

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 27th MAY 2003** at 7.30 p.m.

PRESENT

Councillor Mrs. C. Ridley (in the Chair)
Councillor J. D. Hendry
Councillor Mrs. M. E. Smith
Councillor J Thompson
Councillor J Pattinson

Councillor S Ritchie
Councillor Mrs. S. R. Robinson
Councillor J. L. Tweddle
Councillor D Moorat
Councillor P Howard

IN ATTENDANCE – Clerk.

ALSO ATTENDING – Councillor M Mitchelson, Carlisle City Council.

APOLOGIES FOR ABSENCE - Councillors Sloan, Waugh, Read-Bone.

316 ELECTION OF CHAIRMAN

Nominations for the office of Chairman were invited for the coming year. Councillor Ridley was proposed by Councillor Hendry and seconded by Councillor Howard. There were no other nominations.

Councillor Ridley was duly elected.

317 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Ridley signed the Declaration of Office.

318 ELECTION OF VICE CHAIRMAN

Nominations for the office of Vice Chairman were invited for the coming year. Councillor Hendry was proposed by Councillor Ritchie and seconded by Councillor Smith. There were no other nominations.

Councillor Hendry was duly elected.

319 COMMITTEE MEMBERSHIP

The clerk proposed that Committee Membership stay the same with minor amendments until September. Pending proposals for a new committee structure to be submitted for consideration.

APPROVED

320 MINUTE

Minute of the Meeting held on 25th March 2003 was submitted.

APPROVED.

321 MATTERS ARISING FROM THE MINUTES

NONE

322 COMMITTEE REPORTS

322.1 Property and Environment Committee held on 13 May 2003

APPROVED the recommendations for implementation.

322.2 There were submitted Minute of Meeting of Finance and General Purposes Committee held on 20 May 2003

APPROVED the recommendations for implementation.

323 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were submitted.

AGREED to advise the appropriate Planning Authority of the Council's comments as follows: -

323.1 SOUTER HOWE, MARKET PLACE BRAMPTON – display of an overhead illuminated fascia board and projecting sign

Approved on grounds that sign is smaller than originally proposed.

323.2 2 MILLFIELD BRAMPTON – Replacement of existing single storey extension with utility, dining room and WC with en-suite bathroom.

No Comment

323.3 NEW CO-OP STORE, 1-11 MAIN STREET BRAMPTON – Installation of ATM cash point

Approved

AMENDED PLANS

323.4 CROGLIN, GREENFIELD LANE, BRAMPTON – Two storey extension to side elevation to provide garage, kitchen extension on the ground floor & 2no bedrooms above.

No Comment

323.5 L/A ADJACENT TO CAPON TREE HOUSE, CAPON TREE ROAD, BRAMPTON. – Conversion of barn to 2no. 2 bedroom dwellings.

Councillor Moorat expressed a non-prejudicial interest in this matter.

Objection:

1 The council do not object to the development in principle but consider this an over development of the site.

2 Car parking arrangements are inadequate having regard to the number of cars envisaged.

3 Sewerage arrangements remain inadequate.

A site visit with Parish Councillors is requested.

324 TOWN AND COUNTRY PLANNING – NOTIFICATION OF DECISIONS – was submitted.

APPROVED

325 FINANCIAL TRANSACTIONS

325.1 IMPREST totalling £102.11

NOTED

325.2 There was submitted a report by the Clerk showing Income and expenditure for April 2003.

APPROVED the expenditure of £10410.57

NOTED the expenditure of £59870.00

Closing balance for period £56004.26

325.3 GRASS CUTTING MACHINE

The family of the late Alf Moffat have donated a reconditioned mower for use on the Dandy footpath and use in the wider Parish should we wish.

AGREED – Clerk to write a letter of thanks.

326 CARLISLE AND DISTRICT LOCAL PLAN

A brief expose of “ Carlisle District Local Plan Review Issues Paper” was given by Chris Hardman, Local Plans and Conservation Manager, Carlisle City Council.

Councillors made the following points:

Car parking in Brampton is a huge problem.

A shortage of affordable housing around Brampton.

Population and demographic forecasts would be useful in forecasting trends.

A lack of industrial development

A lack of retail development on outskirts of town.

A potential loss of green fields over the coming years to housing.

A general concern regarding tight timescales for a response i.e. that the Parish Council provide a response by 30 May, 2003

RESOLVED

1. Chris Hardman was asked to provide an extension of 2 months to allow the Council to provide a response.

2. A response to be prepared at next Property and Environment for approval at full council meeting in June or July.

327 LICENSING.

327.1APPLICATIONS

NORTH EASTERN CO-OP, 1-9 MAIN STREET

APPROVED

327.2 LICENSES GRANTED

HALF MOON WHOLE FOODS FRONT STREET

NOTED

328 REPRESENTATIVES REPORTS

BRAMPTON PRESERVATION TRUST

submitted a project for the renovation of drinking fountains at the Moot Hall and the Sands

RESOLVED: to be submitted to Property and Environment Committee meeting

329 DOG FOULING

A letter from John Robinson, County Roads Engineer was issued

NOTED

330 GOOD COUNCILLORS GUIDE

A letter from the Secretary of State regarding “Vital Villages”,

NOTED

331 GELT WOODS – EAST CUMBRIA COUNTRYSIDE PROJECT

To obtain full council approval for this project in principle (see previous minute 300).

APPROVED - Clerk to request erection of a second bird hide to accommodate the disabled, with a close proximity to one of the car parks.

332 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

TIME CAPSULE

RESOLVED

That the capsule is buried by end of June.

A photograph of Councillors and Clerk to be arranged.

A ceremony is to be carried out by the Mayoress subject to her commitments.

Final details to be made by Property and Environment Committee.

332.2 SERVICE PERSONNEL RETURNING FROM IRAQ

AGREED To provide a welcome home including yellow ribbons around the Moot Hall. Councillor Ridley to organise nearer end of July.

332.3 TOWN TWINNING

Clerk to write a letter of thanks following their successful visit and thank them for the gifts

332.4 BRAMPTON ONTARIO

Clerk to write and thank them for the badges sent.

332.5 XMAS LIGHTS

The Chair explained that it would be more effective and cost efficient for Carlisle Works to erect and dismantle the Xmas lights at an estimated cost of £640.

APPROVED

324 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. In view of the confidential nature of the business to be transacted, it is advisable that in the public interest the public be temporarily excluded and that they be instructed to withdraw.

Minute of the PROPERTY AND ENVIRONMENT COMMITTEE of BRAMPTON PARISH COUNCIL held in the MOOT HALL, MARKET PLACE, BRAMPTON on TUESDAY 10 JUNE 2003 at 7.30pm.

PRESENT

Councillor Smith (in the chair)
Councillor Ridley
Councillor Brown
Councillor Waugh

Councillor Tweddle
Councillor Thompson
Councillor Hendry
Councillor Robinson

IN ATTENDANCE – Clerk.

APOLOGIES FOR ABSENCE – Councillor Moorat

325 MINUTE

Minute of the meeting held on 13 May was submitted

APPROVED subject to Amendment.

326 MATTERS ARISING FROM THE MINUTES

All items have been actioned with exception of:

272.4 King George Playing Field - ownership of boundary fence established as being that of the Parish Council. Clerk will obtain price to clear ground prior to fence erection.

327 PLANNING APPLICATIONS

Applications for planning consent was submitted:

Agreed to advise the Planning Authority of the Council's comments as follows:

LAND TO REAR OF 9-13 MORPETH ROAD – Demolition of garage and erection of 6no dwellings. Reservations regarding adequacy of existing roads and parking arrangements. Site meeting requested.

L/A TO FIELD 6150 FORMER BUILDERS YARD, OPPOSITE HEMBLESGATE, TARN ROAD
Residential development (outline)

Objection on grounds of over development of site and problems with vehicle access.

26 FARISH CLOSE, BRAMPTON - Formation of conservatory and ensuite bathroom and dressing room

No comment.

328 NOTIFICATION OF PLANNING DECISIONS

NOTED

329 LAND AT CLAY DUBBS

Request to purchase a piece of land by Mrs S Lewsley owner of 2 Oulton Terrace on Clay Dubbs. An update by the Clerk following a letter from Cartmell Shepherd, Solicitors dated 19 May 2003.

RESOLVED

Said piece of land to be given over through a Gift of Conveyance.

Existing tenant of Clay Dubbs to be served with:

a notice to pay rent

plus an instruction regarding improved husbandry particularly the removal of ragwort from the field.

331 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

332 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

332.1 TIME CAPSULE

RESOLVED

A photo of the full Council will be taken at 7.15 on Thursday 24 June before the Council Meeting.

Councillor Robinson will be responsible for filling and sealing the capsule.

To be buried in a location to the bottom of the Mote on Thursday 3 July at 3.00pm.

Cumberland News to be informed.

332.2 MOOT HALL

RESOLVED – Councillor Hendry to organise a meeting with Carlisle City Council representatives regarding maintenance and funding issues.

332.3 TREES ON KING GEORGE V PLAYING FIELD following a letter from a resident regarding ingress of roots.

RESOLVED clerk to liaise with Carlisle City Council:

With a view to felling one tree and pruning back two others. Probably in the next financial year.

Guidance on replacement planting.

332.4 FOOTPATHS A689 AT MILTON TOWARDS MILTON RIGG WOODS

RESOLVED Councillor Ritchie will give a summary on the Inspectors decision.

Brampton Parish Council Minute - Finance and General Purposes Committee **held on** Tuesday, 17 June 2003 **in the Moot Hall, Market Place, Brampton at 7.30pm.**

PRESENT

Councillor D Moorat (in the Chair)
Councillor K Read-Bone
Councillor J Pattinson

Councillor C Ridley
Councillor A Sloan
Councillor J Hendry

IN ATTENDANCE – Clerk

APOLOGIES Councillor P Howard, Councillor S M Ritchie.

333 MINUTE

Minute of the meeting held on 20 May 2003 were approved

334 MATTERS ARISING FROM THE MINUTES

274.2 is outstanding. The Chair of the Chamber of Trade is to be invited to speak at our next F&GP meeting. This will be after the presentation by Rob Lewis of Capita regarding the Brampton Enhancement Scheme to the full Council and the Neighbourhood forum.

274.2 Sage Accounting – Doug Thomas has offered to provide further training and assistance.

274.6 Mr T Nixon has been in contact with the Clerk and is considering the Councils proposals for Murray Park.

The Masonic Lodge have not yet been approached regarding the possibility of vehicular access into Murray Park through the Masonic Lodge car park.

274.7 Sovereign Play Equipment have provided a quotation of £7125 for black wet pour play surface and £8312 for green and subject to VAT.

RESOLVED – Clerk to obtain more quotations from other contractors including Carlisle City Works.

314 LEGACY ACCOUNT – The account at the Skipton building Society has been opened at an annual rate of 4.0%.

RESOLVED To organise a meeting of account trustees before end of July i.e. to appoint a chairman, set up a constitution, etc.

THE ERECTION OF XMAS LIGHTS

AGREED

1. To accept Carlisle city works of £640 to erect and dismantle lights
2. A switch on date of Monday 24th November.
3. To apply to the Neighbourhood Forum for a grant of £1000 to cover costs.

335 BANKING ARRANGEMENTS – ACCOUNT SIGNATORIES

Everything is now in place but Elaine Haugh our banker at Barclays has been on holiday, Hence the delay.

336 FINANCIAL MATTERS

A report on the final position was given by the clerk and reported that Council reserves have reduced which was a cause for concern.

AGREED

The importance of working within agreed budget headings in the coming year will be brought to the attention of the full Council.

Clerk will provide an up to date budget report at next F&GP meeting.

337 GRANT TO BRAMPTON COMMUNITY ASSOCIATION

To consider a letter from the association asking that the grant be increased from £650 to £1000 for 2003/04. In accordance with previous agreement made with the Parish Council.

AGREED

Clerk to increase annual payment for 2003/04 to £1000.

Clerk to write asking that the association make a bid and demonstrate the need for such a grant in future years.

338 GRANT APPLICATIONS TO BE CONSIDERED

Brampton Community Centre for Cumbria in Bloom.

