

PRESENT

Councillor D. Moorat (Chairman, in the chair)
Councillor J. J. Harding
Councillor B. Teasdale
Councillor Mrs. J. Thompson
Councillor R. Wood
Councillor I. Pennington

Councillor K. Read-Bone
Councillor P. Mitchell
Councillor S. Jackson
Councillor M. Craik
Councillor Ms. A. Findon

IN ATTENDANCE – Clerk

ALSO ATTENDING – Representative from Cranston's.

1/18 ELECTION OF CHAIRMAN

Councillor J. Harding, seconded by Councillor K. Read-Bone, moved that Councillor D. Moorat be elected to the office of Chairman of the Council.

There were no other nominations for Chairman.

RESOLVED, unanimously, that Councillor Moorat be duly elected as Chairman for the next year.

2/18 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

RESOLVED to note that Councillor Moorat signed the Declaration of Acceptance of Office of Chairman of the Council.

3/18 ELECTION OF VICE CHAIRMAN

Councillor K. Read-Bone, seconded by Councillor M. Craik, moved that Councillor J. Harding be elected to the office of Vice Chairman of the Council.

There were no other nominations for Vice-Chairman.

RESOLVED, unanimously, that Councillor J. Harding be duly elected as Vice-Chairman for the next year.

4/18 APOLOGIES FOR ABSENCE

RESOLVED to note the following apologies for absence:-

Councillors Hobson and Lewis
City Councillor Layden

5/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

6/18 DECLARATIONS OF INTEREST

RESOLVED to note there were no declarations of interest made.

7/18 MINUTES

7/18.1 Minutes of the Meetings held on 24th April 2018 and 15th May 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 24th April 2018 and 15th May 2018, confirmed as a true and accurate record.

8/18 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 15th May 2018

Property and Environment Committee held on 15th May 2018

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

9/18 COUNCIL ADMINISTRATION - COMMITTEE STRUCTURE AND MEMBERSHIP

There was submitted a report by the Clerk regarding the Committee structure and remits of the Council and inviting members to consider the structure and make appointments to the Committees.

RESOLVED

9/18.1 to continue the current Committee Structure, with all Allison Bequest applications going through the Finance and General Purposes Committee; and

9/18.2 to approve the membership of the Standing Committees as follows:-

Property and Environment Committee - 9 Members

Councillor D. Moorat (<i>ex officio</i>)	Councillor J. Harding (<i>ex officio</i>)	Councillor K. Read-Bone
Councillor B. Teasdale	Councillor P. Mitchell	Councillor A. Findon
Councillor I. A. Pennington	Councillor C. Lewis	Councillor A. Hobson

Finance and General Purposes Committee - 8 Members

Councillor D. Moorat (<i>ex officio</i>)	Councillor J. Harding (<i>ex officio</i>)	
Councillor R. Wood	Councillor M. Craik	Councillor J. Thompson
Councillor J. Errington	Councillor S. Jackson	Vacant

9/18.3 to appoint the following substitutes:-

Property and Environment Committee Councillors J. Thompson and S. Jackson

Finance and General Purposes Committee Councillors I. Pennington and B. Teasdale

10/18 OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

RESOLVED that the following appointments be made:-

BRAMPTON & DISTRICT NEIGHBOURHOOD FORUM	Councillor D. Moorat
BRAMPTON FAIR TRADE GROUP	Councillor J. J. Harding
BRAMPTON HOSPITAL LEAGUE OF FRIENDS	Councillor D. Moorat
BRAMPTON TOWN TWINNING ASSOCIATION	Councillor D. Moorat
BRAMPTON YOUTH FORUM	Councillor R. Wood
CARLISLE PARISH COUNCILS ASSOCIATION	Councillor D. Moorat Councillor J. Harding
BRAMPTON ECONOMIC PARTNERSHIP (BEP)	None
BRAMPTON & BEYOND COMMUNITY TRUST	None
BRAMPTON PRIMARY SCHOOL GOVERNOR (4 year term)	Councillor M. Craik

WALKERS ARE WELCOME

Councillor S. Jackson

VISITOR CENTRE STEERING GROUP

Councillor D. Moorat
Councillor A. Hobson

BRAMPTON BUSINESS ASSOCIATION

Councillor S. Jackson

11/18 INSPECTION OF DEEDS AND TRUST INSTRUMENTS

A report was given by the Clerk on the deeds and trust instruments held by the Parish Council and available for inspection.

