

PRESENT

Councillor D. Moorat (in the chair)
Councillor J. J. Harding
Councillor Mrs. J. Errington
Councillor B. Teasdale
Councillor Mrs. J. Thompson
Councillor R. Wood

Councillor K. Read-Bone
Councillor P Mitchell
Councillor C. Lewis
Councillor D. Francis
Councillor M. Craik
Councillor Mrs. J. Warwick

IN ATTENDANCE – Clerk

ALSO ATTENDING – Representatives from Brampton Business Association
Miss J. Brown, Cumberland News.

NB: Prior to the start of the meeting, a minute's silence was held in respect of those who lost their lives in the MEN Arena bombing.

1/17 ELECTION OF CHAIRMAN

Councillor J. Harding, seconded by Councillor P. Mitchell, moved that Councillor D. Moorat be elected to the office of Chairman of the Council.

There were no other nominations for Chairman.

RESOLVED, unanimously, that Councillor Moorat be duly elected as Chairman for the next year.

2/17 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

RESOLVED to note that Councillor Moorat signed the Declaration of Acceptance of Office of Chairman of the Council.

3/17 ELECTION OF VICE CHAIRMAN

Councillor K. Read-Bone, seconded by Councillor J. Thompson, moved that Councillor J. Harding be elected to the office of Vice Chairman of the Council.

There were no other nominations for Vice-Chairman.

RESOLVED, unanimously, that Councillor J. Harding be duly elected as Vice-Chairman for the next year.

4/17 APOLOGIES FOR ABSENCE

RESOLVED to note the following apologies for absence:-

Councillors Findon (work) and Pennington (ill)

5/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

6/17 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Harding declared an interest in item 27/17.1.

7/17 MINUTES

7/17.1 Minute of the Meeting held on 25th April 2017 was submitted.

Councillor Craik stated that he felt that minute 300/16 did not contain all the information that he had conveyed during that meeting. The Clerk explained that the minutes were not verbatim and that it contained sufficient information on the motion and the resolution.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 25th April 2017, confirmed as a true and accurate record.

8/17 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There was one vacancy to be filled. A letter of interest was submitted from Mr. S. Jackson who was not in attendance.

Councillor D. Moorat seconded by Councillor Harding, moved that Mr. Jackson be co-opted to the Parish Council.

RESOLVED, after a unanimous vote by show of hands, that Mr. Jackson be co-opted to the Parish Council. The Clerk would inform Mr. Jackson and the Declaration of Acceptance of Office would be signed in due course.

9/17 COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure and remits of the Council and inviting members to consider the structure and make appointments to the Committees.

RESOLVED

9/17.1 to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

9/17.2 to approve the membership of the Standing Committees as follows:-

Property and Environment Committee - 9 Members

Councillor D. Moorat (<i>ex officio</i>)	Councillor J. Harding (<i>ex officio</i>)	Councillor K. Read-Bone
Councillor B. Teasdale	Councillor P. Mitchell	Councillor A. Findon
Councillor I. A. Pennington	Councillor D. Francis	Councillor C. Lewis

Finance and General Purposes Committee - 8 Members

Councillor D. Moorat (<i>ex officio</i>)	Councillor J. Harding (<i>ex officio</i>)	
Councillor R. Wood	Councillor M. Craik	Councillor J. Thompson
Councillor J. Errington	Councillor J. Warwick	Councillor S. Jackson

9/17.3 to appoint the following substitutes:-

Property and Environment Committee Councillors J. Warwick and J. Thompson

Finance and General Purposes Committee Councillors I. Pennington and D. Francis

10/17 OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

RESOLVED that the following appointments be made:-

BRAMPTON & DISTRICT NEIGHBOURHOOD FORUM	Councillor D. Moorat
BRAMPTON FAIR TRADE GROUP	Councillor J. J. Harding
BRAMPTON HOSPITAL LEAGUE OF FRIENDS	Councillor D. Moorat
BRAMPTON TOWN TWINNING ASSOCIATION	Councillor D. Moorat
BRAMPTON YOUTH FORUM	Councillor R. Wood
CARLISLE PARISH COUNCILS ASSOCIATION	Councillor D. Moorat Councillor J. Harding
BRAMPTON ECONOMIC PARTNERSHIP (BEP)	None
BRAMPTON & BEYOND COMMUNITY TRUST	None
BROADBAND CHAMPION	Councillor D. Francis
BRAMPTON PRIMARY SCHOOL GOVERNOR (4 year term)	Councillor M. Craik

The Clerk will contact BEP and Brampton and Beyond Community Trust to request meeting dates. If possible, members would attend meetings on a rota basis.

11/17 INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

RESOLVED to approve the current arrangements for custody of the Council's deeds and records.

12/17 COUNCIL MEETING DATES FOR 2017/18

The Clerk submitted a report detailing proposed meeting dates for Committee and Council meetings for the forthcoming year.

RESOLVED to agree the proposed dates for Council and Committee meeting for 2017/18

13/17 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

14/17 BRAMPTON AND DISTRICT BUSINESS ASSOCIATION

Kerryn Price and Vicky Gordon from Brampton Business Association attended the meeting to update members on the newly reformed Brampton and District Business Association highlighting the following points:-

- The need to re-establish the Business Association
- Want to work with the Parish Council to support each other and grow business in Brampton
- Would like ideas how to evolve the Business Association
- Would be happy to attend Parish Council meetings and for a representative from the Parish Council to attend Business Association meetings
- 30-40% of business owners with the town are involved and pay an annual fee of £35.00
- There is no interest from the businesses on the Industrial Estate but perhaps some are just waiting to see what benefits the newly formed association will bring
- Would welcome an opportunity to meet with one or two members of the Parish Council
- Offered help with the upcoming Freedom of Brampton event
- Would like to see increased footfall at the Wednesday market

RESOLVED to note the update and that members were supportive of the group. A meeting with Councillor Moorat would be arranged in due course.

15/17 POLICE MATTERS –**15/17.1 POLICE ISSUES**

Consideration was given to any items that needed to be brought to the attention of the police.

RESOLVED to note there were no issues to report to PCSO Dawson.

15/17.2 ENGAGEMENT BY CUMBRIA CONSTABULARY WITH TOWN AND PARISH COUNCILS

A letter was submitted from Superintendent Rob O'Connor regarding engagement with local communities, it states that Superintendent O'Connor has made it clear to the Chief Inspectors in North, South and West Cumbria that unless it has been agreed between the neighborhood policing team and the parish / town council that a newsletter will be sent each month to keep councils updated.

RESOLVED to note the letter.

16/17 TOWN AND COUNTRY PLANNING APPLICATIONS -

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

16/17.1 JOBSONS PHARMACY, MARKET PLACE, BRAMPTON (17/0432) – Change of use of first floor and reinstatement of second floor to provide 2 flats; alterations to ground floor to provide new dispensary for pharmacy and installation of external staircase to first floor flat and veranda above garage (LBC) (revised application).

No observations.

17/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

18/17 FINANCIAL MATTERS -

18/17.1 BANK RECONCILIATION TO 30TH APRIL 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th April 2017 of £235,673.29.

18/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 19th May 2017 of £3.70.

18/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

18/17.3.1 RESOLVED to note the expenditure of £11,657.24 detailed in the Appendix hereto

18/17.3.2 RESOLVED to note the income of £115,179.00 detailed in the Appendix hereto.

18/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £9,647.35.

18/17.5 I.T. SUPPORT CONTRACT COVER

Consideration was given to the annual fee for I.T. support cover on the office photocopier.

RESOLVED to pay the annual fee in the sum of £180.00.

18/17.6 INSURANCE

Consideration was given to an invitation to renew the Parish Council's insurance with Zurich.

RESOLVED to renew the insurance with Zurich at a cost of £4339.08 under the 3 year option agreement.

18/17.7 FINANCIAL ASSISTANCE – HOSPICE AT HOME

There was submitted an application for financial assistance from Hospice at Home in order to help with care for patients with life limiting or life threatening illnesses.

RESOLVED to offer use of the Moot Hall free of charge for a fund raising event.

19/17 REPRESENTATIVES' REPORTS

RESOLVED to note there were no representatives' reports.

20/17 THE MOAT/RECREATION GROUND

The Clerk reported that improvements to the Recreation Ground and the Moat had seen an increase in litter in both areas.

RESOLVED to fund an additional hour for grounds maintenance to clean the areas once a week from April to September.

21/17 MOOT HALL CLOCK

The Clerk reported that an estimate had been received from the Cumbria Clock Company for repairs to the Moot Hall Clock.

RESOLVED to pay the repair fee in the sum of £850.00 and that the work would be carried out as soon as possible.

22/17 FREEDOM OF THE TOWN

Councillor Moorat gave an update on the forthcoming Freedom of Brampton event detailing traffic and safety concerns. It was hoped that most parish councillors would be in attendance.

RESOLVED to note the report and that no formal press release would be made until RAF Spadeadam gave permission.

23/17 BLACKPATH

Councillor Moorat reported on a recent meeting with Chris Graham from Cumbria County Council to discuss Work required to the Blackpath and other public footpaths in Gelt Woods detailed below.

The County Council has agreed to commission works to remove accumulated leaf litter and soil to expose the surface below of the Blackpath. If required, a small amount of suitable material would be imported to make good the surface. This would also provide an opportunity to recut the grips at the side of the path which also permit surface water to drain off.

We were all in agreement that there are certain hydrological processes affecting both the wood and the right of way network that may or may not be attributed to works undertaken at Unity Moss. Further to this it is clear that usage about that legally recorded rights for pedestrians are not sustainable and have the potential to be hazardous whilst such drainage issues remain unresolved. To this end we agreed the parish and CCC would jointly fund improvement under powers detailed in the Highway Act 1980 to access point to the wood from both the Black Path and the car park at Low Gelt Bridge. In practice a wooden DDA compliant pedestrian chicane arrangement shall be installed and 2 points with associated post and rail fencing sandstone flagging to armour the path surface at these points. Chris Graham would provide costing, design and detailed location plans once completed. Each barrier should have a sign stating the name of the wood and the parish council, similar in practice to what Carlisle City Council does at the entrance point to their parks and open spaces.

The County Council would also support the Parish Council's decision to withdraw those permissive horse riding rights it has granted previously as a tool for responsible land and access management not forgetting the woods status as a SSSI. An opportunity will exist for the parish to open a dialogue with Cumbria Bridleway Society to look for opportunities for wider access improvements for both walkers and equestrians within the parish.

Beyond this the County Council would welcome the opportunity to work with the Parish Council to in the first instance identify those problems within the wood that were discussed. This would then allow the development of a 5 years strategy for improving the wood which has a significant local importance for access and wildlife. It will be possible to identify sources of external funding to help deliver improvements to help address concerns that both the parish and county council have as landowner and Highway Authority respectively. This could be delivered through the County Council's Rights of Way Improvement Plan programme of works.

Councillor Warwick, seconded by Councillor Lewis, proposed that the decision to permit horse-riding in Gelt Woods be rescinded.

23/17.1 RESOLVED to note the report and the work required.

23/17.2 RESOLVED to rescind permission for horse riding in Gelt Woods. A public meeting will be held in due course for horse riders and other interested parties to discuss horse riding in Gelt Woods and alternative routes.

24/17 PIRELLI RALLY

A letter from Brian Kinghorn, Chair of Cumberland Sporting Car Club was submitted to the meeting. The letter thanked the Parish Council and the people of Brampton for the support and the warm reception given to the organising team and drivers of the Pirelli International Rally.

RESOLVED to note the letter.

25/17 SELF-APPRAISAL OF THE PARISH COUNCIL

Councillor Moorat circulated a questionnaire to members to give a self-appraisal of the Parish Council. Members were asked to complete the questionnaire and return to the Clerk who would collate them. The questionnaires could be signed or left anonymous.

RESOLVED to note the request for completion of the questionnaires.

26/17 BUSINESS IMPROVEMENT DISTRICT

The matter was deferred to a future meeting as Councilor Craik had not received a response from two district councils regarding business improvement districts.

RESOLVED to note the item was deferred.

27/17 DOUBLE YELLOW LINES, INFORMAL CONSULTATIONS –

27/17.1 HOWARD GARDENS AND BECK RIGGS

Consideration was given to the draft proposal for double yellow lines at Howard Gardens and Beck Riggs submitted by the County Council.

RESOLVED to inform the County Council that the lines should be extended to a distance of 40metres from the junction and they should also be applied to the turning circle at the end of Howard Gardens as refuse vehicles were struggling to turn round due to parked vehicles.

27/17.2 CRAW HALL AND MILLFIELD -

Consideration was given to the draft proposal for double yellow lines at Craw Hall and Millfield submitted by the County Council.

RESOLVED to agree to the draft proposal as submitted.

28/17 CALC

The following correspondence from CALC was received and noted:-

28/17.1 CALC CIRCULAR - May 2017

28/17.2 CALC SUBSCRIPTION – Request for subscription renewal for 2017/18.

RESOLVED to pay the subscription renewal of £345.78 for 2017/18.

28/17.3 ARMED FORCES SUPPORT DAY – Email from S. Bagshaw.

29/17 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

29/17.1 TANZANIAN VISITORS WELCOME PARTY – Invitation to members from Cath Burrus, William Howard School.

RESOLVED to note that any interested members would inform the Clerk.

29/17.2 BRAMPTON TO LANERCOST SPEED RESTRICTION – Email from Phil Bell.

RESOLVED to note that Councillor Francis would attend a future meeting arranged by Mr. Bell.

29/17.3 TREE CANOPIES – Email from Phil Bell.

RESOLVED to carry out work require to trees with low canopies in the parks as indicated by Mr. Bell.

30/17 LITERATURE AVAILABLE FROM THE OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

30/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 5th May 2017

30/17.2 CLERKS AND COUNCILS DIRECT – May 2017

31/17 AGENDA ITEMS FOR NEXT MEETING

- Swimming pool in Brampton – Councillor Lewis to report.

Any further items should be submitted to the Clerk on or before 20th June 2017.

32/17 DATE OF NEXT MEETING – Tuesday 27th June 2017, 7.30pm, Moot Hall.

Committee meetings will be held on Tuesday 13th June 2017, from 7.00pm.

EXPENDITURE

£	Supplier	Detail
179.40	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
17.00	Vodafone	Office
3.68	Barclays Bank	Charges
427.10	BRHS	Office
20.89	Plusnet	Visitor Centre
302.40	Maxxia Ltd	Photocopier
58.69	Daisy Comms	Office
148.50	S Hillary	Staff
237.90	P Reynolds	Staff
720.00	Joseph's amazing camels	Xmas lights
55.85	A Riddell	Special projects
83.88	NEST	Staff
49.00	Home PC	Visitor Centre
1842.98	A Riddell	Staff
2490.00	Cut n' Edge	Gnds Mnce/cemetery
220.00	H Graham	Moot Hall
300.00	BIG	Misc services
24.00	City of Carlisle	Christmas lights
344.86	Lyreco	Office
208.85	ABW	Flowerbeds/cemetery
2095.23	HMR&C	Staff – PAYE
651.97	BRHS	Office
9.79	SSE	Moot Hall
208.85	ABW	Moot Hall/cemetery
886.42	P Bell	Grass cutting
<u>£11,657.24</u>		

INCOME

£	Detail	Cost centre
115,179.00	Carlisle City Council	Precept/CTRS Grant
<u>£115,179.00</u>		

EXPENDITURE TO APPROVE

£	Supplier	Detail
1980.00	Cut n' Edge	Grounds maintenance
265.00	Cut n' Edge	Cemetery
135.94	United Utilities	Rates
857.05	SSE	Moot Hall
39.04	SSE	Moot Hall
720.00	R&M Lowther	Moat/Rec
1800.00	R&M Lowther	Moat
960.00	Shift-It	Moat
13.30	ABW	Moat/Moot Hall
29.20	Lyreco	Office
1833.82	A Riddell	Staff
104.00	I Pennington	Moat
150.00	Shift-It	Moat
610.00	T. Ayre	Flowerbeds
150.00	Cash	Office
<u>£9,647.35</u>		

PRESENT

Councillor D. Moorat
Councillor Mrs. J. Thompson
Councillor R. Wood

Councillor Mrs. J. Warwick
Councillor M. Craik
Councillor S.Jackson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Findon.

33/17 ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor J. Thompson, seconded by Councillor J. Warwick, moved that Councillor J. J. Harding be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. J. Harding as Chairman of the Committee.

34/17 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor J. Thompson, seconded by Councillor M. Craik, moved that Councillor J. Warwick be elected to the office of Vice Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. Warwick as Vice Chairman of the Committee.

35/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors Harding (hols) and Errington (work).

36/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

37/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

38/17 MINUTE

Minute of the Meeting held on 15th November 2016 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 15th November 2016, confirmed as a true and accurate record.

39/17 FINANCIAL MATTERS -

39/17.1 BANK RECONCILIATION TO 31ST MAY 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st May 2017 of £241,559.37.

39/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 9th June 2017 of £154.26.

39/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

39/17.3.1 RESOLVED to note the expenditure of £15,944.27 detailed in the Appendix hereto.

39/17.3.2 RESOLVED to note the income of £21,621.50 detailed in the Appendix hereto.

34/16.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,189.48.

RESOLVED to note concerns raised by the Clerk on future costs to Cumbria County Council for LGPS payments. The Clerk would ask the County Council to check entitlement to the pension and ask whether the shortfall was national or just Cumbria. The Clerk would also speak to CALC.

39/17.5 CHEQUE SIGNATORIES

Consideration was given to future signatories on the Allison Bequest Account held with the Cumberland Building Society.

RESOLVED that Councillors Wood, Thompson and Warwick would be signatories on the Allison Bequest Account.

40/17 VISITOR CENTRE BUDGET

Consideration was given to clarification of the income and expenditure budget for the Visitor Centre.

RESOLVED that Councillor Moorat would inform the Visitor Centre that the spending budget for the financial year 2017/18 was £850.00 as agreed at the budget meeting held in January 2017.

Any income revenue from the Visitor Centre was not solely for the use of the Visitor Centre. If spending for the Visitor Centre was to go beyond £850.00, it would have to be agreed by the Parish Council first.

EXPENDITURE

£	Supplier	Detail
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.18	Vodafone	Office
5.52	Barclays Bank	Charges
22.35	Plusnet	Visitor Centre
58.08	Daisy Comms	Office
150.00	S Hillary	Staff
202.50	P Reynolds	Staff
886.43	P Bell Services	Grass cutting
1833.82	A Riddell	Staff
2245.00	Cut n' Edge	Grounds Mnce/Cemetery
135.94	United Utilities	Rates
857.05	SSE	Moot Hall
39.04	SSE	Moot Hall
610.00	T Ayre	Flowerbeds
2520.00	R&M Lowther	Moat
1110.00	Shift-It	Moat
13.30	ABW	Moot Hall
29.20	Lyreco	Office
150.00	Petty Cash	Office
4339.08	Zurich	Insurance
345.78	CALC	Subs
17.00	CALC	LCR – subs
104.00	I Penington	Moat
<u>£15,944.27</u>		

INCOME

£	Detail	Cost centre
107.43	Visitor Centre	Sales
120.00	Market	Rents
15.00	Town Twinning	Moot Hall
15.00	Stroke Club	Moot Hall
15.00	Eden Valley Hospice	Moot Hall
15.00	Mr & Mrs Johnson	Moot Hall
120.00	Co-operative Funeralcare	Cemetery
470.00	Co-operative Funeralcare	Cemetery
120.00	Ian Robinson	Cemetery
970.00	Walkers	Cemetery
17915.01	HMR&C	VAT
1739.06	Cumberland Building Soc	Interest
<u>£21,621.50</u>		

EXPENDITURE TO APPROVE

£	Supplier	Detail
104.63	Dorrigo	Visitor Centre
35.63	SSE	Moot Hall
24.00	Unlimited Trading	Visitor Centre
175.96	ABW	MH/Flowerbeds/Moat
780.00	Gala Lights	Christmas lights
2700.00	Cumbria LGPS	Pension contribution
300.00	BIG	Misc Services
69.26	Cannon Hygiene	Moot Hall
<u>£4,189.48</u>		

PRESENT

Councillor Ms. A. Findon (Chairman, in the chair)
Councillor B. Teasdale
Councillor D. Moorat

Councillor P. Mitchell
Councillor K. Read-Bone

IN ATTENDANCE – Clerk

41/17 ELECTION OF CHAIRMAN

Councillor K. Read-Bone seconded by Councillor P. Mitchell, moved that Councillor A. Findon be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor A. Findon as Chairman of the Committee.

