

MINUTES of the **MEETING** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 24th SEPTEMBER 2019** at 7.30pm.

PRESENT

Councillor D. Moorat (Chairman, in the chair)
Councillor Mrs. J. Errington
Councillor W. Nixon
Councillor Ms. G. Tankard

Councillor Mrs. C. Bell
Councillor J. J. Harding
Councillor O. Ramshay
Councillor Mrs. J. Thompson

IN ATTENDANCE – Clerk

ALSO ATTENDING – City Councillor Mitchelson
3 members of the public

Action

<p>133/19</p>	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:-</p> <p>Councillors Pennington and Wood. City Councillor Tinnion.</p>	
<p>134/19</p>	<p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p>	
<p>135/19</p>	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED to note that no declarations of interest were made.</p>	
<p>136/19</p>	<p>MINUTES</p> <p>Minutes of the meeting held on 23rd July 2019 were submitted.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 23rd July 2019, confirmed as a true and accurate record.</p>	<p>DM</p>
<p>137/19</p>	<p>COMMITTEE REPORTS</p> <p>There were submitted Minutes of Meetings of:-</p> <p>Finance and General Purposes Committee held on 10th September 2019 Property and Environment Committee held on 10th September 2019</p> <p>RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.</p>	
<p>138/19</p>	<p>PUBLIC PARTICIPATION –</p> <p>138/19.1 RESOLVED to note that the members of public in attendance were observing the meeting.</p> <p>138/19.2 CITY AND COUNTY COUNCILLOR REPORTS</p> <p>Councillor Mitchelson updated members on the ownership of green space at Irthing Park and that the play area was part of the agreement for the original planning application for the estate.</p>	

(Signed) Chairman
29th October 2019

	<p>Councillor Moorat stated that perhaps parking problems should be considered at a future meeting when all information from the parish questionnaire had been collated.</p> <p>RESOLVED to note the update.</p> <p>139/19 POLICE MATTERS –</p> <p>139/19.1 POLICE ISSUES</p> <p>RESOLVED to note there were no issues to be passed to the police.</p> <p>139/19.2 NEWSLETTER</p> <p>RESOLVED to note the latest newsletter had been received and circulated by email to members.</p> <p>140/19 TOWN AND COUNTRY PLANNING APPLICATIONS -</p> <p>Applications for planning consent were considered.</p> <p>RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p>140/19.1 MOAT VILLA, MOAT STREET, BRAMPTON (19/0053/S211) – Felling of pine tree.</p> <p>No observations.</p> <p>140/19.2 CUMBERLAND BUILDING SOCIETY, FRONT STREET, BRAMPTON (19/0671) – Installation of 2 air conditioning condensers to rear.</p> <p>Comment – ensure condenser levels are within acoustic limits.</p> <p>140/19.3 CUMBERLAND BUILDING SOCIETY, FRONT STREET, BRAMPTON (19/0672) – Display of 1 fascia sign and 1 projecting sign (non-illuminated).</p> <p>No observations.</p> <p>141/19 FINANCIAL MATTERS -</p> <p>141/19.1 EXPENDITURE TO APPROVE</p> <p>A report was submitted by the Clerk detailing expenditure to approve.</p> <p>RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,902.68.</p> <p>141/19.2 EXTERNAL AUDITOR'S REPORT AND CERTIFICATE 2018/19</p> <p>The Annual return for March 2019 was submitted to the meeting as the external Auditor's certificate and report for the Accounts for the year ending March 2019 had been received.</p> <p>141/19.2.1 RESOLVED to approve and accept the Annual Return for March 2019.</p> <p>141/19.2.2 RESOLVED to note the certificate and that no matters had come to the attention of the external auditor.</p>	<p>Clerk</p>
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	<p>141/19.3 NALC MODEL FINANCIAL REGULATIONS 2019</p> <p>Members reviewed the updated NALC model financial regulations 2019.</p> <p>RESOLVED to note that financial regulations were amended, adopted and would be uploaded to the website in due course</p>	Clerk
<p>142/19 REPRESENTATIVES' REPORTS</p> <p>142/19.1 YOUTH GROUP</p>	<p>Councillor Ramshay updated members on the youth group which had seen a drop in numbers over the last few weeks but hoped that this would pick up during the winter months. The youths had looked at replacement play area equipment and the data had been sent to the Clerk.</p> <p>RESOLVED to note the report.</p>	
<p>143/19 CLERK'S REPORT</p>	<p>The Clerk gave a brief report to update members on actions taken since the last meeting.</p> <p>RESOLVED to note the report.</p>	
<p>144/19 WEBSITE ACCESSIBILITY REGULATIONS</p>	<p>The Clerk updated members on the website accessibility regulations following attendance of the SLCC Roadshow.</p> <p>RESOLVED to note that the Clerk would circulate any further information on the regulations and that members would have a look at other parish council websites for layout preferences etc.</p>	
<p>145/19 CHANGING HUT AT KING GEORGE V FIELD</p>	<p>Consideration was given to skip hire to clear out the changing hut at King George V field.</p> <p>RESOLVED that the football teams should ask Brampton Skips if they could help, if not, then a grant application should be submitted to the Parish Council to cover the cost.</p>	
<p>146/19 CALC</p> <p>The following correspondence from CALC was received and noted:-</p> <p>146/19.1 CALC CIRCULAR – September 2019.</p> <p>146/19.2 LANCASTER ENVIRONMENT CENTRE STUDENT PROJECTS</p> <p>146/19.3 TRAINING AND LOG-IN</p> <p>146/19.4 WORKING TOGETHER STATEMENT</p> <p>146/19.5 ELECTIONS TO CALC EXECUTIVE COMMITTEE</p> <p>146/19.6 NORTH FUNDING FAIR 10th OCTOBER 2019</p> <p>146/19.7 NALC LEGAL UPDATE</p> <p>146/19.8 CUMBRIA ACTION FOR HEALTH BULLETIN</p>	<p>RESOLVED to contact the group and put forward potential projects for consideration.</p>	Clerk