RESOLVED to approve the current arrangements for custody of the Council's deeds and records.

12/18 COUNCIL MEETING DATES FOR 2017/18

The Clerk submitted a report detailing proposed meeting dates for Committee and Council meetings for the forthcoming year.

RESOLVED to agree the proposed dates for Council and Committee meeting for 2018/19

13/18 POLICY REVIEW

The following policies were reviewed:-

13/18.1 COMPLAINTS PROCEDURE

13/18.2 PUBLICATION SCHEME/FREEDOM OF INFORMATION POLICY

13/18.3 MEDIA AND PRESS POLICY

13/18.4 HEALTH AND SAFETY POLICY

13/18.5 EQUALITY AND DIVERSITY POLICY

13/18.6 EQUAL OPPORTUNITIES POLICY

13/18.7 FRAUD/CORRUPTION DETECTION & PREVENTION POLICY

13/18.8 STATEMENT OF INTENT ON COMMUNITY ENGAGEMENT

13/18.9 GRANTS POLICY

RESOLVED to note the above policies were reviewed with no amendments except to update the outside bodies representation on the statement of intent on community engagement.

14/18 STANDING ORDERS AND FINANCIAL REGULATIONS

2018 NALC model standing orders and current financial regulations were submitted to the meeting.

RESOLVED to note that standing orders and financial regulations were reviewed, updated and adopted.

15/18 PUBLIC PARTICIPATION

15/18.1 PIRELLI RALLY

A representative from Cranstons attended the meeting to raise concern at the loss of revenue to the business due to the road closure for the Pirelli Rally. It was felt that the road could have been closed later in the afternoon, it seemed unreasonable that the road was closed from 2pm when the first car didn't come through until after 5pm.

RESOLVED, after discussion, that the Clerk would raise the concerns with the organisers of the Rally who dictate the road closure hours.

16/18 EVENTS

16/18.1 PIRELLI RALLY

RESOLVED to note that the matter had been dealt with under minute 15/18.1.

16/18.2 GELT GLADIATOR

RESOLVED to note that the 2018 Gelt Gladiator event would no longer be held in Gelt Woods.

17/18 POLICE MATTERS –

17/18.1 POLICE ISSUES

RESOLVED to note that the latest newsletter had been circulated to members by email prior to the meeting and that there were no matters to be brought to the attention of the police.

18/18 TOWN AND COUNTRY PLANNING APPLICATIONS -

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

18/18.1 MOAT VILLA, MOAT STREET, BRAMPTON (18/0207) – Erection of 2 storey extension to provide utility and en-suite bedroom on ground floor with study/dayroom above.

No observations.

18/18.2 UNIT 11, OLD BREWERY YARD, CRAW HALL, BRAMPTON (18/0359) – Change of use of former gym to warehouse/retail shop (retrospective/revised application).

Comment (after a vote of 5 for, 5 against, 1 abstention and the Chairman's use of his casting vote)
- Members of Brampton Parish Council would only agree a retail application on condition that the applicant can prove he has been allocated all the designated spaces shown in the rear of the Brewery yard on the application.

18/18.3 ASHMORE, CRAW HALL, BRAMPTON (18/0026/S211) – felling of 2 sycamore trees, 1 sycamore tree with cavity and 1 horse chestnut.

No observations.

19/18 FINANCIAL MATTERS -

19/18.1 s137 SPENDING

RESOLVED to note that members had noted and reviewed spending under s137 for 2017/18 and 2018/19.

19/18.2 INTERNAL AUDITOR

RESOLVED that Mrs. J. Batey MAAT, would act as internal auditor for 2018/19.