42/17 ELECTION OF VICE CHAIRMAN

Councillor A. Findon, seconded by Councillor K. Read-Bone, moved that Councillor B. Teasdale be elected to the office of Vice-Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor B. Teasdale as Vice-Chairman of the Committee.

43/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors Harding (hols), Pennington (ill)

44/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

45/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

46/17 MINUTE

Minute of the Meeting held on 15th November 2016 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 15th November 2016, confirmed as a true and accurate record.

47/17 WORKING GROUPS STRUCTURE

Consideration was given to membership of the standing committees of the Property and Environment Committee.

47/17.1 CEMETERY WORKING GROUP

RESOLVED that the Clerk, Stephen Hillary (cemetery groundsman) and Councillors Findon and Pennington would serve on the Cemetery working group.

47/17.2 FOOTPATHS & RIGHTS OF WAY

RESOLVED that Councillors Francis, Pennington and Moorat would serve on the Footpaths & Rights of Way working group.

48/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

48/17.1 THE MOAT, BRAMPTON (17/0026S211) – Removal of two limbs from oak tree and removal of one oak tree.

No observations.

49/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

50/17 STORY HOMES PLANNING APPLICATION

Consideration was given to a letter and plan submitted to the meeting from David Heyward, Development Planner, Story Homes. Although this was not a formal planning application submitted as yet through the City Council, comments had been asked for from the Parish Council on the current draft proposal.

Members noted that there was still a vast area allocated to Brampton Medical Practice although there had been no confirmation that the Practice would move to the proposed site at Carlisle Road.

RESOLVED to query whether there was any incorporation at the site for wildlife such as the use of bricks for nesting birds and whether gardens would be grass and not astro turf.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Ms. A. Findon
Councillor S. Jackson
Councillor M. Craik

Councillor K. Read- Bone
Councillor D. Francis
Councillor R. Wood
Councillor I. Pennington
Councillor Mrs. J. Errington

IN ATTENDANCE – Clerk

ALSO ATTENDING – Mr. P. Bell

51/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from the following:-

Councillors Teasdale and Mitchell (hols), Warwick (personal)
Carlisle City Councillor S. Layden and Cumbria County Councillor L. Fisher

52/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation had been received.

53/17 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that Councillor Findon declared an interest in item 55/17

54/17 MINUTES

54/17.1 Minute of the Meeting held on 23rd May 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 23rd May 2017, confirmed as a true and accurate record.

55/17 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 13th June 2017
Property and Environment Committee held on 13th June 2017

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein, after amending the total figure in appendix 1 of the Finance and General Purposes Committee minutes.

56/17 PUBLIC PARTICIPATION

Mr. P. Bell attended the meeting to complain about the amount of dog fouling in public areas which is becoming an epidemic and a nuisance when his company cuts and strims the grass in these areas.

Members discussed the matter further and reported that the City Council would not empty any additional public bins, nor were willing to transfer funding from the City Council to Brampton Parish Council to carry out the work themselves.

RESOLVED to note the report and ask the City Council how often the enforcement team visited Brampton.

57/17 POLICE MATTERS -

57/17.1 POLICE ISSUES

RESOLVED to note that there were no items to be passed to the police.

57/17.2 MURRAY PARK

The Clerk reported on the recent spate of vandalism in Murray Park which the police were currently investigating. This included vandalism to benches, graffiti on play equipment, emptying the contents of the public bin near the play area and the smearing of dog excrement on the children's slide.

RESOLVED to note the report and that the police would report back to the Clerk in due course.

58/17 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

58/17.1 MILTON HALL FARM, MILTON, BRAMPTON (17/0519) – Erection of two storey rear extension to provide kitchen/dining room on ground floor and 1 en suite bedroom with balcony above; single storey extension to provide utility room and shower room; internal alterations and external works to patio and garden areas.

No observations.

58/17.2 HIGH BANK, STATION ROAD, BRAMPTON (17/0029 S211) – Crown reduction to oak tree in Brampton conservation area.

No observations.

58/17.3 GARAGES WEST OF 1 FELL VIEW, MILTON, BRAMPTON (17/0223) – Demolition of redundant garages and erection of 2 dwellings with associated landscaping and access. (Amended details/further information).

No observations.

58/17.4 HIGHWAY VERGE, LAND OFF BRAMPTON BYPASS NEAR CAPONTREE SUBSTATION, CAPONTREE, BRAMPTON (17/0546) – Construction of 15m high monopole with two dish antennas mounted on concrete base.

No observations.

59/17 FINANCIAL MATTERS -

59/17.1 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2017

There were submitted Section 1 and 2 of the Annual Return, Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2017.

59/17.1.1 RESOLVED to approve sections 1 and 2 of the Annual Return, the Accounts, Balance Sheet and Supporting Notes as reflecting the Parish Council's financial position at 31st March 2017 and authorise the Chairman to sign the annual return for 31st March 2017;

59/17.1.2 RESOLVED to acknowledge the members' responsibility for the preparation of the Accounts; and

59/17.1.3 RESOLVED to confirm that to the best of the members' knowledge and belief,

59/17.1.3.1 the Accounts for the year to 31st March 2017 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

- 59/17.1.3.2** the Council had maintained adequate systems of internal control;
- 59/17.1.3.3** the Council had taken all reasonable steps to assure compliance with legislation;
- 59/17.1.3.4** the Council had provided proper opportunity for the exercise of electors' rights;
- 59/17.1.3.5** the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations; and
- 59/17.1.3.6** the Council had considered provision for litigation, liabilities, etc.

59/17.2 YEAR END BALANCES

There was submitted a report by the Clerk regarding the cash balances at 31st March 2017 and recommending their allocation to various funds.

RESOLVED to agree to the allocation of the balances as follows:-

Allison Bequest (balance after tfr)	£90,590.73
Cemetery Development Fund	£21,655.40
Parks Fund	£3,983.73
Christmas Lights	£1,000.00
Special Projects	£1,000.00
Development Fund	£2,000.00
Property Fund	£2,000.00
Moot Hall Fund	£3,000.00
Surplus Account	£6,922.17
Total	£132,152.03

60/17 REPRESENTATIVES' REPORTS

60/17.1 WALKERS ARE WELCOME

Councillor Findon reported on a recent meeting of the Walkers are Welcome group. The group will redo the footpath surveys and will also be conducting a public survey through the BIG magazine. Councillor Francis will attend future meetings of the group.

RESOLVED to note the report.

60/17.2 BRAMPTON ECONOMIC PARTNERSHIP (BEP)

Councillor Moorat reported on a recent meeting of the BEP highlighting the following points:-

- Gave presentation to the group on the Visitor Centre as a social enterprise
- Still talking on what the group should do next
- Anaerobic digester to be sited at sewage works at Middle Farm near Ruleholme
- Food Network Group is looking at recycling food
- Hoping to develop Border Rambler bus service

RESOLVED to note the report.

61/17 HORSE RIDING, PUBLIC MEETING

RESOLVED to note that a public meeting had been arranged to discuss horse riding in the parish of Brampton. The meeting will be held on 20th July 2017 at 7.00pm in the Moot Hall.

62/17 FREEDOM OF BRAMPTON

RESOLVED to note that feedback from the event had been very positive. An award is being framed to be displayed in the Moot Hall.

63/17 THE MOAT/RECREATION GROUND

Councillor Pennington reported on work to the Moat and Recreation Ground highlighting the following points:-

- Bank area of the Moat had been seeded
- Bracken had been cut but this needs to be an ongoing task
- Left hand side of statue needs to be levelled off
- Footpath restoration is ongoing and grants will be investigated
- Bank at recreation ground had been cut but needs to be an ongoing task

RESOLVED to note the report and that the cost of ongoing maintenance was an issue.

64/17 GELT GLADIATOR

Consideration was given to a request from Mike James, Gelt Gladiator, to use Gelt Woods for the event to take place in June 2018.

Members raised the following points:-

- Footpaths in the area of the woods owned by Brampton PC had been inspected and there appeared to be no long term damage from the 2017 event
- Concerns whether there is disturbance to ground nesting birds
- Is there evidence that the event brings business to Brampton?
- Could the event be held in September when the nesting season is over?

RESOLVED that the Clerk would speak to Natural England and the RSPB before permission would be given for the event to be held.

65/17 CALC

The following correspondence from CALC was received and noted:-

65/17.1 CALC CIRCULAR - June 2017

65/17.2 SCALE OF AUDIT FEES – Email from S. Bagshaw.

65/17.3 DATA PROTECTION UPDATE – Email from S. Bagshaw.

66/17 CORRESPONDENCE RECEIVED

RESOLVED to note that no correspondence had been received.

67/17 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

67/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 2nd June 2017.

67/17.2 ROAD LINK (A69) LIMITED – Annual Report 2016-17

68/17 AGENDA ITEMS FOR NEXT MEETING

- Self appraisal

RESOLVED to note that any items for the next agenda to be submitted to the Clerk by 18th July 2017.

69/17 DATE OF NEXT MEETING – Tuesday 25th July 2017, 7.30pm, Moot Hall.
Committee meetings 11th July 2017, from 7.00pm, Moot Hall.

PRESENT

Councillor J. J. Harding
Councillor Mrs. J. Thompson
Councillor R. Wood
Councillor D. Moorat

Councillor Mrs. J. Errington
Councillor M. Craik
Councillor S.Jackson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Findon, Mitchell, Lewis and Read-Bone.

70/17 APOLOGIES FOR ABSENCE

RESOLVED to note there were no apologies for absence.

71/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

72/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

73/17 MINUTE

Minute of the Meeting held on 13th June 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 13th June 2017, confirmed as a true and accurate record.

74/17 ELECTION OF VICE CHAIRMAN

Councillor J. J. Harding, seconded by Councillor M. Craik, moved that Councillor J. Errington be elected to the office of Vice-Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. Errington as Vice-Chairman of the Committee.

75/17 FINANCIAL MATTERS -

75/17.1 BANK RECONCILIATION TO 30TH JUNE 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th June 2017 of £226,953.84.

75/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 7th July 2017 of £142.50.

75/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

75/17.3.1 RESOLVED to note the expenditure of £17,084.32 detailed in the Appendix hereto.

75/17.3.2 RESOLVED to note the income of £2,478.79 detailed in the Appendix hereto.

75/16.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,189.48.

75/17.5 CHEQUE SIGNATORIES

Consideration was given to future signatories on the Allison Bequest Account held with the Cumberland Building Society.

RESOLVED that Councillor Errington would be a signatory on the Allison Bequest Account.

EXPENDITURE

£	Supplier	Detail
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
35.00	Vodafone	Office
1.84	Barclays Bank	Charges
24.67	Plusnet	Visitor Centre
57.86	Daisy Comms	Office
22.80	BT	Office
78.72	United Utilities	Moot Hall
2275.00	Cut n' Edge (May)	Grounds Mnce/cemetery
3130.00	Cut n' Edge (June)	Grounds Mnce/cemetery
886.43	P Bell Services	Grass cutting
1833.82	A Riddell	Staff
350.00	Brampton Classical	Grant
250.00	Brampton Arts & Crafts	Grant
180.00	Office Technology	Office
300.00	BIG	Misc Services
104.63	Dorrigo	Visitor Centre
35.63	SSE	Moot Hall
24.00	Unlimited Trading	Visitor Centre
175.96	ABW	Moot Hall/Beds/Moat
780.00	Gala lights	Xmas lights
2700.00	Cumbria LGPS	Pension contribution
69.26	Cannon Hygiene	Moot Hall
21.00	A Whitworth	Visitor Centre
750.00	T Ayre	Flowerbeds
977.50	Oakbank Nurseries	Flowerbeds
70.20	Gelt Gifts	Visitor Centre
180.00	H Graham	Moot Hall
1020.00	Cumbria Clock Company	Moot Hall
500.00	M Dresser	Howard Arms Lane
<u>£17,084.32</u>		

INCOME

£	Detail	Cost centre
110.00	Market	Rents
173.79	Visitor Centre	Sales
1910.00	Ian Blair	Cemetery
240.00	Co-operative Funeralcare	Cemetery
45.00	City Council	Moot Hall
<u>£2,478.79</u>		

EXPENDITURE TO APPROVE

£	Supplier	Detail
713.38	BRHS	Office
245.52	A Riddell	Mileage (July 2015 to date)
53.15	ABW	Moot Hall
12.96	United Utilities	Parks
35.00	CALC	Training course
153.60	SLCC	Regional conference
<u>£1,213.61</u>		

PRESENT

Councillor Ms. A. Findon (Chairman, in the chair)
Councillor J. J. Harding
Councillor D. Moorat
Councillor C. Lewis

Councillor P. Mitchell
Councillor K. Read-Bone
Councillor D. Francis

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Errington and Craik

76/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors Teasdale (work), Pennington (personal)

77/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

78/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

79/17 MINUTE

Minute of the Meeting held on 13th June 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 13th June 2017, confirmed as a true and accurate record.

80/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

80/17.1 CAPON TREE GRANGE, CAPON TREE ROAD, BRAMPTON (17/0013 TPO) – Removal of beech tree; removal of limb, balance and crown lift to beech tree; 4 beech trees to be balanced and crown lifted.

No observations.

80/17.2 GARTH HOUSE, GREENFIELD LANE, BRAMPTON (17/0015 TPO) – General work to 12 trees.

No observations.

80/17.3 HOW GLEN, TREE ROAD, BRAMPTON (17/0035 S211) – Removal of a sycamore tree in Brampton conservation area.

No observations.

81/17 BENCH AT CEMETERY

Consideration was given to a request from Mrs. J. Cooksley for a memorial bench at Brampton Cemetery.

RESOLVED to agree to the siting of a memorial bench but explain to the applicant that maintenance would have to be carried out by them and that the bench would be removed if it should fall into disrepair.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor R. Wood
Councillor D. Francis
Councillor Mrs. J. Errington
Councillor M. Craik

Councillor J. J. Harding
Councillor Mrs. P. J. Thompson
Councillor K. Read-Bone
Councillor S. Jackson
Councillor C. Lewis

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council.

82/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors Mitchell and Teasdale (personal)
Councillor Findon (work)
Councillor Pennington (ill)

83/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

84/17 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that Councillor Read-Bone declared an interest in item 89/17.4

85/17 MINUTES

85/17.1 Minutes of the Meeting held on 27th June 2017 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 27th June 2017, confirmed as a true and accurate record.

86/17 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 11th July 2017
Property and Environment Committee held on 11th July 2017

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein, after amending the total figure in appendix 1 of the Finance and General Purposes Committee minutes.

87/17 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

88/17 POLICE MATTERS

Councillor Moorat reported on the recent vandalism in Murray Park that had been reported to PCSO Dawson.

RESOLVED to note the report and that the Clerk would write to the Inspector asking for more feedback on incidents affecting the Parish Council directly.

89/17 TOWN AND COUNTRY PLANNING APPLICATIONS

89/17.1 1 CRAIGMORE, BRAMPTON (17/0016 S211) – Fell limb of beech tree.

No observations.

89/17.2 CUMCATCH FARM, BRAMPTON (17/0608 & 17/0609) – Subdivision of 1 dwelling into 2 dwellings with new timber garage and estate fencing to divide the garden (LBC)

No observations.

89/17.3 GARTH COTTAGE, GARTH HOUSE, GREENFIELD LANE BRAMPTON (17/0622 & 17/0623) – Erection of garden room together with internal and external alterations; formation of new vehicular/pedestrian access and installation of gates.

No observations.

89/17.4 LITTLE ACORN, 2 OAK PARK, BRAMPTON (17/039 S211) – Crown reduction to hawthorn.

No observations.

89/17.5 BIRCHLANDS, TREE ROAD, BRAMPTON (17/0615) – Removal of existing conservatory and erection of single storey rear extension to provide living room, WC and utility together with internal alterations.

No observations.

89/17.7 NAGS HEAD, MARKET PLACE, BRAMPTON (17/0595 & 17/0596) – Display of externally illuminated hanging and fascia sign and non-illuminated welcome sign and amenity board together with 1 lantern. (LBC)

No observations.

89/17.8 UNIT 11, OLD BREWERY YARD, CRAW HALL, BRAMPTON (17/0549) – Change of use of former gym to warehouse/retail shop (retrospective).

Comment as follows:-

Brampton Parish Council is concerned at the parking issues that have occurred through the retail use of this property. Currently, the County Council's highways department is in the process of putting double yellow lines outside the front of the property due to dangerous parking on the road from the owners & customers using the shop.

The heritage statement accompanying the planning application says that there are only 2 planters outside the property and there is sufficient space for 4 vehicles. This is simply not the case. A large table & seating, sale furniture & often on a Sunday a van selling coffee/cakes is parked on the forecourt leaving no room for vehicles. If a vehicle does park on the forecourt, the length of space is insufficient which results in the pavement being blocked & pedestrians having to walk into the road to pass. (Photographs were also submitted with comments).

The unit has always had long standing use as a warehouse/storage facility until its last use as a gym. This didn't really cause any parking issues as the gym was never that busy. Customers would either walk to the gym or there would be 1-2 cars parked outside on the forecourt which was clear of any obstruction.

There is no room for parking at the rear of the property in the Brewery Yard itself, it is always very busy with vehicles for businesses located here which include the local sorting office. Where will these vehicles park when the double yellow lines are in place bearing in mind that the shop buys/sells furniture which needs to be transported & not carried?

The neighbouring unit, Winged Heart, has a coned off forecourt for staff/customers. It has a small retail space (5% of total floor space) but sales are mainly via the internet and are posted out worldwide to churches, cathedrals, museums, heritage sites etc. Customer parking is not an issue for this unit.

Brampton Parish Council asks that the committee address the highway issues that have occurred due to the more intense use of this particular unit.

90/17 REPRESENTATIVES' REPORTS

90/17.1 WALKERS ARE WELCOME

Councillor Moorat reported on a recent meeting of the Walkers are Welcome group. The group is still waiting for an update on the historical use of Quarrybeck from Andrew Nicholson; footpath fault finding report cards will be distributed with the next BIG magazine and the group is keen to work alongside the horse-riding group who want to upgrade footpaths to bridlepaths in and around the parish.

RESOLVED to note the report.

90/17.2 LOVERS LANE COMMUNITY GARDEN

Councillor Harding had attended the recent AGM for Lovers Lane Community Garden and reported that there were currently 28 volunteers who keep the area immaculate and that the garden was an asset to the community.

RESOLVED to note the report.

91/17 SLCC REGIONAL CONFERENCE

The Clerk reported on her recent attendance at the SLCC regional conference held in Sedgefield, highlighting the following points:-

- Best practice use of social media – policies, platforms & dealing with negativity.
- Update on important legal changes – councillor conduct on social media, English fluency requirements for customer facing staff and use of council land for festivals and flying of drones.
- Data Protection Regulations – GDPR in effect from May 2018, more extensive in scope and application than the current DPA, organisations need to develop clear policies and procedures to protect personal data and adopt appropriate technical and organisational measures. SLCC will produce further information on the new regulations for parish councils.
- Discipline and grievance with a social media focus.
- Sector innovation – Bishop Auckland Town Council.

