

**MINUTES** of the **MEETING** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 17th DECEMBER 2019** at 7.30pm.

**PRESENT**

Councillor Mrs. C. Bell (Vice-Chairman, in the chair)  
Councillor J. J. Harding  
Councillor W. Nixon  
Councillor Mrs. J. Thompson

Councillor Mrs. J. Errington  
Councillor Mrs. R Logie  
Councillor K. Read-Bone  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – 2 members of the public (1 member of the public left after item 232/19)  
2 members of the press

**Action**

228/19	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that apologies for absence were received and agreed from:-</p> <p>Councillors Blake, Moorat, Pennington and Tankard. City Councillors Meller, Mitchelson and Tinnion</p>	
229/19	<p><b>REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p>	
230/19	<p><b>DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note that Councillor Thompson declared a non-pecuniary interest in item 234.19.3</p>	
231/19	<p><b>MINUTES</b></p> <p>Minutes of the meeting held on 26th November 2019 were submitted.</p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 26th November 2019, confirmed as a true and accurate record.</p>	<b>CB</b>
232/19	<p><b>PUBLIC PARTICIPATION –</b></p> <p><b>232/19.1 FLY TIPPING TO THE REAR OF EDMONDSON CLOSE</b></p> <p><b>RESOLVED</b> to note that the fly tipping at the rear of Edmondson Close reported by a member of the public which had been ongoing for several months was being re-investigated by the City Council. Fencing which had been cut down at the sub-station would be on the agenda for the next meeting.</p> <p><b>232/19.2 CITY AND COUNTY COUNCILLOR REPORTS</b></p> <p><b>RESOLVED</b> to note that the poor state of the men’s public toilets had been brought to the attention of the City Council and a report would be circulated in due course.</p>	
233/19	<p><b>POLICE MATTERS –</b></p> <p><b>233/19.1 POLICE ISSUES</b></p> <p><b>RESOLVED</b> to note that youths riding on pavements and roads through the town on bikes with no lights would be reported.</p>	

(Signed) Chairman .....

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234/19	<p><b>233/19.2 NEWSLETTER</b></p> <p><b>RESOLVED</b> to note the latest newsletter had been received and circulated by email to members prior to the meeting.</p> <p><b>TOWN AND COUNTRY PLANNING APPLICATIONS -</b></p> <p>Applications for planning consent were considered.</p> <p><b>RESOLVED</b> to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p><b>234/19.1 LATENT SCHOLAR, 33 MOAT STREET, BRAMPTON (19/0068/S211) – Removal of 1 stem and crown reduction by 5 metres to beech tree.</b></p> <p>No observations.</p> <p><b>234/19.2 CAPON TREE LODGE, CAPON TREE ROAD, BRAMPTON (19/0030/TPO) – Removal of limb from beech tree.</b></p> <p>No observations.</p> <p><b>234/19.3 BEECH PADDOCK, CAPON TREE ROAD, BRAMPTON (19/0026/TPO) – Removal of lower 2-3 metres of growth on 6 beech trees subject to TPO 202.</b></p> <p>No observations.</p>	Clerk
235/19	<p><b>FINANCIAL MATTERS -</b></p> <p><b>235/19.1 BANK RECONCILIATION TO 30th NOVEMBER 2019</b></p> <p>There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.</p> <p><b>RESOLVED</b> to receive and note the bank reconciliation and balances to 30<sup>th</sup> November 2019 of £209,886.12.</p> <p><b>235/19.2 IMPREST</b></p> <p>There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.</p> <p><b>RESOLVED</b> to receive and note the imprest balance to the 11th December 2019 of £51.87.</p> <p><b>235/19.3 FINANCIAL TRANSACTIONS</b></p> <p>There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to members.</p> <p><b>235/19.3.1 RESOLVED</b> to note the expenditure of £12,728.99 detailed in the Appendix hereto.</p> <p><b>235/19.3.2 RESOLVED</b> to note the income of £2,565.44 detailed in the Appendix hereto.</p> <p><b>235/19.4 EXPENDITURE TO APPROVE</b></p> <p>There was submitted a report by the Clerk detailing expenditure to approve.</p> <p><b>RESOLVED</b> to authorise payment of the accounts listed in the Appendix hereto amounting to £9,822.20.</p>	