19/18.3 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2018

There were submitted Section 1, Annual Governance Statement, and 2, Statement of Accounts, of the Annual Return, Receipts and Payments Accounts, Balance Sheet and Supporting Notes for the year ended 31st March, 2018.

19/18.3.1 RESOLVED to approve the Annual Governance Statement for the year ending 31st March 2018.

19/18.3.2 RESOLVED to approve the Statement of Accounts for the year ending 31st March 2018.

19/18.3.3 RESOLVED to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for 31st March 2018.

19/18.3.4 RESOLVED to note that the notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2018 as Monday 18th June to Friday 27th July 2018.

19/18.3.5 RESOLVED to agree that the Accounts, Balance Sheet and Supporting Notes reflected the Parish Council's financial position at 31st March 2018.

19/18.4 YEAR END BALANCES

There was submitted a report by the Clerk regarding the cash balances at 31st March 2018 and recommending their allocation to various funds.

RESOLVED to agree to the allocation of the balances as follows:-

Allison Bequest (balance after tfr)	£92,647.79
Cemetery Development Fund	£26,655.40
Parks Fund	£5,693.73
Christmas Lights	£1,000.00
Special Projects	£2,553.00
Development Fund	£2,000.00
Property Fund	£2,000.00
Moot Hall Fund	£5,000.00
Commemorative Fund	£3,000.00
Surplus Account	£17,785.18
Total	£158,335.10

Members agreed that the remaining balance of £872.89 in the flowerbed budget at 31st March 2018, could be carried over as planned work had been delayed due to the weather. The balance was currently held within the surplus account.

20/18 REPRESENTATIVES' REPORTS

RESOLVED to note there were no representatives' reports.

21/18 NUISANCE VEHICLES ON THE MOAT

Nuisance vehicles on the Moat had been reported to the Clerk.

RESOLVED to inform the police of the vehicle's registration number and ask the footpaths officer for advice regarding some sort of barrier for the area being accessed by vehicles adjacent to the Moat.

22/18 LOVERS LANE COMMUNITY GARDEN

Consideration was given to a request from the Community Garden Group that the Parish Council applies for planning permission in order to reduce costs.

RESOLVED to apply for the planning permission, however the funds for the application and any associated costs regarding the Clerk's time would have to be received from the group first.

23/18 OLD CHURCH GATE

Councillor Moorat submitted a written report asking members to consider refurbishment of the gate at the entrance to the Old Church and a War Graves Commission sign being attached to the gate.

RESOLVED to note the report and approve the refurbishment work and erection of a sign on the gate.

24/18 WEBSITE LINK

Consideration was given to a link being added to the Parish Council website for people to find their nearest local Post Office.

RESOLVED to agree that the link could be added to the website.

25/18 CALC

The following correspondence from CALC was received and noted:-

25/18.1 CALC CIRCULAR - May 2018

25/18.2 DATA PROTECTION FEES – Email from S. Bagshaw.

25/18.3 LCR OPINION ARTICLE – Email from S. Bagshaw.

26/18 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

26/18.1 IRTHING VALE CARAVAN PARK – Email from local resident.

26/18.2 BRAMPTON TOWN TWINNIG ASSOCIATION– Letter from Mr. S. Warnes, Co-ordinator.

27/18 LITERATURE AVAILABLE FROM THE OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

27/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 1st May 2018

27/18.2 CLERKS AND COUNCILS DIRECT – May 2018

27/18.3 LOVERS LANE COMMUNITY GARDEN- Spring newsletter 2018

28/18 AGENDA ITEMS FOR NEXT MEETING

- Update on WWI commemorative events for 2018

Any further items should be submitted to the Clerk on or before 19th June 2018.

29/18 DATE OF NEXT MEETING – Tuesday 26th June 2018, 7.30pm, Moot Hall.

Committee meetings will be held on Tuesday 12th June 2018, from 7.00pm.

30/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

31/18 LAND AT GELT ROAD

The Clerk gave an update on the sale of land at Gelt Road.

RESOLVED to note that the matter was still ongoing.