RESOLVED to note the report.

92/17 WELCOME TO BRAMPTON LEAFLET

Councillor Moorat submitted a written report regarding the re-printing of the 'Welcome to Brampton' leaflet and whether it should still be offered free of charge.

RESOLVED that the leaflet should still be offered free of charge but that a donation box could be placed in the Visitor Centre to recoup costs.

93/17 HORSE RIDING IN BRAMPTON

Councillor Moorat gave a report on the recent public meeting held by the Parish Council to look at horse-riding in and around Brampton. The meeting was well attended by horse-riders and walkers who gave their concerns and heard Councillor Moorat's report on the history of Gelt Woods and the current hydrological issues affecting footpaths there. The horse-riders had a meeting of their own following the public meeting which the Clerk was asked not to attend. The horse-riding group would meet with the Parish Council in due course and the Walkers are Welcome group.

RESOLVED to note the report.

94/17 GELT GLADIATOR

An email from Simon Stainer, Natural England, was submitted to the meeting explaining that ground-nesting birds would not be disturbed by an event such as Gelt Gladiator if participants stuck to the footpaths. Walkers with dogs would more likely disturb the birds as the dogs do not stick to the paths.

RESOLVED to note the report but confirm with nature conservancy that they had no issues with the event taking place in Gelt Woods.

95/17 NATIVE BEECH RESEARCH, GELT WOODS

An email from Dr. J. Sjolund was submitted to the meeting regarding the research carried out in Gelt Woods on beech trees.

RESOLVED to note the report and forward the information to Simon Stainer, Natural England.

96/17 CLAY DUBBS ALLOTMENT SITE

RESOLVED to note the invitation to members to the open day to be held at the allotment site on Sunday August 20th, 11am to 3pm.

97/17 CALC

The following correspondence from CALC was received and noted:-

97/17.1 CALC CIRCULAR – July/August 2017

97/17.2 LDNPA WORLD HERITAGE STATUS – Email from S. Bagshaw.

98/17 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

98/17.1 IN AND AROUND BRAMPTON – Letter from Mrs. J. Morgan.

98/17.2 FREEDOM OF BRAMPTON – letter from Wing Commander R I Henderson-Begg

98/17.3 PARKING AT WILLIAM HOWARD SCHOOL – Email from Sandra.

RESOLVED to pass the email to the County Council highways department.

98/17.4 CLOTHING RECYCLING CONTAINER – Email from K. Mitchinson.

RESOLVED that the container would remain where it was at the moment as it is not attracting rubbish and is achieving its objective.

98/17.5 CROSS-BORDER RAIL LINK – Letter from Nick Bethune, CBR Secretary.

RESOLVED to send a letter of support.

99/17 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

99/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 30th June 2017

87/16.2 ACT GAZETTE – Summer 2017

100/17 AGENDA ITEMS FOR NEXT MEETING

To note that any items for the next agenda must be submitted to the Clerk by 19th September 2017.

101/17 DATE OF NEXT MEETING – Tuesday 26th September 2017, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 12th September 2017

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 12th SEPTEMBER, 2017** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor Mrs. J. Errington
Councillor Mrs. J. Thompson
Councillor S. Jackson

Councillor R. Wood
Councillor D. Moorat
Councillor M. Craik

IN ATTENDANCE - Clerk

ALSO ATTENDING – Councillor Read-Bone

102/17 APOLOGIES FOR ABSENCE

RESOLVED to note that no apologies for absence were received.

103/17 MINUTE

Minute of the Meeting held on 11th July 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th July 2017, confirmed as a true and accurate record.

104/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

105/17 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

106/17 FINANCIAL MATTERS -

106/17.1 BANK RECONCILIATIONS TO 31ST AUGUST 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st August 2017 of £212,762.93.

106/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 8th September 2017 of £127.58.

106/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

106/17.3.1 RESOLVED to approve the expenditure of £15,518.51 detailed in the Appendix hereto.

106/17.3.2 RESOLVED to note the income of £1,327.60 detailed in the Appendix hereto.

106/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £991.78.

107/17 PRECEPT 2018/19

Consideration was given to the following projects which may be included in the precept for the next financial year :-

- Completion of work to the Moat
- Completion of work to the Moot Hall
- Additional seating within the town including commemorative benches
- Additional stand for cycles
- Electric charging point

RESOLVED to note the proposed projects.

Expenditure

£	Supplier	Detail
70.00	Carlisle City Council	Rates x 2
290.00	Carlisle City Council	Rates x 2
100.00	J. Morris	Storage rent x 2
40.00	Bounce it around	Website x 2
37.36	Vodafone	Office x 2
3.68	Barclays Bank	Charges x 2
47.96	Plusnet	Visitor Centre x 2
117.75	Daisy Comms	Office x 2
302.40	Maxxia	Photocopier
427.10	BRHS	Office
300.00	S Hillary	Staff x 2
412.50	P Reynolds	Staff x 2
3676.76	A Riddell	Staff x 2
245.52	A Riddell	Mileage
2230.00	Cut n' Edge	Grounds Maintenance
250.00	A Findon	BIG
886.43	P Bell Services	Grass cutting
237.60	Grafix Signmakers	Special projects
95.00	J Batey	Internal audit
39.99	Argos	Office
94.82	A Riddell	Special Projects
167.76	NEST	Pension
713.38	BRHS	Office
53.15	ABW	Moot Hall
12.96	Utd Utilities	Parks
35.00	CALC	Training
153.60	SLCC	Training
2092.26	HMR&C	Staff/PAYE
42.60	Castle Framimg	Special Projects
389.47	SSE	Moot Hall
120.00	Cumbria Waste	Logistics
35.00	CALC	Training
65.56	Water Plus	Allotments
607.90	Lyreco	Office
255.00	Oakbank Nurseries	Flowerbeds
750.00	T Ayre	Flowerbeds
120.00	Sign It	Flowerbeds
£15,518.51		

Income

£	Detail	Cost centre
187.60	Sales	Visitor Centre
100.00	Rent	Market
120.00	C-Art	Moot Hall
15.00	M Granville	Moot Hall
470.00	Kennedy & Fergusons	Cemetery
170.00	I Robinson	Cemetery
50.00	I Robinson	Cemetery
50.00	Carlisle Headstones	Cemetery
120.00	A K Lander Ltd	Cemetery
45.00	Carlisle City Council	Moot Hall
£1,327.60		

Expenditure To Approve

£	Supplier	Detail
76.42	Dorrigo	Visitor Centre
69.68	SSE	Moot Hall
42.08	ABW	Moot Hall
26.40	M Kennedy	Visitor Centre
200.00	H Graham	Moot Hall
37.20	Orian	Moot Hall
540.00	R&M Lowther	Moat & Allotments
<u>£991.78</u>		

PRESENT

Councillor B. Teasdale (Vice-Chairman, in the chair)
Councillor D. Moorat
Councillor D. Francis

Councillor K. Read-Bone
Councillor J. J. Harding
Councillor P. Mitchell

IN ATTENDANCE - Clerk

ALSO ATTENDING – Councillor Errington.

108/17 APOLOGIES FOR ABSENCE

RESOLVED to note that the following apologies for absence were received:-

Councillors Pennington (ill) and Findon (hols)

109/17 MINUTE

Minute of the Meeting held on 11th July 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th July 2017, confirmed as a true and accurate record.

110/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

111/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

112/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

112/17.1 FORMER RIDGEVALE MARKET GARDEN, LANERCOST ROAD, BRAMPTON (17/0653)
- Erection of 5 detached dwellings (revised application)

No observations

112/17.2 LAND ADJACENT BEECH MOUNT, CAPON TREE ROAD, BRAMPTON (16/0686) –
Erection of 1 dwelling (reserved matters application pursuant to outline approval 14/0392)

No observations

112/17.3 LAND ADJACENT HIGHFIELD, CAPON TREE ROAD, BRAMPTON (16/0688) – Erection of 1 dwelling with detached garage.

No observations

112/17.4 TARNWAY, PAVING BROW, BRAMPTON (17/0047 S211) – Removal of 2 cherry trees in Brampton Conservation area.

No observations

112/17.5 LAND ADJACENT BECKGATE FARM, MILTON, BRAMPTON (17/0743) – Erection of 1 dwelling. (outline)

No observations

112/17.6 1 CAPON HILL, BRAMPTON (17/0744) – Erection of 2 storey rear extension to provide utility room/WC and extended living accommodation on ground floor with 1 bedroom and 1 bathroom above.

No observations

112/17.7 LAND ADJACENT TO BRAMPTON FELL FARM, BRAMPTON (17/0745) – Installation of electricity generation equipment and underground connections to substation.

No observations

112/17.8 HIGHFIELD HOUSE, BRAMPTON (17/0070 S211) – Work to trees in Brampton Conservation Area.

No observations

112/17.9 MOAT COTTAGE, THE SANDS, BRAMPTON (17/0046 S211) – Pruning of sycamores within hedgerow in Brampton Conservation Area.

No observations.

113/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

114/17 THE MOAT/RECREATION GROUND

RESOLVED to note a report from the Clerk that in the next financial year, work to the Moat and Recreation Ground would be carried out on a rota basis by the local Community Rehabilitation team. 3 days per month on the Moat and 3 days every other month on the Recreation Ground. The work would cover maintenance of cleared areas at both locations, removal of invasive weeds at both locations and maintenance of the paths at the Moat.

115/17 INVASIVE WEEDS

RESOLVED to note a report by the Clerk that invasive weeds were becoming an issue on the Moat. Himalayan Balsam was spreading from a nearby field. Most of the weeds had been removed by Cut n' Edge and the Clerk would contact Cumbria County Council to see if an enforcement notice could be served on the nearby land owner as the weeds were also affecting neighbouring gardens. Members were asked to inform the Clerk of any invasive weeds on parish council property.

116/17 PRECEPT 2018/19

Consideration was given to the following projects which may be included in the precept for the next financial year :-

- Completion of work to the Moat
- Continuation of improvements to flowerbeds
- Grass cutting outside Wesley Manse, The Sands

RESOLVED to note the proposed projects.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 26th SEPTEMBER, 2017** at 7.30 p.m.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor S. Jackson
Councillor K. Read-Bone
Councillor D. Francis

Councillor Ms. A. Findon
Councillor P. Mitchell
Councillor Mrs. J. Thompson
Councillor M. Craik
Councillor R. Wood

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council.
1 member of the public

APOLOGIES FOR ABSENCE – Councillor Pennington (ill), Councillor Teasdale (hols) and Councillor Errington (personal)

117/17 MINUTES

117/17.1 Minutes of the Meeting held on 25th July 2017 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 25th July 2017, confirmed as a true and accurate record.

118/17 COMMITTEE REPORTS

There were submitted Minutes of Meetings of:-

Finance and General Purposes Committee held on 12th September 2017
Property and Environment Committee held on 12th September 2017

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein excluding grass cutting, Wesley Manse from min. 116/17.

119/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

120/17 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Francis declared an interest in item 124/17.6

121/17 PUBLIC PARTICIPATION

RESOLVED to note that Mr. John Hopkins attended the meeting to request that the planting of the sequoia tree at the Recreation Ground be confirmed and arranged at the next meeting.

122/17 POLICE MATTERS

RESOLVED to note that there were no matters of concern to be passed to PCSO Dawson.

RESOLVED to note that the Clerk would write to the Police and Crime Commissioner regarding the lack of a monthly newsletter.

123/17 HORSE RIDING IN BRAMPTON

Hazel Broatch attended the meeting to give an update from the horse riding group which included the following points:-

- The group found the suggestions raised regarding alternative bridle paths within the area constructive
- The group is aware that things will take time and will not happen overnight
- Hazel and Sarah have recently walked the Dandy and felt that the path was in a horrific state and that there was a real opportunity to do something jointly to have the Dandy designated for multi-use.

- Old highways are being investigated. British Horse Society has already taken action to have the Blackpath designated as a bridle path. Hazel Broatch felt that the damage to the Blackpath had not diminished due to horses currently not riding there. Councillor Moorat stated that he had walked the Blackpath regularly for the last 15 years and it has never been as free from damage as it is at the minute and has improved enormously. Hazel Broatch agreed to disagree.
- Wreay Lonning was also being looked at to be designated as a bridle path on the basis that it was an old highway and had not been registered correctly on the definitive map.
- Over 30 evidence forms have been gathered regarding riding in Gelt Woods for over 30 years. The main footpath through Gelt Woods would also be looked at to be designated as a bridle path.
- The group is not convinced that the Ridge would work as a bridle path.
- Bridle path at Cotehill – complaint has already been submitted to the County Council regarding the poor state of the path and the issues with the electric fence erected by the landowner.

Members raised concern at the Dandy not being suitable as a bridle path.

RESOLVED to note the update and that a future meeting with members of the Parish Council, Walkers are Welcome and the horse riding group would be arranged to discuss feedback from meetings and how to progress matters.

124/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

124/17.1 GARTH HOUSE, GREENFIELD LANE, BRAMPTON (17/0757 & 17/0758) – Alterations to existing coach house to provide ancillary accommodation to first floor together with formation of new vehicular/pedestrian access and installation of gates. (LBC)

No observations.

124/17.2 KOUMALA, GELT ROAD, BRAMPTON (17/0771) – Erection of single storey extensions to provide kitchen and porch to front elevation and lounge to rear elevation.

No observations.

124/17.3 2-4 GELT ROAD, BRAMPTON (17/0765) – Change of use from undertakers office to physiotherapists consulting rooms.

No observations.

124/17.4 LAKESTONE, 11 TREE GARDENS, BRAMPTON (17/0073 S211) – Removal of various conifer Trees.

No observations.

124/17.5 HOW GLEN TREE ROAD, BRAMPTON (17/0074 S211) – Removal of 2 conifer trees.

No observations.

124/17.6 THE MOLLEN, NEWCASTLE ROAD, BRAMPTON (17/027 TPO) – Crown reduction of 1 tree and crown lifting of 3 trees.

No observations.

125/17 REPRESENTATIVES' REPORTS

125/17.1 WALKERS ARE WELCOME

Councillor Francis reported on the last meeting of the Walkers are Welcome group which was attended by 2 member of the horse riding group. There were a range of opinions from the Walkers are Welcome group regarding the possible upgrading of the Dandy to a multi-use path. Although Hazel Broatch had mentioned groups of volunteers doing work along the path, any major work on the Dandy would involve civil engineering. Councillor Francis would forward the minutes from the meeting.

RESOLVED to note the report.

125/17.2 BRAMPTON PRIMARY SCHOOL

Councillor Craik reported on a recent meeting of the governors at Brampton Primary School. A new head teacher was in place, Mr. Richard Clark, and it might be an idea to invite him to a future meeting. Councillor Craik queried financial help for the bonfire event held at the school and whether transport could be provided for children helping with Remembrance Day events.

RESOLVED to note the report, invite Mr. Clark to a future meeting, forward financial application grant form to the school and that transport would be provided for children helping with Remembrance Day events.

126/17 MOOT HALL EXHIBITION SPACE

Councillor Moorat submitted a written report on the purchase of slatwall for the Moot Hall to hang the current pictures on display and for the use of future exhibitions.

RESOLVED to purchase slatwall at a cost of £346.36 from the Visitor Centre budget.

127/17 CONSULTATIONS –

127/17.1 CUMBRIA DESIGN AND GUIDE CONSULTATION

Members gave consideration to comments on the Cumbria Design and Guide consultation.

RESOLVED to make no comment.

127/17.2 PUBLIC AND PRIVATE DRINKING WATER REGULATIONS

Members gave consideration to information from DEFRA on public and private drinking water regulations.

RESOLVED to approve the proposals.

128/17 CUMBRIA MINERALS AND WASTE LOCAL PLAN (2015-2030) ADOPTION

An email was submitted from Paul Haggin reporting that the Cumbria Minerals Waste Local Plan (2015-2030) had been formally adopted by Cumbria County Council.

RESOLVED to note the email.

129/17 EVENTS WORKING GROUP

Councillors Harding and Findon reported on upcoming events highlighting the following:-

- Christmas light switch-on date – 26th November 2017. Can everyone attend? Due to budget cuts there will be no reindeer.
- Remembrance Parade – 12th November 2017. Can everyone make a note in their diary and Councillor Harding would like to invite former council members Margaret Smith and Gillian Hodgson to participate in the parade.
- Moot Hall birthday party – To celebrate the Moot Hall being 200 years old a coffee morning will be held in the Moot Hall on 4th November 2017. Councillor Findon will send an email out in due course detailing what members will be required to do.

RESOLVED to note the report, that Margaret Smith and Gillian Hodgson should be invited to attend the Remembrance Day parade and that the Clerk would apply for sponsorship from Story Homes to cover the cost of the reindeers for the Christmas light switch-on.

130/17 MURRAY PARK

The Clerk reported on an injury received by a child from a fall in Murray Park near the multi-use play equipment. The equipment had been inspected through ROSPA and the nuts on the equipment had passed the inspection. Following the incident, the groundsman inspected the equipment and there was no damage to any of the nuts.

RESOLVED to email the person concerned to report the inspection findings and say sorry that the accident had occurred.

131/17 ACCESS TO THE MOAT

A letter was submitted from Mrs. K. Kenny regarding the poor state of the footpath adjacent to the Moat and requesting that the parish council consider a financial contribution to its repair.

RESOLVED to note the letter and that the Clerk would contact highways regarding the matter.

132/17 CALC

The following correspondence from CALC was received and noted:-

132/17.1 CALC CIRCULAR - September 2017

132/17.2 GENERAL DATA PROTECTION REGULATIONS – Email from S. Bagshaw.

132/17.3 BIG LOTTERY FUND AWARD FOR ALL – Email from S. Bagshaw.

132/17.4 CALC AGM 2017- Email from S. Bagshaw.

132/17.5 UPDATED LCR OWNERLESS COMMON LAND – Email from S. Bagshaw.

RESOLVED to review the footpaths contract.

132/17.6 TRAINING DATES – Email from S. Hutchinson.

133/17 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

133/17.1 FREEDOM OF BRAMPTON PARADE – Letter from Helen McAlister, Brampton Branch, Royal British Legion.

133/17.2 RAGWORT AT COMMUNITY CENTRE – Letter from Mrs. Bradbury.

RESOLVED to write to Mrs. Bradbury suggesting that she puts the complaint in writing to the community centre manager.

133/17.3 BUS SHELTER REQUEST, ELMFIELD – Email from Mrs. M. Simpson.

RESOLVED to contact the County Council to establish whether a bus shelter would be approved if funding could be found.

133/17.4 HOWARD COURT CARE HOME 30th BIRTHDAY – Email from Sue.

134/17 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

134/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 8th September 2017

135/17 AGENDA ITEMS FOR NEXT MEETING

RESOLVED that any items for the next agenda to be submitted to the Clerk by 24th October 2017.

136/17 DATE OF NEXT MEETING – Tuesday 31st October 2017, 7.30pm, Moot Hall. Committee meetings will be held on 17th October 2017 in the Moot Hall from 7.00pm.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 17th OCTOBER, 2017** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor Mrs. J. Errington
Councillor S. Jackson

Councillor D. Moorat
Councillor R. Wood
Councillor M. Craik

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Read-Bone, Mitchell, Lewis and Findon

APOLOGIES FOR ABSENCE – Councillor Thompson (hols)

137/17 MINUTE

Minute of the Meeting held on 12th September 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th September 2017, confirmed as a true and accurate record.

138/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

139/17 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

140/17 FINANCIAL MATTERS -

140/17.1 BANK RECONCILIATION TO 30TH SEPTEMBER 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th September 2017 of £206,176.85.

140/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 12th October 2017 of £102.93.

140/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

140/17.3.1 RESOLVED to approve the expenditure of £8,055.17 detailed in the Appendix hereto.