Grant applied for £ 250.

APPROVED £50.

339 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

NONE

Minute of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held on **TUESDAY 8 JULY 2003 at 7.30 PM.**

PRESENT

Councillor Smith (in the chair)
Councillor Thompson
Councillor Moorat
Councillor Robinson
Councillor Grant

Councillor Waugh
Councillor Tweddle
Councillor Brown
Councillor Ridley
Councillor Hendry

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE Councillors Sloan, Pattinson, Howard

MINUTE

Minute of the meeting held on 10 June was submitted.

APPROVED

MATTERS ARISING FROM THE MINUTES

332.1 TIME CAPSULE

Councillor moved a vote of thanks to Councillor Robinson for her efforts in organising and the burial of the time capsule.

CHAMBER OF TRADE

Jonathon Bryant, Chairman of Brampton Chamber of Trade attended to discuss the following issues: car parking including possible use of Murray Park, Brampton In Bloom.

AGREED Jonathon Bryant would raise the parking problems with Carlisle City Council and approach T Nixon regarding an access through to Murray Park.

PLANNING APPLICATIONS

Applications for planning consent was submitted:

Agreed to advise the Planning Authority of the Council's comments as follows:

HOWARD ARMS HOTEL – Removal of internal wall, relocation of bar service area and alterations to 1st and 2nd floor exit routes.

Approved

16 FRONT STREET – 1 no internally lit ATM box panel sign for Barclays Bank.

Approved

ACORN BANK, CAPON TREE ROAD, BRAMPTON - Conversion of existing garage to living room and erection of extension to provide garage, workshop, study, store and WC with store above.

Approved

AMENDED PLANS SUBMITTED

26 FARISH CLOSE BRAMPTON- Erection of conservatory to rear elevation and first floor extension to provide dressing room/shower room

Approved

LAND TO REAR OF 9-13 MORPETH ROAD AND 30-34 STANLEY ROAD BRAMPTON –
Demolition of garage and erection of 6 no dwellings

Comment - Concern regarding traffic problems repeated Request for site visit to be repeated.

NOTIFICATION OF PLANNING DECISIONS

L/A BARN ADJACENT TO CAPON TREE HOUSE, CAPON TREE ROAD – Conversion of barn to 2no bedroomed dwellings - Permission granted.

NOTED

The council expressed concern over the number of requests for site visits that have been turned down by Carlisle City Council.

AGREED – The clerk would prepare a letter to Head of Planning Services expressing our concern and frustration.

BRAMPTON AREA ENHANCEMENT PLAN

The Council welcome the plans and consider them to be a definite improvement.

Regarding Groundworks

The Council are totally opposed to the proposed removal of the cobbles around the Post Office.

The Council are totally opposed to the amended proposal as outlined to the Clerk by Rob Lewis of capita for the removal of a continuous strip of cobbles (0.5 metres width approximately) at the back (or east side) of the Moot Hall.

The Council are totally opposed to the removal of any cobbles within the proposed scheme.

Regarding Lighting

The Council approved the emblem as per the drawings – depicting the Moot Hall with the date of 2003 surrounding.

The preferred colour for the columns being dark green with existing bollards and columns being repainted to match

The Clerk to write to Rob Lewis explaining the wishes of the council. Copies to Kevan Wilkinson Cumbria County Councillor, Mike Mitchelson Carlisle City Councillor, Cumberland News.

THE LOCAL PLAN – CARLISLE CITY COUNCIL was discussed.

RESOLVED Councillor Joe Hendry and the Clerk would prepare a response and meet with officers of Carlisle City Council.

CARRICKS COURT, MAIN STREET, BRAMPTON

A letter from John Hamer to the Clerk previously circulated.

NOTED

BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

HOWARD ARMS LANE

The Clerk circulated 2 items of correspondence from Brampton Bowling Club to the owner of the Lane and from Brampton Bowling Club to the Clerk.

RESOLVED that the Clerk would write to:

Carlisle City Council asking them to explore the possibility of relaxing current disc parking restriction within Brampton on Saturday Afternoons or issuing permits.

Brampton Bowling Club explaining that the Council had exhausted all avenues in an effort to keep the lane open. The Clerk to suggest that David Maclean MP may be prepared to get involved on their behalf.

SIGN POST AT SAW MILL LONNING

is currently obscured by a garden hedge.

RESOLVED Clerk to write to the householder in the first instance.

LOVERS LANE

The council have received a request for a lighting column in the lane.

RESOLVED

Request to be considered within our annual programme of lighting request to Carlisle City Council.

Clerk to write inform parishioner of decision.

S HILLARY, CARETAKER & T DAVIDSON ASSISTANT CARETAKER, EMPLOYED BY BRAMPTON PARISH COUNCIL

The Chairman has received a complaint from both post holders regarding a failure for the Council to have their duties subjected to a grading review as previously agreed. They have also refused to carry out work requested by their Line Manager (i.e. The Clerk To The Council) as they do not consider that the nature of the work requested falls within the work schedule that they work to.

Councillor Hendry (Vice Chairman) has offered to investigate the circumstances surrounding their grading appeal and also their refusal to carry out work requested. He has explained that he proposes to do this in a fair and equitable way. Both men have agreed to this and are comfortable with the process.

It was pointed out by Councillor Moorat that both men were awarded and continue to receive a 10% efficiency payment on their basic pay. This requires them to meet a necessary quality and output standard to the satisfaction of the Clerk. Being the Proper Officer of the Council.

AGREED

Councillor Hendry will look into the grading process and particularly what is needed to progress to the next grade up.

That a new worksheet to be implemented giving a greater level of detail as to what is done. Circulated for approval.

The Clerk will prepare a new work programme using the worksheet.

The Clerk will consider a revised Job Description taking into account the new work programme.

Councillor Hendry will report back to the Council in September.

Brampton Parish Council Minute - Finance and General Purposes Committee **held on** Tuesday, 15 July 2003 **in the Moot Hall, Market Place, Brampton at 7.30pm.**

PRESENT

Councillor D Moorat (in the Chair)
Councillor K Read-Bone
Councillor S M Ritchie

Councillor C Ridley
Councillor A Sloan

IN ATTENDANCE – Clerk

APOLOGIES Councillors Pattinson & Hendry.

366 MINUTE

Minute of the meeting held on 20 May 2003 were approved

367 MATTERS ARISING FROM THE MINUTES

274.6 The Masonic Lodge have now been approached regarding the possibility of vehicular access into Murray Park through the Masonic Lodge car park. The Lodge have been in touch with the clerk. The clerk will report back within the next two months.

314 LEGACY ACCOUNT

The meeting of account trustees is still outstanding.

368 NEWSLETTER

D Moorat provided a comparative analysis of the cost to produce the newsletter.

NOTED

COST OF ADVERTISING

It was **AGREED** to increase the cost of advertising in the Newsletter from £5.00 to £7.50.

369 FINANCIAL MATTERS

A report on the financial position was given by the clerk particularly for the last financial year 2002/03. Council reserves have reduced which was a cause for concern.

AGREED to refer to the next full Council meeting in confidence.

370 GRANT APPLICATIONS

Carlisle Parish Councils Association have awarded the following Grants for the coming year:
Moot Hall £1000
Brewery hall £250

The clerk has suggested that we ask for the grants to be added together so that we can carry out the work at the Brewery Hall this year i.e. painting and electrical work.

Concern was expressed as to the state of the roof at the Moot Hall.

AGREED.

Brewery Hall

WRITE to North West development Agency stating that we do not wish to renew the lease after it expires on 31 December 2003.

INFORM the Brewery Hall Management Committee that we will not be renewing the lease. Hoping that they will enjoy the same terms as we have.

Moot Hall

Clerk to arrange a condition survey particularly of the roof and the tower with a view to repair. 3
Quotations to be obtained. From:

Carlisle City council
Hyde Harrington

A contractor who appears on the Carlisle City Council list of approved contractors.

371 REPORT FROM INTERNAL AUDITOR

NOTED

372 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

BRAMPTON AREA ENHANCEMENT

It was **AGREED** that option "D" bracketry would be selected

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 29th JULY 2003** at 7.30 p.m.

PRESENT

Councillor Mrs. C. Ridley (in the Chair)
Councillor J. D. Hendry
Councillor Mrs. M. E. Smith
Councillor J Thompson
Councillor J Pattinson
Councillor A Sloan
Councillor K Read Bone

Councillor S Ritchie
Councillor Mrs. S Brown
Councillor J. L. Tweddle
Councillor D Moorat
Councillor P Howard
Councillor Waugh
Councillor R Grant

IN ATTENDANCE – Clerk.

ALSO ATTENDING – Councillor M Mitchelson, Carlisle City Council. Councillor K Wilkinson, Cumbria County Council.

APOLOGIES FOR ABSENCE – Councillor S Robinson.

373 MINUTE

Minute of the meeting held on 24 June 2003 was submitted.

APPROVED subject to amendment.

374 MATTERS ARISING FROM THE MINUTES

NONE

375 COMMITTEE REPORTS

There were submitted

the minute of the Property and Environment Committee meeting held on 8th July 2003.

the minute of the finance and general Purposes Committee held on 15 July 2003.

APPROVED the recommendations for implementation subject to amendment

MATTERS ARISING

362 BRAMPTON AREA ENHANCEMENT PLAN

Regarding Groundwork's. Clerk to write to Capita clarifying further the Council objection to removal of the cobbles around the parking area fronting the Post Office to Howard Arms Lane.

In future this item should be discussed in confidence

376 GRANT APPLICATIONS

376.1 CARLISLE PARISH COUNCIL GRANT FOR THE MOOT HALL & BREWERY HALL.

The decision concerning Council Minute 370 taken by the Finance & General Purposes Committee on 15 July 2003 was reconsidered.

RESCINDED

In addition:

- 1 Clerk to make arrangement to renew the lease with North West development Agency. Subject to acceptable terms and conditions.

- 2 Clerk to make arrangements to carry out hall improvements i.e. electrical work and internal decoration.
- 3 Clerk to meet with Brewery Hall Management Committee to discuss financial arrangements. Particularly, the method of recovering payment for hall improvements and maintenance.
- 4 Regarding the Moot Hall Councillor Hendry will organise a meeting with Carlisle City Council representatives regarding maintenance and funding issues. As per minute 322.2

376.2 AWARDS FOR ALL – RESTORATION & WAYMARKING FOR PUBLIC FOOTPATHS

Councillor Ritchie was pleased to announce that the Council has been awarded a grant of £3,000 from Awards For All.

Awards For All is a joint scheme providing lottery grants to local voluntary organisations and community groups and supported by The Heritage Lottery Fund.

Councillor Ritchie explained that the grant must only be used for this purpose and asked that a separate Parish Account be opened with a separate chequebook. The Clerk being one of the two signatories.

APPROVED

377 TOWN AND COUNTRY PLANNING

377.1 APPLICATION

03/0828 The Byre, Crooked Holme, CA8 2AT for Wood working and storage shed

Approved - providing it is a non-commercial activity.

377.2 NOTIFICATION OF DEFERMENT - Application 03/0564, Demolition of garage on land to rear of 9-13 Morpeth Road.

Site visit arranged for 27 August 10.20 am. Councillors Smith and Robinson to attend.

377.3 CONSULTATION: PROPOSED WORKS TO TREES WITHIN BRAMPTON CONSERVATION AREA BRAMPTON VICARAGE

Clerk to request a Site Visit.

378 GELT WOODS MANAGEMENT

378.1 Iris Glimmerveen, Woodland Officer, East Cumbria Countryside Project, on behalf of Brampton Parish Council, has converted our proposals into a grant application to the Forestry Commission. She explained some amendments to the final drawings and asked that the Council check that the requirements and details submitted meet our requirements before sending it to the Forestry Commission for approval.

It had not been possible to provide disabled access throughout the scheme.

The Project is due to start at Gelt Woods in Spring 2004

APPROVED

378.2 Regarding the opportunity for an exchange visit for 2 young people (under 26 years of age) from Brampton to take part in this joint project to Slovakia. It involves physical work in woodland with an emphasis on cultural and social exchange at no financial cost. To date, no one has taken up this offer.