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 12th JUNE, 2018** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor Mrs. J. Thompson
Councillor R. Wood
Councillor Mrs. J. Errington

Councillor D. Moorat
Councillor M. Craik
Councillor S. Jackson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Read-Bone

32/18 ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor S. Jackson, seconded by Councillor D. Moorat, moved that Councillor J. J. Harding be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. J. Harding as Chairman of the Committee.

33/18 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor J. Thompson, seconded by Councillor S. Jackson, moved that Councillor J. Errington be elected to the office of Vice Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor J. Errington as Vice Chairman of the Committee.

34/18 APOLOGIES FOR ABSENCE

RESOLVED to note that no apologies for absence were received.

35/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

36/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

37/18 MINUTE

Minute of the Meeting held on 15th May 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 15th May 2018, confirmed as a true and accurate record.

38/18 WORKING GROUP STRUCTURE

Consideration was given to membership of the standing committee of the Finance and General Purposes Committee.

38/18.1 EVENTS AND PUBLICITY WORKING GROUP

RESOLVED that Councillors Findon, Errington, Thompson, Wood, Harding and the Clerk would serve on the Events and Publicity working group.

39/18 FINANCIAL MATTERS -

39/18.1 BANK RECONCILIATION TO 31ST MAY 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st May 2018 of £261,452.97.

39/18.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 7th June 2018 of £89.32.

39/18.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

39/17.3.1 RESOLVED to note the expenditure of £11,959.00 detailed in the Appendix hereto.

39/17.3.2 RESOLVED to note the income of £663.58 detailed in the Appendix hereto.

39/18.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,189.48.

40/18 REVIEW OF CHARGES

There was submitted a report by the Clerk detailing the current charges for the Moot Hall and Market.

40/18.1 RESOLVED that all charges for the Market remain the same.

40/18.2 RESOLVED that charges for the Moot Hall should remain at the current rate.

EXPENDITURE

£	Supplier	Cost Centre
177.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
35.98	Vodafone	Office
1.84	Barclays Bank	Charges
26.17	Plusnet	Visitor Centre
62.09	Daisy Comms	Office
1555.00	Cut n' Edge	Grounds Mnce
4421.53	Zurich Insurance	Insurance
354.50	Oakbank	Flowerbeds
1960.49	A Riddell	Staff
171.40	S Hillary	Staff
515.59	P Reynolds	Staff
240.00	Shift-It	Flowerbeds
150.00	Petty Cash	Office
38.49	SSE	Moot Hall
487.45	SSE	Moot Hall
52.05	ABW	Various
971.42	P Bell Services	Grass cutting
45.00	E Hutchinson	Cemetery
356.00	CALC	Subscriptions
17.00	CALC – LCR	Subscriptions
250.00	LCPAS	Office - DPO
<u>£11,959.00</u>		

INCOME

£	Detail	Cost Centre
150.00	Rent	Market
203.58	Sales	Visitor Centre
25.00	Barclays Bank – apology	Interest
120.00	C Marr	Moot Hall
65.00	S Nicholson	Market
50.00	Beattie Memorials	Cemetery
50.00	Co-op Funeralcare	Cemetery
<u>£663.58</u>		

EXPENDITURE TO APPROVE

£	Supplier	Details
2490.00	Cut n' Edge	Grds Maintenance/Cemetery
300.00	BIG	Misc services
377.00	Oakbank	Flowerbeds
971.43	P Bell Services	Grass cutting
500.00	M Dresser	Howard Arms Lane
170.00	CALC	Training
72.94	Instock	Open spaces
180.00	R&M Lowther	Gelt Woods
67.93	ABW	Various
2700.00	Cumbria LGPS	LGPS contribution
111.78	Nest	Staff
33.06	Fire supplies	Moot Hall
22.80	BT	Office
<u>£7,996.94</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 12TH JUNE, 2018** at **7.30 p.m.**

PRESENT

Councillor Ms. A. Findon (Chairman, in the chair)
Councillor I. Pennington
Councillor D. Moorat

Councillor J. J. Harding
Councillor K. Read-Bone
Councillor A. Hobson

IN ATTENDANCE – Clerk

41/18 ELECTION OF CHAIRMAN

Councillor K. Read-Bone seconded by Councillor I. Pennington, moved that Councillor A. Findon be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor A. Findon as Chairman of the Committee.