	<p>146/19.9 POLICY CONSULTATION BRIEFING – 5G MOBILE COVERGE IN RURAL AREAS</p> <p>RESOLVED to defer the item to the next Property and Environment Committee meeting.</p>	
147/19	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>RESOLVED to note the following correspondence had been received: -</p> <p>147/19.1 ST. CUTHBERTS GARDEN VILLAGE CONSULTATION – Email from Carlisle City Council.</p> <p>147/19.2 CENSUS REHEARSAL CARLISLE CITY DISTRICT– Email from Office of National Statistics.</p> <p>147/19.3 BRITISH HEART FOUNDATION FURNITURE COLLECTION SERVICE – Email from store manager.</p> <p>147/19.4 BT PHONE BOX REMOVAL CONSULTATION – Email from Carlisle City council.</p> <p>RESOLVED to make no objections.</p> <p>147/19.5 CCTV – Email from Cumbria Office of the Police and Crime Commissioner.</p> <p>147/19.6 TRANSCRIPTION SERVICES – Email from NLS Secretarial.</p> <p>147/19.7 ACT AGM AND COMMUNITY LED HOUSING EVENT – Email from ACT Office Manager.</p> <p>RESOLVED to note that Councillor Moorat would find out more information.</p> <p>147/19.8 BRITISH HOME CHILD - BEACON OF LIGHT TRIBUTE – Email from volunteer.</p> <p>RESOLVED that the Clerk would ask the caretaker to raise the flag at the Moot Hall.</p> <p>147/19.9 LAND OPPOSITE HEMBLESGATE COURT – Letter from local resident.</p> <p>RESOLVED that the Clerk would inform the planning Enforcement Officer.</p> <p>147/19.10 LITTER AND THE MOAT – Email from local resident.</p> <p>RESOLVED that the Moat Working Group would consider the planting of wildflowers at the Moat and Councillor Moorat would contact William Howard School to ask if consideration could be given to students being involved with a community project.</p> <p>147/19.11 GARAGES ON DACRE ROAD/STANLEY ROAD – Letter from concerned residents.</p> <p>RESOLVED that the Clerk would contact Riverside.</p>	<p>DM</p> <p>Clerk</p> <p>DM/Moat Working Group</p> <p>Clerk</p>
148/19	<p>LITERATURE AVAILABLE FROM CLERK –</p> <p>148/19.1 NOTICE OF EXECUTIVE KEY DECISIONS – 23rd June 2019</p> <p>148/19.2 CLERKS AND COUNCILS DIRECT – September 2019</p>	
149/19	<p>AGENDA ITEMS FOR NEXT MEETING</p> <p>RESOLVED to note that any items for consideration should be submitted to the Clerk on or before 22nd October 2019.</p>	

150/19	<p>DATE OF NEXT MEETING - Tuesday 29th October 2019, Moot Hall, 7.30pm. Committee meetings will be held on Tuesday 15th October 2019, from 7.00pm.</p>	
151/19	<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms) it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.</p>	
152/19	<p>PHOTOCOPIER AND INTERNET/MOBILE CONTRACTS</p> <p>Consideration was given to information received from Office Technology and Daisy Communications on current office contracts.</p> <p>RESOLVED to review the Office Technology contract nearer to its termination.</p> <p>RESOLVED to leave the Broadband contract with Daisy Communication at the current level and investigate mobile contract costs for the caretaker's phone with BT.</p>	

Expenditure To Approve

Amount £	Payee	Detail	Chq number/FP
244.50	Oakbank Nurseries	Flowerbeds	705230
413.57	Laversdale Timber	Parks	705231
22.80	BT	Office	D/D
44.59	SSE	Moot Hall	D/D
320.00	Sensiprint	Visitor Centre	F/P
44.82	Waterplus	Allotments	705232
332.40	Online Playgrounds	Parks	705233
480.00	PFK Littlejohn	External auditor	705234
<u>£1,902.68</u>			

(Signed) Chairman

29th October 2019