AGREED - Iris would liaise with Jozi Brown, Development Officer, Brampton Community Association, who would publicise this opportunity.

379 RECYCLING OF WASTE IN THE BRAMPTON AREA

Mike Gardner, Carlisle City Council gave a talk on current progress regarding recycling in the area and outlined some future projects aimed at increasing the opportunity for waste recycling. These Include:

The search for a site to supplement Union lane

A scheme whereby a skip is left parked in an area for the working day, which would accommodate bulky items

The possible use of mini skips for garden waste.

NOTED

380 THE ROLE OF THE DEVELOPMENT OFFICER - BRAMPTON COMMUNITY ASSOCIATION

Jozi Brown the Development Officer for Brampton Community Association gave a presentation of her work and explained the aims of the two-year community project that she had been taken on to accomplish.

NOTED

381 CORRESPONDENCE RECEIVED BY THE CLERK

381.1 LOCAL GOVERNMENT REVIEW

NOTED

381.2 APPLICANTS FOR LOCAL STANDARDS COMMITTEE

NOTED

381.3 CALC COUNTY CIRCULAR & COURSES FOR NEW COUNCILLORS

NOTED the following councillors to attend the Event For New Counsellors:

Sue Ritchie, Jane Thompson, Rob Grant, David Waugh, Stephanie Brown, Margaret Smith, Susan Robinson, Ken Hind.

381.4 GETTING TO GRIPS AS A LOCAL COUNCILLOR

NOTED

381.5 DEMOCRATIC ENGAGEMENT BEST VALUE REVIEW - NOTED

382 REPRESENTATIVES' REPORTS

LEGACY COMMITTEE - Councillor Ridley explained that a meeting had been held and 3 grants had been made. Minutes to follow.

CURRENT BALANCES	£	
Skipton Building Society	100,000	@4% per annum
Barclays	10,495	@1% per annum
TOTAL	110,495	

The clerk asked permission to transfer the balance from Barclays to Skipton Building Society to maximise income.

APPROVED

383 TALKIN TARN UPDATE

“TALKIN TARN WILL BE SOLD”. The Chair made reference to the front-page headline that appeared in the Evening News & Star of today:

The clerk then read out the full article after which a number of councillors expressed dismay and disappointment. Particularly after the strong public opposition to the sale at the Public Meeting on 1 July 2003.

Councillors understood that as a result of the Public Meeting talks were still on going and no decision had been made by the County Council.

Councillor Hendry stated that he felt badly let down by the action of the County Council.

The Clerk explained that yesterday the Parish Council had received an invitation to attend a meeting organised by Cumbria County Council on Monday 18 August. It is portrayed as being the “**Future of Talkin Tarn – Liaison Meeting**”. This would be a meeting of representatives from the County Council and Carlisle City Council, Brampton Parish Council, Farlam parish Council and The Cumbria Wildlife Trust”. It has subsequently been explained to the Clerk that the meeting will be officer based and there will be no County Councillors present.

Councillor Mitchelson Leader of Carlisle City Council asked Councillor Wilkinson to explain the facts lying behind the decision made today and where the parties who have been invited to the talks on 18 August now stand.

Councillor Wilkinson explained that today’s decision by the Cabinet of the County Council to dispose of Talkin Tarn that he attended as a member was purely procedural. He had not opposed the decision, as it would not affect any on going talks. He stressed that Parish Councillors need to understand the difference between selling and disposing of the Tarn, or any other asset for that matter. He explained that ultimately any decision must be ratified at a full County Council Meeting.

Councillor Wilkinson pledged to stand by what he said at the Public Meeting. Namely “*that the people of Brampton had given him a clear mandate – “to oppose the sale of Talkin Tarn on your behalf”*”.

384 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

.1 ST MARTINS PLAYGROUND

To approve the cost of repairs. Following a complaint from local residents through St Martins Residents Association (SMART).

Estimated as being:	£
Seat - replace timber and bolts	25.00
Top up bark under swing	30.00
Install Litter Bin	20.00
TOTAL	75.00

APPROVED

.2 FINANCIAL REPORT & TRANSACTIONS - Report by Clerk.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 30th SEPTEMBER 2003** at 7.30 p.m.

PRESENT

Councillor Mrs. S Brown
Councillor J. L. Tweddle
Councillor D Moorat (in the Chair)
Councillor R Grant

Councillor Mrs. M. E. Smith
Councillor J Thompson
Councillor A Sloan
Councillor S Robinson.

IN ATTENDANCE – Clerk.

ALSO ATTENDING – Councillor M Mitchelson, Carlisle City Council.

APOLOGIES FOR ABSENCE – Councillors S Ritchie, J. D. Hendry, J Pattinson, K Read Bone, P Howard

402 RESIGNATION OF COUNCILLOR CONNIE RIDLEY, CHAIRMAN OF BRAMPTON PARISH COUNCIL

The clerk read out a letter of resignation from Councillor Ridley received on 17 September 2003.

NOTED

402.2 APPOINTMENT OF CHAIRMAN

The Clerk stated that Councillor Joe Hendry would become Chairman with immediate effect.

Councillor Hendry will write a vote of thanks on behalf of the Council to Councillor Ridley.

NOTED

403 TO APPOINT A CHAIRMAN FOR THE MEETING

It was proposed by Councillor Smith that Councillor Moorat would chair the meeting in the absence of the new Chairman for this Council meeting. Seconded by Councillor Robinson.

404 MINUTE

Minute of the meeting held on 29 July was submitted.

APPROVED

405 MATTERS ARISING FROM THE MINUTES

NONE

406 COMMITTEE REPORTS

406.1 There were submitted the minute of the Property and Environment Committee meeting held on 9th September 2003.

406.2 There were submitted the minute of the finance and general Purposes Committee held on 15 July 2003.

APPROVED the recommendations for implementation.

407 TOWN AND COUNTRY PLANNING APPLICATIONS

03/0938 New Mills Trout Farm, Brampton – Conversion of redundant farm building to 2no. 6/8 bed holiday cottages.

Approved

03/1016 2 St Martins Close – Porch to front and dropped kerb

Approved

03/1018 New Co-op Store, 1-11 Main Street, Brampton - Display of signage

Approved

03/1023 L/A Plot 8 Oak Park – Erection of dwelling to formation of balcony (Revised Proposal).

Approved

03/0982 Scarrow Hill Cottage, Scarrowhill – Erection of small domestic wind generator to provide household electricity

Approved

408 LICENSING APPLICATION IN RESPECT OF THE HOWARD ARMS FRONT STREET BRAMPTON

APPROVED

409 GENERATION OF BRAMPTON BY CARLISLE HOUSING ASSOCIATION

Lesley Telford, Community Liaison Officer explained that the association was keen to work in partnership with the Parish Council and other organisations in the Brampton area with regeneration schemes. Grants were available for suitable projects e.g. football pitches and changing rooms, youth club rooms.

NOTED

410 BRAMPTON YOUNGSTERS

A meeting is organised by the Parish Council to discuss youth issues on Monday 13 October in the Moot Hall at 7.00pm. The Chairman of the Council has written to all organisations and interested parties in the area. All Councillors are urged to attend. Lesley Telford explained that money was available through her organisation for a wide range of youth issues.

NOTED

411 CORRESPONDENCE RECEIVED BY THE CLERK

411.1 BRAMPTON FAIR TRADE GROUP – next meeting 1 October 2003

NOTED

411.2 PLANTING SCHEME, KING GEORGE V PLAYING FIELD

Councillor Robinson will assess the merits of this and report back to Committee.

411.3 ERECTION OF XMAS LIGHTS

will be carried out by Carlisle City Council at a cost of £640. Switch on will be Monday 17th November

NOTED

411.4 TRAINING COURSE FOR COUNCILLORS

scheduled for Wednesday 8 October at Crosby Village Hall at 7.00 pm. Those councillors attending were informed.

.5 XMAS LUNCH at Talkin Tarn 22 December 12.30 pm

APPROVED

.6 REMEMBRANCE SERVICE SUNDAY 9 NOVEMBER 2.45PM

NOTED

411.7 OPENING OF NEW CO-OP STORE TUESDAY 14 OCTOBER

All councillors warmly invited

NOTED

412 TALKIN TARN UPDATE

Jim Grissenthwaite has written to the clerk explaining that discussions between the County and City Councils have been protracted due to the holiday period and are "proceeding positively".

Councillor Mitchelson explained that Carlisle City Council have offered to take over the Tarn in its entirety in exchange for a nominal fee. The City council considers this to be a viable proposition.

NOTED

413 TO APPROVE ANNUAL ACCOUNTS FOR 2002/2003

The accounts for 2002/2003 were submitted. Councillor Smith proposed that the accounts be accepted as a true and accurate record. Seconded by Councillor Robinson.

APPROVED

414 BRAMPTON AREA ENHANCEMENT SCHEME

The Chairman referred to a memo from R Lewis of Capita of 22 September 2003 (circulated). He explained that the revised proposals are a significant improvement to the original proposals particularly the keeping of the cobble areas around the town centre. The Chairman recommended that the revised proposals submitted be adopted.

APPROVED

414 BUSINESS WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT

414.1 RESIGNATION OF COUNCILLOR MOORAT

Due to family reasons Councillor Moorat explained that he would be resigning from the Parish Council With immediate effect.

.2 THE STANDARDS BOARD FOR ENGLAND CODE OF CONDUCT

Councillor Moorat stated that he was disappointed that the outgoing Chairman of Brampton Parish Council, Councillor Ridley, had reported him to the Standards Board for England.

This was for allegedly failing to declare a personal interest at a meeting in an item of Council business. (*Namely, a planning application for a building extension to William Howard School while Councillor Moorat was understood to be a governor of that school.*).

Councillor Moorat stated that:

a) he was no longer a governor of the school when the planning application came before the Parish Council for consideration

b) He had not been opposed at that meeting i.e. as having an interest in that particular item of business

c) He took no part in that discussion.

NOTED

CARETAKERS REGRADING & BEST VALUE

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order No. 64, that, in view of the confidential nature of the business to be transacted, (i.e. contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

MINUTE of a Meeting of BRAMPTON PARISH COUNCIL held in the MOOT HALL, MARKET PLACE, BRAMPTON on TUESDAY, 11th NOVEMBER, 2003 at 7.30 p.m.

PRESENT

Councillor J Hendry (in the Chair)
Councillor J. L. Tweddle
Councillor A Sloan
Councillor S Robinson.
Councillor P Howard

Councillor Mrs. S Brown
Councillor J Thompson
Councillor R Grant
Councillor K Read Bone
Councillor S Ritchie

IN ATTENDANCE – Clerk.

APOLOGIES FOR ABSENCE – Councillor J Pattinson

433 COUNCIL BUDGET 2004/2005

- 433.1 To consider the proposed budget for Brampton Parish Council for the next financial year. Summary of proposed budget and full working papers being previously circulated to all councillors.
- 433.2 It was noted that the proposed budget was discussed and approved at the Finance and General Purposes Committee on 12 October 2003.
- 433.3 Councillor Pattinson has informed the Clerk that she does not agree with the creation of any form of contingency fund and that this be conveyed to this meeting.
- 433.4 Councillor Howard as chair of F&GP presented the budget. This being a balance budget of £110,102 with a Parish Precept of £77,000
- 433.5 The budget was then discussed at length. The Chair being at pains to ensure that all councillors understood the budget and had their say before moving on.

434 PARISH PRECEPT

Councillor Grant considered the Contingency Fund set at £9,000 was too low and a figure of £14,000 was more realistic. This would mean that the proposed Precept would increase from £77,000 to £ 82,000.

AGREED

- 436.1 Councillor Hendry would prepare a brief summary of the Budget proposal.
- 436.2 This Budget proposal would go to the next full meeting of the Council.
- 436.3 The next full meeting of the Council will be on Thursday 27th November at 7.30 p.m.

Minute of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held on **TUESDAY 13th JANUARY 2004 at 7.30 PM.**

PRESENT

Councillor Smith (In the chair)
Councillor Brown
Councillor Robinson

Councillor Thompson
Councillor Tweddle

IN ATTENDANCE - Clerk

APOLOGIES FOR ABSENCE - Councillor Hendry.

