Rates	Carlisle City Council	24.00
Monthly bill - electric	SSE	22.05
Moot Hall	Josh Hall	1,530.00
Plants	Oakbank Nurseries	597.50
Monthly bill	Cut n' Edge	1,985.00
New benches	Solway Direct	2,152.80
Postage	Post Office	7.80
Monthly charges	Barclays Bank	1.84
Monthly bill	Plusnet	54.00
Garage rent	GA Estates	50.00
Flooring	Geltsdale Contract Flooring	54.00
Big Mag article	A Findon	350.00
Monthly bill	Daisy Communications	59.92
Contribution	NEST	186.53
Monthly bill	Amazon	2.94
Compactor sacks	Instock	79.16
Cleaner for flooring	Geltsdale Contract Flooring	90.00
Wages	Brampton PC	2,331.11
Wages	Brampton PC	36.08
Wages	Brampton PC	270.60
Play bark	Scotbark	1,770.00
Postage	Post Office	13.00
Monthly bill	Vodafone	35.32
	<b>Total</b>	<b>11,893.65</b>

**Income (from Scribe report)**

<b>Description</b>	<b>Supplier</b>	<b>Total</b>
Burial Fee	Co-operative Funeralcare	470.00
Memorial Erection	Ian Robinson	240.00
Grant	Carlisle City Council	300.00
Interest Received	Barclays Bank	50.88
Burial Charges	Ian Blair	250.00
Burial Charges	Ian Blair	150.00
	<b>Total</b>	<b>1,460.88</b>

(Signed) Chairman  
Date

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## Expenditure To Approve

Amount £	Payee	Detail	Chq number/FP
20.00	Sensible IT Solutions	Office (website)	D/D
194.00	Carlisle City Council	Various – rates	D/D
62.56	Daisy Communications	Office	D/D
54.00	Plusnet	Visitor Centre	D/D
219.02	Nest	Staff – pension	D/D
1.84	Barclays Bank	Charges	D/D
50.00	GA Estates	Garage rent	F/P
2910.00	Cut n' Edge	Grounds Maintenance	F/P
1855.00	P Thompson Joinery	Moot Hall	F/P
1770.00	Scotbark	Murray Park	F/P
1600.00	LGPS	Additional contribution	F/P
15.60	Postage	Office	F/P
24.38	M Wannop	Moot Hall	F/P
2592.29	HMR&C	Staff - PAYE	F/P
36.08	S Hillary	Staff	F/P
180.40	P Reynolds	Staff	F/P
30.00	SLCC	Training	F/P
1800.00	R&M Lowther	Parks	F/P
216.65	ABW	New benches	F/P
42.00	Orian	Moot Hall	F/P
	<b>Above items to be ratified</b>	<b>Below items to be approved</b>	
11564.40	Kompan	Murray Park	F/P
14.39	A Riddell	Zoom – office	F/P
300.00	BIG Mag	Misc services	F/P
2077.61	A Riddell	Staff	F/P
7.20	M Wannop	Moot Hall	F/P
300.00	Pear Technology	Misc Services	F/P
<b><u>£27,937.42</u></b>			

(Signed) Chairman  
Date

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## TOWN AND COUNTRY PLANNING NOTIFICATION OF DECISIONS

### 1. SUMMARY OF REPORT

This report advises members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

### 2. RECOMMENDATIONS

That members **NOTE** the information.

### 3. REPORT

Members are asked to note that Carlisle City Council has advised of its decisions on planning applications on which the Parish Council has already commented as follows:-

<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
Station House, Naworth, Brampton	Erection of first floor extension to provide bedroom together with single storey side extension to provide sunroom.	Granted subject to conditions regarding commencement of work, approved documents & method statement for work within 10m of the railway boundary.
White Lion Hotel, High Cross Street, Brampton	Change of use of part of building to consulting rooms, offices & ancillary space for Brampton Medical Practice including alterations to the existing building & access together with installation of first floor within existing building (part retrospective)	Granted subject to conditions regarding approved documents, use of premises & flood risk assessment.
White Lion Hotel, High Cross Street, Brampton	Continued change of use of part of building to consulting rooms, offices & ancillary space for Brampton Medical Practice including alterations to the existing building & access together with installation of first floor within existing building (LBC)	Granted subject to conditions regarding approved documents & approval of location & material of any extraction unit.