140/17.3.2 RESOLVED to note the income of £1,469.09 detailed in the Appendix hereto.

140/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £2,616.36.

140/17.5 ANNUAL RETURN, MARCH 2017, EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The Annual return for March 2017 was submitted to the meeting as the external Auditor's certificate and opinion for the Accounts for the year ending March 2017 had been received.

140/17.2.1 RESOLVED to approve and accept the Annual Return for March 2017.

140/17.2.2 RESOLVED to note the certificate and that no other matters had come to the attention of the external auditor.

141/17 FINANCIAL ASSISTANCE

141/17.1 ST. MARTIN'S CHURCH

There was submitted an application for financial assistance from St. Martin's Church towards the annual clock service.

RESOLVED to donate £216.00.

141/17.2 BRAMPTON PRIMARY SCHOOL

There was submitted an application for financial assistance from Brampton Primary School towards the annual bonfire event held at the school.

RESOLVED to donate £500.00.

141/17.3 GREAT NORTH AIR AMBULANCE

There was submitted an application for financial assistance from Great North Air Ambulance towards running costs.

RESOLVED not to give any financial assistance.

142/17 SALARY AWARDS

142/17.1 CLERKS SALARY AWARD

A report was submitted from the Clerk advising of the recent pay award which has been agreed at the National Joint Council for Local Government Services for the financial year 1st April 2017 to 31st March 2018.

RESOLVED to note the award and approve its implementation.

142/17.2 CARETAKERS SALARY AWARD

A report was submitted from the Clerk advising of the recent pay award which has been agreed at the National Joint Council for Local Government Services for the financial year 1st April 2017 to 31st March 2018.

RESOLVED to note the award and approve its implementation.

Expenditure

£	Supplier	Detail
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
33.27	Vodafone	Office
1.84	Barclays Bank	Charges
27.26	Plusnet	Visitor Centre
57.86	Daisy Comms	Office
22.80	BT	Office
2095.00	Cut n' Edge	Grounds Mnce/cemetery
886.43	P Bell Services	Grass cutting
1842.94	A Riddell	Staff
41.94	NEST	Pensiom
333.40	S Hillary	Staff
655.86	P Reynolds	Staff
76.42	Dorrigo	Visitor Centre
69.68	SSE	Moot Hall
42.08	ABW	Moot Hall
26.40	M Kennedy	Visitor Centre
200.00	H Graham	Moot Hall
37.20	Orian	Moot Hall
540.00	R&M Lowther	Rec & Moat
480.00	BDO LLP	Audit
108.92	Instock	Supplies
16.20	Simon Fraser	Visitor Centre
174.00	Cumbria Clock Co	Moot Hall
9.02	Water Plus	Parks
26.65	Water Plus	Allotments
£8,055.17		

Income

£	Detail	Cost centre
130.00	Market	Rents
277.61	Visitor Centre	Sales
15.00	Irthington WI	Moot Hall
15.00	Walkers are Welcome	Moot Hall
45.00	Old People's Association	Moot Hall
50.00	Co-operative Funeralcare	Cemetery
470.00	Co-operative Funeralcare	Cemetery
15.00	Methodist Church	Moot Hall
150.00	Tremble	Cemetery
12.07	Bowling Club	Photocopier
45.00	M A Smith	Moot Hall
120.00	I Robinson	Cemetery
79.41	Farmers Market	Rates
15.00	M A Smith	Moot Hall
30.00	Arts & Crafts Club	Moot Hall
£1,469.09		

Expenditure To Approve

£	Supplier	Detail
69.26	Cannon Hygiene	Moot Hall
32.76	Winged Heart	Visitor Centre
201.85	ABW	Various
37.98	Laversdale Timber	Parks
1009.38	BRHS	Office
65.19	Dorrigo	Visitor Centre
107.39	Lyreco	Office
37.09	SSE	Moot Hall
<u>1055.46</u>	Cumbria County Council	Special Project
<u>£2,616.36</u>		

PRESENT

Councillor Ms. A. Findon (Chairman, in the chair)
Councillor D. Moorat
Councillor P. Mitchell
Councillor J. J. Harding

Councillor I. A. Pennington
Councillor C. Lewis
Councillor D. Francis
Councillor K. Read-Bone

IN ATTENDANCE – Clerk

ALSO ATTENDING - Councillor Craik

APOLOGIES FOR ABSENCE – Councillor Teasdale (work)

143/17 MINUTE

Minute of the Meeting held on 12th September 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th September 2017, confirmed as a true and accurate record.

144/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

145/17 DECLARATIONS OF INTEREST

RESOLVED to note that there were no declarations of interest.

146/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

146/17.1 35 GREENCROFT, BRAMPTON (17/0821) – Erection of 2 storey side extension to provide garage, WC and snug on ground floor with en-suite bedroom above, together with single storey front and rear extension to provide sunroom and new porch.

No observations.

146/17.2 BRAMPTON COMMUNITY CENTRE, UNION LANE, BRAMPTON (17/0863) – Link corridor between Bramble Court and reception area of Brampton Community Centre to include 3 offices and reception/office for the community (revised application of previously approved permission 16/1100)

No observations.

147/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

148/17 CONTRACTS

Members gave consideration to a review of the grass cutting and footpath contracts for 2018.

RESOLVED, to defer a decision on the matter until the Clerk had met with Chris Graham, Footpaths Officer.

149/17 PLANNING DOCUMENTS

A report was submitted by the Clerk on document retention and disposal for planning documents.

RESOLVED that planning documents can be destroyed once decisions on them have been taken and the development is complete. If necessary past applications can be inspected at the Planning Authority's offices.

150/17 FLOWERBED DISPLAY 2018

RAF Spadeadam submitted a request to promote its 'Royal Air Force In Bloom' project where one of the flowerbeds could be used to display the Royal Air Force colours or celebrate the RAF in some way. This would form part of the RAF centenary celebrations next year.

Councillor Findon reported that the idea had been discussed with Tom Ayre and it was felt that some sort of floral structure could be made which would either be in the flowerbed at St. Martin's Church or the Sands. Other ideas from members would be welcome.

RESOLVED to note that Brampton Parish Council would participate in the Royal Air Force in Bloom project and that Councillor Moorat would ask whether the local British Legion branch would be willing to contribute financially.

PRESENT

Councillor Mr. D. Moorat (Chairman) (in the Chair)	Councillor J. J. Harding
Councillor P. Mitchell	Councillor I. Pennington
Councillor K. Read-Bone	Councillor D. Francis
Councillor B. Teasdale	Councillor M. Craik
Councillor Ms. A. Findon	Councillor Mrs. J. Errington
Councillor C. Lewis	Councillor S. Jackson
Councillor J. Thompson	Councillor R. Wood

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Mitchelson and Layden, Carlisle City Council
Miss J. Brown, Cumberland News
1 member of the public

APOLOGIES FOR ABSENCE – None received

151/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

152/17 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Findon declared an interest in item 163/17.

153/17 MINUTES

153/17.1 Minutes of the Meeting held on 26th September 2017 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 26th September 2017, confirmed as a true and accurate record.

154/17 COMMITTEE REPORTS

There were submitted Minutes of Meetings of:-

Property and Environment Committee held on 17th October 2017
Finance and General Purposes Committee held on 17th October 2017

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

155/17 PUBLIC PARTICIPATION – WEED GROWTH AT TALKIN TARN

G. Houston attended the meeting on behalf of Talkin Tarn Amateur Rowing Club (TTARC) to highlight concerns regarding the impact the weed growth on Talkin Tarn was having on the rowing club.

RESOLVED to note that:-

155/17.1 Members of the parish council supported the concerns raised and would participate in a joint meeting to be held with the City Council to discuss the matter.

155/17.2 Councillors Mitchelson and Layden would check whether income from the parking at Talkin Tarn was being reinvested there and organise a joint meeting.

156/17 POLICE MATTERS –

156/17.1 POLICE ISSUES

Members discussed local police issues.

RESOLVED to note that Councillor Craik requested the attendance of the Police and Crime Commissioner for Cumbria Constabulary, Mr. Peter McCall, to attend a future meeting to discuss the housing of sex offenders by Riverside in Brampton.

156/17.2 INCIDENT IN MURRAY PARK

A letter was submitted to the meeting from Mr. S. Haughton detailing vandalism to play equipment in Murray Park earlier in the month.

The Clerk reported that the bin had been set on fire again and that both incidents have been reported to the police.

RESOLVED to note the incidents and that the cost and legalities of CCTV for Murray Park would be investigated.

156/17.3 MONTHLY NEWSLETTER

Consideration was given to the responses received from the Police and Crime Commissioners Office and PS Adams regarding the lack of a monthly police newsletter.

Members felt that the response from PS Adams was shocking. The phone number listed in his email for the parish council was correct and that news covered by the newsletter ran by Nick Turner held very little content and was sometimes inaccurate. If the police could email one person then surely they could include the parish council.

RESOLVED that the Clerk would request the police to include the parish council on future emails regarding local policing incidents that would be circulated to other parties and also add the monthly newsletter to items to be discussed with Peter McCall at a future meeting.

157/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

157/17.1 6 RIDGEVALE TERRACE, LANERCOST ROAD, BRAMPTON (17/0856) – Single storey rear extension to provide kitchen/living accommodation.

No observations

157/17.2 PLOT 3, WARREN BANK, STATION ROAD, BRAMPTON (17/0889) – Revised house type relating to previously approved permission 15/0114.

No observations.

157/17.3 DENTAL SURGERY, MARKET PLACE, BRAMPTON (17/0902) – Display of 1 fascia sign, 1 projecting sign and 1 clinicians sign. (all non-illuminated)

No observations.

157/17.4 LAND AT CARLISLE ROAD, BRAMPTON (17/0869) – Erection of 91 dwellings and associated infrastructure.

Comment as follows:-

Brampton Parish Council has no objection to the planning application, however, members would like the following comments to be taken into consideration and/or addressed:-

- 1 - Why is there no play area on site considering the amount of houses proposed and future development at this site?
- 2 - Could residents of Brampton be a priority when consideration is being made for the affordable housing?
- 3 - Policy IP2 - Transport and Development - Within this policy under 6.18 it states that issues already arise due to the lack of car parking in Brampton. With the probable addition of 200 homes in the near future which will impact further on the car parking, could provision be made under the sec 106 agreement for additional car parking within Brampton? Sustainable Vehicle Technology is also detailed within this policy. Looking to the future, could the installation of electric vehicle charging points at each home on this site be explored, if not, some provision on the site itself or within the Brampton area? Under section 6.9 of this policy it states that new development should capitalise upon and enhance links to existing green infrastructure and rights of way networks wherever possible or should seek to create new networks if none are present. Could improvements be made to cycle paths in the area or the creation of new ones? Perhaps under the sec 106 agreement.

157/17.5 JACKSON COURT LIBRARY, MARKET PLACE, BRAMPTON– Informal consultation on the introduction of an 'Off Street' parking order outside of Jackson Court Library.

No observations.

158/17 REPRESENTATIVES' REPORTS -

158/17.1 WALKERS ARE WELCOME

The Chairman's Annual Report for Walkers are Welcome was submitted to the meeting.

RESOLVED to note the report.

159/17 CONTRACTS

Consideration was given to amending the contract dealing with the maintenance of local footpaths. The Clerk reported that a meeting had been held with Chris Graham, Cumbria County Council, who had stated

that when services had been devolved from the City Council to the County Council, there was no strimming programme for the footpaths in Brampton. A new programme was now active although footpaths may only be cut once during the growing season. The parish council was under no obligation to maintain footpaths that were the responsibility of the County Council.

RESOLVED to remove the maintenance of footpaths that are the responsibility of the County Council from the parish council's footpaths contract.

160/17 FOOTPATHS

The Clerk reported on a meeting with Chris Graham to discuss footpaths within the parish of Brampton, highlighting the following points:-

- Longtown Road to Church Lane – County Council will include the path on its strimming list.
- Footpath to the Ridge – The County Council only has a duty to maintain the path for pedestrians. Those exercising a vehicular right have a responsibility to ensure that this right doesn't impact on lawful use. Those users have sole responsibility for maintenance. Repairs should be carried out without prior approval from the County Council. If the Parish Council uses the path, before and after photos could be taken to prove no damage to the path. Members still need to consider whether to contribute to repairs.
- How to claim a right of way and creation agreements. Details can be forwarded to members on request.
- Blackpath and Cotehill – No formal representation to upgrade the Blackpath has been received. No injury has been reported on the Cotehill bridle path. The County Council is in discussion with the land owner at Cotehill and improvement work is ongoing.

- Gelt Woods – Land slippage on common land has been severe. There are also issues in the area owned by the parish council. The parish council will be faced with managing the water and there is a certain amount of shared responsibility with the County Council. The County Council is looking to get a fully accurate representation of the drainage in Gelt Woods and give recommendations for improvement. The parish council will be asked to contribute approximately £5,000.00 which is 50% of the total cost.

RESOLVED to note the report and not to contribute to any repairs at the footpath to the Ridge.

161/17 BRIDLE PATHS

Notes from a meeting held on 20th October 2017 were submitted to the meeting. Members gave consideration to the proposed upgrading of various footpaths within the parish to bridle paths.

Members were glad to see that improvements were being made to the bridle path at Cotehill so that it could be used by horse riders safely.

RESOLVED that members agreed with upgrading the path from Low Gelt Bridge along the Sustrans path and along Wreay Lonning to the Tarn Road but members did not support the Dandy footpath being upgraded for other users.

162/17 BRAMPTON CEMETERY

The Clerk reported on flooding problems at the cemetery and that plans should be drawn up for improvement work and the submission of the planning application for the extension. Members were asked to approve a site visit from Cemetery Development Services.

RESOLVED that the Clerk should arrange a site visit with Cemetery Development Services as soon as possible.

NB: Councillor Findon left the room prior to discussion of the following item.

163/17 BRAMPTON VISITOR CENTRE

A written report from Councillor Moorat, containing a quotation for leaflets and postcards for the Visitor Centre was submitted to the meeting.

RESOLVED to order 5,000 leaflets and 500 postcards at a cost of £552.00.

164/17 BUS SHELTER AT ELMFIELD

Councillor Layden reported that following a site visit, a proposed bus shelter at Elmfield looked quite promising. Plans were being drawn up and further consultation would follow in due course. A commitment to maintain the shelter would be sought and also funding to cover the cost in the region of £3,000.00.

RESOLVED to note the report.

165/17 CALC

The following correspondence from CALC was received and noted:-

165/17.1 CALC CIRCULAR – October 2017.

165/17.2 CARLISLE LIAISON OFFICER– Email from S. Bagshaw.

165/17.3 CUMBRIA LEP - Email from S. Bagshaw.

166/17 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

166/17.1 2018 BOUNDARY REVIEW – Email from Jason Gooding.

No observations.

166/17.2 WEEDS IN BRAMPTON TOWN CENTRE – Anonymous letter.

Councillor Mitchelson has passed the matter to the street cleaning department to see if they can Help.

166/17.3 PLANTING IN BRAMPTON – Letter from A. Radcliffe.

166/17.4 BRAMPTON & BEYOND COMMUNITY TRUST AGM – Email from Bob Allan.

166/17.5 NEIGHBOURHOOD PLANNING EVENT – Email from Dani Hudson, ACT

167/17 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

167/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 20th October 2017.

168/17 AGENDA ITEMS FOR NEXT MEETING

- **Speedwatch**

Any further items for the next agenda to be submitted to the Clerk by 2st November 2017.

169/17 DATE OF NEXT MEETING – Wednesday 28th November 2017, 7.30pm, Moot Hall.
Committee meetings 14th November 2017, from 7.00pm, Moot Hall.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 14th NOVEMBER, 2017** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor R. Wood
Councillor S. Jackson

Councillor D. Moorat
Councillor Mrs. J. Errington

IN ATTENDANCE – Clerk.

ALSO ATTENDING – Councillors Read-Bone and Findon.

APOLOGIES FOR ABSENCE – Councillors Thompson (personal) and Craik (hols)

170/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

171/17 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

172/17 MINUTE

Minute of the Meeting held on 17th October 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th October 2017, confirmed as a true and accurate record.

173/17 FINANCIAL MATTERS -

173/17.1 BANK RECONCILIATION TO 31ST OCTOBER 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st October 2017 of £194,449.07.

173/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 10th November 2017 of £96.77.

173/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

173/17.3.1 RESOLVED to approve the expenditure of £12,692.51 detailed in the Appendix hereto.

173/17.3.2 RESOLVED to note the income of £964.73 detailed in the Appendix hereto.

173/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,935.38.

Expenditure

£	Supplier	Cost Centre
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
31.65	Vodafone	Office
1.84	Barclays Bank	Charges
24.90	Plusnet	Visitor Centre
59.04	Daisy Comms	Office
427.10	BRHS	Office
302.40	Maxxia	Office
2475.00	Cut n' Edge	Grounds Mnce/cemetery
211.41	S Hillary	Staff
1772.86	P Bell Services	Grass cutting
2168.99	A Riddell	Staff
219.24	P Reynolds	Staff
41.94	NEST	Staff - Pension
69.26	Canon Hygiene	Moot Hall
32.76	Winged Heart	Visitor Centre
201.85	ABW	Moot Hall/parks
37.98	Laversdale Timber	Parks
1009.38	BRHS	Office
65.19	Dorrigo	Visitor Centre
107.39	Lyreco	Office
37.09	SSE	Moot Hall
2089.78	HMR&C	Staff - PAYE
1055.46	Cumbria County Council	Special Project
£12,692.51		

Income

£	Detail	Cost centre
90.00	Market	Rents
404.73	Visitor Centre	Sales
470.00	Ian Blair	Cemetery
£964.73		

Expenditure To Approve

£	Supplier	Detail
560.00	T Ayre	Flowerbeds
38.37	SSE	Moot Hall
93.05	ABW	Moot Hall/Parks
62.40	Murray Printers	Christmas lights
300.00	Pear Technology	Office
850.00	Audio Visual Impact	Christmas lights
31.56	A Findon	Special Projects
£1,935.38		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 14TH NOVEMBER, 2017** at 7.30 p.m.

PRESENT

Councillor Ms. A. Findon (Chairman, in the chair)
Councillor D. Moorat
Councillor P. Mitchell
Councillor C. Lewis

Councillor J. J. Harding
Councillor B. Teasdale
Councillor K. Read-Bone

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Errington and Wood.

APOLOGIES FOR ABSENCE – Councillor Francis (ill)

174/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

175/17 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Lewis declared an interest in item 177/17.3

176/17 MINUTE

Minute of the Meeting held on 17th October 2017 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th October 2017, confirmed as a true and accurate record.

177/17 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

177/17.1 HIGHFIELD, CAPON TREE ROAD, BRAMPTON (17/0919) – Relocation of foul drainage septic tank with new packaged treatment plant/soakaway system.

No observations.

177/17.2 INFIELD, STATION ROAD, BRAMPTON (17/0084/S211) – Works to 1 laburnum, 3 holly trees and 1 conifer in Brampton Conservation Area.

No observations.

NB: Councillor Lewis left the room prior to discussion of the following item.

177/17.3 THE BEECHES, STATION ROAD, BRAMPTON (17/0086/S211) – Reduce height of lime tree in Brampton Conservation Area.

No observations.

178/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

179/17 ORIENTEERING IN GELT WOODS

A request from Borderliners Orienteering Group was submitted to the meeting regarding the use of Gelt Woods for an orienteering event.

RESOLVED to agree the use of Gelt Woods on Saturday 7th April 2017.

180/17 BRAMPTON CEMETERY

The Clerk reported on the meeting held earlier today with Cemetery Development Services. Improvements to the drainage were discussed and requirements for the planning application for the extension area. Approximate costs for the planning application including reports, plans and work specifications would be £6,250.00. Trial pits in the extension area should be carried out as soon as possible.

