

MINUTES of a **VIRTUAL MEETING** of **BRAMPTON PARISH COUNCIL** held on **TUESDAY 27th OCTOBER 2020** at 7.00pm.

PRESENT

Councillor Mrs. J. Errington (Chairman, in the chair)
Councillor Mrs. M. Blake
Councillor J. J. Harding
Councillor Ms. F. Macleod
Councillor Mrs. J. Spears

Councillor Ms. S. Angland
Councillor D. Charlton
Councillor Mrs. R. Logie
Councillor I. Rodley
Councillor M. Spears

IN ATTENDANCE – Clerk

ALSO ATTENDING – County Councillor J. Mallinson
City Councillors K. Meller and M. Mitchelson
2 members of the public
1 Member of the local press

Action

<p>093/20</p>	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:-</p> <p>City Councillor Tinnion</p>	
<p>094/20</p>	<p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p>	
<p>095/20</p>	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED to note that there were no declarations of interest made.</p>	
<p>096/20</p>	<p>SIX MONTH ATTENDANCE RULE</p> <p>RESOLVED to note that the Clerk reminded members of the six month attendance regulations per the Local Government Act 1972.</p>	
<p>097/20</p>	<p>MINUTES</p> <p>Minutes of the meeting held on 26th September 2020 were submitted.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 26th September 2020, confirmed as a true and accurate record. The minutes would be signed at the next face to face meeting.</p>	<p>JE</p>
<p>098/20</p>	<p>PUBLIC PARTICIPATION -</p> <p>RESOLVED to note that a member of the public queried access to correspondence from residents as he felt the Clerk had not given him direct quotes. The Clerk explained that to comply with GDPR, names and addresses of residents that have corresponded with the parish council should not be given in a meeting. The member of the public had requested the correspondence content and the Clerk had duly sent said content by email.</p> <p>RESOLVED to note that the Chairman asked the owner of a local newsletter to stick to the facts when reporting on the parish council following a recent article on the removal of an oak tree at Tarn End Hotel.</p>	

(Signed) Chairman

Date

	<p>CITY AND COUNTY COUNCILLOR REPORTS</p> <p>RESOLVED to note that Councillor Mitchelson reported on the following:-</p> <ul style="list-style-type: none"> • Sands Centre redevelopment • Request for dog fouling signs • Request for temporary use of 2 parking spaces at Central Car Park for the Medical Practice. <p>099/20 TOWN AND COUNTRY PLANNING APPLICATIONS -</p> <p>Applications for planning consent were considered.</p> <p>RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p>099/20.1 WHITE LION HOTEL, HIGH CROSS STREET BRAMPTON (20/0646 & 20/0647LBC) – Change of use of part of building to consulting rooms, offices and ancillary space for Brampton Medical Practice including alterations to the existing building and access together with installation of first floor within existing building (part retrospective).</p> <p>No observations.</p> <p>99/20.2 SUNGARTH, CRAW HALL, BRAMPTON (20/0074/S211) – Crown reduction to 1 Douglas fir to 6 metres and 1 silver birch to 11 metres in Brampton Conservation Area.</p> <p>No observations.</p> <p>99/20.3 1 MOAT STREET, BRAMPTON (20/0181) – Installation of new composite door to south elevation, 4 uPVC sliding sash windows to east elevation; 1 uPVC sliding sash window to west elevation and new window and door to north elevation.</p> <p>No observations.</p> <p>99/20.4 SANDYCROSS, TARN ROAD, BRAMPTON (20/0079/S211) – Crown lift to 1 copper beech in Brampton Conservation Area.</p> <p>No observations.</p> <p>99/20.5 HOLLYGARTH, TREE ROAD, BRAMPTON (20/0084/S211) – Removal of 1 birch tree in Brampton Conservation Area.</p> <p>No observations.</p> <p>100/20 NOTIFICATION OF DECISIONS</p> <p>RESOLVED to note a report submitted by the Clerk advising members of the decisions of the appropriate planning authority on applications on which the Parish Council had previously commented.</p> <p>101/20 FINANCIAL MATTERS -</p> <p>101/20.1 BANK RECONCILIATION TO 30th SEPTEMBER 2020</p> <p>There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.</p> <p>RESOLVED to receive and note the bank reconciliation and balances to 30th September 2020 of £284,249.61. The petty cash balance remained unchanged at £3.63.</p>	Clerk
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(Signed) Chairman

Date

101/20.2 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

101/20.2.1 RESOLVED to note the expenditure of £11,893.65 detailed in the Appendix hereto.

101/20.2.2 RESOLVED to note the income of £1,460.88 detailed in the Appendix hereto.

101/20.3 EXPENDITURE TO APPROVE

A report was submitted by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £27,937.42

101/20.4 MONITORING REPORT

The Clerk submitted a monitoring report to 30th September 2020.

RESOLVED to note the report.

102/20 CLERK'S REPORT

The Clerk submitted a written report detailing the following:-

MURRAY PARK – New play equipment & play bark surfacing installed.