42/18 ELECTION OF VICE CHAIRMAN

Councillor K. Read-Bone, seconded by Councillor A. Findon moved that Councillor A. Hobson be elected to the office of Vice-Chairman of the Committee.

There were no other nominations for Vice-Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor A. Hobson as Vice-Chairman of the Committee.

43/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors Teasdale and Mitchell

44/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

45/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

46/18 MINUTE

Minute of the Meeting held on 15th May 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 15th May 2018, confirmed as a true and accurate record.

47/18 WORKING GROUPS STRUCTURE

Consideration was given to membership of the standing committees of the Property and Environment Committee.

47/18.1 CEMETERY WORKING GROUP

RESOLVED that the Clerk, Stephen Hillary (cemetery groundsman) and Councillors Findon and Pennington would serve on the Cemetery working group.

47/18.2 FOOTPATHS & RIGHTS OF WAY

RESOLVED that Councillors Hobson, Pennington and Moorat would serve on the Footpaths & Rights of Way working group.

48/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

48/18.1 28 GREENCROFT, BRAMPTON (18/0494) – Demolition of existing garage and erection of single storey front, side and rear extension to provide porch, garage, wet room, bedroom and extended living space.

No observations.

48/18.2 LAND ADJACENT TO HILLCREST, MILTON, BRAMPTON (18/0079) – Erection of 1 dwelling (outline application).

Comment - Members agreed that they were unable to support the application until the issues raised by United Utilities and Highways were rectified.

48/18.3 HOWARD ARMS HOTEL, 13 FRONT STREET, BRAMPTON (18/0502) – Erection of replacement external canopy and installation of new external handrails; alterations to internal lobby structure; conversion of private bedroom to letting room and installation of en-suite (LBC)

No observations.

49/18 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

50/18 CEMETERY

Consideration was given as to what action should be taken following the latest drain survey carried out by the County Council.

RESOLVED that the Clerk would draw up a tender based on the proposed drainage work recommended by Cemetery Development Services.

51/18 REMOVAL OF REDUNDANT CCTV MASTS

Consideration was given regarding the transfer of ownership of redundant CCTV masts from the City Council to the Parish Council.

RESOLVED not to take over ownership of the masts.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor R. Wood
Councillor M. Craik

Councillor K. Read- Bone
Councillor Ms. A. Hobson
Councillor I. Pennington
Councillor Mrs. J. Errington

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council
6 members of the public

52/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies with reason for absence were received from the following:-

Councillors Teasdale, Mitchell, Lewis, Findon and Jackson

53/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation had been received.

54/18 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that Councillor Craik declared an interest in item 60/18.2

55/18 MINUTES

55/18.1 Minute of the Meeting held on 29th May 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 29th May 2018, confirmed as a true and accurate record.

56/18 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 12th June 2018

Property and Environment Committee held on 12th June 2018

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

57/18 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There was one vacancy to be filled. A letter of interest was submitted from Ms. C. Bell who was unfortunately unable to attend the meeting.

Councillor Harding seconded by Councillor Wood, moved that Ms. Bell be co-opted to the Parish Council.

RESOLVED, after a unanimous vote, that Ms. Bell be co-opted to the Parish Council. Ms. Bell would sign the Declaration of Acceptance of Office in due course.

58/18 PUBLIC PARTICIPATION

Mr. C. Shannon and Mr. N. Pervaz attended the meeting on behalf of Irthing Vale Cricket Club to ascertain whether the Parish Council would support an area of the land currently under the Cricket's Club lease being used for allotments. It was hoped that 30 full size allotments would be created and income generated could be ploughed back into the Cricket Club and/or other community ventures.

Members raised concerns about security in the area and that those on the waiting list at Clay Dubbs Allotments should be a priority if the allotments at Cotehill were given the go-ahead.