MINUTE

Minute of the meeting held on 9 September was submitted.

APPROVED

2 MATTERS ARISING FROM THE MINUTES

NONE

3 PLANNING APPLICATIONS

Applications for planning consent was submitted:

SPAR STORE, MAIN STREET – Illumination to be added to existing signage.

Approved

6 GREENCROFT – Two storey side extension to provide replacement garage and kitchen on ground floor with 2no. bedrooms and shower room on first floor.

Approved

33 MAIN STREET – Change of use from residential to a beauty salon.

Approved

L/A MOSS ROW, MILTON– Formation of dormer window to rear elevation.

Approved

21 IRTHING PARK – Forward extension to garage, provision for utility room and conservatory to rear with 1st floor extension to provide additional bedroom and bathroom.

Approved

L/ADJ, ALHANDI, LONGTOWN ROAD – revised application for the erection of a bungalow with garage & conservatory.

Application.

L/A, FIELD 4956, HEMBLESGATE, TARN ROAD – Formation of 2no. additional vehicular access and construction of 4m wide access road

Comment: The parish Council expresses concern regarding the possibility of the access being built for future development.

5 PLANNING DECISIONS – Attached.

6 MOOT HALL

- 4.1** The clerk explained that improvements had been made to the Moot Hall since the Committee last met. Namely: external and internal painting, roof and electrical repairs, repairs to woodwork.

NOTED

- 4.2** The Clerk has prepared a grant application for the next financial year for improvements to the Moot Hall to the value of £8,500. Including: fitted kitchen, new carpet upstairs, painting of tower.

APPROVED

7 BUSINESS WHICH IN THE OPINION IS URGENT

7.1 SEATING IN THE PARISH

The clerk explained that there had been a spate of vandalism to seats particularly on the Mote.

AGREED – That the Clerk would obtain a full list of damage for the next meeting.

7.2 BREWERY HALL

The Clerk explained that the landlords, North West Development Agency (NDWA), propose to increase the rent by 500%. The Chairman of the parish Council has written to NDWA asking them to review their decision.

NOTED

7.3 BUS SHELTER ON SANDS

This shelter was blown out of its anchorage in recent high winds.

AGREED – Clerk to write to construction company suggesting it be replaced with a different design.

7.4 SWINGS AT ST MARTINS

Councillor brown asked that the swings be repaired.

AGREED – The Clerk would establish who is responsible for the repairs.

MINUTE of the meeting of BRAMPTON PARISH COUNCIL held in the MOOT HALL, BRAMPTON on TUESDAY 27th JANUARY 2004 at 7.30 p.m.

PRESENT

C.llr J. D. Hendry (in the Chair)
C.llr J. Thompson
C.llr S. Brown
C.llr S. Robinson
C.llr A. Sloan

C.llr K Read-Bone
C.llr L. Tweddle
Cllr M. Smith
C.llr R. Grant
C.llr P. Howard

IN ATTENDANCE – Clerk

PART A – TO BE HELD IN PUBLIC

APOLOGIES FOR ABSENCE - C.llrs J. Pattinson & S. Ritchie.

8. MINUTE

Minute of the last meeting held on 27th November was submitted.

APPROVED.

9. MATTERS ARISING FROM THE MINUTE

.1 Youth Issues 447.4 B

A start-up grant of £17,000 for a Youth Café has been obtained from the Crime Prevention Disorder Unit. The youth steering group will next meet on Thursday 29th January to draft a constitution.

Possible premises include:

Irthing Centre

Laurel House.

C.llr Howard asked the Council to recognise the large amount of work done by C.llr Hendry on youth issues within Brampton to date.

NOTED.

.2 Brewery Hall. 447.5

C.llr Howard asked that this item be taken in Part B of the Agenda.

APPROVED.

.3 JOB DESCRIPTION OF THE CLERK 447.6

C.llr Sloan thought it perfectly proper that the Chair should issue the Job Description of the Clerk. It was also proper that all Councillors should understand the wide duties and powers of the Clerk.

NOTED

.4 ADDENDUM 448

C.llr Sloan asked if it was legal for a Councillor to enter the Council chamber and ask that disagreement with an item of business be recorded retrospectively, when that particular Councillor had not taken part in the discussion on that specific item of business. The Clerk would obtain a ruling for the next full Council meeting.

NOTED.

With reference to the decision made. C.llr Sloan felt that there was a corporate responsibility for all councillors to support majority decisions once they had been made.

NOTED.

10. COMMITTEE REPORTS

10.1.1 The minute of the Finance and General Purposes Committee held on 21st October was submitted.

APPROVED

10.1.2. MATTERS ARISING

BRAMPTON IN BLOOM/CUMBRIA IN BLOOM – 422

It was confirmed that C.llrs Smith and Robinson would be responsible for this in 2004. Regarding timescales it was agreed that they would and arrange a meeting with all outside bodies particularly Kevin Walsh from Longtown and Brampton Rotary.

10.2.1 The minute of the Rights Of Way Committee held on Thursday 6th November was submitted

APPROVED

10.2.2 MATTERS ARISING

ESTATE TERRIER –437

The Clerk reported that:

A first draft was currently being typed and would be presented to the next Finance and General Purposes Committee.

A suitable scale map of the parish would also be supplied.

10.3.1 The minute of the Property and Environment Committee held on 13th was submitted.

APPROVED.

10.3.2 MATTERS ARISING

NONE

11. REPORT BY INSPECTOR DAVID COATES, CUMBRIA POLICE.

Inspector Coates considered that there were a number of positive policing aspects happening in Brampton. Namely:

Crime figures in the area are down by 6%. Theft, burglary and vehicle crime are all down. But disorder and violent crime have increased which is an area that he proposes to concentrate on in the next few months.

Police strength will be increased across the area and one extra Local Policing Team Officer will be allocated specifically to Brampton and will be in post by mid July. This would provide a greater degree of cover

Police are still concerned about youth issues. Hopefully the work done by the Brampton community, particularly the initiative by the Parish Council to facilitate a youth café would provide a positive contribution.

The Parish newsletter would provide one means for the local police to communicate with the community. PC Anita Owen would liaise with the editor on issues of interest.

C.llr S Robinson reported some broken greenhouses panes of glass between Numbers 2-34 Berry Moor Road to the police. This was noted.

12. TOWN AND COUNTRY PLANNING APPLICATIONS

03/0664 16 FRONT STREET, BRAMPTON – Replacement of Automated Teller Machine to meet Disability Discrimination Act requirements.

Approved.

03/0665 16 FRONT STREET, BRAMPTON – 1 No internally illuminated ATM box panel sign.

Comment: the Council would ask that applicants look at alternatives rather than cut out the bottom sill of this listed building.

03/1395 L/A GELT WOODS - Construction of 2no bird hides

Approved.

04/001 CROFT HOUSE COTTAGE, MAIN STREET, BRAMPTON – Construction of glazed roof over existing rear entrance.

Approved.

04/0067 41 TOWNFOOT PARK, BRAMPTON. – Extension to form bedroom over garage.

Approved

13. TOWN AND COUNTRY PLANNING (APPEALS) (WRITTEN REPRESENTATIONS PROCEDURE) REGULATIONS 2000

03/1216 L/A Estate House, Boothby, Brampton. Erection of 5no. bedroom detached dwelling.

Subject: an appeal has gone to the Secretary Of State in respect of the above proposal.

**14. PROPOSED WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER: BECK RIGGS.
NOTED**

15. CORRESPONDENCE RECEIVED BY THE CLERK

15.1 POWER AND AUTHORITY OF LOCAL COUNCILS

All councillors received a note on “What Local Councils Can Do” and were issued with a booklet entitled “ The Good Councillors Guide”

NOTED

15.2 A LETTER TO THE PARISH COUNCIL FROM WINGED HEART, CRAW HALL

Winged Heart a stained glass manufacturer sent the Council their Christmas wishes and explained what they actually do as manufacturers.

It was **AGREED** that the Council would:
Organise a small promotional piece in the Newsletter, and
The Clerk would prepare them a letter of support and introduction to Brampton, Ontario, Canada.

15.3 CHANGE OF LICENSEE TO Angela Jane Gardner with effect from 14 January 2004.

NOTED

16. BUSINESS WHICH IN THE OPINION OF THE CHAIR IS URGENT

16.1 ALLASON TRUST

16.1.1 The Clerk asked permission to transfer the balance from the Skipton Building Society to the Northern Rock Building Society on a 12 month fixed term basis in order to maximise investment rates.

APPROVED

16.1.2 Councillors Thompson and Grant have both expressed an interest in filling the vacancies on the Allason Legacy Committee following the resignations from the Council of Councillors Moorat and Ridley.

APPROVED

16.1.3 The Chair explained that Terms of Reference would need to be drawn up concerning the running of this Committee next time it meets.

NOTED

16.2 COUNCIL MEDAL OF OFFICE

The Clerk reported that the insurance claim following the theft of the Council Medal Of Office had now been met. A replacement could be obtained from the original manufacturer – Fattorini of Birmingham at a cost of £950.60 plus carriage and VAT.

APPROVED

16.3 JOCKS HILL, BRAMPTON

The Clerk had received a letter from Storeys, the developers of Jocks Hill Housing Estate asking if the Parish Council would be willing to:

Accept a transfer of ownership of a small piece of land for maintenance purposes, and
Securing ownership of the Public Footpath.

Councillors expressed concern over the poor state of the footpaths and the ongoing problems experienced on the Jocks Hill development. The Clerk also advised that it would be represent a financial burden on the parish to be responsible for ongoing maintenance on the said piece of land.

It was **AGREED** that the Clerk would write to the developer stating that:

The Parish Council have no wish to take over the said piece of land

The Parish Council have no wish to secure ownership of the footpath but would reconsider its position when the developer brought the footpath up to an acceptable standard

16.4 VITAL VILLAGES

The Clerk explained that this initiative, which involves the neighbouring parishes, was progressing well but was concerned that Brampton Parish Councillors were under represented on the Vital Villages Committee.

The Chair asked that individual councillors consider if they could give some time to this.

NOTED

16.5 REORGANISATION OF LOCAL COUNCIL

The chair asked the Council to approve a special meeting which would be to receive a presentation by The Executive Director of Carlisle City Council on Tuesday 10th February at around 8.15pm This would follow a shortened Property and Environment Committee to be held at 7.30 pm.

APPROVED

16.6 CEMETERY CHARGES

The Clerk has asked the Council to review these for 1st April 2004.

It was proposed that Councillor Sloan carry out an in depth review and report back to Council.

APPROVED

16.7 MOOT HALL AND MARKET

The Clerk has asked the Council to review these charges for 1st April 2004 and also guidance in ways of promoting the market and the Moot Hall.

The Chair proposed that the Property and Environment Committee make this the main item on the agenda for the meeting in march and meet downstairs.

APPROVED

PART B – TO BE CONSIDERED IN PRIVATE

- 17. THE STANDARDS BOARD FOR ENGLAND REGARDING DAVID MOORAT**
- 18. BREWERY HALL**

MINUTE of the PROPERTY AND ENVIRONMENT COMMITTEE of BRAMPTON PARISH COUNCIL held on TUESDAY 10th FEBRUARY 2004 at 7.30 PM.

PRESENT

Councillor Robinson (In the chair)
Councillor Grant
Councillor Hendry

Councillor Thompson
Councillor Tweddle

IN ATTENDANCE – Clerk, Councillor Sloan.

APOLOGIES FOR ABSENCE - Councillors Smith, Brown.

19 MINUTE

Minute of the meeting held on 13th January was submitted.

APPROVED

20 MATTERS ARISING FROM THE MINUTES

.1 MOOT HALL 6.0

The Clerk explained that a carpet obtained from Brampton Indoor Bowling Club would be laid next week.

AGREED to send a letter of thanks to the club.

.2 SEATING IN THE PARISH 7.1

The Clerk gave a verbal report of vandalism and estimated that the cost of fully replacing three seats and repairs to two others totalled £640.00

RESOLVED – to submit this to the Finance and General Purposes Committee for approval.

.3 SWINGS AT ST. MARTINS 7.4

have been repaired.

