

# BRAMPTON PARISH COUNCIL

Clerk: Allison Riddell  
Unit 2  
The Old Brewery  
Craw Hall  
Brampton  
CA8 1TR  
Tel: 016977 3382  
Email:bramptonpc@gmail.com

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A Virtual Meeting of the **BRAMPTON PARISH COUNCIL** will be held on **TUESDAY, 23rd FEBRUARY, 2021 at 7.00 p.m.**

Members of the public are welcome to attend.

The meeting is accessible by logging on to [www.zoom.us](http://www.zoom.us) and using Meeting ID 894 4612 5950 with the passcode **172262**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.

An agenda pack (supporting documents) is available on the website – [www.bramptonparishcouncil.co.uk](http://www.bramptonparishcouncil.co.uk)



Clerk

## AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive apologies and approve reasons for absence.
2. **REQUESTS FOR DISPENSATION** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations of interests by elected and co-opted members in respect of items on this agenda.
4. **MINUTES** -  
**MINUTE OF THE MEETING HELD ON 26TH JANUARY 2021**- To authorise the Chairman to sign, as a correct record, the minutes of the meetings held on 26<sup>th</sup> January 2021. (see agenda pack)
5. **PUBLIC PARTICIPATION** – To receive comments and representations from members of the public in relation to any item on the Agenda. *(15 minutes is set aside for public participation and each member of the public is permitted to speak on any Agenda item for up to 3 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman).*
  - 5.1 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports from City and County Councillors on issues relating to the parish.
6. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To consider/ratify the following:-
  - 6.1 **TARN END CAR PARK, TALKIN (20/0883)** – Erection of detached bike store (Amended floor plan and elevations).
  - 6.2 **FIR TREE HOUSE, CRAW HALL, BRAMPTON (21/00001/S211)** – Removal of 1 conifer and crown raise to 6 metres of 1 sycamore and 1 beech tree in Brampton Conservation Area.

- 6.3 **UNIT 16, TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON (20/0651)** – Erection of 6 workshop storage units.
- 6.4 **HOTTSFIELD, MARKET PLACE, BRAMPTON (21/0016/S211)** – Crown reduction of 1 sycamore, height reduction of 2 leylandii and 1 birch in Brampton Conservation area.
- 6.5 **THE PADDOCK, PAVING BROW, BRAMPTON (21/0043)** – Demolition of existing garage and erection of replacement garage for the paddock; change of use of garden for the erection of 2 dwellings adjacent to the paddock.
- 6.6 **BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL, TREE ROAD, BRAMPTON (21/0012/S211)** – removal of confers and cherry tree.
- 6.7 **THE LARCHES, PAVING BROW, BRAMPTON (21/0008/S211)** – Removal of 1 larch tree in Brampton Conservation Area.
- 6.8 **WOODBURN, PAVING BROW, BRAMPTON (21/0004/S211)** – Removal of 1 willow tree and 1 sycamore tree.

TO RATIFY – No observations.

(Information available on Carlisle City Council website, links sent via email to members)

- 7. **NOTIFICATION OF DECISIONS** – To note a report from the Clerk. (see agenda pack)
- 8. **FINANCIAL MATTERS** –
  - 8.1 **BANK RECONCILIATION TO 31ST JANUARY 2021** – To note the information in the Scribe Report. (see agenda pack)
  - 8.2 **FINANCIAL TRANSACTIONS** - To note the income and expenditure detailed in the Scribe Report. (see agenda pack)
  - 8.3 **EXPENDITURE TO APPROVE** – That the Council approves the expenditure detailed. (see agenda pack)
  - 8.4 **ALLOCATION OF FUNDING** – To consider allocating the funding received from the sale of land at Gelt Road.
- 9. **CLERK’S REPORT** – To receive and note a Report from the Clerk. (see agenda pack)
- 10. **MOOT HALL/VISITOR CENTRE** – To consider applying for community funding through the National Lottery Grants for Heritage. (Councillor Blake to report)
- 11. **LANCASTER UNIVERSITY STUDENT PROJECTS** -
  - 11.1 **HIMALAYAN BALSAM AT THE MOAT REPORT** – To note and consider what action, if any, to be taken on the Report. (copy circulated by email to members)
  - 11.2 **BRAMPTON AS A DARK SKY TOWN** – To receive an update regarding the Brampton as a Dark Sky Town proposal. (Councillor Rodley to report – information circulated by email)
- 12. **DRAFT MEMORIAL BENCH POLICY** – To further consider the types of benches for the memorial bench policy. (information to be circulated to members by email when received)
- 13. **EVENTS WORKING GROUP** – To receive a verbal update.
- 14. **INCREDIBLE EDIBLE PROJECT** – To receive a verbal update from Councillor Logie.
- 15. **WALKERS ARE WELCOME** – To appoint a representative to the group.
- 16. **THE OLD BREWERY, CRAW HALL** – To consider a response to the informal consultation on a proposal of ‘no waiting at any time’ parking restrictions outside units 5,7 and 11. (see agenda pack)

17. **CALC** - To receive, note and where applicable respond to the following correspondence, circulated to members prior to the meeting:-
  - 17.1 **SECTION 137 LIMIT FOR 2021/22** (To note)
  - 17.2 **COMMUNITY LEARNING AND SKILLS** (To note)
  - 17.3 **PREPARING FOR FACE TO FACE MEETINGS** (To consider)
  - 17.4 **EPC2-21 MODEL DESIGN CODE** (To consider responses to help inform NALC'S submission)
  - 17.5 **TRAINING EVENTS** (To note and consider whether members wish to attend)
18. **CORRESPONDENCE RECEIVED** - To note items of correspondence received since the last meeting and take actions as appropriate:-
  - 18.1 **CASTLESTEADS ESTATE WOODLAND MANAGEMENT PLAN CONSULTATION** - Email and information from Senior Forestry Manager.
  - 18.2 **HIGHWAYS CUSTOMER FEEDBACK SURVEY** – Email from Cumbria County Council.
  - 18.3 **66 AMAZON VANS** – Email from resident.
  - 18.4 **DOG FOULING** – Email from resident.
  - 18.5 **ANTIMICROBIAL COATING** – Email from InfectProtect Ltd.

(information circulated to members by email, for correspondence list report, see agenda pack)
19. **LITERATURE AVAILABLE FROM CLERK** - To note items of literature received since the last meeting:-

None to date.
20. **DATE OF NEXT MEETING** – To confirm that the next virtual meeting will be held on 30th March 2021 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.
21. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.
22. **OFFICE INTERNET & PHONE CONTRACT** – To consider renewal of the office broadband and phone contract. (Information circulated to members by email)
23. **MURRAY PARK** – To consider the replacement of the swings and springer at Murray Park. (Information circulated to members by email)