	<p><b>235/19.5 FINANCIAL ASSISTANCE</b></p> <p>A request for financial assistance was received from a pupil at William Howard School for a volunteer teaching placement in Ghana.</p> <p><b>RESOLVED</b> to give financial support in the sum of £100.00 and offer the Moot Hall free of charge for a fund-raising event and ask the pupil to hold an exhibition of their experience at a later date.</p>	
236/19	<p><b>PRECEPT 2020/21</b></p> <p><b>RESOLVED</b> to defer the item.</p>	
237/19	<p><b>REPRESENTATIVES' REPORTS</b></p> <p><b>RESOLVED</b> to note there were no representatives' reports.</p>	
238/19	<p><b>CLERK'S REPORT</b></p> <p>The Clerk gave a brief report to update members on actions taken since the last meeting.</p> <p><b>RESOLVED</b> to note the report.</p>	
239/19	<p><b>WORKING GROUP REPORTS –</b></p>	
	<p><b>239/19.1 EVENTS WORKING GROUP</b></p> <p>Councillor Bell updated members on a recent meeting of the events working group. The budget for Christmas lights had been discussed, no further information had been received regarding the Pirelli Rally and proposals for VE Day 75 on 8<sup>th</sup> May 2020 were ongoing.</p> <p><b>RESOLVED</b> to note the update.</p>	
	<p><b>239/19.2 MOAT WORKING GROUP</b></p> <p>Councillor Bell updated members on the work to be carried out at the Moat by the Grounds Maintenance team and that an updated management plan for the Moat now included the Recreation Ground at Gelt Road. If anyone notices any work that needs carried out at either area they should contact the Clerk.</p> <p><b>RESOLVED</b> to note the update.</p>	
	<p><b>239/19.3 MOOT HALL WORKING GROUP</b></p> <p>Councillor Bell gave members an update and detailed that repair work was ongoing, funding was still being looked into and a meeting with the Visitor Centre volunteers would take place later in the week to streamline the Moot Hall.</p> <p><b>RESOLVED</b> to note the update.</p>	
240/19	<p><b>BRAMPTON COMMUNITY ACTION AND DEVELOPMENT PLAN SURVEY</b></p> <p><b>RESOLVED</b> to note that as all the statistics had now been collated, a public meeting would be held on 14<sup>th</sup> January 2020 (time to be confirmed) to give a presentation on the results. The meeting would be advertised after the Christmas break.</p> <p>NB: Following the meeting, as the meeting to agree the precept would be held on the 14<sup>th</sup> January 2020, it was agreed that the public meeting would be moved to 21<sup>st</sup> January 2020.</p>	

<p><b>241/19</b></p>	<p><b>PARKING IN BRAMPTON –</b></p> <p>A member of the public requested the following items to be considered by the Parish Council:-</p> <p><b>241/19.1 PARK AND RIDE FACILITY</b></p> <p>Members raised concerns at the cost and where the facility could be sited. Ongoing parking issues at Showfield; delivery vehicles blocking car parking areas in the town; members of the walking club all arriving by car, parking up then taking a minibus were all discussed.</p> <p><b>RESOLVED</b> that arrangements would be made for 2-3 members to ask drivers entering Showfield car park why they park there, how long for and how often. A date would be agreed in due course.</p> <p><b>241/19.2 ONE-WAY SYSTEM THROUGH TOWN</b></p> <p>Some members felt that the traffic might flow better with a one-way system, others said it had been tried before without success.</p> <p><b>RESOLVED</b> that the matter would be passed to highways for a professional opinion.</p> <p><b>241/19.3 REVIEW OF PARKING PROBLEM AT FRONT STREET</b></p> <p>Members discussed the ongoing problem parking due to the planters placed on the cobbled area at Front Street which had resulted in vehicles parking across the pavement for hours at a time. This was then causing issues for pedestrians and other vehicles as the road narrows at St. Martin's church.</p> <p><b>RESOLVED</b> to report the matter to the police.</p>	
<p><b>242/19</b></p>	<p><b>LOCAL ELECTRICITY BILL</b></p> <p>A request to support the Local Electricity Bill was submitted to the meeting.</p> <p><b>RESOLVED</b> that the Clerk would ask for someone from the group to attend a future meeting and give a presentation before making a more informed decision.</p>	<p><b>Clerk</b></p>
<p><b>243/19</b></p>	<p><b>LANCASTER ENVIRONMENT CENTRE STUDENT PROJECTS</b></p> <p>Councillor Bell updated members that three students, two post-graduates and an undergraduate, had accepted the following project offers:-</p> <ul style="list-style-type: none"> <li>• Ecological Principles of Urban Biodiversity</li> <li>• Managing Monuments for Biodiversity</li> <li>• The biodiversity of a historic monument</li> </ul> <p>Most costs would be covered by the University, however travel costs of approximately £1,000.00 would be added to the budget for next year.</p>	
<p><b>244/19</b></p>	<p><b>CALC</b></p> <p>The following correspondence from CALC was received and noted:-</p> <p><b>244/19.1 CALC CIRCULAR – December 2019/January 2020</b></p> <p><b>244/19.2 COMMUNITY ENERGY CHAMPIONS</b></p> <p><b>223/19.3 REPAIRS TO PROPERTY RELATING TO AFFAIRS OF THE CHURCH</b></p> <p><b>223/19.4 CARING FOR YOR COMMUNITY</b></p>	