NOTED

21 DECLARATIONS OF INTEREST - NONE

22 PLANNING APPLICATIONS

Applications for planning consent was submitted:

THE WREA – Erection of porch

Approved.

DENTON MILL FARM, SCARROW HILL – Conversion of existing former farm Building to provide single storey stained glass studio and adjoining two storey self contained holiday accommodation

Approved.

EX CARETAKERS BUNGALOW, WILLIAM HOWARD SCHOOL – Change of use of dwelling to general school use (retrospective application).

Approved.

L/A, JOINERS WORKSHOP, GELT ROAD – Erection of 4no. semi-detached dwelling – renewal (outline).

Approved.

HALLGUARDS – Conversion of agricultural building to provide ancillary domestic accommodation.

Approved.

SPAR STORE – Installation of 2no. trough lights

Comment – that the red fascia is removed and the “SPAR” sign only is illuminated. This would then show the building features and thus enhance the appearance of the building in this conservation area

23 BRAMPTON PARISH COUNCIL, MODERNISATION AGENDA: A CONSULTATION PAPER

The Committee received a paper on the above subject, which was presented by Councillor Hendry. This report would also go to Finance and General Purposes and the full Council Meeting in this months meeting cycle.

NOTED

24 BUSINESS WHICH IN THE OPINION IS URGENT

Poor lighting in Shepherds Lane had been reported to Councillor Robinson by the landlord of the Shoulder Of Mutton.

NOTED - The Clerk explained that he had brought this and other lighting problems to the attention of the City Council who are the lighting authority.

The meeting closed at 8.15 p.m.

MINUTE of the SPECIAL MEETING of BRAMPTON PARISH COUNCIL held on TUESDAY 10th FEBRUARY 2004 at 7.30 PM.

PRESENT

Councillor Hendry (In the chair)
Councillor Grant
Councillor Robinson
Councillor Read-Bone

Councillor Thompson
Councillor Tweddle
Councillor Sloan

IN ATTENDANCE – Clerk.

REGIONAL GOVERNMENT AND REORGANISATION OF LOCAL GOVERNMENT

1 INTRODUCTION

Councillor Hendry explained that the sole purpose of this special meeting was to receive a presentation by Dr. Jason Gooding, Executive Director, Carlisle City Council and Councillor Ed Firth, Deputy Leader, Carlisle city Council.

2. PRESENTATION

Dr Gooding and Councillor Firth gave a presentation. Dr Gooding's notes are printed below for information;

REGIONAL GOVERNMENT

Regional Government and Local Government Review all closely linked together at the present time. The White Paper states that "a regional assembly would add a third tier of elected government – region, county, district – below national level in some areas. This would be one tier too many". The White Paper states that there will be a move to wholly unitary local government in those regions where the outcome of a referendum positively supports the proposal of an elected regional assembly.

The announcement of the Government's intention to hold referendums triggered a review of Local Government in those parts of the NW region where there are two tiers of Local Government. The aim of the review is to simplify Local Government in the region. In Cumbria, this would mean replacing Carlisle City Council and the District Councils of Allerdale, Copeland, Carlisle, Eden, South Lakeland & Barrow, with one level of Unitary Local Government.

These unitary authorities would take on all the duties and responsibilities now carried out by the District and County Councils.

It is anticipated that the first referendums on an elected Regional Assembly will be held in October 2004, one year from a general election – the regions affected are the NW, NE, Yorkshire & Humberside.

The Government first set out its plans for elected Regional Assemblies in the White Paper "Your Region, Your Choice" published May 2000. It began to fulfil a promise to create Regional Government that Labour first made in its 1997 election manifesto. The White Paper states that elected Regional Assemblies continue a process of decentralisation to the English regions; the Government has provided a framework for regional development.

- RDAs – development and delivery of economic strategies to better service a more sustainable economic performance;
- Encourage and facilitate the creation of voluntary, regional chambers to contribute to regional economic strategies and plans, and scrutinise their delivery;
- Bring more responsibilities into work of Government Office for the regions

One of the pieces of legislation paving the way for Regional Assemblies, the Regional Assemblies (Preparations) Act 2003, received Royal Assent in May this year. This paved the way for the referendums on elected Regional Assemblies. Legislation setting out the powers of the proposed new assemblies will be

introduced when Parliamentary time allows and when at least one region has voted 'yes' in a referendum. The Government has committed itself to do its best to publish a draft bill before the next Parliament.

Whilst the powers and functions are not clearly identified, the White Paper proposed a range of powers and functions.

It is expected that assemblies will take on a number of roles and functions from various quangos:

- Making appointments – eg RDA chair and board members;
- LSC board members;
- Members of regional lottery awards committees;
- Regional Director of Public Health;
- Environment Agency's regional committee;

- Allocation of resources – housing, regeneration, local transport funds;
In illustrating the likely level of funds available, the Government said the NE will spend £350 million a year and influence a further £500 million. Assemblies will be free to spend on their own priorities, but will be expected to meet a number of Government-set targets; some have said that Yorkshire RA would have less to spend than Leeds City Council

- Preparation of regional strategies - 10 areas – sustainable development, economic development, skills & employment, spatial planning, transport, waste, housing, health improvement, culture & biodiversity

- Influence – persuasion/inducement to make things happen, eg consultation – requirement to both consult and be consulted by others – Local Skills Councils, by Small Business Service advising Government on allocation of local transport funding.

Elected Regional Assemblies likely to be 25-35 strong; only those members who form the Executive will be full time, unlike Greater London Assembly where all members are full time.

Arguments for:

- Bring a sharper focus to creating wealth and improving the local economy - support Gordon Brown;
- Powerful democratic argument – there is a layer of regional government; quangos at regional offices where the level of accountability is upwards to Westminster

Arguments against:

- Another layer of Government bureaucracy and a waste of tax-payers' money;
- CBI have asked how this is likely to improve public services;
- Some believe part of an agenda which aims to give Europe more control over UK – creation of regions with a direct relationship with Brussels;
- Little evidence of desire amongst public – NE appears to be most eager region;
- NW - appears to be political interest, but not widespread debate. Campaign for the English Regions published a report in July this year which stated that a majority of people in the NW intend to vote 'yes';

Start of a 'no' campaign in the region. A 'no' campaign steering group has been launched under joint chairmanship – Lab. Knowsley North and Sefton East – George Howarth (ally of Jack Straw) and Tory George Osborne. 'Yes' campaign has a string of sporting and showbiz personalities – Sir Alex Ferguson and Steve Coogan!

The announcement to include the NW in the first tranche was followed by a "soundings exercise" which sought to demonstrate the level of interest in holding a referendum on elected Regional Assemblies. Responses in the soundings exercise which began in December 2002 and finished in May, were the main factors taken into consideration by the Deputy PM when making his decision.

ODPM Press Release - ODPM/NW/08/2003 stated that:

“Nationally, more than 8400 responses were received to the soundings exercise – over 7000 of which were from people responding in a private capacity”.

It demonstrated clear interest in the northern regions with more than half of responses in favour of a referendum.

57% of individuals in favour in the NW;
86% of unitary councils;
76% of district councils;
and 3 county councils against

The announcement triggered the Boundary Committee’s review of local government. In carrying out the review, the Boundary Committee will carry out a four-stage consultation process. The whole process is expected to take a year to complete – May 2004.

Stage 1 - began on 17 June 2003 and ended on 8 September with the submission of proposals for wholly unitary patterns of local government. During this stage, LAs had to submit a financial return by 31 July 2003 – focus on the costs of being in business;

- preliminary information on the LA – partnerships, boundaries of health authorities, PCTs, maps highlighting service delivery points, areas of development, performance information.

The Boundary Committee not only sought views of councils, but also encouraged local people and other interested organisations to tell them what they thought about how local government should be arranged.

126 submissions have been made covering Cumbria area – 78 from organisations eg. district & county councils, parish councils, RSLs, PCTs, Union; the remainder from individuals.

The Boundary Committee stated at a meeting on 22 July 2003 that they would consider all submissions, but reserved the right to consider other options which may exist.

Draft proposals from the Boundary Committee were published on 2 December 2003. Anticipated at draft stage that there may be four proposals. They are required by ODPM to recommend at least two options to ODPM in May 2004. Voters will be asked to vote on the option for unitary local government they would prefer, as well as being asked to vote on the issue of Regional Assemblies.

Stage 2 – closed on 1 December 2003. During this stage the Committee considered the proposals, determined draft recommendations and prepared a draft recommendations report.

Stage 3 – started with the publication of the draft recommendations on 2 December 2003 and runs to 23 Feb 2004. At the time of the publication, the Boundary Committee will invite representations on these recommendations.

Stage 4 – the Boundary Committee considers representations, reaches conclusions on the final recommendations and submits a final report to the Secretary of State by 25 May 2004.

The Boundary Committee have commissioned MORI to carry out two pieces of work:

1. Now reported - subjective views of community; objective evidence that might identify community – eg. travel to work/shopping patterns face-to-face interviews with 300 people in each district at a focus group.
2. The second to be carried out during Stage 3 to assess the public’s views on the draft recommendations

Guidance & Procedural Advice for the LA Reviews was issued in June 2003 by the Boundary Committee for England.

This guidance sets out the information needed from Local Authorities and other stakeholders, and outlines the evidence it wished to consider in formulating draft recommendations.

The purpose of the guidance is to:

1. Summarise the approach to the review; and
2. Set out and summarise the evidence sought by the Committee from LAs.

Guidance states that proposals should address the implications of any proposed structures on:

- LA performance;
- The effective delivery of services; and
- The ability of LAs to fulfil their leadership role and community engagement orders

The idea from the Boundary Committee's perspective was that LAs and other interested parties should work together to produce jointly-agreed, evidence-based proposals:

"Proposals that are based on consensus and supported locally are likely to carry particular weight with the Committee".

"We consider that a positive and pro-active approach ... on the part of LAs and other interested parties is far more likely to produce proposals that achieve widespread support".

Boundary Committee guidance states will focus on a number of criteria –

- Assume there is an elected Regional Assembly;
- Recommend structural change for all existing two-tier areas of the region;
- Have regard to the need to reflect identities and interests of local communities;
- Have regard to the need to service effective and convenient local government;
- Have regard to guidance issued by the Secretary of State.

It is clear that the Boundary Committee will make assumptions about:

- the impact of management structures, executive & scrutiny functions and community engagement on performance – looking at performance data, CPA findings, BUPs and peer reviews;
- stated that high quality political leadership, good management skills and high level of innovation are common to high-performing councils - looking for objective assessments;
- community strategy and leadership - evidence on stage reached on implementing local strategies, approach taken and how unitary authority would propose to engage with local community whilst carrying out broader functions.

An additional criteria comes up, though not explicit in guidance, which is:

- how particular patterns of unitary authorities could facilitate more effective partnership working between other agencies and bodies

Cost is not a determining factor in the Boundary Committee's decisions about unitary status.

Pattern of LA submissions across Cumbria:

- Carlisle City Council have submitted a proposal based upon a unitary authority for the whole of Cumbria;
- Carlisle City Council have recommended a unitary authority based upon Carlisle City Council and Eden District Council's administrative boundaries. Our submission, which was endorsed on 4 September 2003 by ??? Council forms part of a common submission by Carlisle City Council and 4 other Cumbrian District Councils – Allerdale, Copeland, Eden and South Lakeland.

Summarising the main reasons:

- The new authority would be the right size – large enough to ensure it has the capacity to deliver high quality services and small enough to be flexible, responsive and shape services of people;
- Carlisle & Eden form a natural area – we have a lot in common; recognised in a number of joint ventures;

Sense of community and identity – travel to work areas – natural economic area and based around the Eden basin;

- Delivery of quality public services – already provide a range of statutory and non-statutory services jointly – eg. Carlisle and Eden Crime & Disorder Partnership, kerbside Greenbox recycling.

In support of our submission, the final report of the Centre for Regional Economic Development was included. Detail on conclusions:

- part of this common submission includes proposals for unitary authorities based around:

South Lakeland & Barrow
Allerdale & Copeland

In addition to this, Barrow has submitted a proposal for a unitary authority based around boundaries of Barrow, South Lakeland and Lancaster City Council.

