

**MINUTES** of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY 11<sup>th</sup> JUNE 2019** at 7.00pm.

**PRESENT**

Councillor J.J. Harding (Vice-Chairman, in the chair)  
Councillor D. Moorat  
Councillor R. Wood

Councillor C. Bell  
Councillor O. Ramshay

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillors Nixon, Read-Bone and Thompson

**Action**

<b>073/19</b>	<b>APOLOGIES FOR ABSENCE</b>  <b>RESOLVED</b> to note apologies for absence were received and agreed from:-  Councillor Errington	
<b>074/19</b>	<b>REQUESTS FOR DISPENSATION</b>  <b>RESOLVED</b> to note that no requests for dispensation were received.	
<b>075/19</b>	<b>DECLARATIONS OF INTEREST</b>  <b>RESOLVED</b> to note that no declarations of interest were made.	
<b>076/19</b>	<b>MINUTES -</b>  Minutes of the Meeting held on 11th June 2019 were submitted.  <b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 11th June 2019, confirmed as a true and accurate record.	
<b>077/19</b>	<b>FINANCIAL MATTERS -</b>  <b>077/19.1 BANK RECONCILIATION TO 30th JUNE 2019</b>  There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.  <b>RESOLVED</b> to receive and note the bank reconciliation and balances to 30th June 2019 of £269,689.49.  <b>077/19.2 MONITORING REPORT</b>  There was submitted a report by the Clerk monitoring the budget to 30 <sup>th</sup> June 2019.  <b>RESOLVED</b> to note the report.  <b>077/19.3 IMPREST</b>  There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.  <b>RESOLVED</b> to receive and note the imprest balance to the 11th July 2019 of £00.54.	

(Signed) Committee Chairman .....

10<sup>th</sup> September 2019

**077/19.4 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

**077/19.4.1 RESOLVED** to note the expenditure of £14,498.73 detailed in the Appendix hereto.

**077/19.4.2 RESOLVED** to note the income of £341.50 detailed in the Appendix hereto.

**077/19.5 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £11,660.83.

**078/19 FINANCIAL ASSISTANCE**

A request for financial assistance was received from the United Reformed Church for installation of an access control system at the Church.

**RESOLVED** to give financial support in the sum of £250.00 and offer the Moot Hall free of charge for a fund-raising event for the Church.

**079/19 OFFICE COMPUTER**

Consideration was given to purchase a new office computer.

**RESOLVED** to accept the quotation in the sum of £412.50 (excl VAT) from Carlisle Computer Systems which included data transfer and back-ups.

Meeting closed at 7.12pm

**Expenditure**

<b>£</b>	<b>Supplier</b>	<b>Cost Centre</b>
182.00	City Council	Rates
50.00	J. Morris	Storage rent
40.00	Bounce it around	website
21.55	Vodafone	Office
1.84	Barclays Bank	Charges
31.36	Plusnet	Visitor Centre
58.12	Daisy Comms	Office
22.80	BT	Office
85.57	United Utilities	Moot Hall
35.50	Southern Electric	Moot Hall
2920.00	Cut n' Edge	Grounds Mnce
360.80	S Hillary	Staff x 2
642.90	P Reynolds	Staff x 2
2021.70	A Riddell	Staff
186.53	NEST	Staff – Pension
750.00	T Ayre	Flowerbeds
6167.70	MJW Fabrication	Parks (fence at Murray Park)
17.00	CALC	Subs (LCR)
40.00	E Hutchinson	Open spaces
51.25	ABW	Moot Hall/Flowerbeds
120.62	Cannon Hygiene	Moot Hall
350.00	BIG	Misc Services
50.40	Bookcase	Visitor Centre
30.00	NM Windows	Moot hall
57.09	ABW	Moot Hall/Flowerbeds
204.00	Cartmell Shepherd	Lovers Lane
<b><u>£14,498.73</u></b>		

**Income**

<b>£</b>	<b>Detail</b>	<b>Cost Centre</b>
100.00	Rent	Market
76.50	Arthuret PC	Training
45.00	Carlisle City Council	Moot Hall
120.00	Ian Robinson	Cemetery
<b><u>£341.50</u></b>		

(Signed) Committee Chairman .....

10<sup>th</sup> September 2019

## Expenditure To Approve

Amount £	Payee	Detail	Chq number/FP
1108.00	T. Ayre	Flowerbeds	FP
881.00	Oakbank	Flowerbeds	FP
2220.00	Cut n' Edge	Grounds Maintenance	FP
2021.70	A Riddell	Staff	FP
186.53	NEST	Pension	FP
182.00	Carlisle City Council	Business Rates	D/D
40.00	Loomi	Website`	D/D
50.00	J Morris	Garage rent	D/D
180.40	S Hillary	Staff	FP
57.91	Daisy Communications	Office	D/D
31.36	Plusnet	Visitor Centre	D/D
1.84	Barclays Bank	Charges	D/D
114.80	A Riddell (Chateau Impney)	Training costs	FP
25.99	A Riddell (Ancre Somme Ass'n)	D Day flag	FP
302.40	Maxxia	Copier charges	D/D
101.04	A Riddell (CID Group)	Traffic cones	FP
42.38	SSE	Moot Hall electric	D/D
10.85	Waterplus	Allotments	705210
2900.00	Cumbria LGPS	Pension contribution	705211
75.13	Instock	Logistics	705212
198.00	Cumbria Clock Company	Moot Hall clock service	705213
627.95	BRHS	Office	705214
45.00	CALC	Training – Cllr Bell	705215
42.00	Orian	Moot Hall – fire ext service	705216
114.55	ABW	Flowerbeds/Moot Hall	705217
100.00	Petty Cash	Office	705218
<b>£11,660.83</b>			

(Signed) Committee Chairman .....

10<sup>th</sup> September 2019