**Brampton Parish Council**

Prepared by: ALISON RIDDELL  
Name and Role (Clerk/RFO etc)

Date: 19/11/2020

Approved by: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

Date: \_\_\_\_\_

<b>Bank Reconciliation at 31/10/2020</b>		
	Cash in Hand 01/04/2020	178,554.51
	<b>ADD</b> Receipts 01/04/2020 - 31/10/2020	194,065.13
		372,619.64
	<b>SUBTRACT</b> Payments 01/04/2020 - 31/10/2020	99,832.72
<b>A</b>	<b>Cash in Hand 31/10/2020</b> (per Cash Book)	<b>272,786.92</b>
	Cash in hand per Bank Statements	
	Petty Cash    31/10/2020    3.63	
	Allison Bequest Account    31/10/2020    104,512.15	
	Barclays Tracker Account    31/10/2020    153,474.89	
	Barclays Current Account    31/10/2020    14,796.25	
		<b>272,786.92</b>
	Less unrepresented payments	0.00
		272,786.92
	Plus unrepresented receipts	0.00
<b>B</b>	<b>Adjusted Bank Balance</b>	<b>272,786.92</b>
<b>A = B Checks out OK</b>		

**Brampton Parish Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
205	05/10/2020		Barclays Current Acco		Monthly charges	Barclays Bank	E	1.84	0.00	1.84
204	05/10/2020		Barclays Current Acco		Quarterly Bill	BRHS	Z	427.10	0.00	427.10
206	05/10/2020		Barclays Current Acco		Joinery work	P A Thompson	Z	1,855.00	0.00	1,855.00
207	05/10/2020		Barclays Current Acco		Main contract	Cut n' Edge	Z	2,820.00	0.00	2,820.00
208	05/10/2020		Barclays Current Acco		strimming moat bank	Cut n' Edge	Z	90.00	0.00	90.00
209	06/10/2020		Barclays Current Acco		Annual inspection	Orian	S	35.00	7.00	42.00
210	08/10/2020		Barclays Current Acco		Monthly bill	Plusnet	X	54.00	0.00	54.00
211	12/10/2020		Barclays Current Acco		Monthly bill - electric	SSE	L	24.57	1.23	25.80
213	13/10/2020		Barclays Current Acco		Webinar sessions	SLCC	S	25.00	5.00	30.00
216	13/10/2020		Barclays Current Acco		Equipment for bench installati	ABW	S	180.56	36.09	216.65
217	13/10/2020		Barclays Current Acco		tree work	R&M Lowther	S	1,500.00	300.00	1,800.00
219	13/10/2020		Barclays Current Acco		Quarterly Bill	Maxxia	S	252.00	50.40	302.40
226	13/10/2020		Barclays Current Acco		Annual Fee	Orian	S	35.00	7.00	42.00
214	13/10/2020		Barclays Current Acco		Wages	Stephen Hillary	E	36.08	0.00	36.08
215	13/10/2020		Barclays Current Acco		Wages	Peter Reynolds	E	180.40	0.00	180.40
218	13/10/2020		Barclays Current Acco		PAYE	HMR&C	E	2,592.29	0.00	2,592.29
212	13/10/2020		Barclays Current Acco		Tester pots	M Wannop	Z	24.38	0.00	24.38
220	15/10/2020		Barclays Current Acco		Monthly bill	Daisy Communications	S	52.13	10.43	62.56
221	19/10/2020		Barclays Current Acco		Contribution	NEST	X	219.02	0.00	219.02
222	26/10/2020		Barclays Current Acco		Wages	Clerk	X	2,077.61	0.00	2,077.61
223	28/10/2020		Barclays Current Acco		Monthly bill	Vodafone	Z	32.79	0.00	32.79
224	29/10/2020		Barclays Current Acco		Monthly bill - electric	SSE	L	28.66	1.43	30.09
225	30/10/2020		Barclays Current Acco		Annual Fee	Information Commissioner	E	35.00	0.00	35.00
201	31/10/2020		Barclays Current Acco		Monthly charges	Sensible IT Solutions	S	16.67	3.33	20.00
198	31/10/2020		Barclays Current Acco		Rates	Carlisle City Council	E	54.00	0.00	54.00
199	31/10/2020		Barclays Current Acco		Rates	Carlisle City Council	E	39.00	0.00	39.00
200	31/10/2020		Barclays Current Acco		Rates	Carlisle City Council	E	77.00	0.00	77.00
202	31/10/2020		Barclays Current Acco		Postage	Post Office	E	15.60	0.00	15.60
203	31/10/2020		Barclays Current Acco		Lump sum deficit	Cumbria LGPS	E	1,600.00	0.00	1,600.00
<b>Total</b>								<b>14,380.70</b>	<b>421.91</b>	<b>14,802.61</b>