CRED Conclusions: 3 unitary option was feasible.

- Effective and convenient local government.
- size of the proposed authority was raised by a number of consultees in terms of ability to deliver services such as Social Services and Education.

CRED's analysis of performance data highlights no strong relationship between size and performance.

- Community identity - 3 unitary option does reflect common identities across a range of issues - transport, common problems, economic history (though less so between Barrow/South Lakeland).
- reflects concern expressed by some consultees and to some supported by data from last LA review, that there is a strong sense of identity around Cumberland.

Also concern that Carlisle/Eden and Copeland/Allerdale will reinforce/create an area of relatively high level of administration with over-reliance on certain industrial sectors for employment.

- Relationships with organisations and partners – looking in particular at LSPs and Community Strategies, Police and Health.

Police consider 3 unitary option viable because it aligns proposed new councils to Business Units of Cumbria Policy Authority.

Health – 3 unitaries sufficiently well-aligned to PCT boundaries and to Health Group boundaries to suggest no major problem.

Health Authorities more closely aligned to North Cumbria/Morecambe Bay option.

LSs and joint community plans are developing along lines of 3 unitary option, although not in Barrow and South Lakes which have individual partnerships.

CRED conclude that the 3 unitary option is feasible, although there are issues of concern:

1. economies of scale
2. concern around creation of Allerdale/Copeland – deprivation
3. relationships between Barrow and South Lakes not as well-developed.

What next?

** Boundary Committee tour

- ??? of all submissions and supporting information;
- advisory consultant on behalf of Cumbrian district to support work for Stage 3 responses to draft recommendations;
- preparation of a staff newsletter for public folders.

Thank you for listening.

Councillor Firth then gave a summary of his views

NOTED

3 THANKS

Councillor Hendry thanked both speakers for coming.

The meeting closed at 9.45 pm.

MINUTE of the FINANCE AND GENERAL PURPOSES COMMITTEE of BRAMPTON PARISH COUNCIL held on TUESDAY 17th FEBRUARY 2004 at 7.30 PM.

PRESENT

Councillor Howard (In the chair)
Councillor Sloan
Councillor Hendry
Councillor Pattinson

Councillor Read-Bone
Councillor Smith
Councillor Brown

IN ATTENDANCE – Clerk.

APOLOGIES FOR ABSENCE - Councillors Ritchie.

25 MINUTE

Minute of the meeting held on 21st October 2003 was submitted.

APPROVED

26 MATTERS ARISING FROM THE MINUTES

NONE.

27 FINANCIAL POSITION AS AT 31ST JANUARY 2004

The clerk gave an update including an estimated outturn for the financial year.

NOTED

28 MOOT HALL

The Clerk reported that woodworm had been found in the upstairs floorboards when the existing carpet was lifted in preparation for a new carpet. He asked that the Council approve a quotation to treat the upstairs floor and internal tower from Ian Gibson Associates of £742 + VAT as an emergency. The Council considered that it was not an emergency and it was agreed that:

- 1 Councillor Howard would contact Ian Gibson Associates with a view to obtaining a more favourable quotation. If not successful the Clerk would then;
- 2 Put the work out to contract as per Council Standing Orders.

29 CEMETERY CHARGES

Councillor Sloan gave a verbal report on a paper he had prepared that included the following proposals:

- 29.1 That the charges should reflect those of Carlisle City Cemetery within four years.
- 29.2 That charges for 2004/2005 are increased by either 20% or 25% for 2004/2005.

It was decided that:

1. More consideration was needed to these changes and Councillor Sloan would report back to this committee in June of this year.
2. Cemetery charges would be increased for 2004/2005 in line with inflation at 2.5% with effect from 1st April 2004.

30 MARKET RENTS

The Clerk submitted a paper to increase Market rents equivalent to a 25 % increase with effect from 1st April 2004. Bearing in mind that rates had not increased since 1999.

APPROVED

31 FARMERS MARKET

The Clerk reported that currently no charge was being made. The Clerk suggested that he would:

1. Make arrangements to move making a charge say £60.00 per day and before that:
2. Find out what rates the Farmers Market pay at Carlisle City Centre.

APPROVED

32 ASSET REGISTER AND ESTATE TERRIER

Councillor Read-Bone gave a verbal explanation of the new draft Asset Register and Estate Terrier and outlined the purpose and aims of having such a document.

NOTED

33 PAYROLL

The Clerk requested that in future the payroll function be externalised in the interests of efficiency.

APPROVED

34 BRAMPTON PARISH COUNCIL, MODERNISATION AGENDA: A CONSULTATION PAPER

The Committee received a paper on the above subject, which was presented by Councillor Hendry. This report would go to the Council Meeting on 24th February 2004.

NOTED.

The meeting closed at 9.40pm

MINUTE of the meeting of BRAMPTON PARISH COUNCIL held in the MOOT HALL, BRAMPTON on TUESDAY 24TH FEBRUARY 2004 at 7.30p.m.

PRESENT

Councillor Hendry (in the chair)
Councillor Read-Bone,
Councillor Thompson
Councillor Smith
Councillor Brown.

Councillor Sloan
Councillor Pattinson
Councillor Tweddle
Councillor Robinson

IN ATTENDANCE – The Clerk and Councillor Mike Mitchelson, Carlisle City Council.

35 APOLOGIES – Councillors Ritchie, Grant and Howard.

36 DECLARATIONS OF INTEREST

NONE.

37 MINUTE OF PREVIOUS MEETING

RESOLVED –That the Chair sign, as a correct record, the minutes of the council meeting held on 27th January 2004.

38 MATTERS ARISING FROM THE MINUTES

ADDENDUM 448

The Clerk had taken advice regarding this minute from Guy Richardson, Chief Officer of Cumbria Association Of Local Councils who considered that “*the minutes of the meeting held on 27th November and the procedures seemingly followed at the meeting to be unsatisfactory*” and, in summary, did “*not think that minute 448 should have been included in the minutes*”.

RESOLVED – that minute 448 should be deleted from the minutes.

39 REGIONAL GOVERNMENT AND REORGANISATION OF LOCAL GOVERNMENT

RESOLVED –that the Chair sign, as a correct record, the minutes of this meeting held on 10th February 2004.

40 COMMITTEE REPORTS

RESOLVED – that the Chair sign, as a correct record, the minutes of the Finance and General Purposes Committee held on 17th February 2004.

40.1 MATTERS ARISING

MOOT HALL 28

In view that Councillor Howard has not come back to the Clerk regarding a more favourable quotation from Ian Gibson Associates for wood worm treatment. The Clerk requested that this work be done either under emergency procedures or go through the tendering procedure.

RESOLVED – that the work be put out to tender.

FARMERS MARKET – 30

With reference to seeking a rent, it would seem that the Farmers market do not pay rent at other locations across the County.

NOTED

RESOLVED – that the Chair, sign as a correct record, the minutes of the Property and Environment Committee held on 10th February 2004.

40.4 MATTERS ARISING

SEATING IN THE PARISH 7.1

RESOLVED – that the net cost of vandalism should be submitted before the Council.

41 PLANNING APPLICATIONS

14/0166 - 14 CAPON HILL, Conservatory to side of property.

Approved

04/0195 – CROFT HOUSE, MAIN STREET, Erection of brick built shed for storage.

Approved

04/0184 – ABBEY BRIDGE HOTEL, LANERCOST, Erection of signage (LBC).

Approved

42 BRAMPTON PARISH COUNCIL, MODERNISATION AGENDA: A CONSULTATION PAPER.

The Committee received a consultation paper prepared and presented by Councillor Hendry who gave a short summary on the activities and initiatives currently underway by the parish council. Namely:

Helping the Town's traders revitalise the town.

A Brampton web site.

A commemorative map of footpaths following a £3,000 grant from the National Lottery.

The Brewery Hall and the possibility of local organisations having to vacate these premises.

Brampton In Bloom and Cumbria In Bloom in association with the Rotary.

A review of Cemetery charges and long term planning of use of the cemetery.

Improved financial systems and procedures.

An Estates Register to assess Council assets and values.

Brampton Community Association having regard to areas of common interest.

Improved Sports Facilities for Brampton.

Liaison with the local police particularly on youth issues.

Vital Villages initiative and the Parish Plan.

Tourist Information issues.

Moot Hall improvements initiated by the Clerk.

Youth Issues including a Youth Council.

Youth Café Project including the employment of paid youth workers.

A wide range of social issues Voluntary Action Cumbria.

Councillor considered that these initiatives would help take Brampton forward and a revised committee would do this more effectively.

A discussion ensued and all councillors presented gave their views.

RESOLVED – that a decision would be deferred until a new council is formed following the June elections.

43 CORRESPONDENCE RECEIVED BY THE CLERK

43.1 CUMBRIA IN BLOOM

RESOLVED – that Brampton Parish Council would:

Enter Cumbria in Bloom this year

Organise a Brampton In Bloom competition.

Councillors Smith and Robinson would organise Cumbria In Bloom and Brampton In Bloom and a meeting with Councillor Hendry and the Rotary would be organised as a priority.

43.2 CODE OF CONDUCT – REGISTER OF INTERESTS

(1) Registering and declaring membership of the Freemasons

(2) Registering and declaring membership of political party council associations.

The Clerk issued copies of a letter received from the Standards Board For England and passed on advice to all councillors of the need for all Parish Councillors to register and declare their membership of the Freemasons and political party council associations.

NOTED

43.3 BRAMPTON AREA ENHANCEMENT SCHEME

The Clerk gave a progress report. The contractors would carry out a safety audit at the conclusion of their work; meanwhile councillors had the following concerns:
Pedestrians had been tripping up over high kerbs particularly around the Moot Hall
Vehicles parking haphazardly particularly around the Moot Hall
No lighting of the Moot Hall as per the proposed plans.
Possible resiting of the telephone.

RESOLVED – that the Clerk write to the contractors regarding these problems.

44 BRAMPTON & DISTRICT TOWN TWINNING ASSOCIATION

Following the resignation of Councillor Firth last year the Chair explained that there was a vacancy for the parish council to be represented on this committee.

RESOLVED – that Councillor Robinson would give this vacancy some consideration and report back to Council.

45 PARISH COUNCIL NEWSLETTER

The editor of the Newsletter, Tony Thornton, received a range of comments and feedback concerning the current layout and standard of the newsletter. Including:
The possibility of using colour instead of monochrome.
More adverts and advertising revenue.
More feature articles.
Getting the local schools involved.

46 BUSINESS WHICH IN THE OPINION IS URGENT

46.1 PREVIOUSLY APPROVED ACCOUNTS FOR 2002/2003

The Clerk explained that the Audit Commission have stated that the bequest to the council (known as the Allason Bequest) of £109,908 must be included in the annual accounts and have been adjusted accordingly. The Clerk asked for the accounts to be approved with amendment.

APPROVED

46.2 THE ALLASON BEQUEST

The Chair advised that he would arrange a meeting of this sub-committee as a matter of urgency.

NOTED.

47 DATE OF NEXT MEETING – Tuesday 23rd March in the Moot Hall.

The meeting closed at 9.35 p.m.

MINUTE of the PROPERTY AND ENVIRONMENT COMMITTEE of BRAMPTON PARISH COUNCIL held on TUESDAY 9th MARCH 2004 at 7.30 PM.

PRESENT

Councillor Smith (In the chair)
Councillor Brown
Councillor Robinson
Councillor Hendry

Councillor Thompson
Councillor Tweddle
Councillor Grant

IN ATTENDANCE - Clerk

48 APOLOGIES FOR ABSENCE - NONE.

49 MINUTE

Minute of the meeting held on 10th February 2004 September was submitted.

APPROVED

50 MATTERS ARISING FROM THE MINUTES - NONE

51 DECLARATIONS OF INTEREST – As per register.

52 PLANNING APPLICATIONS

Applications for planning consent were submitted:

BRAMPTON BUSINESS CENTRE - Overclad existing felt tile roof with profile metal sheeting.