245/19	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b></p> <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <p><b>245/19.1 CCTV APPLICATION</b>– Email from the Information Manager, Cumbria Police.</p> <p><b>RESOLVED</b> to note a grant had been awarded of up to £3,000.00 towards one CCTV camera but that there are additional and ongoing costs to be considered.</p> <p><b>245/19.2 WIDENING OF TARN ROAD FOOTPATH</b> – Email from a resident.</p> <p><b>RESOLVED</b> that the Clerk would forward the email to County Councillor Fisher.</p> <p><b>245/19.3 CAPON TREE COMMEMORATION</b> – Email from the Chairman of the pro-Jacobite, Warriors of the Wilderness Re-enactment Society.</p> <p><b>RESOLVED</b> that the Clerk would arrange a meeting.</p> <p><b>245/19.4 CAMELS AT THE CHRISTMAS LIGHTS</b> – Email from resident.</p> <p><b>RESOLVED</b> to note the positive response and the attraction for residents and visitors. Councillor Bell informed members that she had spoken to the camel owner who said that Brampton was the best event they attend.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
246/19	<p><b>LITERATURE AVAILABLE FROM CLERK –</b></p> <p><b>None to date</b></p>	
247/19	<p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <p><b>RESOLVED</b> to note that any items for consideration should be submitted to the Clerk on or before 21<sup>st</sup> January 2020.</p> <p><b>DATE OF NEXT MEETING</b> - Tuesday 28<sup>th</sup> January 2020b, Moot Hall, 7.30pm. A meeting to agree the precept will be held on 14<sup>th</sup> January 2020, Moot Hall, 7.30pm</p>	
248/19	<p><b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw for agenda item 249/19.</p>	
249/19	<p><b>LOVERS LANE</b></p> <p><b>RESOLVED</b> to note an update from the Clerk.</p>	

**FINANCIAL TRANSACTIONS –****EXPENDITURE**

<b>£</b>	<b>Supplier</b>	<b>Cost Centre</b>
160.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
21.55	Vodafone	Office
1.84	Barclays Bank	Charges
33.23	Plusnet	Visitor Centre
58.20	Daisy Comms	Office
186.53	Nest	Staff - pension
53.61	SSE	Moot Hall
423.94	S Hillary	Staff
2625.00	Cut n' Edge	Grounds Mnce
2021.70	A Riddell	Staff
314.23	P Reynolds	Staff
2380.50	Joseph's Amazing Camels	Christmas lights
740.00	T Ayre	Flowerbeds
995.00	A Hodgson	CL – stage/snow/globe
9.23	Running Imp	CL - medals
399.98	All seasons	Special Projects
97.04	Cutprice Wholesaler	CL - hats
105.95	Glowhouse	CL - Glowlights
40.00	Information Commissioner	Office
79.17	Amazon	CL - costumes
150.00	P Hetherington	CL - sound
68.00	Poppy Appeal	S137
158.40	Jon Stynes	Bus shelter repairs
180.00	Carlisle City Council	Parks
300.00	Petty Cash	Office
300.00	Pear Technology	Office
50.89	ABW	Moot Hall/Parks
30.00	NM Windows	Moot Hall
500.00	WHS	Grant
75.00	K Mason	CL-entertainment
100.00	Mr & Mrs Parkinson	Survey draw winner
<b><u>£12,728.99</u></b>		

**INCOME**

<b>£</b>	<b>Detail</b>	<b>Cost Centre</b>
150.00	Ken Patton	Cemetery
15.00	League of Friends	Moot Hall
470.00	Co-operative Funeralcare	Cemetery
470.00	Co-operative Funeralcare	Cemetery
50.00	Winged Heart	Donation to Xmas lights
25.00	D Moorat	CL – raffle ticket sales
1235.44	Brampton PC	CL – raffle/refreshments etc
150.00	Cllr K Meller – small scales	CL – road closure donation
<b><u>£2,565.44</u></b>		

(Signed) Chairman .....

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## Expenditure To Approve

Amount £	Payee	Detail	Chq number/FP
20.00	Sensible IT Solutions	Office	D/D
57.91	Daisy Communications	Office	D/D
81.00	SSE	Moot Hall	D/D
22.80	BT	Office	D/D
281.00	SLCC	Office - subs	F/P
40.00	ALCC	Office - subs	F/P
300.00	BIG	Misc Services	F/P
186.53	Nest	Staff – pension	D/D
2021.70	A Riddell	Staff	F/P
180.40	S Hillary	Staff	F/P
341.60	P Reynolds	Staff	F/P
100.00	Mr & Mrs Parkinson	Survey – prize draw	705255
80.00	Petty Cash	Office	705256
270.00	H Graham	Moot Hall	705257
4620.00	Cemetery Dev. Services	Cemetery	705258
118.39	Carlisle Bus. Supplies	Office/VC	705259
169.33	Instock	Moot Hall/Parks	705260
165.00	E Hutchinson	Mole catcher	705261
150.00	Rotary Club	CL – sleigh hire	705262
427.75	Carlisle City Council	CL – road closure	705263
78.62	Initial	Moot Hall	705264
110.17	ABW	M Hall/Lights/parks	705265
<b><u>£9,822.20</u></b>			

(Signed) Chairman .....  
28th January 2020