RESOLVED that the Clerk would look at the current lease for the Cricket Club, members of the cricket club would investigate funding, running of the site etc and the item would be on the agenda at a future Property and Environment Committee meeting.

59/18 POLICE MATTERS -

59/18.1 POLICE ISSUES

RESOLVED to note that there were no items to be passed to the police.

59/18.2 THE SANDS

Councillor Moorat reported on the recent vandalism to bus shelters at the Sands.

RESOLVED to request Cumbria Police and Crime Commissioner, Peter McCall, to attend a future meeting.

NB: Councillor Craik left the room prior to discussion of the following agenda items.

60/18 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

60/18.1 HEMBLESGATE COURT, BRAMPTON (18/0485) – Erection of garden shed in rear garden.

No observations.

60/18.2 28 GREENCROFT, BRAMPTON (18/0494) – Demolition of existing garage and erection of single storey front, side and rear extension to provide porch, garage, wet room, bedroom and extended living space. (Amended details/further information)

No observations.

NB: Councillor Craik returned to the room.

60/18.3 LAND ADJACENT GELT GARTH, PAVING BROW, BRAMPTON (18/0513) – Erection of detached dwelling and detached garage without compliance with condition 2 imposed on planning permission 16/0150 to increase garage size and to amend design of garage to include office at first floor level.

No observations.

60/18.4 BIRCHLANDS, TREE ROAD, BRAMPTON (18/0029/S211) – Felling of conifer tree.

No observations.

60/18.5 10 DACRE ROAD, BRAMPTON (17/1080) – Erection of garage to front elevation (part retrospective).

The applicant spoke in support of his application.

Members discussed the application and gave their support. The garage was an improvement to the area, was not out of character as there were garages next to adjacent properties and the work had been carried out to a high standard.

60/18.6 FORMER RIDGEVALE MARKET GARDENS, LANERCOST ROAD, BRAMPTON (17/0653) – Erection of 5 detached dwellings. (Revised application)

No observations.

60/18.7 CROFT END, LONGTOWN ROAD, BRAMPTON (18/0030/S211) – Work to 1 birch tree in Brampton Conservation Area.

No observations.

60/18.8 SOUTH BARN, TREE ROAD, BRAMPTON (18/0031/S211) – Removal of 1 scots pine tree in Brampton Conservation area.

No observations.

60/18.9 JESMOND DENE, 1 TREE GARDENS, BRAMPTON (18/0032/S211) – Crown reduction to cherry tree in Brampton Conservation Area.

No observations.

60/18.10 YEHLOO, TREE ROAD, BRAMPTON (18/0307) – Conversion of loft to 1 en-suite bedroom.

No observations.

61/18 FINANCIAL MATTERS -

61/18.1 There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £5,513.27.

RESOLVED to note that the Clerk had queried the request for payment up front for the Sodexo invoice (£2,160.00) for work to 31st October 2018, however, no response had been received to date.

62/18 REPRESENTATIVES' REPORTS

RESOLVED to note there were no reports.

63/18 GENERAL DATA PROTECTION REGULATIONS (GDPR) –

63/18.1 PERSONAL DATA ASSESSMENT

A report was submitted by the Clerk detailing the personal data held by the Parish Council.

RESOLVED to note and approve the personal data assessment.

63/18.2 AWARENESS CHECKLIST FOR COUNCILLORS –

Members were asked to note the information on the awareness checklist to help them comply with GDPR and requested to sign a copy to be held on file.

RESOLVED to note the checklist which members would sign and return to the Clerk.

63/18.3 GDPR RISK ASSESSMENT

The Clerk submitted a GDPR risk assessment.

RESOLVED to note and approve the GDPR risk assessment.

64/18 WWI COMMEMORATIVE EVENTS

The Clerk detailed progression of the following commemorative events:-

- Battle's Over Event, 11th November 2018 - registered
- Exhibition - ongoing
- Knitted poppies – work ongoing, approximately 225 made to date
- Garden area – ongoing, investigating relocation costs of Hadrian's statue and costs of commemorative wooden bench for the area.