No comment

ANUTHAGO, PAVING BROW – Erection of sun lounge

No comment

CAPON TREE HOUSE – Subdivision of property to create two dwellings

Extension granted to allow for request to Carlisle City Council for a site visit

WILLIAM HOWARD SCHOOL – Single Storey extension to provide science laboratory and chemical store

No comment

53 MOOT HALL & WEDNESDAY MARKET

53.1 The clerk provided an expose of his suggestions for improvement following external and internal painting, roof and electrical repairs, repairs to woodwork. These proposals include a new kitchen and improved ground floor layout with a view to increasing revenue. Advertising and promoting the market also with a view to increasing revenue.

AGREED:

53.2 The Clerk would contact the Farmers Market with a view to pay rent.
John Bell, Tourism Manager for Carlisle City Council would be asked to attend a meeting to discuss Tourist Information. Councillors Smith, Robinson, Thompson and Hendry to attend.
The Clerk will obtain more information regarding advertising and promoting the market.

54 JOCK'S HILL

The Clerk explained that Storey Homes had asked the Council to adopt a footpath and a piece of ground following completion of their development. The Clerk had written back explaining that the Council were not

willing to agree to this. Particularly when the said footpath and piece of ground were not considered by the Council to be up to a reasonable standard of maintenance.

NOTED

55 BUSINESS WHICH IN THE OPINION IS URGENT

55.1 CAPON TREE MEMORIAL –

The Clerk explained that the stonemason had advised that due to the age it should not be renovated as this may affect its balance and become unsafe. The 1745 Association have subsequently suggested a bronze plaque fixed by supports along side the memorial at a height of perhaps 3-4 feet.

AGREED

.1.1 That the 1745 Association submit an artists impression, alternatively

.1.2 That the plaque is fixed to the base of the existing memorial.

55.2 BRAMPTON AREA ENHANCEMENT

The Clerk advised that resurfacing would start on 15th March for two weeks.

AGREED that the Clerk would liaise with Rob Lewis of Capita in order to minimise disruption and keep the traders informed.

55.3 TREE PLANTING ON THE BLACK PATH, GELT WOODS

David Moorat, an ex councillor has requested that he be given permission to plant two rowan trees on the black path in memory of his recently deceased wife.

APPROVED

55.4 SEAT IN MEMORY OF FRANK LATIMER (DECEASED)

Brampton Angling Association have suggested a jointly funded venture with the Parish Council for a commemorative seat in memoriam.

AGREED to submit this request to next full council meeting.

55.6 MR & MRS JULIE MAY 32 JOCKS HILL.

These residents have asked for permission to plant a hedge where the sandstone wall, which was previously sited there, has been demolished. The Clerk explained that the Parish Council own the lane but not the walls. The clerk had previously written to the residents whose property backs on to the lane asking them to reinstate the wall.

AGREED that Councillor Read-Bone would be asked to investigate.

55.7 Vandalism to seating in the parish

The Clerk reported that two seats in Murray Park had been vandalised over the weekend to a total cost of £100.

NOTED

55.8 Clay Dubbs

The Council has previously agreed to sell, at a nominal sum, a small piece of ground to Mrs Lewsley of Oulton Terrace. This would enable her to extend her garden. There is also a problem with the terms of the agricultural tenancy of Mr Nixon who currently pays no rent for Clay Dubbs. After some deliberation, our solicitor suggests that one way forward is to allow Mrs Lewsley to fence off this small piece of land, which may force Mr Nixon into action.

AGREED.

MINUTE of the meeting of BRAMPTON PARISH COUNCIL held in the MOOT HALL on TUESDAY 23RD MARCH 2004 at 7.30 pm.

PRESENT

Councillors Hendry (in the chair)
Councillor J. Pattinson
Councillor S. Robinson
Councillor M. Smith
Councillor L. Tweddle

Councillor R. Grant
Councillor K. Read-Bone
Councillor A. Sloan
Councillor J. Thompson

IN ATTENDANCE - The clerk, Councillor Kevan Wilkinson of Cumbria County Council, Councillor Mike Mitchelson of Carlisle City Council.

56 APOLOGIES – NONE

57 DECLARATIONS OF INTEREST – NONE

58 MINUTE OF PREVIOUS MEETING

RESOLVED that the chair sign, as a correct record, the minutes of the council meeting held on 24th February 2004.

59 MATTERS ARISING FROM THE MINUTES

.1 MOOT HALL – 40.2

Councillor Howard explained the quotations received to carry out the treatment of woodworm in the upstairs room and the roof vault. On consideration he recommended that the estimate provided by Ian Gibson and Associates of £380.00 excluding VAT and insurance be accepted.

APPROVED

.2 CUMBRIA IN BLOOM – 43.1

The Chair explained that there had been a constructive meeting between himself, the Brampton In Bloom/ Cumbria In Bloom committee and the Rotary Club.

NOTED

It was felt that the watering of plants before and after the judging day could be better organised than it was last year.

AGREED that the Clerk would post an appropriate notice nearer the time.

.3 BRAMPTON AREA ENHANCEMENT SCHEME 43.3

The Chair invited comments from the meeting. Namely:
Councillors were concerned over a raised lip on the west side Market Place, which presents a hazard for pedestrians. This has been previously raised with Capita.
Overall, all councillors are pleased with the scheme.
Kevan Wilkinson explained that the BT Payphone would probably not be replaced. The County Council would carry out a safety audit when the scheme is completed.
Street parking around the new Co-operative store. A councillor asked if some parking restrictions could be considered so to avoid congestion in that area.

NOTED The Clerk would write to Capita regarding improving parking arrangements around the Co-operative.

.4 THE ALLISON BEQUEST 46.2

The Chair stated that a meeting of this committee had been arranged. Councillor Pattinson proposed that Mrs Connie Ridley be appointed to this committee and seconded by Councillor Robinson. She also felt that Mrs McWilliams the nephew of Mrs Allison should be kept informed.

The Clerk outlined the conditions of the will explaining that this bequest was an outright gift to the council, it is not a discrete sum and must be shown on the balance sheet with other council assets. A council committee has been properly formed to administer this bequest and the law states that a member of the public cannot vote on council issues.

AGREED that:

Mrs Connie Ridley would be invited to attend the next meeting in an advisory capacity, and Mrs Mc Williams would also be kept informed of the outcome.

60 COMMITTEE REPORTS

RESOLVED that the chair sign, a correct record, the minutes of the Property and Environment Committee held on 9th March 2004.

55.8 CLAY DUBBS

The decision to sell a small piece of this land at a nominal sum would be referred back to the Property and Environment Committee

60.2 CARLISLE EARLY YEARS PANEL

Councillor Thompson gave a verbal report.

NOTED

60.3 VITAL VILLAGES

The questionnaire to be used was approved with amendment

PLANNING APPLICATIONS

04/0265 BRAMPTON POLICE STATION, Breaking through from existing locker room to existing garage to form second locker room. Replacement of garage doors with single door and screen (LBC).

Approved

1/04/9005 TO 9007 H JOBSON & SONS, ALPHA MODEL SPORTS, HUNTINGTON'S WINE BAR, MARKET PLACE, BRAMPTON. Listed building consent for external wall mounted lighting units.

Extension of time applied for

1/04/9004 WARREN HOUSE FARM, NEWCASTLE ROAD, BRAMPTON Waste Transfer and Recycling Facility with Associated Landscaping.

Extension of time applied for

04/0282 33 MAIN STREET, fitting of a non illuminated sign

Approved

04/0353 CO-OPERATIVE STORE, FRONT STREET. New shop front and change of use of part first floor to offices.

Approved.

62 STANDING ORDERS

The current Standing Orders have been issued to all councillors.

The Chair recommended that these be noted and that any substantive changes be left until after the parish council elections in June. In recognition that a new council may wish to change Standing Orders.

AGREED

Councillor Pattinson was disappointed that the Finance and General Purposes Committee was not held in March due to absences and the failure to make a quorum.

NOTED

63 FAIR TRADE

Linda Johnston and Helen Boothroyd gave a presentation on behalf of Brampton Fair Trade Group. They explained the aims and the work of Fair Trade in the Brampton area and the wider world. Councillor Pattinson then proposed that the parish council support Fair Trade in Brampton

AGREED

64 CORRESPONDENCE RECEIVED BY THE CLERK

64.1 BRAMPTON ANGLING ASSOCIATION have suggested that a seat be provided and jointly funded by the Association and the parish council in memory of the late Frank Latimer.

AGREED that the Clerk contact the Angling Association with a view to the cost, design and actual location proposed.

64.2 RURAL VOICE FOR CUMBRIA publication was issued which included a section on the Brampton area Vital Villages project.

NOTED

65 BUSINESSES, WHICH IN THE OPINION OF THE CHAIR IS URGENT

65.1 RESIGNATION OF COUNCILLOR RITCHIE

The chair read out a letter of resignation from Councillor Ritchie.

NOTED

It was agreed that the Chair would write an appropriate letter to councillor Ritchie in recognition of her contribution to the council.

65.2 FOOTPATHS COMMITTEE

The Chair explained that the resignation of Councillor Ritchie left a vacancy for the Chair of The Footpaths and Rights Of Way Committee. It was an important time for this committee because a commemorative map of the parish footpaths was currently being prepared with a completion deadline of June 2004. This project carried a £3,000 grant from the Lottery Fund and may have to be paid back should the council fail to meet this deadline.

Councillor Howard agreed to “push this project forward”.

NOTED

65.3 LITTER BINS AND STREET LIGHTING IN THE PARISH

Councillor Mitchelson explained that the City Council had extra money available for litterbins including dog fouling bins and streetlights.

AGREED that any Councillor should direct any requests for these through the Clerk.

65.4 FINANCIAL INFORMATION

Councillor Pattinson expressed her concern regarding the lack of financial information presented before the full council tonight.

This was brought about by the cancellation of the March meeting of the Financial and General Purposes Committee.

NOTED

66 **DATE OF NEXT MEETING** will be Tuesday 29th April 2004 at 7.30 pm

MINUTE of the PROPERTY AND ENVIRONMENT COMMITTEE of BRAMPTON PARISH COUNCIL held on TUESDAY 13th APRIL 2004 at 7.30 PM.

PRESENT

Councillor Smith (In the chair)
Councillor Brown
Councillor Grant

Councillor Thompson
Councillor Robinson
Councillor Hendry

IN ATTENDANCE - Clerk

67 APOLOGIES FOR ABSENCE – Councillor Tweddle.

68 MINUTE

Minute of the meeting held on 10th February 2004 September was submitted.

APPROVED

69 MATTERS ARISING FROM THE MINUTES - NONE

MEETING WITH JOHN BELL, TOURISM MANAGER, CARLISLE CITY COUNCIL 53.3

A time has now been set, Councillor Smith will prepare a loose agenda, and advertising and promotion of the market will also be discussed

70 DECLARATIONS OF INTEREST – None.

71 PLANNING APPLICATIONS

Applications for planning consent were submitted:

16 FRONT STREET – Lower front door, install internal access ramp and other minor internal alterations to enable the bank to be accessible to disabled people.

No Comment

L/ADJ, FOUR GABLES – Erection of a dwelling.

No Comment

1 CARRICKS YARD, MAIN STREET – porch to existing dwelling.

No Comment

EDEN HOUSE (9-11), FRONT STREET – Refurbishment of and alterations to provide shops/flats with 2no. additional dwellings and additional storage to rear of shops (LBC).

No Comment

EDEN HOUSE (9-11), FRONT STREET – Refurbishment of and alterations to provide shops/flats with 2no. additional dwellings and additional storage to rear of shops.

No Comment

L.A MOSS ROW, MILTON – Variation of condition 1 of 00/0270 (outline approval for the erection of a single dwelling) to enable reserved matters to be submitted after the expiry of three years from the date of approval.

No Comment

8A TOWNFOOT PARK – 2 no bedroom extension over garage.

No Comment

2 ST MARTINS COURT – 2 storey extension to side elevation to provide enlarged kitchen on ground floor with bedroom ensuite bathroom above and erection of porch to front elevation.

No Comment

STONEFIELD, TOWNFOOT – Erection of a 17.5m high telecommunications monopole, housing 3no. antennas and 1no. 600mm diameter dish, with radio equipment housing and associated ancillary development.