RESOLVED to note the report and authorise Cemetery Development Services to continue with the work required for the planning application. The Clerk would organise the trial pits as soon as possible.

181/17 SEQUOIA TREE

Further to minute 121/17, discussion took place regarding the planting of the sequoia tree at the Recreation Ground, Gelt Road.

RESOLVED to ask Stephen Hillary to plant the tree as soon as possible.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor Ms. A. Findon
Councillor Read-Bone
Councillor I. Pennington
Councillor Mrs. J. Errington
Councillor D. Francis

Councillor P. Mitchell
Councillor J. J. Harding
Councillor B. Teasdale
Councillor R. Wood
Councillor C. Lewis
Councillor M. Craik

IN ATTENDANCE – Clerk

ALSO ATTENDING – Jenny Brown, Cumberland News

182/17 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received from:-

Councillors Jackson (hols) and Thompson (personal)
Councillor Layden (attending other meeting)

183/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no dispensation requests were received.

184/17 DECLARATIONS OF INTEREST

RESOLVED to note that there were no declarations of interest.

185/17 MINUTES

185/17.1 Minutes of the Meeting held on 31st October 2017 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 31st October 2017, confirmed as a true and accurate record.

186/17 COMMITTEE REPORTS

There were submitted Minutes of Meetings of:-

Finance and General Purposes Committee held on 14th November 2017

Property and Environment Committee held on 14th November 2017

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

187/17 PUBLIC PARTICIPATION

RESOLVED to note there were no members of the public present.

188/17 SPEEDWATCH AND TRAFFIC CALMING MEASURES

David Kershaw had submitted a written report to the meeting and attended in person to raise concerns regarding HGV movements through Brampton and the perceived speeding of vehicles. Mr. Kershaw explained about collecting data covertly and the associated costs.

Councillor Lewis reported on figures from Hampshire Police that 11.4% of accidents were caused by excessive speeding whereas 64% of accidents were caused by driver error.

It was noted that Main Street forms part of a timber transport route through the town.

Discussion took place on covert cameras, speed cameras, statistics from the police and options to promote safer driving.

RESOLVED that the Clerk would request speeding and accident figures for Brampton from the police. Once these were received, Mr. Kershaw would be invited back to a meeting to consider the next course of action.

189/17 POLICE MATTERS

189/17.1 POLICE ISSUES

RESOLVED to note that Councillor Craik had attend a meeting of Brampton Primary School governors last night and reported that the school was also suffering from ASB incidents – 7 in the last 4 months. Governors felt that the school and community were left at the mercy of the youths committing the crimes as there was a lack of policing in the area.

189/17.2 MONTHLY NEWSLETTER

The Clerk reported that the Parish Council would now be included in emails from the police detailing local crimes and other relevant policing matters. The Clerk would circulate the emails to members when received.

PCSO Dawson had invited members to attend meetings at the Community Centre on 1st December 2017 to address the ASB issues in Brampton.

Councillor Moorat urged members to attend if possible.

RESOLVED to note the report and that most members would be able to attend either the public or business meeting at the Community Centre on 1st December 2017.

190/17 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

190/17.1 BRAMPTON GOLF CLUB, TARN ROAD, BRAMPTON (17/0954) – Display of non-illuminated freestanding sign.

No observations

190/17.2 LAND ADJACENT TO BRAMPTON FELL FARM, BRAMPTON (17/0745) – Installation of electricity generation equipment and underground connections to substation.

OBJECT - Members are concerned that this will cause an unacceptable impact on the nearby area, in particular Talkin Tarn. A similar scheme is situated on Quarry Road, Brampton and nearby residents feel that it is noisier than detailed in the initial application and is also used more frequently, will this happen at this location? Members feel that a greener solution should be sought.

190/17.3 THE KNOWE, STATION ROAD, BRAMPTON (17/0087/S211) – Removal of 2 silver birch trees.

No observations

190/17.4 LAND SOUTH OF GRANGE HOUSE, AARONSTOWN LONNING, BRAMPTON (17/0989) – Erection of 1 dwelling with double garage, parking and access (outline application revised application).

Comment - Could the tree officer look at the trees to be felled in case they should have a TPO on them.

191/17 PLANNING APPLICATION 17/0869

An email from Mr. D. Ambridge regarding planning application 17/0869 was submitted to the meeting.

RESOLVED that the Clerk would contact the planning officer concerned and draw the concerns regarding possible flooding to his attention.

192/17 REPRESENTATIVES' REPORTS

192/17.1 CARLISLE PARISH COUNCIL'S ASSOCIATION (CPCA)

Minutes from the last CPCA meeting, which was attended by Councillor Moorat, were circulated to members prior to the meeting.

At the CPCA meeting, Councillor Moorat had given a powerpoint presentation on the poor state of the male public toilets in Brampton and gave the same presentation to members.

Members were concerned at the poor state of the toilets and felt that it was a health hazard, gave a poor impression to visitors, was not fit for purpose and that parishioners and visitors deserved better facilities.

RESOLVED that the Clerk should bring the state of the male toilets to the attention of the Environmental Health Department at the City Council.

193/17 MOOT HALL LIGHTS

The Clerk reported that the installation of strip lights in the Moot Hall would be a cheaper alternative to replacing the current lights that hang from a frame. Costings would be submitted for consideration when received..

RESOLVED to note the report.

194/17 BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL

Councillor Moorat reported that since the Clinical Commissioning Group has confirmed that Brampton Cottage Hospital will retain its beds and increase them to 16, improvement plans to the hospital have been drawn up which includes building an extension, inserting six new bed stations whilst removing five older, less patient friendly ones, better en-suite facilities are also to be provided and an improved overall layout. Work will begin in Spring 2018 and the League of Friends has agreed to meet a proportion of the overall costs, estimated to be £700-800,000.

Councillor Moorat also reported on a Return to Nursing Course which is an initiative originated by the League of Friends. The group is developing a package of substantial financial assistance with a view to maximising the student numbers on the course starting in January 2018 at the University of Cumbria. Members were asked to pass the information on to any registered nurses that they were aware of that were currently not working.

RESOLVED to note the report.

195/17 PLAY EQUIPMENT AT KING GEORGE V FIELD

The Clerk reported that following the annual inspection of the play areas, the inspector had asked that the zip wire be removed immediately as the 4 main supports were rotten. The caretaker had removed the seat so the equipment cannot be used and costings for this and any other repairs would be investigated once the full inspection report was received.

RESOLVED to note the report.

196/17 'A' BOARD SIGNS ON THE SANDS

The Clerk reported that a complaint had been received regarding the 'A' board sign at the Sands which had been placed without permission.

RESOLVED that the Clerk would contact Lowther Used Furniture and ask that the board be removed as

members did not want advertising signs to be erected on The Sands.

197/17 HORSE RIDING MEETING

Councillor Moorat reported on a joint meeting to discuss improvements to bridle paths in the area. The meeting was attended by Chris Graham, Footpaths Officer, (Cumbria County Council), Kate Allan and Andrew Nicholson (Walkers are Welcome), Sarah Elliott and Hazel Broatch (Horse Riding Group) and David Moorat and Allison Riddell (Brampton PC).

Councillor Moorat highlighted the following points from the meeting:-

- Cotehill bridle path – improvements to the path are ongoing and should be completed by 2018
- Low Gelt Bridge to cross roads at Talkin Tarn road via Wreay Lonning – all agreed that this should be upgraded for use as a bridle path. Chris Graham would contact Sustrans to establish what rights exist on the path and David Moorat would contact the Lairds at Unity Farm. (NB: Following the meeting, Councillor Moorat spoke with Mr. Laird who was happy that the path could be upgraded provided horse riders did not stray onto neighbouring fields, did not jump over the side of the gate on the lonning but used it correctly and closed it properly).
Once answers have been received from Sustrans and the Lairds, the County Council would open formal discussions on upgrading the footpath.
- Cumcatch to old A69 – members of the horse riding group reported that they had been informed that the land owner was not happy with the footpath being upgraded and did not want to pursue upgrading the path at present. All agreed to take no further action at present.
- Dandy – noted that Brampton Parish Council did not want the path to be upgraded. Chris Graham reported on improvements to the drainage problem at the underpass which were included in proposed works for next year. Andrew Nicholson reported on a previous idea to use an outer ring at Talkin Tarn as a bridle path and whether the horse riding group had considered this as a possible extension to the route from Wreay Lonning rather than the Dandy. Agreed that the horse riding group would give consideration to the idea of an outer ring at Talkin Tarn.
- Black path/Gelt Woods – horse riding group would be submitting forms regarding historical usage of the Black path and Gelt Woods requesting that the paths be upgraded. Chris Graham reported that the drainage mapping in Gelt Woods would be completed by Christmas. David Moorat reported that the Parish Council would review horse riding in Gelt Woods once the drainage issue had been resolved.

RESOLVED to note the report.

198/17 PIRELLI RALLY

The Clerk reported that organisers of the Pirelli Rally would like to return to Brampton next year, 28th April 2018, from 2-10pm. Members were asked to consider covering any associated road closure costs.

RESOLVED to note the report and that the Parish Council would cover the road closure costs but would ask the Business Association and City Councillors to contribute.

199/17 EVENTS –

199/17.1 MOOT HALL COFFEE MORNING

Councillor Findon thanked everyone that had come along to help with the event in particular Mrs Harding who had dressed up, helped out and had baked a cake for the event.

RESOLVED that the Clerk would write a letter to Mrs Harding thanking her for her help with the event.

199/17.2 CHRISTMAS LIGHTS SWITCH-ON

The Clerk reported that £1,513.00 had been raised at the Christmas lights switch-on. There had been no particular problems other than a lack of help from councillors and the police with the parade.

Members felt that it had been a successful night and there were more children in attendance than usual. The reindeers hadn't been particularly missed, the snow machines were a big hit and Cheeky Charlie was a great help.

RESOLVED to note the feedback from the event.

200/17 CRAW HALL AND MILLFIELD

Comments were requested on the formal consultation for the introduction of double yellow lines at Craw Hall and Millfield.

RESOLVED to approve the introduction of double yellow lines at Craw Hall and Millfield.

201/17 CALC

The following correspondence from CALC was received and noted:-

201/17.1 CALC CIRCULAR – November 2017.

201/17.2 COUNCIL TAX PRECEPT SURVEY – Email from S. Bagshaw.

201/17.3 NEW LEGAL BRIEFING REGARDING DATA PROCESSING AND PRIVACY NOTICES -
Email from S. Bagshaw.

202/17 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

202/17.1 HAMILTONS, HIGH CROSS STREET – Email from Graham Hamilton.

RESOLVED, after discussion, that the Clerk would contact highways for their opinion and also the Environmental Health department to investigate.

203/17 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

203/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 20th October 2017.

203/17.2 ACT GAZETTE – Autumn and Winter 2017.

204/17 AGENDA ITEMS FOR NEXT MEETING

- **Bus shelter** – Councillor Moorat to give an update
- **Verge at Station Road** – Councillor Lewis to report

Any further items for the next agenda to be submitted to the Clerk 7 clear days before the meeting.

205/17 DATE OF NEXT MEETING – Tuesday 12th December 2017, 7.30pm, downstairs in Moot Hall.

PRESENT

Councillor D. Moorat (Chairman in the Chair)
Councillor Mrs. J. Thompson
Councillor D. Francis
Councillor I. Pennington
Councillor R. Wood
Councillor K. Read-Bone

Councillor M. Craik
Councillor Ms. A. Findon
Councillor Mrs. J. Errington
Councillor S. Jackson
Councillor J. J. Harding
Councillor C. Lewis

IN ATTENDANCE – Clerk

ALSO ATTENDING – 2 members of the public

206/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies were received from the following councillors:-

Councillors Mitchell and Teasdale (personal)

207/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

208/17 DECLARATIONS OF INTEREST

RESOLVED to note that Councillor Findon declared an interest in item 214/17.3 and Councillor Wood declared an interest in item 216/17.

209/17 MINUTES

209/17.1 Minutes of the Meeting held on 28th November 2017 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 28th November 2017, confirmed as a true and accurate record.

210/17 CUMBRIA POLICE AND CRIME COMMISSIONER

Councillor Moorat welcomed Peter McCall, Police and Crime Commissioner for Cumbria, and officers/PCSO's from Brampton Police Station to the meeting.

Councillor Moorat read out his briefing notes, attached in the appendix hereto.

Members reiterated the concerns over anti-social behaviour, lack of attendance at school by those committing anti-social behaviour crimes and the re-housing of sex offenders by Riverside.

Mr. McCall responded and highlighted the following points:-

- Anti-social behaviour is not just occurring in Brampton. All parties have to work together and addressing the issue is not just for the police. The matter is a complex issue.
- Lack of funding is a problem. If there is no increase on the precept for funding there will be a decrease in policing. The thin blue line is already too thin. Mr. McCall also stated that he felt his mission was to hang on to the same number of uniform police in Cumbria.
- Communication – National Computer information is woefully out of date. Looking to take Cumbria Community Messaging Service in-house so that it is ran by the police and will hopefully give better feedback.
- The Neighbourhood Policing Team in Brampton has recently been increased from 1 to 3 officers. Officer numbers in Cumbria have increased by 4. The aim of the neighbourhood policing team is to address the issues raised tonight but child sex exploitation/domestic abuse/cyber-crime are difficult and resource intensive to the police. Notwithstanding that, the evidence is that the Neighbourhood Policing Teams are working.
- Those committing anti-social offences are known to the police and action is being taken. A staged approach has to be taken because of their age which takes longer.

- Understand the frustration at not receiving feedback but every hour an officer spends replying to emails etc is an hour not out on the street. It is a resource issue.
- Twitter publishes the waiting times for calls to be answered. Today, 999 calls were answered in 5 seconds and 101 calls 6 minutes 21 seconds. The 101 service is not as bad as it is made out. Mr. McCall requested details of the dates and times that calls had been made with a lengthy waiting time and asked that members of the public are encouraged to report matters via email.
- Mr. McCall asked that members of the public be encouraged to report all matters as they were the eyes and ears of the police and the police can only act on information provided.
- Riverside housing issues could be better resolved using a multi-agency partnership which is being introduced in other districts to solve problems in their area.
- Together we should move forward and look to the future not the past.

RESOLVED to note the points raised and that the local police agreed to set up processes in the New Year to respond better with general information and also feedback from Speedwatch. In his next report for the BIG magazine, Councillor Moorat would encourage members of the public to report crimes to the police.

211/17 PUBLIC PARTICIPATION

RESOLVED to note that the members of the public in attendance felt reassured from the meeting with Mr. McCall.

212/17 POLICE MATTERS

RESOLVED to note that there were no further matters to be brought to the attention of the police.

213/17 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

213/17.1 FORMER TARN END HOUSE HOTEL, TALKIN (17/1029) – Variation of condition 2 (approved documents) of previously approved permission 17/0119 to include reconstruction of existing solid stone walls with cavity walls regarding approved units 1-5 and 10-12.

No observations.

214/17 FINANCIAL MATTERS

214/17.1 BANK RECONCILIATION TO 30TH NOVEMBER 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th November 2017 of £187,435.20.

214/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 8th December 2017 of £27.57.

214/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

200/16.3.1 APPROVED the expenditure of £13,266.54 detailed in the Appendix hereto

200/16.3.2 NOTED the income of £6,252.67 detailed in the Appendix hereto.

214/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £5,359.59.

215/17 REPRESENTATIVES' REPORTS

215/17.1 YOUTH FORUM/ASB MEETING

Councillors Moorat and Harding reported on the meetings held recently at the Community Centre to discuss youth provision in the town and anti-social behaviour (ASB). Councillor Moorat thanked the members who had turned up for the first meeting which was mainly directed at the concerns regarding the ASB in Brampton and what could be done about it and that the Community Centre were looking to provide better provision for the youth of the town.

The second meeting had a different structure and was directed at the businesses of the town to encourage them to work with the community centre and make a financial contribution to provide a youth worker to engage with the younger children of the town, mainly primary school age. The community centre had asked that the Parish Council consider reducing the budget for the Christmas lights and make a contribution.

RESOLVED to note the report.

216/17 PUBLIC TOILETS

Councillor Moorat reported that some, but not all, of the work required to clean up the public toilets had been carried out. Councillor Moorat would be doing a report on the public toilets at the next tri-partite meeting of the CPCA.

RESOLVED to note the report.

217/17 VERGE AT STATION ROAD

Councillor Lewis reported that farming vehicles had been cutting across the verge at the top of Station Road when crossing the A69 from Hallbankgate/Alston. Litter was often left in the area which Councillor Lewis had been cleaning up regularly.

RESOLVED to note the report and that the matter would be reported to highways.

218/17 BUS SHELTER, GREENHILL

Councillor Moorat reported that the siting of a bus shelter at Greenhill was ongoing. Permission from land owners was being sought by the City Council.

RESOLVED to note the report.

219/17 BRAMPTON CEMETERY

The Clerk reported that she had met with Peter Allan, Flood Development Officer, Cumbria County Council, on site at the cemetery to discuss the ongoing flooding problem.

RESOLVED to note that Peter Allan would request a CCTV survey on the drain running through and beyond the cemetery and would report back with the results.

220/17 EXHIBITION SPACE IN MOOT HALL

The Clerk reported that complaints had been received regarding the left hand side of the Moot Hall and the new slatwall purchased for exhibition displays. Users of the Moot Hall stated that not all original pictures had been put back up and that the area should not be used for leaflet/poster displays as there was sufficient space to the right hand side of the Moot Hall which was specifically designated for the Visitor Centre and detailed in the Moot Hall hirer notes.

Councillor Moorat reported that all the original pictures displayed on the left hand side of the Moot Hall, except for one that had been broken and was being repaired, had now been put back up.

RESOLVED to note the report and that Councillor Moorat would inform the Visitor Centre volunteers that leaflets could only be displayed on the right hand side of the building.

221/17 WEDNESDAY MARKET

A complaint had been received regarding the sale of Christmas trees on the Wednesday Market.

The Clerk had informed the complainant that while stalls on the market itself would not be duplicated, some may sell items that were also available in local shops.

RESOLVED to note the complaint, however members felt that it was healthy competition and the sale of items on the Wednesday Market that could be bought elsewhere in the town would continue.

222/17 AFFORDABLE AND SPECIALIST HOUSING

Consideration was given to the supplementary planning document for affordable and specialist housing submitted to the meeting by the City Council.

RESOLVED to accept the report and that members had no further comments.

223/17 CALC

The following correspondence from CALC was received and noted:-

223/17.1 CALC CIRCULAR – December 2017/January 2018.

223/17.2 GROW WILD COMMUNITY FUND – Email from S. Bagshaw.

RESOLVED to note that Councillor Findon would look into whether the funding was available for Parish Councils.

224/17 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

224/17.1 PARKING FOR CARERS – Email from Kay McGregor.

Councillor Errington pointed out that disabled bays on cobbled areas were often unsuitable.

RESOLVED to note that the cobbled area outside Barclays/Conservative Club on Front Street was owned privately by the adjacent premises. Discussion of a designated camper van space would be considered on a future agenda.

224/17.2 DOG SIGNS – Email from anonymous via operation sunfire.

RESOLVED to inform the dog wardens of the problems at Murray Park regarding dog fouling.

225/17 LITERATURE AVAILABLE FROM THE CLERK

None to date.

226/17 AGENDA ITEMS FOR NEXT MEETING

- Precept 2018/19
- Grass cutting/footpaths tenders

Any further items for the next agenda to be submitted to the Clerk by 23rd January 2018.

227/17 DATE OF NEXT MEETING – Tuesday 9th January 2018, 7.30pm, Moot Hall – to consider the precept.
Tuesday 30th January 2018, 7.30pm, Moot Hall – normal meeting.