**Brampton Parish Council**  
**RECEIPTS LIST**

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
28	Office - photocopying	06/10/2020		Barclays Current Acco		Contribution	Bowling Club	X	6.29	0.00	6.29
29	Memorial Fees - erection	06/10/2020		Barclays Current Acco		Memorial Erection	Ian Robinson	Z	120.00	0.00	120.00
37	Other	19/10/2020		Barclays Tracker Acco		Grant	Carlisle City Council	Z	600.00	0.00	600.00
30	Burial fees - casket intermen	20/10/2020		Barclays Current Acco		Interment	Ian Blair	Z	470.00	0.00	470.00
31	Burial fees - casket intermen	20/10/2020		Barclays Current Acco		Interment	Ian Blair	Z	470.00	0.00	470.00
32	Burial Rights - graves sector	20/10/2020		Barclays Current Acco		Interment	Ian Blair	Z	500.00	0.00	500.00
33	Burial fees - casket intermen	20/10/2020		Barclays Current Acco		Interment	Ian Blair	Z	150.00	0.00	150.00
34	Burial Rights - graves sector	30/10/2020		Barclays Current Acco		Burial Fee	Mr & Mrs Harding	Z	500.00	0.00	500.00
35	Memorial Fees - inscription	30/10/2020		Barclays Current Acco		Burial Charges	Ian Robinson	Z	50.00	0.00	50.00
36	Burial fees - casket intermen	30/10/2020		Barclays Current Acco		Burial Charges	Co-operative Funeralcare	Z	470.00	0.00	470.00
<b>Total</b>									<b>3,336.29</b>	<b>0.00</b>	<b>3,336.29</b>

## EXPENDITURE TO APPROVE

### 1. SUMMARY OF REPORT

This report details the expenditure to ratify and/or approve since the last full meeting of the Council.

### 2. RECOMMENDATIONS

2.1 that the undernoted expenditure of £9,149.53 is  
**RATIFIED** and/or **APPROVED**.

### 3. REPORT

3.1 The following expenditure transactions require to be ratified and/or approved:-

Amount £	Payee	Detail	Chq number/FP
20.00	Sensible IT Solutions	Office (website)	D/D
170.00	Carlisle City Council	Various – rates	D/D
63.98	Daisy Communications	Office	D/D
54.00	Plusnet	Visitor Centre	D/D
191.63	Nest	Staff – pension	D/D
1.84	Barclays Bank	Charges	D/D
150.00	GA Estates	Garage rent	F/P
2990.00	Cut n' Edge	Grounds Maintenance	F/P
108.00	Shift-it	Murray Park	F/P
469.96	SSE	Moot Hall	F/P
29.10	SSE	Moot Hall	F/P
198.00	Cumbria Clock Company	Moot Hall	F/P
125.99	Risus Wholesale	Special Projects	F/P
245.99	Cut Price Wholesaler	Special Projects	F/P
139.60	Waterplus	Allotments	F/P
289.75	Risus Wholesale	Special Projects	F/P
18.00	Jimbars	Office	F/P
68.00	Poppy Appeal	S137	F/P
191.34	ABW	Murray Park	F/P
43.08	S Hillary	Staff	F/P
279.02	P Reynolds	Staff	F/P
714.02	OS Ecology	Bat Survey	F/P
159.75	Bargain Wholesaler	Special Projects	F/P
33.50	Anderson Wholesale	Special Projects	F/P
	<b>Above items to be ratified</b>	<b>Below items to be approved</b>	
137.96	S Hillary	Murray Park	F/P
71.40	Vending Superstore	Special Projects	F/P
15.75	A Riddell	Special Projects	F/P
20.99	Monmore Confectionery	Special Projects	F/P
2077.61	A Riddell	Staff	F/P
16.25	A Riddell	Postage	F/P
55.02	A Riddell	Special Projects	F/P
<b>£9,149.53</b>			

Councillor signature.....

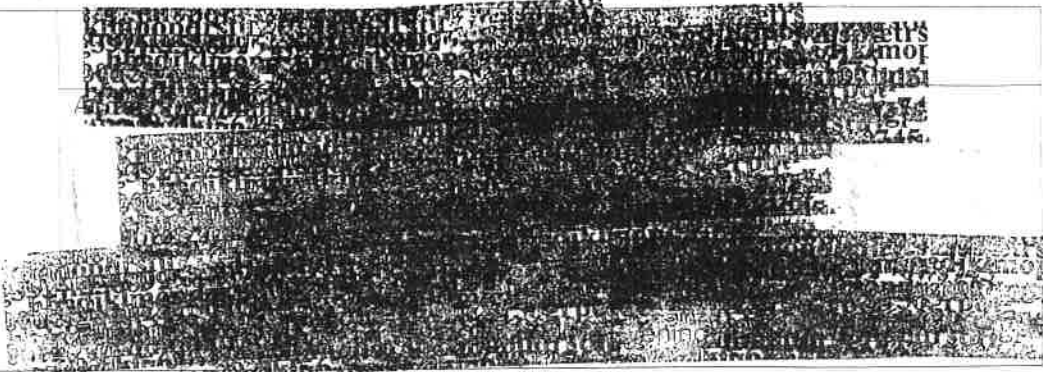
Councillor signature.....