DOG FOULING SIGN REQUEST – A resident emailed the office reporting that he had received no response from the City Council regarding a request for dog fouling signs on the grassed areas adjacent to Irthing Park. Clerk requested permission to pass details to the District Councillors for attention, Councillor Mitchelson had the matter sorted within an hour. Signs would be sent out to the resident and high-profile patrols would be carried out by the Enforcement Team.

MOAT SITE VISIT (Min 085/20) – Will be arranged in due course with Councillor Rodley (if available), Clerk and grounds maintenance team to initially zone the areas for the required work. Will report back at a future meeting. Still awaiting bat survey results.

HOWARD MEMORIAL SHELTER (087/20.3) – Applicant will wait to see what the council's insurers have to say before progressing the matter further.

BIG MAGAZINE CHRISTMAS FRONT COVER (Min 080/20.1) – C&C Barnett has offered a £250 voucher for Smyths Toy Shop for the winner. Entries are already being received.

MOOT HALL MASONRY WORK (Min 091/20.1) – As the work involves lime mortar, it will be carried out in the Spring when the temperature is more suitable.

REQUEST FOR PARKING SPACES – A request for 2 temporary car parking spaces in Central Car Park for the use of Brampton Medical Practice was passed to the City Council.

SLCC VIRTUAL NATIONAL CONFERENCE – Clerk attended 20 webinars over the week. Details will be circulated to members for consideration at a future meeting.

(Signed) Chairman

Date

103/20	<p>MATTERS TO BE RAISED BY COUNCILLORS</p> <p>Members were given the opportunity to raise any unforeseen matters, with the consent of the Chair, that did not require a decision.</p> <p>RESOLVED to note the following matters were raised:-</p> <p>CUMBRIA DARK SKIES – Councillor Rodley reported on his attendance at a recent zoom event held by North Pennines AONB Partnership on Cumbria dark skies. Councillor Rodley reported on the notable impact to wildlife that artificial light has and the positive impacts from the perspective of astro-tourism and that the parish council could perhaps look into this.</p> <p>WALL AT BRAEFOOT – Members reported that the wall should be rebuilt and pressure should be put on the City Council to request this of the landowner.</p> <p>AMAZON VANS – Members raised concern at the amount and speed of Amazon vehicles travelling through the town on a daily basis. RESOLVED to note that County Councillor Mallinson was aware of similar issues with the vans in the area and would write to Amazon in the hope that it would calm things down.</p>	
104/20	<p>PUBLIC TOILETS</p> <p>Comments received from residents on the public toilets varied from ‘knock them down’ to ‘they must stay’. Costings for maintenance had not yet been received from the City Council. Members agreed that the toilets should stay but were yet to determine how.</p> <p>RESOLVED to defer further consideration until maintenance costings had been received from the City Council.</p>	
105/20	<p>REMEMBRANCE EVENTS</p> <p>RESOLVED to note that Remembrance Events would follow similar timings as in previous years with a wreath laying ceremony at the War Memorial Hospital at 2.00pm followed by a church service at St. Martin’s at 3.00pm. The event would be streamed live via the BIG magazine Facebook page.</p> <p>NB: Following the meeting, further Covid-19 lockdown restrictions came into force and no church service took place.</p>	
106/20	<p>ELECTRIC VEHICLE CHARGING POINT</p> <p>RESOLVED that the Clerk would ask for clarification on how many car parking spaces would be taken up by a charging point before confirming approval for a charging point to be located at Showfield Car Park.</p>	Clerk
107/20	<p>LITTER BINS</p> <p>RESOLVED, following discussion, that a survey would be undertaken to ascertain if any of the current litter bins in the town could be relocated and made better use of. City Councillor Mitchelson would look into additional dog fouling signs.</p>	ALL/MM
108/20	<p>FORESTRY INVESTMENT ZONE UPDATE AND VIDEO LINK</p> <p>RESOLVED to note that no matters were raised on the information received on the Forestry Investment Zone. Members had found the video both interesting and informative.</p>	

(Signed) Chairman

Date

109/20	<p>CALC</p> <p>The following correspondence from CALC was received and noted:-</p> <p>109/20.1 NALC RESPONSE TO PLANNING CONSULTATION</p> <p>109/20.2 CPCA AGM DRAFT MINUTES</p> <p>109/20.3 LED STREET LIGHTING REPLACEMENT PROGRAMME</p> <p>109/20.4 COVID-19 UPDATE</p> <p>109/20.5 BUCKINGHAMSHIRE COUNCIL</p> <p>109/20.6 NATURE RECOVERY LUNCHTIME TALKS</p>	
110/20	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>RESOLVED to note the following correspondence had been received: -</p> <p>110/20.1 HOW TO SAVE A LIFE – Email from North West Ambulance Service</p> <p>RESOLVED to note that Councillor Angland would look into this.</p> <p>110/20.2 2021 NATIONAL CENSUS – Email from Census Engagement Manager</p> <p>110/20.3 WORKING TOGETHER SERVICE CARLISLE DISTRICT – Email from Service Officer</p> <p>110/20.4 UPGRADE TO IRTHING PARK PLAY AREA – Email from resident</p> <p>RESOLVED that there was no current plans to upgrade the play area until such time that s106 funding was received.</p> <p>110/20.5 COPPICED SYCAMORE IN ST. MARTIN’S CHURCHYARD – Email from Church Warden.</p> <p>RESOLVED to permit the church to carry out the required work.</p> <p>110/20.6 RESEARCH PROJECTS – Email from Lancaster University.</p> <p>RESOLVED that Councillor Rodley would submit an application relating to the analysis of light pollution in Brampton, following on from minute 103/20, Cumbria Dark Skies.</p> <p>110/20.7 CONTROLLED FIRES – Email from resident.</p> <p>RESOLVED to note this was a matter for the City Council.</p> <p>110/20.8 TRAFFIC CONCERNS – Email from resident</p> <p>RESOLVED, following discussion, that Councillor M. Spears would conduct a traffic survey on Longtown Road and report back at the next meeting.</p>	IR
111/20	<p>LITERATURE AVAILABLE FROM CLERK</p> <p>RESOLVED to note the following items were available from the Clerk:-</p> <p>111/20.1 EXECUTIVE KEY DECISIONS – 9th October 2020.</p> <p>111/20.2 EDEN CARERS – Autumn newsletter.</p>	