Briefing Notes for BPC meeting with Police Commissioner Tuesday 12th December 2017

WELCOME

1. We are certainly aware of the very difficult situation that the management of our Police Service now finds itself as a result of funding issues.
2. Here at Brampton we have previously enjoyed a positive relationship with our local police team and have always felt confident and secure that things were largely under control.
3. Sadly over the past year this is no longer the general feeling of the Parish Council and perhaps more importantly – of the people in our community whom we serve and with whom we are in close touch on a day to day basis.

The particular issues that we wish to raise with you concern an apparent reduction in policing of our neighbourhood.

INFORMATION

4. Previously this Parish Council regularly received a newsletter from the police informing us of local issues which helped to inform useful discussion between the police and the Parish Council – this is no longer the case, however an email from Cumbria Constabulary states the following:-
The Constabulary has a community engagement and consultation strategy that was written in 2015 which is subject to an annual refresh, and engagement with parish and town councils features within that document.

It was agreed in that document that the neighbourhood policing teams would produce a monthly newsletter and send to the clerks for discussion at parish and town council meetings. It was also agreed that attendance would be by exception if it were required to address a specific local priority and / or facilitate public reassurance in times of heightened tension.

It was noted that some parish and town councils are in receipt of this newsletter each month, and some have agreed with their local neighbourhoods policing teams that they are content with a verbal update on an ad hoc basis.

It was made clear to the Chief Inspectors in North, South and West Cumbria that unless it has been agreed between the neighbourhood policing team and the parish / town council that this newsletter will be sent each month.
5. Brampton had a team of volunteers using Speedwatch equipment to report vehicles exceeding the speed limit at certain agreed places in Brampton. The Parish Council has often asked for confirmation that this information is acted upon by the police but no response has been forthcoming this is very de-motivating for our volunteers. We have even volunteered to input the information into the computer to save police time but have been denied this on account of Confidentiality
6. Very many incidents have taken place in the town of anti-social behaviour by a small group of youths whose names are known and where they live. Many of these incidents have been reported to the police but rarely is there any feedback as to whether any action has been taken. Many witnesses to these acts of anti-social behaviour are now of the opinion that it is not worth while reporting these to the police as nothing appears to be done.

ANTI SOCIAL BEHAVIOUR

7. We are able to give details of 14 incidents that have recently taken place yet the known perpetrators appear to continue. These include damage to Community Centre, Stealing of fireworks prior to the firework show at Primary school, smearing of dog muck on children's slide in Murray Park, Damage to shop windows and illuminated signs of shops, setting a car on fire after already vandalising it, setting a fire in Brampton infant school, Breaking house windows, throwing eggs, Dislodging children's play equipment in children's play park. Irritating the Christmas Lights Switch on Parade as it tried to progress through the town, cycling dangerously through town, harassment of a young female co-op employee whilst walking home & threatening behaviour while in work, police called but did not turn up etc
8. All of these have been reported to the Police but we are unable to see any obvious changes, we have been told by PCSO's that these are youths – they have spoken to their parents who deny that it is them. It is well known that some of these youths are out on the streets at 1 am. Many law abiding parents are now not letting their children out to play in the evenings.

PCSOs tell us that they are limited in what they can do. Two young children, concerned both for themselves and their friends reported to the police that the fireworks were stolen by this group of youths and the reaction of the Police to these children is alleged as "Oh that's a shame". But no further questions were asked - It is easy therefore to form the opinion that parishioners see little point in reporting issues.

9. We understand that there is a "Problem solving Sergeant" dedicated to Brampton. None of us have seen this person. Several parishioners including some children have told us that they are now too frightened to report these matters as the perpetrators will take reprisal acts upon them.
10. PCSO have told us to report any incidents immediately – this we have done via the 101 service where the average telephone response time is 10 to 15 minutes (John – 7/13/15/19 mins) so many just give up. When local police do arrive on scene the perpetrators have long since vanished.

RE HOUSING OF SEX OFFENDERS

11. Further concern and frustration has been expressed by local residents that three convicted sex offenders have been rehoused here in Brampton amidst a community where there are many children in close proximity. Quarrels have taken place amongst these, windows have been smashed, disturbances during the early hours of the morning with local parents very anxious for their children.

LASTLY

We have received a questionnaire from the Police concerning future funding claiming that additional funds could be raised by increasing Council Tax via the precept. The alternative offered in this questionnaire is that No agreement to increase the precept equals a reduction in police service to the community. The questionnaire appears to be designed specifically to get answers that the police require rather than a balanced view of how the future of local policing can be improved. e.g Less bureaucracy, Fewer PCSO's with limited powers, but to increase Police officers with full authority to intervene.

1. I am aware that we have painted a black picture of what is happening here in Brampton. I would like to assure you that we have not exaggerated or made any point that cannot be proved. We have been urged by our parishioners to ask for something to be done. We as Councillors would be failing in our responsibilities if we do nothing.

Expenditure

£	Supplier	Cost Centre
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
11.98	Vodafone	Office
1.84	Barclays Bank	Charges
22.83	Plusnet	Visitor Centre
58.74	Daisy Comms	Office
850.00	Audiovisual Impact	Christmas lights
31.56	A Findon	Special Projects
1865.00	Cut n' Edge	Grounds Mnce/cemetery
211.41	S Hillary	Staff
415.63	Slatwall	Visitor Centre
1870.32	A Riddell	Staff
242.73	P Reynolds	Staff
50.65	NEST	Staff – Pension
300.00	A Findon	BIG
174.75	A Riddell (Various)	Christmas lights
780.00	Heartburn Entertainment	Christmas lights
2160.00	Joseph's Amazing Camels	Christmas lights
156.70	A Riddell (santa suit)	Christmas lights
150.00	Petty Cash	Office
60.78	A Riddell (Various)	Christmas lights
120.00	A Graham	Christmas lights
300.00	Shift-it	Cemetery
418.80	Stage effects	Christmas lights
500.00	Brampton Primary School	Grant
216.00	St Martins PCC	Grant
560.00	T Ayre	Flowerbeds
38.37	SSE	Moot Hall
93.05	ABW	Moot Hall/Parks
62.40	Murray Printers	Christmas lights
300.00	Pear Technology	Office
150.00	Petty Cash	Office
280.00	H Graham	Moot Hall
35.00	Information Csr	Office
150.00	P Hetherington	Christmas lights
100.00	Carlisle Dance Academy	Christmas lights
150.00	Rotary Club	Christmas lights
25.00	Castle Keepsakes	Visitor Centre
68.00	Poppy Appeal	Sec 137
35.00	Brampton Primary School	Special Projects
<u>£13,266.54</u>		

Income

£	Detail	Cost Centre
60.00	Market	Sales
15.00	Scaleby PCC	Moot Hall
150.00	S Baker	Cemetery
470.00	Kennedy & Ferguson	Cemetery
15.00	Flower Club	Moot Hall
50.00	Ian Robinson	Cemetery
970.00	Co-operative Funeralcare	Cemetery
300.00	Story Homes	Christmas lights
120.00	Ian Robinson	Cemetery
1285.00	Brampton PC	Christmas lights
2817.67	Carlisle City Council	Irthing Park
<hr/>		
<u>£6,252.67</u>		

Expenditure To Approve

£	Detail	Cost Centre
290.00	T Ayre	Flowerbeds
55.48	SSE	Moot Hall
127.39	ABW	Various
1870.32	A Riddell	Staff
530.00	Cut n' Edge	Cemetery
1860.00	Cut n' Edge	Grounds Maintenance
156.60	S Hillary	Staff
469.80	P Reynolds	Staff
<hr/>		
<u>£5,359.59</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)	Councillor Mrs. J. Errington
Councillor Ms. A. Findon	Councillor K. Read-Bone
Councillor Mrs. J. Thompson	Councillor S. Jackson
Councillor I. Pennington	Councillor M. Craik
Councillor D. Francis	Councillor C. Lewis

IN ATTENDANCE – Clerk

228/17 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from Councillor Harding (ill), Councillor Wood (hols) and Councillors Mitchell/Teasdale (personal).

229/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

230/17 DECLARATIONS OF INTEREST

Councillor Findon declared an interest in item 231/17

231/17 PRECEPT 2018/19

The Clerk had circulated by email, copies of the financial report detailing draft budget costs for the financial year 2018/19 with various precept increases ranging from 0% to 10%. Further hard copies were available at the meeting.

Consideration was given in depth to the proposed budgets for the Christmas lights and flowerbeds.

It was resolved unanimously to agree the following budgets as per the draft proposals:-

Flowerbeds - £7,000.00
Christmas lights - £18,000.00

It was agreed unanimously that Councillors Jackson and Craik would form a working group to look into income generation in particular towards the Christmas lights.

Consideration was given to the reserves held by the Parish Council, previous precept increases and the financial impact to parishioners of an increase in the precept.

After further discussion, Councillor Craik proposed that the precept be increased by 10% to £126,697.00, this was seconded by Councillor Findon.

Councillor Lewis proposed that the precept be increased by 8% to £124,393.00, seconded by Councillor Read-Bone.

A vote was taken by a show of hands for each proposal. The vote was tied with 5 for and 5 against for each proposal.

The Chairman was requested to give the casting vote.

RESOLVED, after the Chairman's casting vote resulted in 6 for and 5 against, to inform Carlisle City Council that the precept request for Brampton Parish Council for the financial year 2018/19 would be £126,697.00. The Chairman would prepare a statement for the BIG magazine detailing the increase.

232/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw for agenda items 233/17 and 234/17.

233/17 GRASS CUTTING CONTRACT 2018

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2018.

Councillor Pennington proposed that the tender submitted by P. Bell Services in the sum of £6,800.00 be accepted, this was seconded by Councillor Read-Bone.

Councillor Francis proposed that the tender submitted by Colville's Grounds Maintenance in the sum of £6,654.20 be accepted, this was seconded by Councillor Craik.

RESOLVED, after a vote of 7 for and 3 against, to accept the tender submitted by Phil Bell Services in the sum of £6,800.00

234/17 FOOTPATH, STRIMMING AND SMALL GRASS CUTTING CONTRACT 2018

There was submitted a report by the Clerk on the tenders invited and received for the footpath, strimming and small grass cutting contract 2018.

RESOLVED to accept the tender submitted by Cut n' Edge in the sum of £4,175.00

Proposed by Councillor Findon, seconded by Councillor Errington, all agreed. There were no other proposals.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 30th JANUARY, 2018** at 7.30 p.m.

PRESENT

Councillor J. J. Harding (Vice-Chairman) (in the Chair)	Councillor C. Lewis
Councillor S. Jackson	Councillor I. A. Pennington
Councillor Mrs. J. Errington	Councillor K. Read-Bone
Councillor M. Craik	Councillor D. Francis
Councillor Mrs. J. Thompson	Councillor Ms. A. Findon
Councillor B. Teasdale	Councillor P. Mitchell
Councillor D. Kershaw	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Layden, Carlisle City Council
Jenny Brown, Cumberland News
PCSO Lambert

235/17 APOLOGIES FOR ABSENCE – Councillors Moorat and Woods (hols)
Councillor Mitchelson, Carlisle City Council

236/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

237/17 DECLARATIONS OF INTEREST

Councillor Findon declared an interest in item 244/17.3

238/17 MINUTES

238/17.1 Minutes of the Meetings held on 12th December 2017 and 9th January 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 12th December 2017 and 9th January 2018, confirmed as a true and accurate record.

239/17 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There was one vacancy to be filled. A letter of interest was submitted from Mr. D. Kershaw who was in attendance and spoke in support of his application.

Councillor Harding seconded by Councillor Francis, moved that Mr. Kershaw be co-opted to the Parish Council.

RESOLVED, after a unanimous vote, that Mr. Kershaw be co-opted to the Parish Council. Mr. Kershaw signed the Declaration of Acceptance of Office and took his place in the meeting.

240/17 PUBLIC PARTICIPATION

RESOLVED to note there were no members of the public present.

241/17 POLICE MATTERS -

241/17.1 POLICE NEWSLETTER

An email from PCSO Dawson detailing the latest police news for Brampton was circulated to members. PCSO Lambert who was in attendance, circulated a statement from PS Adams regarding the importance of reporting crimes.

Councillor Kershaw reported that he had been liaising with PC Butler regarding ideas for the Youth Project at the Community Centre.

RESOLVED to note the information received.

241/17.2 SELLING ALCOHOL TO TEENAGERS

RESOLVED to note the press release circulated to members regarding the sale of alcohol to teenagers from local stores.

242/17 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

242/17.1 LAND AT MILTON MAINS FARM, MILTON (17/1095) – Erection of one dwelling.

No observations.

242/17.2 2 ST. MARTINS TERRACE, CARLISLE ROAD, BRAMPTON (18/0051) – Demolition of existing single storey rear extension and erection of two storey rear extension to provide kitchen on ground floor with en-suite shower room above.

No observations.

243/17.3 CARLISLE AIRPORT – To consider any comments on the public consultation for the implementation of new instrument flight procedures (RNAV).

No observations.

243/17 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the report.

244/17 FINANCIAL MATTERS -

244/17.1 BANK RECONCILIATION TO 31ST DECEMBER 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st December 2017 of £183,574.19.

244/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 26th January 2018 of £27.57.

244/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

244/17.3.1 RESOLVED to approve the expenditure of £6,187.52 detailed in the Appendix hereto.

244/17.3.2 RESOLVED to note the income of £2,278.77 detailed in the Appendix hereto.

244/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £21,515.45.

245/17 REPRESENTATIVES' REPORTS

245/17.1 BRAMPTON PRIMARY SCHOOL GOVERNORS MEETING

Councillor Craik reported on the latest meeting of Brampton Primary School Governors highlighting details of the new CCTV that has been installed, lower incidents of ASB and that the number of pupils attending the school is increasing but still lower than previous.

RESOLVED to note the report.

245/17.2 VISITOR CENTRE ANNUAL GENERAL MEETING AND BUFFET

Councillor Lewis attended the buffet lunch for the Visitor Centre volunteers and thanked them on behalf of the Parish Council. The volunteers were positive and enthusiastic.

RESOLVED to note the report.

246/17 SPEEDWATCH

Councillor Kershaw submitted a written report detailing consultations undertaken with the police following his report submitted at the November 2017 meeting of the Parish Council.

Councillor Harding reminded members that it had been resolved under minute 188/17 that the Clerk would request speeding and accident figures for Brampton from the police. Once these were received, Mr. Kershaw would be invited back to a meeting to consider the next course of action.

No figures from the police had been received to date under a freedom of information request.

Members discussed at length whether speeding through the town was an issue or was it mainly on the entrances to town, whether cameras were a good idea or not, best approach to dealing with speeding, speedwatch group, location of signs, information submitted to police etc.

RESOLVED to note the report and consider the matter further once the figures requested from the police have been received.

247/17 PUBLIC TOILETS

RESOLVED to note that Darren Crossley, Carlisle City Council, has agreed that the public toilets in Brampton are in a poor state. After meeting with officers from the City Council to discuss the matter, Mr. Crossley will arrange a meeting with parish councillors to consider how things could move forward.

248/17 THE MOAT

The Clerk reported on a recent site meeting with Utility Contractors to discuss improvements to the footpaths as detailed under the feasibility plan by Groundworks Northeast. Significant savings could be made if the paths were not overlaid with crushed stone but had the edges re-defined and were scraped back and graded. Improvements to the steps were also required.

RESOLVED to note the report and that the Clerk would speak to Chris Graham to draw up a formal job specification for the work and that Councillor Pennington would prioritise the work to be undertaken as it would have to be carried out in stages due to budget constraints.

249/17 BRIDLE PATHS

RESOLVED to note that an email from Gina Clarke, Sustrans, had been received stating:-

‘Sustrans would not object to Equestrian use of the cycleway as we aim to encourage shared use of routes through our One Path initiative as much as possible (although conflict between cyclists and horses is an issue)

I would happily support the extension of equestrian rights on that route’.

Chris Graham, County Council footpaths officer would now arrange a meeting with Mr. Laird of Unity Farm to discuss the use of Wreay Lonning as a shared route.

250/17 PLAY AREAS

The Clerk reported on the recent annual inspections undertaken on the play areas in Brampton. Most repairs were minor however three pieces of equipment were of concern and the aerial runway at King George V field had been put out of action per instructions from the play inspector. Some grant funding was available from the County Council Community Fund.

RESOLVED to note the report and that the Clerk would organise the required repairs and apply for grant funding towards replacement equipment.

251/17 MOOT HALL/VISITOR CENTRE

251/17.1 MOOT HALL

The Clerk reported on the continuing problem with water from the roof of the Moot Hall penetrating the brick work on lower levels.

RESOLVED that the Clerk would contact N. Hedley to have a look at the roof and make repairs to stop the flow of water.

251/17.2 VISITOR CENTRE

The Clerk reported that the budget for the Visitor Centre had been overspent and that after discussion with the Chairman it had been suggested that the purchase of postcards and leaflets agreed under minute 163/17 should come out of next year’s budget. Letting income for the Moot Hall was down almost £500.00 on the previous year and several complaints had been made that users no longer felt welcome to use the Moot Hall for meetings and coffee mornings due to the Visitor Centre taking up so much space. The gas bill for October to January was £1,018.00 and one of the volunteers had brought up at their annual meeting that it was not cost-effective to be open during the winter months.

Members discussed heating, opening hours, budgets and use of space.

RESOLVED:-

251/17.2.1 the Visitor Centre should close until 21st March 2018 and reduce future winter opening hours possibly opening on Saturdays or Farmers Market only;

251/17.2.2 postcards and leaflets to be taken from next year’s budget and future purchasing to be monitored more closely;

251/17.2.3 left hand side of room to be kept clear of Visitor Centre equipment/items, and

251/17.2.4 the Clerk and Councillors Findon and Lewis would meet with volunteers to explain the situation and review opening hours, visitor figures etc.

252/17 GENERAL DATA PROTECTION REGULATIONS (GDPR)

The Clerk reported that training from CALC on the new GDPR would take place at the beginning of March. It was still not known how many extra hours work would be involved due to the new regulations. Several parishes had investigated employing an independent auditor for the new regulations and the cost to Brampton would be £590.00 through DM Payroll Services. CALC was also looking into costings for an auditor for local parishes.

RESOLVED to note the report.

253/17 ST. CUTHBERT'S LOCAL PLAN

A letter was submitted from Jane Meek, Carlisle City Council, detailing the notification of intention to prepare a St. Cuthbert's Local Plan. Members were asked to comment on the Plan.

RESOLVED to defer the item to the next meeting.

254/17 CALC

The following correspondence from CALC was received and noted:-

254/17.1 NALC'S LOCAL COUNCILLOR CENSUS SURVEY – Email from S. Bagshaw.

RESOLVED that members would complete the survey individually.

254/17.2 FUTURE FUNDING ON THE STRATEGIC ROAD NETWORK (SRN) CONSULATION – Email from S. Bagshaw.

254/17.3 NORTH CUMBRIA CLINICAL COMMISSIONING GROUP – Email from S. Bagshaw.

255/17 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

255/17.1 ROYAL BRITISH LEGION

255/17.1.1 ROYAL BRITISH LEGION SURVEY – Email from John Perkins.

RESOLVED that members would complete the survey individually.

255/17.1.2 FUNDRAISING FOR REMEMBRANCE – Email from Robin Oliver.

RESOLVED that the Moot Hall could be used as a point of sales.

255/17.2 FLOOD RISK MANAGEMENT – Email from Rebecca Ramsden, Environment Agency.

255/17.3 BRAIN TUMOURS/WEAR A HAT DAY – Email from Wendy O'Brien.

RESOLVED to note that Councillor Errington would participate.

255/17.4 WEBSITE LINK – Email from Louise Coogan.

RESOLVED that the link for Job Centre Resource could be added to the Parish Council website. Councillor Findon would also put the information in the BIG magazine.

