

**MINUTES** of the **MEETING** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 23rd JULY 2019** at 7.30pm.

**PRESENT**

Councillor Mrs. C. Bell (Vice-Chairman, in the chair)  
Councillor J. J. Harding  
Councillor I. Pennington (left at item 095/19.2)  
Councillor K. Read-Bone

Councillor Mrs. J. Errington  
Councillor W. Nixon  
Councillor O. Ramshay  
Councillor R. Wood

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – City Councillors Mitchelson and Tinnion.  
3 members of the public

**Action**

	<p>NB: Prior to the start of the meeting, Councillor Bell reminded members to respect the Code of Conduct, speak to other councillors and members of the public with respect and report on the meeting accurately.</p> <p><b>090/19 APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that apologies for absence were received and agreed from:- Councillors Moorat, Tankard and Thompson.</p> <p><b>091/19 REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p> <p><b>092/19 DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note that no declarations of interest were made.</p> <p><b>093/19 MINUTES</b></p> <p>Minutes of the meetings held on 25<sup>th</sup> June and 16<sup>th</sup> July 2019 were submitted.</p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meetings held on 25<sup>th</sup> June and 16<sup>th</sup> July 2019, confirmed as a true and accurate record.</p> <p><b>094/19 COMMITTEE REPORTS</b></p> <p>There were submitted Minutes of Meetings of:- Finance and General Purposes Committee held on 16<sup>th</sup> July 2019 Property and Environment Committee held on 16<sup>th</sup> July 2019</p> <p><b>RESOLVED</b> to receive the minutes of both committees and to endorse and accept all recommendations contained therein.</p> <p><b>095/19 PUBLIC PARTICIPATION –</b></p> <p>NB: Although both the following items under public participation were not part of the agenda, members of the public are permitted to make representations under this item on the understanding that a response or a debate is not obligatory but may form part of a future agenda if required.</p>	
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(Signed) Chairman .....  
24th September 2019

	<p><b>095/19.1 PARKING</b></p> <p><b>RESOLVED</b> to note that City Councillors Mitchelson and Tinnion would investigate the use of part of the grassed area at Irthing Park as public car parking.</p> <p><b>095/19.2 BRAMPTON DISTRICT FACEBOOK PAGE (BDFBP)</b></p> <p>A member of the public attended the meeting to address concerns at shared reports on the BDFBP from the Evening News and Star which were not always correct and had caused a lot of upset for local families including grieving families. Although a meeting had been requested with the BDFBP administrator, it had still not been arranged and the member of the public did not know where else to go for answers. The member of the public also raised concern that the BDFBP was often biased against or painted a negative picture of the Parish Council and gave a report about the Chairman and the last meeting as examples.</p> <p>The administrator for the BDFBP was also in attendance and explained that anyone could share articles from the Evening News and Star, they were not responsible for said articles and if the Evening News and Star was incorrect then there were procedures to be followed.</p> <p>The administrator read out the latest article on a parish council meeting which a member stated was slightly inaccurate. Another member attempted to clarify the inaccuracies that had been reported.</p> <p>At this point in the meeting another member of the Parish Council started shouting that this all stemmed from Lowther Furniture again, that is why the member of the public was at the meeting and that he would leave as it was a set-up and he wasn't listening to rubbish. Despite the Chair of the meeting trying to call the member to order and stating that the member of the public had not mentioned Lowther Furniture at all, he carried on shouting and left the meeting.</p> <p>As the administrator of the BDFBP was explaining his journalism experience and background the member returned to the meeting, picked up some keys he had left then turned to leave again and made an offensive remark to the member of the public which was heard by most people in attendance. The Chair of the meeting asked the member of the public 'Did I just hear what I think I heard?' and the member of the public confirmed the remark. The Chair replied that it was unacceptable and stated that the member of the public could put a formal complaint into the City Council regarding the offensive remark that was made.</p> <p>The member of the public stated that this sort of behaviour from the member was a regular occurrence and similar behaviour had occurred to an elderly lady who had complained to the member about the work to the trees on the Moat. It was confirmed that this incident had not been reported to the Parish Council.</p> <p>The Chair of the meeting asked that a meeting be arranged with the administrator of the BDFBP and the member of the public which was agreed.</p> <p>The Chair repeated that members should behave in a proper manner.</p> <p><b>RESOLVED</b> to note the concerns raised.</p>	<p><b>MM/RT</b></p>
<p><b>096/19</b></p>	<p><b>POLICE MATTERS –</b></p> <p><b>096/19.1 POLICE ISSUES</b></p> <p><b>RESOLVED</b> to note there were no issues to be passed to the police.</p>	