Councillor Moorat reported that arrangements were in hand for a joint event with the Royal British Legion and Community Centre to be held in the Community Centre on 11th November 2018. Agreement had been made with the Primary School for the pupils to do some work for the exhibition. There was a lot of support from the Royal British Legion for changing the area at St. Martin's to a garden of remembrance/peace garden and most people were in favour of Hadrian's statue being relocated.

RESOLVED to note the reports.

65/18 THE MOAT

Councillor Moorat gave a PowerPoint presentation on proposed work to the Moat.

RESOLVED that the Clerk should ask for a quote for both replacement timber and concrete steps for the footpath/steps from the drying green and ask for advice on the drop from the steps. The middle footpath would be the first for improvement work.

66/18 PLASTIC AWARENESS

A written report was submitted from Councillor Findon on a recent meeting with Tim Coombe from Brampton and Beyond Community Trust to consider plastic awareness in Brampton.

RESOLVED to:-

66/18.1 investigate costs and who would pay for reinstatement of the water to the rear of the Moot Hall, and

66/18.2 support the idea of a litter pick and direct the Community trust to the City Council for further information.

67/18 FUND RAISING

Councillor Craik reported on the idea of a large scale raffle involving a prize of a holiday or a car to raise additional funds for the Parish Council.

Concerns raised by members were the difficulty in selling raffle tickets, how was the cost of the prize itself being funded and where would sales outlets be?

RESOLVED to set up a sub-committee to progress the idea further. Councillors Craik, Jackson, Wood and a volunteer from the Visitor Centre would serve on the sub-committee.

68/18 MOAT AND MURRAY PARK

Consideration was given to a request from the local cadets to use the Moat and Murray Park as part of their training.

RESOLVED that the local cadets could use the land but any holes would have to be re-instated.

69/18 MURALS AT THE PUBLIC TOILETS

Consideration was given to a request from Councillor Jackson for murals to be painted by local school pupils at the public toilets.

RESOLVED to support the idea.

70/18 CALC

The following correspondence from CALC was received and noted:-

70/18.1 CALC CIRCULAR - June 2018

70/18.2 GREAT CUMBRIAN LITTER PICK – Email from S. Bagshaw.

70/18.3 NORTH WEST COAST ACCESS UPDATE – Email from S. Hutchinson.

70/18.4 CALC ANNUAL REVIEW MEETINGS – Email from S. Hutchinson.

70/18.5 CIL SURVEY – Email from S. Bagshaw.

70/18.6 PLUNKETT/NALC WEBINAR – Email from S. Bagshaw.

70/18.7 ACTION FOR HEALTH NETWORK – Email from S. Bagshaw.

70/18.8 SUPPORTING VULNERABLE PEOPLE IN EMERGENCIES – Email from S. Bagshaw.

71/18 CORRESPONDENCE RECEIVED

RESOLVED to note the following correspondence had been received:-

71/18.1 TTRO A6071 AND A7 – Email from Highways, Cumbria County Council.

71/18.2 DOG FOULING APP – Email from resident.

71/18.3 BUS SERVICE 95 BRAMPTON TO CARLISLE – Email from Transport Services.

71/18.4 BRAMPTON NEWSLETTER – Letter from resident.

RESOLVED, after discussion, to continue with the decision made under minute 298/17 with regards to reporting to the Brampton Newsletter. Councillor Moorat hoped that future reporting by the Newsletter would be fair, open and without prejudice.

72/18 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

72/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 25th May 2018.

73/18 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any items for the next agenda to be submitted to the Clerk by 24th July 2018.

74/18 DATE OF NEXT MEETING – Tuesday 31st July 2018, 7.30pm, Moot Hall.

Committee meetings 17th July 2018, from 7.00pm, Moot Hall.

75/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

76/18 LAND AT GELT ROAD

The Clerk gave an update on the situation of the sale of land at Gelt Road.

RESOLVED to note the update.