256/17 LITERATURE AVAILABLE FROM THE CLERK

NOTED that the following literature is available from the clerk for any interested Councillors:-

256/17.1 NOTICE OF EXECUTIVE KEY DECISIONS– 18th December 2017.

257/17 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that agenda items should be submitted to the Clerk by 20th February 2018.

258/17 DATE OF NEXT MEETING – Tuesday 27th February 2018, 7.30pm, Moot Hall.

259/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw from the meeting.

260/17 LAND OFF GELT ROAD

Consideration was given to an email submitted from Robin Steel, C&D Rural.

RESOLVED, proposed by Councillor Harding, seconded by Councillor Findon and agreed unanimously –

260/17.1 to accept 5% of the development value of the site rather than the transfer of 1.41 acres of undeveloped land at to the site at a nominal fee of £1, and

260/17.2 to confirm that all reasonable legal fees would be covered by the administrators.

Financial Transactions

Expenditure

£	Supplier	Cost Centre
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.16	Vodafone	Office
1.84	Barclays Bank	Charges
23.77	Plusnet	Visitor Centre
58.74	Daisy Comms	Office
22.80	BT	Office
83.71	United Utilities	Moot Hall
350.00	A Findon	Misc services
1860.00	Cut n' Edge	Grounds Mnce/cemetery
156.60	S Hillary	Staff
530.00	S Hillary	Cemetery
1870.32	A Riddell	Staff
445.40	P Reynolds	Staff
42.66	NEST	Staff – Pension
290.00	T Ayre	Flowerbeds
127.39	ABW	Moot Hall/Parks
54.13	SSE	Moot Hall
<u>£6,187.52</u>		

Income

£	Detail	Cost Centre
70.00	Market	Sales
92.79	Sales	Visitor Centre
228.07	BIG MAG	Christmas lights
120.00	Ian Robinson	Cemetery
105.00	Town Club	Moot Hall
15.00	Maureen Granville	Moot Hall
30.00	Alison Hobson	Moot Hall
25.00	Ian Blair	Christmas lights
12.74	Interest	Barclays Bank
1592.91	Carlisle City Council	Burial grant
<u>£2,278.77</u>		

Expenditure To Approve

£	Supplier	Detail
102.01	SSE	Moot Hall
2370.47	HMR&C	Staff - PAYE
176.40	Carlisle City Council	Parks
1870.32	A Riddell	Staff
24.00	Carlisle City Council	Christmas lights
16.20	S Fraser	Visitor Centre
69.26	Cannon Hygiene	Moot Hall
15.00	Waterplus	Parks
55.35	ABW	Moot Hall
70.81	Instock	Logistics
65.19	Dorrigo	Visitor Centre
1018.75	SSE	Moot Hall
<u>15661.69</u>	Gala Lights	Christmas lights
<u>£21,515.45</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor Read-Bone
Councillor Ms. A Findon
Councillor M. Craik

Councillor P. Mitchell
Councillor I. A. Pennington
Councillor Mrs. J. Errington
Councillor R. Wood
Councillor D. Kershaw

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors M. Mitchelson and S. Layden, Carlisle City Council
Jenny Brown, Cumberland News

261/17 APOLOGIES FOR ABSENCE – Councillors Lewis, Teasdale and Mitchell (work), Councillor Jackson (ill).

262/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

263/17 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

Councillor Moorat spoke to members about proper conduct during meetings.

264/17 MINUTES

264/17.1 Minutes of the Meeting held on 30th January 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 30th January 2018, confirmed as a true and accurate record.

265/17 LOCAL GOVERNMENT ACT 1972 – RESIGNATION

It was reported that Mr. D. Francis had resigned from membership of the Parish Council. The statutory advertisement would be published.

Councillor Moorat expressed thanks to Mr. Francis for his contribution to the Parish Council.

RESOLVED to note the resignation.

266/17 PUBLIC PARTICIPATION

RESOLVED to note there was one member of the public in attendance who would speak regarding agenda item 268/17.4.

267/17 POLICE MATTERS

PCSO's Dawson and Haworth attended the meeting and reported on the following matters:-

- Reduction in ASB in the town
- Newsletter would be circulated monthly
- Patrols are in the area of William Howard School due to the problem parking, the matter has been referred to the Hub
- HGV reported on Tree Road was not speeding and was collecting logs from Geltsdale
- Speed patrols carried out on Main Street yesterday showed no speeding vehicles. Further patrols will be carried out in different areas
- Complaints received regarding aggressive charity sellers going door to door
- Planning 'Emergency Family Day' on 27th July, location to be confirmed

RESOLVED to note the report.

268/17 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

268/17.1 L/A WARREN BANK, STATION ROAD, BRAMPTON (18/0002/S211) – Felling of 1 horse chestnut and works to 4 limes in Brampton Conservation Area.

No observations.

268/17.2 THE GRANGE, CRAW HALL, BRAMPTON (18/0049) – Erection of 3 detached dwellings.

OBJECT under Policy HE7 - members feel that it is intrusive, does not harmonise with the surroundings and is not sympathetic to the setting and scale of the conservation area

268/17.3 WESTWOOD, STATION ROAD, BRAMPTON (18/0004/TPO) – Removal of lime subject to TPO 260 with planting of replacement.

No observations.

268/17.4 L/A IONA, GELT ROAD, BRAMPTON (18/0097) – demolition of existing outbuildings; erection of 3 dwellings.

Mr. Simon Gray was invited to speak in support of his application.

No observations.

268/17.5 24 IRTHING PARK, BRAMPTON (18/0006/TPO) – Removal of dead and damaged wood, crown thinning up to 15%, crown reduction by up to 2 metres and removal of 2 branches.

No observations.

268/17.6 LAND ADJACENT TO HILLCREST, MILTON (18/0079) – Erection of one dwelling. (Outline application)

No observations.

268/17.7 L/A HIGHFIELD (BEECH HOLLOW), CAPON TREE ROAD, BRAMPTON (18/0141) – Erection of 1 dwelling. (Revised application)

No observations.

268/17.8 GARTH COTTAGE, GARTH HOUSE, GREENFIELD LANE, BRAMPTON (18/0155) – Erection of garden room together with internal and external alterations (variation to previously approved consent 17/0623) to alter window design. (LBC)

No observations.

269/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

270/17 FINANCIAL MATTERS -

270/17.1 BANK RECONCILIATION TO 31ST JANUARY 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st January 2018 of £157,205.36.

270/17.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 23rd February 2018 of £18.61.

270/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

270/17.3.1 RESOLVED to approve the expenditure of £27,931.92 detailed in the Appendix hereto.

270/17.3.2 RESOLVED to note the income of £1,563.09 detailed in the Appendix hereto.

270/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,768.57.

270/17.5 CLOSURE OF BARCLAYS BANK, BRAMPTON

A letter from Barclays Business Team detailing the closure of the Brampton branch of Barclays Bank on Friday 25th May 2018 was submitted to the meeting.

RESOLVED to note the letter and that the Parish Council would continue to bank with Barclays and use the Post Office whenever possible as transferring to the Cumberland Building Society would increase bank charges.

271/17 REPRESENTATIVES' REPORTS

271/17.1 CPCA EXECUTIVE COMMITTEE

Draft minutes from the meeting held on 11th January 2018 were circulated by email to members prior to the meeting.

RESOLVED to note the minutes.

272/17 VISITOR CENTRE

Councillors Findon, Lewis, Moorat and the Clerk attended a meeting with the Visitor Centre Steering Group to explain the concerns at the budget overspend, layout of the Moot Hall, the increased heating costs and whether it was cost-effective to be open 6 days a week through the winter months.

Members of the Steering Group said that it was difficult to say which days were busier as often a Saturday, especially in the afternoon, was very quiet. Some volunteers were not happy at the decision to only open on a Saturday for the next 4 weeks. The volunteers agreed to keep leaflets and display items to the right hand side of the room on the slatwall provided as detailed on the Moot Hall notes for hirers leaflet. No further purchases would be made until approximately July when the Clerk would review the budget with one of the volunteers. The Parish Council would look at ways of saving on heating costs.

Councillor Moorat reported that since the meeting 3 volunteers had left the group and there were now 27 volunteers left.

RESOLVED to note the report.

273/17 WEED GROWTH AT TALKIN TARN

Councillor Mitchelson reported that the matter of a joint meeting to discuss the weeds at Talkin Tarn had been left in the hands of Jonathan May and Councillor Mitchelson hadn't realised that nothing had been done.

Councillor Layden reported that Mr. May would be meeting with the Rowing Club on 15th March.

Councillor Moorat asked that the matter be given some urgency as nothing had been done in the last 6 months.

RESOLVED to note the report and that Councilor Moorat would attend the joint meeting.

274/17 PROPOSED BUS SHELTER, ELMFIELD

A draft report from the bus panel meeting held on 20th October 2017 was submitted to the meeting.

RESOLVED to request that the shelter should be fitted with toughened glass rather than Perspex.

275/17 PUBLIC TOILETS

A letter from Barbara Vernon, Carlisle City Council, was submitted to the meeting asking whether the Parish Council wanted to formally resurrect past interest in taking a long leasehold transfer of the public conveniences in Brampton.

RESOLVED, after discussion, that members did not want the responsibility of the public toilets and that the City Council should upgrade them.

276/17 MEMORIAL BENCH, GELT WOODS

A request was submitted to the meeting for consideration of a memorial bench to be located in Gelt Woods.

RESOLVED, after discussion, to inform the applicant that a bench could be placed in Gelt Woods, preferably where the old bird hide was situated. The applicant was to be made aware that they would be responsible for future maintenance of the bench.

277/17 KING GEORGE V FIELD ACCESS

A request was submitted for a key to the gate at King George V Field in order for a resident to regularly access their garden shed with deliveries by driving across the field.

RESOLVED not to give the resident a key to the gate nor to permit access across the field.

278/17 LITTER ON THE RIDGE

Consideration was given to complaints received by several members of the public that someone was regularly dropping Werther's Original wrappers (250 in the last few weeks) along the Ridge walk.

RESOLVED to note that the matter would be passed to the City Council enforcement officers and would also be mentioned in the BIG magazine.

279/17 REDUCING PLASTIC WASTE

A letter from Tim Coombe, Sustainable Brampton, was submitted to the meeting requesting a meeting with Councillor Findon to explore the merits of a number of projects to reduce plastic waste.

RESOLVED to note that Councillors Findon and Moorat would meet with Tim Coombe.

280/17 ST. CUTHBERTS LOCAL PLAN

Consideration was given to the letter received from Jane Meek detailing the City Council's notification of intention to prepare a St. Cuthbert's Local Plan.

RESOLVED that the Clerk would respond commenting that the infrastructure in place does not support the population we already have and how will the additional jobs be provided?

281/17 CALC

The following correspondence from CALC was received and noted:-

281/17.1 CALC CIRCULAR – FEBRUARY 2018

281/17.2 TRAINING COURSES – Email from S. Hutchinson.

RESOLVED that the Clerk would ask about a training session for members in Brampton.

281/17.3 NHS ENGLAND CONSULTATION – Email from S. Bagshaw.

282/17 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

282/17.1 FLY A FLAG FOR THE COMMONWEALTH – Email from Bruno Peeks.

RESOLVED to note that Councillor Moorat would arrange the flying of the flag.

282/17.2 UTILITY PRIORITY SERVICES REGISTER – Email from David Inman, Rural Services Network.

282/17.3 TRIVIA QUIZ NIGHT – Letter from Adrian Jones, St. Martin's Church.

RESOLVED to note that the Parish Council would not submit a team.

283/17 LITERATURE AVAILABLE FROM CLERK

NOTED that the following literature is available from the Clerk for any interested Councillors:-

283/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 9th February 2018.

284/17 AGENDA ITEMS FOR NEXT MEETING

Any further items to be submitted to the Clerk on or before March 20th 2018.

285/17 DATE OF NEXT MEETING – Tuesday 27th March 2018, 7.30pm, Moot Hall.

Expenditure

£	Supplier	Cost Centre
180.00	Carlisle City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.16	Vodafone	Office
1.84	Barclays Bank	Charges
23.02	Plusnet	Visitor Centre
61.39	Daisy Comms	Office
427.10	BRHS	Office
302.40	Maxxia	Office
23.99	Interfire	Misc services
825.00	Cut n' Edge	Grounds Mnce
5200.00	S Hillary	Small mnce contract
15661.69	Gala Lights	Xmas lights
1870.32	A Riddell	Staff
258.00	SLCC	Subscriptions
42.32	NEST	Staff – Pension
2370.47	HMR&C	Staff – PAYE
176.40	Carlisle City Council	Parks
24.00	Carlisle City Council	Xmas lights
16.20	S Fraser	Visitor Centre
102.01	SSE	Moot Hall
69.26	Cannon Hygiene	Moot Hall
15.00	Waterplus	Parks
55.35	ABW	Moot Hall
70.81	Instock	Open spaces
65.19	Dorrigo	Visitor Centre
<u>£27,931.92</u>		

Income

£	Detail	Cost Centre
153.09	Sales	Visitor Centre
1410.00	Ian Blair	Cemetery
<u>£1,563.09</u>		

Expenditure To Approve

£	Detail	Cost Centre
240.00	H Graham	Moot Hall
43.16	SSE	Moot hall
27.80	ABW	Various
20.31	Waterplus	Allotments
1870.32	A Riddell	Staff
42.32	NEST	Pension
156.60	S Hillary	Staff
739.94	P Reynolds	Staff
1334.92	Carlisle City Council	Xmas lights
45.00	CALC	CiLCA training
70.00	CALC	GDPR training
178.20	KAS Shopfittings	Moot Hall
<u>£4,768.57</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor K. Read-Bone
Councillor Mrs. J. Errington
Councillor C. Lewis
Councillor Mrs. J. Thompson

Councillor B. Teasdale
Councillor I. A. Pennington
Councillor J. J. Harding
Councillor D. Francis
Councillor R. Wood

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council
Alison and Tim Cheetham

268/16 APOLOGIES FOR ABSENCE – Councillors Mitchell & Findon (work), Craik (attending other meeting) and Warwick (ill).

269/16 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

270/16 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

271/16 MINUTES

271/16.1 Minutes of the Meeting held on 28th February 2017 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 28th February 2017, confirmed as a true and accurate record.

272/16 PUBLIC PARTICIPATION

Alison Cheetham reported that Brampton Business Association had just held a meeting to re-establish the group. The Business Association wanted to work together with the Parish Council for the benefit of the town.

Alison Cheetham went on to say how concerned she was at the lack of diplomacy in the Cumberland News article that she had formally complained about under minute 262/16.1, and that although she was aware that the Parish Council did not represent the businesses of the town, it did represent the people of the town as a whole. The article and response from Councillor Craik had been very upsetting.

Councillor Moorat detailed the origins of the article and that the Parish Council's press and media policy had not been adhered to when the article was written. Councillor Moorat felt that the views in the article did not reflect the views of the Parish Council and that the role of the Parish Council was to support parishioners and develop the town as a good place to live, work and visit in order to make it sustainable. Councillor Moorat stated that the Parish Council would work with the Business Association wherever it could and was sorry that Alison Cheetham had been offended by the article and response.

Several members agreed that the Parish Council should support local businesses as best it could.

Alison Cheetham gave information on a parking survey that had been carried out every 2 hours over a 2 week period in Brampton. The survey revealed that parking is not really an issue, most of the time there were several free spaces in the town centre itself although Showfield was usually full by early morning and there was little movement throughout the day.

RESOLVED to note the issues raised.

273/16 POLICE MATTERS

Members raised concern at the graffiti around the town and that although it had been reported to the police, the response had been that they were too busy.

RESOLVED that the Clerk would report the matter again to PCSO Dawson.

274/16 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

274/16.1 1 EDMONDSON CLOSE, BRAMPTON (17/0199) – Proposed single storey extension creating lounge, enclosure of existing canopy to form porch and replacement of boundary fencing with stone wall.

No observations.

274/16.2 THE SYCAMORE GAP HOLIDAY COTTAGE, MAIN STREET, BRAMPTON (17/0011/S211) – Removal of a willow tree and reduction of crown on small cherry tree by 25%.

No observations

274/16.3 BELMORE, STATION ROAD, BRAMPTON (17/0012/S211) – Works to trees in conservation area.

No observations.

274/16.4 2 COURTYARD COTTAGES, TURNING COURSE LONNING, BRAMPTON (17/0226) – Variation of conditions 2 (approved documents) and 3 (materials and finishes) of previously approved permission 16/0977 to change wall finish from stone to light grey render with stone quoins.

No observations.

275/16 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

276/16 FINANCIAL MATTERS

276/16.1 BANK RECONCILIATION TO 28TH FEBRUARY 2017

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 28th February 2017 of £137,029.03.

276/16.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 24th March 2017 of £21.00.

276/16.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

276/16.3.1 APPROVED the expenditure of £21,322.24 detailed in the Appendix hereto

276/16.3.2 NOTED the income of £5,907.50.00 detailed in the Appendix hereto.

276/16.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,885.73.

277/16 REPRESENTATIVES' REPORTS

277/16.1 SPEEDWATCH

RESOLVED to note a report from Councillor Francis on the Speedwatch group highlighting the following points:-

- Presentation from Police Commissioner and simulated session shown on Border TV
- 2 new volunteers to be trained
- Group has had a couple of sessions but people do tend to slow down if they see someone in a hi-vis jacket

278/16 PRESS AND SOCIAL MEDIA TRAINING

RESOLVED to defer the item to the next meeting as Councillor Craik was not in attendance.

279/16 SUPPORTING LOCAL BUSINESSES

RESOLVED to defer the item to the next meeting as Councillor Craik was not in attendance.

280/16 FLOWERBEDS

RESOLVED to create a large flowerbed on the Sands similar to that at St. Aidan's Church on Warwick Road.

281/16 PIRELLI RALLY

RESOLVED to note an update from the Clerk on the Pirelli Rally, highlighting the following points:-

- Funding to pay for road closure secured through Councillor Fisher
- Cars will not race through Brampton but will line up on Front Street
- Finish line with podium will be situated outside the Moot Hall
- The Pirelli simulator will be situated on the cobbled bays outside the Conservative Club
- A giant TV screen will be situated in the parking bays outside the doctors
- The Clerk would ask the organisers whether a local child could wave the finish flag

282/16 ST. MARTIN'S PLAY AREA

The Clerk reported on a recent meeting with 2 representatives from the action group which had been set up to organise a new play area on St. Martin's estate. The Clerk had given the representatives details of setting up a committee, setting up a community bank account, list of funding organisations, list of equipment suppliers and had secured £2,000.00 of funding for the group from City Councillors Layden and Mitchelson. An approximate costing for annual maintenance of refuse collection, grass cutting and insurance was also given to the group. Ongoing maintenance of the play area would probably be requested of the Parish Council at some point as the City Council and Riverside will not bear the cost of this. The group was due to meet with a supplier and hold a public meeting in due course. Councillor Shepherd (Carlisle City Council) has stated that he has secured a £10,000.00 grant from a local company.

RESOLVED, after further discussion, to continue to help the group where possible in liaising with an organised committee and that Councillors Moorat and Errington would attend meetings with the group if requested.

283/16 BLACKPATH

283/16.1 BLACKPATH

An email from Christopher Graham, Cumbria County Council, regarding improvements to the surface of the Blackpath was submitted to the meeting.

RESOLVED to note that the Clerk would arrange a site meeting with Christopher Graham.

283/16.2 BLACKPATH/PAVING BROW

An anonymous letter was submitted to the meeting regarding the state of the Blackpath, highways issues on Paving Brow and parking in Brampton.

All of the issues raised were the responsibility of the City/County Council or police and had already been passed to the relevant authority.

RESOLVED to note the letter.

284/16 CLAY DUBBS ALLOTMENTS

An email was submitted from Wendy Griffiths regarding the progress of work at Clay Dubbs allotment site.