	<p><b>096/19.2 NEWSLETTER</b></p> <p><b>RESOLVED</b> to note that the latest newsletter had been received and circulated by email to members. The Clerk would ask the police to carry out a similar speeding initiative in Brampton that they had recently carried out in Houghton and Cumwhinton. Members were told that it was prudent to put forward any ideas for the Brampton area that would improve safety on the roads to the CRASH team.</p>	<b>Clerk</b>
<b>097/19</b>	<p><b>TOWN AND COUNTRY PLANNING APPLICATIONS -</b></p> <p><b>RESOLVED</b> to note that one planning application had been received which was too late for the meeting so would be commented on using the Parish Council's expedited procedure.</p>	
<b>098/19</b>	<p><b>FINANCIAL MATTERS -</b></p> <p><b>098/19.1 EXPENDITURE TO APPROVE</b></p> <p>A report was submitted by the Clerk detailing expenditure to approve.</p> <p><b>RESOLVED</b> to authorise payment of the accounts listed in the Appendix hereto amounting to £3,786.92.</p> <p><b>098/19.2 SCRIBE</b></p> <p>The Clerk gave an update on Scribe Accounts Software following a demonstration of how the software worked and the reports it could produce.</p> <p><b>RESOLVED</b> to purchase Scribe software at a cost of £385 (excl VAT) for 12 months licence.</p>	
<b>099/19</b>	<p><b>REPRESENTATIVES' REPORTS</b></p> <p><b>099/19.1 CARLISLE LAKE DISTRICT AIRPORT (CLDA)</b></p> <p>Councillor Harding reported on the recent launch party for CDLA.</p> <p><b>RESOLVED</b> to note the report and that the Parish Council should support the Airport.</p>	
<b>100/19</b>	<p><b>DISABLED PARKING ON FRONT STREET</b></p> <p>It was reported that a further 2 complaints had been received regarding the unlawful erection of 2 planters on public parking spaces at Front Street, however as the area was not registered with the Land Registry it was uncertain as to who was responsible for maintenance.</p> <p><b>RESOLVED</b> that the Clerk would contact Highways to have a look at the situation.</p>	<b>Clerk</b>
<b>101/19</b>	<p><b>COMMUNITY PLAN QUESTIONNAIRE</b></p> <p><b>RESOLVED</b> to note that the questionnaire would be distributed next week to households with the BIG magazine and that members should let the Clerk know if they are available to help at the Farmers Market on Saturday 31<sup>st</sup> August to talk to members of the public about the questionnaire and children's play equipment.</p>	<b>All</b>
<b>102/19</b>	<p><b>SEQUOIA TREE FENCING AT THE REC</b></p> <p><b>RESOLVED</b> that another fence or tree guard should be put around the tree for now following vandalism of the last fencing.</p>	