REFERRED To Full Council Pending Further Investigation

72 BUSINESS WHICH IN THE OPINION IS URGENT

72.1 BRAMPTON ENHANCEMENT SCHEME

The Clerk gave an update as the scheme is nearing completion.

72.2 TREE ROAD

The Clerk circulated a letter explaining that Carlisle City Council had considered the application made by the Council for this road to be resurfaced. The City Council had decided that the road would be patched (some time this financial year) instead of resurfacing.

RESOLVED – The Clerk would write to Carlisle City Council complaining about this decision, with copies to City Councillors Pattinson and Mitchinson.

72.3 ODDFELLOWS ARMS, CHANGE OF LICENSEE

The clerk read out a letter from Cartmell Shepherd proposing a transfer of licence to David Cowperthwaite and Susan Seggie.

There were no objections.

72.4 NETHER DENTON PARISH COUNCIL

The clerk read out a letter from Nether Denton inviting members of this committee to a talk on planning applications give by Alan Taylor on behalf of Carlisle City Council.

NOTED

72.5 MILTON

It was reported that the pathways had not been swept since Christmas.

RESOLVED that the residents submit a letter of complaint to the Clerk who would then write to Carlisle City Council

72.6 BRAMPTON BUSINESS CENTRE

Litter reported on pathway off Greenfield leading to the Community Centre via the squash courts to rear of car park

RESOLVED – The Clerk would write to Brampton Community Centre.

73 DATE OF NEXT MEETING – 11th May 2004

MINUTE of the FINANCE & GENERAL PURPOSES COMMITTEE of BRAMPTON PARISH COUNCIL held on TUESDAY 20TH APRIL 2004 at 7.30 p.m.

PRESENT

Councillor Howard (chair)
Councillor Hendry
Councillor Brown.

Councillor Read-Bone
Councillor Sloan

IN ATTENDANCE – Clerk.

APOLOGIES FOR ABSENCE – Councillor Pattinson.

73 MINUTE

Minute of the meeting held on 17th February 2004 was submitted.

APPROVED

74 MATTERS ARISING FROM THE MINUTES

.1 BRAMPTON PARISH COUNCIL, MODERNISATION AGENDA: A CONSULTATION PAPER 34

AGREED that this item be revisited after the elections in June, 2004.

75 FINANCIAL POSITION AS AT 28TH FEBRUARY 2004

NOTED

76 FINANCIAL POSITION AS AT 31ST MARCH

The Clerk gave an update including an estimated outturn for the financial year.
The Committee commended the clerk on the accurate information that he has provided.

NOTED

77 FARMERS MARKET

The Clerk gave a verbal report on progress made on Minute 31 of 2004. Namely:
That the Clerk discovered that Cumbria County Council is paying the Non-Domestic Rates of £777.00 for the year 2003/04 in its entirety relating to The Market, The Market Place, Brampton.
The County Council pay for the rent of a Marquee at £50.00 per occasion.
Individual stallholders pay a rent of £12.00 to Cumbria County Council for every day that they attend.

Conclusion: The Committee were surprised that the County Council were paying the market rates and agreed that this was a situation that should not continue in the long term. It felt that although this was an unsatisfactory situation particularly relating to the payment of rates, if the Council pursue charging the stallholders a rent as agreed in Minute 31 it would be financially counter productive.

RESOLVED that the Council continue with the current arrangements for the time being.

78 ASSETS REGISTER & ESTATE TERRIER

The Clerk gave a progress report. It was agreed that there was a significant amount of work still to be done and this would be raised as a matter of urgency after the elections in June.

NOTED

79 BUSINESS WHICH IN THE OPINION OF THE CHAIR IS URGENT

79.1 CARPET FITTED ON BEHALF OF BRAMPTON OUTDOOR BOWLING CLUB – The Clerk gave an update on this situation and referred to correspondence between himself, representatives of Irthing Valley Indoor Bowling Club and Brampton Bowling Club.

Brampton Bowling Club decided to send the Parish Council a cheque “for £100.00 in respect of part payment for a carpet fitted”. The total invoice paid by Brampton Parish Council on behalf of the Bowling Club was £150.00.

AGREED that the Parish Council seeks payment of the invoice in full from Brampton Bowling Club.

79.2 CHAIRMANS ALLOWANCE 2003/2004– Following the resignation of the chairman of the Parish Council in 2003. The new chairman wrote to the outgoing chairman asking for that portion of the years allowance not served as chairman to be returned. This represented seven months of the allowance for 2003/2004, which is equivalent to £175.00.

AGREED that the Chair of F&GP would remind the outgoing chairman of this letter and seek to recover this amount.

79.3 BRAMPTON & DISTRICT CARNIVAL COMMITTEE - The Clerk read out an application for financial assistance towards organising this event and explained that £500.00 had been allowed for in this year’s budget.

AGREED that the Council award £500.00 towards the carnival.

79.4 BRAMPTON COMMUNITY CENTRE GRANT – The Chair asked that this be an agenda item next month.

79.5 INTERNAL AUDIT REPORT – This will be an agenda item next month.

DATE OF NEXT MEETING – TUESDAY 18TH JUNE 2004.

The meeting closed at 8.40 p.m.

Minute of Brampton Parish Council held in the Moot Hall on Tuesday 27th April 2004 at 7.30p.m.

PRESENT

Councillors Hendry (chair), Read-Bone, Thompson, Tweddle, Riddell, Grant, Robinson, Sloan, Howard.

ATTENDANCE – The Clerk.

80 APOLOGIES – Councillors Pattinson, Brown, Sloan.
Councillor Mike Mitchelson of Carlisle City Council.

81 VACANCY FOR A COUNCILLOR – The chair referred to a letter of application from Allison Riddell of 18 Dacre Road, which was previously circulated.
This was unanimous.
In accordance with procedure, Mrs Riddell was then co-opted and a Declaration Of Office was duly signed and witnessed. Councillor Riddell then took her seat.

82 DECLARATIONS OF INTEREST – Councillor declared an interest in the planning application at 76 Berrymoor Road. It was considered to be non-prejudicial.

83 MINUTE OF PREVIOUS MEETING
RESOLVED that the chair sign, as a correct record, the minutes of the council meeting held on 23rd March 2004.

84 MATTERS ARISING FROM THE MINUTES

55.8 LAND AT OULTON TERRACE. Councillor Read-Bone raised his concern regarding the proposed sale of council land to a resident at Oulton Terrace. In his opinion it was bequested to the council and should remain in the hands of the council.

RESOLVED that this matter be referred back to Property and Environment Committee.

43.3 BRAMPTON AREA ENHANCEMENT – The clerk gave an up to date report particularly on progress made with outstanding items raised with the contractors. Councillor Thompson considered that recognition be given to David Moorat, a retired parish councillor, for his considerable efforts in securing Brampton's heritage. Particularly the cobble stoned areas that have been preserved.

RESOLVED that:

1. Brampton area enhancement progress is an agenda item at the next full council meeting.
2. The Chair writes a letter of thanks to David Moorat.

85 COMMITTEE REPORTS

85.1 RESOLVED that the Chair sign as a true record the minutes of the Property & Environment Committee held on 13th April 2004.

85.2 RESOLVED that the Chair sign as a true record the minutes of the Finance & General Purposes Committee held on 20th April 2004.

85.3 RESOLVED that the chair sign as a true record the minutes of the Allison Bequest Committee held on 6th April 2004.

86 MATTERS ARISING FROM THE MINUTES

86.1 Councillor Howard, the Chair of F&GP explained that taking into account all committed expenditure reserves are around £6,000, pending the preparation of the final accounts for 2004/04. This is dangerously low. The council had received a very favourable and positive report from the internal auditor regarding regularity, probity and general management of council finances. Councillor Howard stressed that the council must remain vigilant regarding all items income and expenditure.

NOTED

86.2 Councillor Howard considered that our recent financial problems were now behind us and congratulated the Clerk for his sound management of the council's finances since he arrived.

NOTED

86.3 Regarding Minute 85.3, Councillor Read-Bone asked that it be noted that both Internal Audit and the Audit Commission stipulate that this legacy must be clearly shown in the Parish Accounts.

NOTED

87 PLANNING APPLICATIONS

Applications for planning consent were submitted:

CAPON TREE HOUSE, CAPON TREE ROAD – subdivision of property to create two dwellings. The Clerk gave a report following a site visit.

Observations: 1 Poor cartilage, 2 Overdevelopment of site, 3 Parking and congestion problems envisaged, 4 Site visit with City Council is requested.

76 BERRYMOOR ROAD – Extension to provide living room with Ino. bedroom, store and enlarged bathroom above. No Comment.

16 FRONT STREET – replacement ATM No Comment

16 FRONT STREET – replacement ATM (LBC) No Comment

BRAMPTON ENHANCEMENT, MARKET SQUARE – Upgrade and enhance lighting. No Comment

WARREN HOUSE FARM – A Waste Transfer and Recycling Facility. Councillors Grant, Robinson and Thompson recently attended a site visit with Cumbria County Council. Councillor Grant gave a verbal report on the outcome of this visit. As a result the Council has a number of reservations regarding this application. Although it did not oppose the application outright. See letter to Planning Authority.

88 BRAMPTON PARISH COUNCIL ELECTIONS, 10TH JUNE – The Clerk gave an explanation as to the procedure and timescales. This will be postal.

Nomination forms are available from the Clerk or The Civic Centre, Carlisle.

89 ANNUAL PARISH MEETING this will be held on 22nd June 2004.

90 CORRESPONDENCE RECEIVED BY THE CLERK

The Following correspondence was noted:

1. Cumbria Hedgerow Survey is looking for volunteers to take part in the Brampton area.
2. Forum For People Over 55 through Brampton Community Association is holding an Open day on 18th May to highlight the range of services available for this age group.
3. Revised Bus Service 680 Nenthead – Carlisle.
4. Cumbria Local Transport Plan 2 (2005-2012) – Issues - Consultation.
5. Standards Board For England, Bulletin Number 17.

Other Correspondence:

6. Condition Of Tree Road – Reply from Keith Poole

The Clerk had previously written to Keith Poole Of Carlisle City Council expressing the council's disappointment following the decision of Carlisle City Council to patch instead of resurface Tree Road and asking them to review their decision. The letter of reply explained that the City Council could not resurface the whole street because "the financial situation for 2004/05 is difficult" but there would be "some patching and resurfacing of the street".

RESOLVED that the Clerk would write to City Councillor Mike Mitchelson, and County Councillor Kevan Wilkinson and ask them to review the decision.

- 7 *Station Road - Mrs Pomfret, Station Road, Neighbourhood Watch wrote to the Chair accompanied by a petition regarding the poor lighting around the Dandy Line and overhanging ivy on the bridge. The Clerk has replied explaining that a request for a streetlight had been made as part of this years bid to Carlisle City Council. The ivy has been cut back.*

NOTED

91 *COMMEMORATIVE FOOTPATH MAP*

91.1 Councillor Howard gave a progress report and explained that the project had fallen behind schedule being mainly due to the resignation of Councillor Ritchie, the Chair of the Footpath Committee. Councillor Howard had now made progress regarding publication of the map including the artwork with East Cumbria Countryside Project. The council would apply for an extension to the Lottery Commission regarding the award of £3,000.

NOTED

91.2 Councillor Howard proposed to call a meeting of the Footpaths Committee with all those involved to progress the commemorative map. Councillor Hendry asked the full council to agree delegated powers to the Footpaths Committee where necessary in order to expedite this project.

AGREED.

92 *VITAL VILLAGES – The Clerk gave a progress report:*

- 1. It is proposed to send out a questionnaire to the residents of Brampton in June or July 2004.*
- 2. This will be supplemented by street surveys to obtain the views of local residents.*
- 3. It will be followed by a Parish Plan, which it is proposed to send a copy to every householder in the parish.*
- 4. The Vital Villages group still needs a representative from Brampton Parish Council following the resignation of Councillor Ritchie.*

NOTED.

93 *BUSINESS, WHICH IN THE OPINION OF THE CHAIRMAN IS URGENT - NONE*

94 *DATE OF NEXT MEETING – TUESDAY 25TH MAY 2004*

The meeting closed at 8.55 pm