RESOLVED to note the email and that Stephen Hillary would carry out the drainage work and cut the trees within the next few weeks.

285/16 CALC

The following correspondence from CALC was received and noted:-

285/16.1 CALC CIRCULAR – MARCH 2017

285/16.2 PARISH SUPPORT OFFICER – Email from S. Bagshaw.

285/16.3 FARMER FLOOD GROUP – Email from S. Hutchinson.

286/16 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

286/16.1 SKIP PERMIT REQUEST – Email from Mr & Mrs Parness

RESOLVED to give permission for the skip to be sited on Showfield car park providing that it is locked, is sited on the grass verge and does not occupy a parking bay.

286/16.2 FELLFOOT FORWARD QUESTIONNAIRE – Email from Alex Kaars Sijpesteijn, North Pennines AONB Project Development Officer.

287/16 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

287/16.1 NOTICE OF EXECUTIVE KEY DECISIONS – 15th March 2017.

288/16 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that further items for the next agenda should be submitted to the Clerk on or before 18th April 2017.

289/16 DATE OF NEXT MEETING – Tuesday 25th April 2016, 7.30pm, Moot Hall. The Annual Parish Meeting will take place first at 7.00pm.

Expenditure

£	Supplier	Detail
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
18.16	Vodafone	Office
5.52	Barclays Bank	Charges
24.00	Plusnet	Visitor Centre
57.20	Daisy Comms	Office
201.66	Barrington International	Speedgun
288.00	S Hillary	Staff
536.40	P Reynolds	Staff
1833.82	A Riddell	Staff
2095.00	Cut n' Edge	Gnds mnce
530.00	Cut n' Edge	Cemetery
662.50	Cut n' Edge	Cemetery
170.00	BIG	Misc services
44.15	SSE	Moot Hall
368.00	Oakbank	Flowerbeds/lights
24.82	ABW	Moot Hall
13732.09	Gala lights	Christmas lights
200.00	Off the Wall	Visitor Centre
108.92	Instock	Moot Hall
252.00	Brampton Skip Hire	Cemetery
100.00	Brampton Scouts	Grant
<u>£21,322.24</u>		

Income

£	Detail	Cost centre
3640.00	Ian Blair	Cemetery
250.00	Mr Pattison	Cemetery
17.50	Farlam PC	SLCC contribution
<u>2000.00</u>	City Council	Grant
<u>£5,907.50</u>		

Expenditure To Approve

£	Supplier	Detail
130.32	Winged Heart	Visitor Centre
56.56	ABW	Moot Hal/Parks
140.86	Lyreco	Office
235.99	Dorrigo	Visitor Centre
49.01	E-on	Christmas lights`
1212.00	Gala lights	Christmas lights
60.00	E Hutchinson	Cemetery
49.36	SSE	Moot Hall
718.19	T Ayre	Flowerbeds
549.60	Gala lights	Christmas lights
496.00	Oakbank	Flowerbeds/Moat/Gelt Woods
65.05	Cannon Hygiene	Moot Hall
12.39	United Utilities	Parks
110.40	Plantscape	Flowerbeds
<u>£3,885.73</u>		

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 27th MARCH, 2018** at 7.30 p.m.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)	Councillor B. Teasdale
Councillor K. Read-Bone	Councillor I. A. Pennington
Councillor P. Mitchell	Councillor J. J. Harding
Councillor Ms. A. Findon	Councillor M. Craik
Councillor Mrs. J. Thompson	Councillor R. Wood
Councillor D. Kershaw	Councillor S. Jackson
Councillor Ms. A. Hobson	

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor M. Mitchelson, Carlisle City Council
A. Whitworth and C. Skeates, Visitor Centre

286/17 APOLOGIES FOR ABSENCE – Councillors Lewis (hols) and Errington (work)
Councillor Layden (work)

287/17 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

288/17 DECLARATIONS OF INTEREST

RESOLVED to note that the following declarations of interest were made:-

Councillor Findon – item 296/17.3
Councillor Thompson – item 294/17.5
Councillor Moorat – items 292/17 and 294/17.4

289/17 MINUTES

289/17.1 Minutes of the Meeting held on 27th February 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 27th February 2018, confirmed as a true and accurate record.

290/17 LOCAL GOVERNMENT ACT 1972, FILLING OF VACANCY

There was one vacancy on the parish council and consideration for co-option was given to two applications submitted from Mr. A. Whitworth and Ms. A. Hobson.

Members resolved to vote on the co-option by signed ballot.

RESOLVED, after a vote of 8 for, 3 against and 1 spoiled paper that Ms. A. Hobson be co-opted to the parish council. Ms. Hobson signed the declaration of acceptance of office and took her place in the meeting.

291/17 PUBLIC PARTICIPATION

There were no members of the public present at the meeting, however, as 2 members of the visitor centre were present to comment on an item later in the agenda, Councillor Moorat proposed that the agenda item be brought forward and considered next.

RESOLVED to consider item 16, Visitor Centre, next on the agenda.

NB: Councillor Harding acted as Chair for the following item.

292/17 VISITOR CENTRE

A letter was submitted from Julia Dixon, Chairman, Visitor Centre Steering Group, detailing points for consideration on a future review of Moot Hall opening hours.

Alan Whitworth and Claire Skeates, Visitor Centre volunteers, spoke in support of the letter submitted and the importance of the Visitor Centre as part of the town.

Members raised various points and discussion took place on the following:-

- Income and expenditure budget for Visitor Centre explained
- Clerk to purchase equipment to stop interference with thermostat and boiler
- Clarification of matters raised in letter (winter opening hours, costs passed to user groups, purchase of charity Christmas cards)
- Possible future winter opening hours
- Sales analysis
- Peak visiting times

RESOLVED to review the winter opening hours for the Visitor Centre 2018/19 in September 2018, proposed by Councillor Findon, seconded by Councillor Craik, agreed unanimously.

293/17 POLICE MATTERS -

293/17.1 POLICE NEWSLETTER

An email from PCSO Dawson was circulated to members prior to the meeting, reporting the latest police news for Brampton.

RESOLVED to note the report.

293/17.2 SPEEDING IN BRAMPTON

Information obtained from the police under the Freedom of Information Act regarding speeding and accidents in Brampton was submitted to the meeting.

RESOLVED to note the information received although members were unhappy that it was not clear how some statistics had been reached. It was noted that a traffic monitoring unit placed at Lanercost Road had shown excessive speeding.

293/17.3 SPEEDING IN BRAMPTON –

293/17.3.1 MOATSIDE

Consideration was given to a letter submitted from 2 residents on Moatside, concerned at speeding traffic past their property.

Several members disagreed with some of the points raised in the letter although parking at the Co-op was felt to be a significant problem.

RESOLVED that the Clerk would ask the County Council highways department to consider placing bollards on the pavement adjacent to the flats on Moatside to prevent obstructive parking. The Clerk would also ask the residents to submit details where possible of speeding vehicles and those parked obstructively.

293/17.3.2 QUARRYBECK AND RIDGEFOOT

Consideration was given to a letter submitted from a resident on Lanercost Road, concerning speeding vehicles near Quarrybeck and Ridgefoot.

RESOLVED that the Clerk would ask the County Council highways department to consider a 40mph speed limit on the stretch of road from the T-junction at Keep Cottage to Lanercost.

293/17.4 PARKING AND TRAFFIC FLOW PROBLEMS IN BRAMPTON –

293/17.4.1 PARKING AT CO-OP AND RAILHEAD GARAGE

An email was submitted from a resident on Station Road concerned at the parking at the Co-op and Railhead Garage which was felt to be obstructive and dangerous.

RESOLVED to note the concerns raised. Members had already agreed to inform highways of the problem parking at the Co-op but the parking at Railhead Garage was not illegal and did actually slow the traffic down therefore no action would be taken.

293/17.4.2 PARKING AT MOOT HALL AND SNOW CLEARANCE

An email was submitted from a resident regarding the parking bays at the Moot Hall and snow clearance at Talkin Tarn during the recent bad weather.

RESOLVED to note the email and that that the Clerk had responded and explained to the resident that accessing the parking bays adjacent to the library/dentist should be from the road to the rear and side of the Moot Hall not directly from the road adjacent to the Nags Head and that the snow clearance at Talkin Tarn had already been passed to the City Council.

293/17.4.3 ONE-WAY SYSTEM IN BRAMPTON

An email was submitted from 2 residents on Carlisle Road, asking members to consider a one-way system being put in place through the centre of Brampton to alleviate traffic problems at the junction of St. Martin's Church.

Members stated that a one-way system had been tried several years ago but wasn't successful.

RESOLVED that the Clerk would ask the County Council's highway department for advice on the matter.

293/17.5 CRASH MEETING REPRESENTATIVE

Councillor Kershaw requested that members give consideration to him being a representative at future CRASH meetings.

The Clerk reported that the parish council had not been asked by the CRASH group for a representative.

Councillor Findon felt that it was not appropriate for a parish councillor to attend such meetings. Highway issues can be raised via the police or highways department and attendance by one parish councillor might set a precedent for others to request attending CRASH meetings.

RESOLVED, after a vote of 10 for and 3 abstentions, not to have a representative from the parish council at CRASH meetings, proposed by Councillor Findon, seconded by Councillor Mitchell.

294/17 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

294/17.1 QUARRY BECK HOUSE, BRAMPTON (18/0158) – Erection of commercial kennels located on disused tennis court.

Comment – support the need for a noise management plan.

294/17.2 MOAT VILLA, MOAT STREET, BRAMPTON (18/0207) – Erection of 2 storey extension to Provide utility and en-suite bedroom on ground floor with study/dayroom above.

OBJECT – Possible loss of amenity to neighbouring property under Policy H08.

294/17.3 1 STABLE YARD, CRAW HALL, BRAMPTON (18/0220) – Erection of 1 dwelling.

No observations.

294/17.4 BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL, TREE ROAD, BRAMPTON (18/0225) – Erection of single storey extension to provide additional wards together with internal alterations together with new raised perimeter path around hospital building.

Comment – members support the extension of the hospital and feel that a privacy screen should be considered for the neighbouring property.

294/17.5 LAND ADJACENT BEECH MOUNT, CAPON TREE ROAD, BRAMPTON (18/0253) Erection of 1 dwelling (reserved matters application pursuant to outline approval 14/0392) without compliance with condition 2 imposed by planning permission 17/0686 to allow for a revised design.

No observations.

294/17.6 THE GRANGE, CRAW HALL, BRAMPTON (18/0009/S211) – Work to trees in Brampton Conservation Area.

No observations.

295/17 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

296/17 FINANCIAL MATTERS

296/17.1 BANK RECONCILIATION TO 28TH FEBRUARY 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 28th February 2018 of £150,998.79.

296/16.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 23rd March 2018 of £9.69.

296/17.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

296/17.3.1 APPROVED the expenditure of £9,061.77 detailed in the Appendix hereto

296/17.3.2 NOTED the income of £2,855.20 detailed in the Appendix hereto.

296/17.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,529.36.

296/17.5 FINANCIAL ASSISTANCE

A request was submitted for financial assistance from the Brampton and District Town Twinning Group for help with transport costs.

RESOLVED, after discussion, to give the group the remaining grant budget balance of £366.00 after £56.39 was set aside for printing of Speedwatch promotional flyers.

296/17.6 COUNCIL TAX 2018/19

A letter was submitted from Mr. D. Francis regarding an explanation of the council tax reduction scheme (CTRS) grant and members being aware of the grant when considering next year's precept.

Information regarding the CTRS grant from Steven Tickner, Deputy Chief Finance Officer, Carlisle City Council, had been circulated to members.

The Clerk explained that members should already be aware of the grant as it has been highlighted in several items of correspondence from CALC and is detailed on the parish council's annual budget.

It was noted that in 2019/20 there would be no CTRS grant, so in order for the parish council to maintain the same level of income, the precept will have to increase by £5,432.00 or 4.5%.

RESOLVED to note the information received and that the Clerk would contact CALC to push the City Council to give more information on council tax bills.

297/17 REPRESENTATIVES' REPORTS

297/17.1 INVASIVE WEEDS AT TALKIN TARN

RESOLVED to note a report from Councillor Moorat on a recent meeting at Talkin Tarn to consider how to control invasive weeds that were causing problems for the rowing club and other users. The following points were highlighted:-

- No City Councillors in attendance at meeting
- Possible solutions – cut the weeds/use of chemicals/introduce carp
- Rowing club had paid £900.00 to a contractor in an attempt to solve the issue prior to last year's regatta. This year's regatta may not take place if the weeds are not controlled
- City Council receives income from the car park at Talkin Tarn yet made no financial contribution to weed control at the Tarn but spent £5,000.00 at Hammonds Pond
- City Council doesn't have a specific budget or spare funds for dealing with weed control

Members agreed that City Councillors should continue to lobby on behalf of the rowing club and other users for better weed control at Talkin Tarn and ensure that this year's regatta can take place. Councillor Mitchelson would ask for a breakdown of the accounts for Talkin Tarn.

298/17 BRAMPTON NEWSLETTER

The Clerk and Councillor Moorat detailed the mis-reporting of parish council news in the Brampton Newsletter which was available via social media or email subscription.

RESOLVED that reporters for the Brampton Newsletter would be asked to attend meetings of the parish council in person. Members and the Clerk would no longer give information for the newsletter verbally.

299/17 TRAINING FOR COUNCILLORS

Information on training for councillors from CALC was submitted to the meeting.

RESOLVED that training would take place on a Tuesday night and cover the following topics:-

- Welcome Pack
- The role of a local council
- Roles and responsibilities of councillors and officers
- Powers and Duties
- Meeting procedures

Members were encouraged to attend the training which would cost £170.00 in total.

NB: Following the meeting, training was agreed for Tuesday 1st May 2018.

300/17 GENERAL DATA PROTECTION REGULATIONS (GDPR)

The Clerk reported on the training session attended regarding the new GDPR. It was still uncertain as to whether the Clerk could act as Data Protection Officer (DPO). Several policies would have to be in place by 25th May 2018 which the Clerk would draft and circulate to members for approval. The Local Public Advisory Service would act as DPO at a cost of £150.00 for the year but this did not include a site visit. Information from the training session would be circulated to members once received.

RESOLVED to note the report.

301/17 WWI CENTENARY COMMEMORATION

A report was submitted from Councillor Moorat and the Clerk, detailing ideas in place by the parish council's events working group and further suggestions from the British Legion Brampton branch for commemoration of the WWI centenary later in the year.

RESOLVED to:-

301/17.1 Note the report

301/17.2 Note the events being organised by the parish council's events working group. The memorial garden at St. Martin's would be developed further by the group as the British Legion Brampton branch were now in favour of the idea and possible funding was available. Work on the exhibition was already underway and the 'poppy man' would be detailed in local media outlets for help with knitting poppies.

301/17.3 Purchase a 6 foot silhouette from the 'There but not there' campaign. It was noted that a grant of £500.00 would be available later in the year. The total cost would be £750.00.

301/17.4 Note that members were not keen on the British Legion's idea to place a poppy onto properties where fallen soldiers once lived. A book of remembrance was felt to be a better idea. The other ideas of an event in the Community Centre, with refreshments and music etc and films being shown by the Brampton Film Club (War Horse and Oh what a lovely war) were agreed. Councillor Moorat would liaise with the British Legion and other interested groups to organise these particular events.

302/17 PLAY EQUIPMENT

The Clerk reported on progress in purchasing new play equipment for King George V Field and Murray Park. A grant had been submitted to the County Council and the parish council had been awarded £1,400.00. Further grant applications would be submitted to the County Council and other bodies.

Paul Taylor from Kompan had submitted ideas for a replacement zip wire at King George Field. Agreement on new equipment would be considered once all the funding was in place.

RESOLVED to note the report and that the large slide in Murray Park would be removed in due course.

303/17 ELECTORAL REVIEW OF CARLISLE: WARDING ARRANGEMENTS

A letter from the Local Government Boundary Commission on the electoral review of Carlisle was submitted to the meeting for consideration.

RESOLVED to note the letter and the information received.

304/17 ANAEROBIC DIGESTER

The Clerk reported that Brampton and Beyond Energy Ltd (BABE) had signed a 25 year lease option agreement on a new site for an anaerobic digester at the sewage works at Middle Farm. The group was due to submit a full planning application in April 2018.

RESOLVED to note the report and that a member of BABE would be invited to attend the Annual Parish Meeting to give a short report on the project.

305/17 CALC

The following correspondence from CALC was received and noted:-

305/17.1 CALC CIRCULAR – MARCH 2018

305/17.2 TRAINING EVENT ON PLANNING – Email from S. Hutchinson.

RESOLVED to note that the cost of the training event was not yet known. Interested members would contact the Clerk.

306/17 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

306/17.1 BIRD HOUSES – Email from Ms. F. Grant.

RESOLVED to note the email and give permission for the bird houses to be sited at the Moat. Councillors Findon and Pennington would attend.

306/17.2 KEEPING YOUR COMMUNITY SAFE IN AN EMERGENCY – Email from Ms. R Lord, ACT.

307/17 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

307/17.1 NOTICE OF EXECUTIVE KEY DECISIONS – 9th March 2018.

307/17.2 ACT GAZETTE – Spring 2018.

308/17 AGENDA ITEMS FOR NEXT MEETING

- **Carlisle Airport**

RESOLVED to note that further items for the next agenda should be submitted to the Clerk on or before 17th April 2018.

309/17 DATE OF NEXT MEETING – Tuesday 24th April 2018, 7.30pm, Moot Hall. The Annual Parish Meeting will take place first at 7.00pm.

Expenditure

£	Supplier	Cost Centre
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.16	Vodafone	Office
1.84	Barclays Bank	Charges
24.70	Plusnet	Visitor Centre
60.42	Daisy Comms	Office
2135.00	Cut n' Edge	Grounds Mnce
200.00	A Findon	BIG Mag
178.20	KAS Shopfittings	Moot Hall
1870.32	A Riddell	Staff
42.32	NEST	Staff – Pension
313.20	S Hillary	Staff
845.04	P Reynolds	Staff
148.40	A Riddell	Mileage/spec projects
394.00	Oakbank	Flowerbeds
960.63	SSE	Moot Hall
240.00	H Graham	Moot Hall
43.16	SSE	Moot Hall
27.80	ABW	Moot Hall
20.31	Waterplus	Allotments
1334.92	Carlisle City Council	Christmas lights
131.35	Greenfields	Moot Hall
<u>£9,061.77</u>		

Income

£	Detail	Cost Centre
80.00	Rent	Market
91.40	Electricity Northwest	Open Spaces
20.00	A Hobson	Moot Hall
17.50	Farlam PC	Subs
150.00	Fletchers Fair	Christmas lights
64.80	Sustainable Brampton	Market
15.00	Labour Party	Moot Hall
15.00	Churches Together	Moot Hall
15.00	Methodist Church	Moot Hall
10.00	A Hobson	Moot Hall
211.50	BRHS	Office
120.00	Cumbria Memorials	Cemetery
15.00	A Hobson	Moot Hall
15.00	Fairtrade Group	Moot Hall
15.00	A Hebson	Moot Hall
2000.00	Carlisle City Council	Special Projects
<u>£2,855.20</u>		

Expenditure To Approve

£	Supplier	Detail
1870.32	A Riddell	Staff
42.32	NEST	Pension
156.60	S Hillary	Staff
35.15	SSE	Moot Hall
240.00	Hedley's Roofing	Moot Hall
114.00	Castle Framing	Moot Hall
112.72	ABW	Moot Hall
228.00	Brampton Skip Hire	Cemetery
69.26	Cannon Hygiene	Moot Hall
510.00	T Ayre	Flowerbeds
54.99	E-on	Christmas lights
96.00	Shift-It	Cemetery
<u>£3,529.36</u>		