ALLISON BEQUEST

APPLICATION FOR FINANCIAL ASSISTANCE

INDIVIDUAL

Name of Applicant			
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PROJECT

Details of the project in respect of which this application is made	REQUEST FOR FUNDING TO COMPLETE ADDITIONAL TRAINING FOR VOLUNTARY SECTOR		
Total cost or estimated total cost	£ 2000	Amount of grant requested	£ 250

FINANCIAL INFORMATION

Funding available from own resources	£ 200		
Details of funding available from other sources or already obtained	£400 HMRC £300 CHAMBER COMMERCE		
Details of applications for funding made but not included in above	CURRENTLY RESEARCHING OTHER FUNDING OPPORTUNITIES		

Other relevant information	BECAUSE OF THE LAST FEW MONTHS I WANT TO BE ABLE TO GIVE SOMETHING BACK TO THE COMMUNITY AND I AM UNDERTAKING FORMAL TRAINING		
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Date of application	18/11/20	Signature	
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## CLERK'S REPORT – 24<sup>th</sup> NOVEMBER 2020

**MOAT SITE VISIT** (Min 085/20) – Still to be arranged.

**ONGOING**

**BIG MAGAZINE CHRISTMAS FRONT COVER** – 30 entries received. Winner has been notified and arrangements are being made for the presentation of the Smyths voucher and medal.

**ONGOING**

**MOOT HALL MASONRY WORK** – Some pointing of the parapet has taken place to stop the ingress of water. Investigation into the felting on the flat roof is ongoing.

**ONGOING**

**FARMERS MARKET** – Manager has been informed that members agreed (by email) for the market to take place on the 28<sup>th</sup> November, food stalls only.

**TO RATIFY**

**SIGNAGE AT QUARRYBECK** – Burtholme PC has been informed that members will contribute towards new signage but will take no responsibility for any ongoing maintenance or liability.

**TO RATIFY**

Burtholme PC and Andrew Nicholson are now submitting a claim which will be processed by Cumbria County Council. The path is not a permissive path but it is hoped it will be registered as a Public Footpath.

**ONGOING**

**CHRISTMAS EVENT** – Plans are ongoing and a press release will be made in due course.

**ONGOING**

**QUERIES ON DRAINAGE/WALL REPAIRS** – Blocked drains at Lovers Lane and wall repairs at Moatside - reported to the relevant authority.

**TO NOTE**

LIST OF CORRESPONDENCE FOR BRAMPTON PARISH COUNCIL MEETING HELD ON 24th NOVEMBER 2020

NAME	ITEM	POST/DEPT	ORGANISATION	SUBJECT	DATE	ACTION
	18.1	Brampton resident		Seeking improvements to the footpaths in Murray Park, as they are difficult to push a wheelchair on.	8.11.20	To consider
	18.2	Brampton resident		Request for parish council to approach the relevant authority with a request for additional street lighting on Capon Tree Road.	10.11.20	To consider
	18.3	Brampton resident		Request for the parish council to save the notice board outside the United Reformed Church for public use.	9.11.20	To consider
Susan Stashkiw	18.4	Enforcement Officer	Carlisle City Council	Response to removal of boundary hedge at Lanercost Road.	13.11.20	To consider
	18.4	Brampton resident		Concern at the removal of the boundary hedge at Lanercost Road and how the City Council came to the decision that no crime had been committed.	16.11.20	To consider
	18.4	Brampton resident		Disagreement at the City Council's definition of a hedgerow and on their interpretation of the Hedgerows Act 1997.	18.11.20	To consider
	18.5	Brampton resident		Application for a bench in the cemetery.	14.11.20	To consider
	18.6	Brampton resident		Additional information on the removal of a stone boundary wall adj. to the Sands and the erection of a replacement wooden fence topped with barbed wire.	14.11.20	To consider
	18.7	Brampton resident		Concern at the increasing danger from the convoys of Amazon vans that pass through Brampton daily.	4.11.20	To consider