(Signed) Chairman

Date

112/20	<p>DATE OF NEXT MEETING - The next meeting would be held virtually on Tuesday 24th November 2020 at 7.00pm and called by electronic summons.</p>	
113/20	<p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</p> <p>RESOLVED in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, the public be temporarily excluded and instructed to withdraw from the meeting.</p>	
114/20	<p>MOOT HALL CURTAINS</p> <p>Consideration was given to the quotes received for new curtains for the ground floor at the Moot Hall.</p> <p>RESOLVED to accept the quote submitted from Lisa Anderson Interior Design in the sum of £1,562.00 for double width curtains, with pencil pleat and blackout lining.</p> <p>Meeting closed at 8.40pm.</p>	

(Signed) Chairman

Date

Expenditure (from Scribe report)

Description	Supplier	Total
Hosting Fee	Sensible IT Solutions	20.00
Rates	Carlisle City Council	54.00
Rates	Carlisle City Council	39.00
Rates	Carlisle City Council	77.00
Rates	Carlisle City Council	24.00
Monthly bill - electric	SSE	22.05
Moot Hall	Josh Hall	1,530.00
Plants	Oakbank Nurseries	597.50
Monthly bill	Cut n' Edge	1,985.00
New benches	Solway Direct	2,152.80
Postage	Post Office	7.80
Monthly charges	Barclays Bank	1.84
Monthly bill	Plusnet	54.00
Garage rent	GA Estates	50.00
Flooring	Geltsdale Contract Flooring	54.00
Big Mag article	A Findon	350.00
Monthly bill	Daisy Communications	59.92
Contribution	NEST	186.53
Monthly bill	Amazon	2.94
Compactor sacks	Instock	79.16
Cleaner for flooring	Geltsdale Contract Flooring	90.00
Wages	Brampton PC	2,331.11
Wages	Brampton PC	36.08
Wages	Brampton PC	270.60
Play bark	Scotbark	1,770.00
Postage	Post Office	13.00
Monthly bill	Vodafone	35.32
	Total	11,893.65

Income (from Scribe report)

Description	Supplier	Total
Burial Fee	Co-operative Funeralcare	470.00
Memorial Erection	Ian Robinson	240.00
Grant	Carlisle City Council	300.00
Interest Received	Barclays Bank	50.88
Burial Charges	Ian Blair	250.00
Burial Charges	Ian Blair	150.00
	Total	1,460.88

(Signed) Chairman
Date

Expenditure To Approve

Amount £	Payee	Detail	Chq number/FP
20.00	Sensible IT Solutions	Office (website)	D/D
194.00	Carlisle City Council	Various – rates	D/D
62.56	Daisy Communications	Office	D/D
54.00	Plusnet	Visitor Centre	D/D
219.02	Nest	Staff – pension	D/D
1.84	Barclays Bank	Charges	D/D
50.00	GA Estates	Garage rent	F/P
2910.00	Cut n' Edge	Grounds Maintenance	F/P
1855.00	P Thompson Joinery	Moot Hall	F/P
1770.00	Scotbark	Murray Park	F/P
1600.00	LGPS	Additional contribution	F/P
15.60	Postage	Office	F/P
24.38	M Wannop	Moot Hall	F/P
2592.29	HMR&C	Staff - PAYE	F/P
36.08	S Hillary	Staff	F/P
180.40	P Reynolds	Staff	F/P
30.00	SLCC	Training	F/P
1800.00	R&M Lowther	Parks	F/P
216.65	ABW	New benches	F/P
42.00	Orian	Moot Hall	F/P
	Above items to be ratified	Below items to be approved	
11564.40	Kompan	Murray Park	F/P
14.39	A Riddell	Zoom – office	F/P
300.00	BIG Mag	Misc services	F/P
2077.61	A Riddell	Staff	F/P
7.20	M Wannop	Moot Hall	F/P
300.00	Pear Technology	Misc Services	F/P
<u>£27,937.42</u>			

(Signed) Chairman

Date