<p><b>103/19</b></p>	<p><b>WORK TO TREES IN MURRAY PARK</b></p> <p>The Clerk reported on a site meeting with Mike Lowther to discuss the work to trees required in Murray Park and approximate costing. The Enforcement Officer is happy for the work to be carried out.</p> <p><b>RESOLVED</b> to agree that Mike Lowther undertakes the work required in the sum of £500.00 as quoted. As the quote isn't over £500.00 then additional quotes for the work are not required as per financial regulations and good governance.</p>	
<p><b>104/19</b></p>	<p><b>WEBSITE</b></p> <p><b>104/19.1 DOMAIN NAME</b></p> <p><b>RESOLVED</b> that the Clerk would confirm the domain name from Nominet at a cost of £20.00 and purchase if required.</p> <p><b>104/19.2 WEBSITE ACCESSIBILITY REGULATIONS</b></p> <p>A link to information on website accessibility regulations for local councils was circulated to members.</p> <p>Members were asked to consider reviewing and updating the Parish Council's website.</p> <p><b>RESOLVED</b> to note that further information on accessibility regulations would be given at the SLCC Regional Roadshow which the Clerk would attend next week and report back on at the next meeting.</p>	<p><b>Clerk</b></p>
<p><b>105/19</b></p>	<p><b>CIRCULATION OF INFORMATION TO MEMBERS</b></p> <p>Consideration was given to the most appropriate, cost-effective method of circulating information to members.</p> <p><b>RESOLVED</b> that as almost all members are on email, information, including agendas should be circulated by email. A projector could be used at meetings to save circulating hard copies for members of the public.</p>	
<p><b>106/19</b></p>	<p><b>CALC</b></p> <p>The following correspondence from CALC was received and noted:-</p> <p><b>106/19.1 CALC CIRCULAR – July/August 2019.</b></p> <p><b>106/19.2 NALC ANNUAL CONFERENCE</b></p> <p><b>106/19.3 TRAINING PROGRAMME</b></p> <p><b>106/19.4 NALC LEGAL UPDATE</b></p> <p><b>RESOLVED</b> that the Clerk would add the update on secret ballots to Standing Orders.</p> <p><b>106/19.5 BETTER INTERNET ACCESS IN CUMBRIA</b></p>	<p><b>Clerk</b></p>

<p><b>107/19</b></p> <p><b>108/19</b></p> <p><b>109/19</b></p> <p><b>110/19</b></p> <p><b>111/19</b></p> <p><b>112/19</b></p> <p><b>113/19</b></p>	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b></p> <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <p><b>107/19.1 TEMPORARY ROAD CLOSURES</b> – Email from Cumbria County Council.</p> <p><b>107/19.2 FRIENDS OF BRAMPTON COMMUNITY CENTRE</b> – Email from Brampton and Beyond Community Centre.</p> <p><b>107/19.3 TWENTY’S PLENTY</b> – Email from Cumbria County Council.</p> <p><b>LITERATURE AVAILABLE FROM CLERK –</b></p> <p><b>108/19.1 ACT GAZETTE</b> – Summer 2019</p> <p><b>108/19.2 NOTIFICATION OF EXECUTIVE KEY DECISIONS</b> – 23<sup>rd</sup> June 2019</p> <p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <p><b>RESOLVED</b> to note that any items for consideration should be submitted to the Clerk on or before 17th September 2019.</p> <p><b>DATE OF NEXT MEETING</b> - Tuesday 23<sup>rd</sup> September 2019, Moot Hall, 7.30pm. Committee meetings will be held on Tuesday 10<sup>th</sup> September 2019, from 7.00pm.</p> <p><b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> – To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.</p> <p><b>WORK TO SHOWFIELD CAR PARK</b></p> <p>There was submitted a report by the Clerk on the tenders invited and received for the white-lining work required to Showfield car park</p> <p><b>RESOLVED</b>, unanimously, to accept the tender submitted by Tarmark in the sum of £600.00 (Sunday working an additional £80.00), proposed by Councillor Wood seconded by Councillor Errington. There were no other proposals.</p> <p><b>GATE AT IRTHING PARK PLAY AREA</b></p> <p>The Clerk reported on a pending insurance claim involving the gate at Irthing Park although the gate had passed the annual inspection by RoSPA and was operating correctly.</p> <p><b>RESOLVED</b> to note the situation and that the Parish Council's insurers were dealing with the matter.</p>	
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**Expenditure To Approve**

<b>Amount</b> <b>£</b>	<b>Payee</b>	<b>Detail</b>	<b>Chq number/FP</b>
2484.43	HMR&C	PAYE	FP
64.19	Lomond	Visitor Centre	705219
673.06	Cumbria County Council	Pirelli Rally	705220
365.24	SSE	Moot Hall	705221
200.00	BIG	Misc Services	705222
<b><u>£3,786.92</u></b>			

(Signed) Chairman .....

24th September 2019