Expenditure To Approve

£	Supplier	Detail
290.00	Carlisle Business Supplies	Office
20.00	Carlisle City Council	Lottery registration fee
115.80	Cannon Hygiene	Moot Hall
1960.83	A Riddell	Staff
171.40	S Hillary	Staff
309.89	P Reynolds	Staff
2330.35	HMR&C	PAYE
95.00	J Batey	Internal audit
200.00	H Graham	Moot Hall
20.00	IT Solutions	Website
<u>£5,513.27</u>		

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor Mrs. J. Thompson
Councillor Ms. C. Bell

Councillor Mrs. J. Errington
Councillor S.Jackson

IN ATTENDANCE – Clerk

77/18 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence with reason were received from:-

Councillors Moorat, Craik and Wood.

78/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

79/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

80/18 MINUTE

Minute of the Meeting held on 12th June 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th June 2018, confirmed as a true and accurate record.

81/18 FINANCIAL MATTERS -

81/18.1 BANK RECONCILIATION TO 30TH JUNE 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 30th June 2018 of £251,055.86.

81/18.2 MONITORING REPORT

There was submitted a report by the Clerk monitoring the income and expenditure to 30th June 2018.

RESOLVED to note the monitoring report.

81/18.3 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 13th July 2018 of £139.45.

81/18.4 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

81/18.3.1 RESOLVED to note the expenditure of £13,692.94 detailed in the Appendix hereto.

81/18.3.2 RESOLVED to note the income of £3,295.83 detailed in the Appendix hereto.

81/18.5 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £1,952.75.

82/18 MOOT HALL USE

Consideration was given to a request received from Brampton Happy Wanderers to use the Moot Hall free of charge for a walks promotion. A coffee morning would be held by the group during the promotion event.

RESOLVED that the group could use the Moot Hall free of charge for a week to promote its event, however, any subsequent requests for free promotional use of the Moot Hall would be considered on an individual basis.

83/18 MARKET PROMOTION

Consideration was given to a request from Brampton Indoor Market that new outdoor market traders be given a special offer.

RESOLVED that new outdoor traders would be given 8 weeks for the price of 6 effective immediately. No detail of the discount should be given in a press release, traders should be asked to contact the Clerk or Market Manager.

EXPENDITURE

£	Supplier	Cost Centre
177.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.98	Vodafone	Office
1.84	Barclays Bank	Charges
15.47	Barclays Bank	Interest charged
23.97	Plusnet	Visitor Centre
63.04	Daisy Comms	Office
82.85	United Utilities	Moot Hall
22.80	BT	Office
1005.76	T Ayre	Flowerbeds
300.00	A Findon	Misc Services
377.00	Oakbank	Flowerbeds
776.30	There but not there	Special Projects
971.43	P Bell Services	Grass cutting
2490.00	Cut n' edge	Grounds maintenance
1960.83	A Riddell	Staff
171.40	S Hillary	Staff
309.89	P Reynolds	Staff
111.78	NEST	Staff – pension
33.06	Fire supplies	Moot Hall
37.24	SSE	Moot Hall
42.96	Shopfitting Supplies	Moot Hall
67.93	ABW	Various
65.00	Home PC	Office
95.00	J Batey	Internal audit
500.00	M Dresser – Howard Arms	Special Projects
170.00	CALC – training	members
72.94	Instock	Logistics
180.00	R&M Lowther	Gelt Woods
2700.00	LGPS	Staff – pension
290.67	Carlisle Bus. Supplies	Office
200.00	H Graham	Moot Hall
115.80	Cannon Hygiene	Moot Hall
20.00	Carlisle City Council	Special Projects
150.00	Petty Cash	Office
<u>£13,692.94</u>		

INCOME

£	Detail	Cost Centre
175.00	Rent	Market
221.32	Sales	Visitor Centre
470.00	Kennedy & ferguson	Cemetery
15.00	Scaleby PCC	Moot Hall
170.00	Cumbria Memorials	Cemetery
45.00	Carlisle City Council	Moot Hall
150.00	M Walsh	Cemetery
15.00	Town twinning	Moot Hall
470.00	I Blair	Cemetery
15.00	M Smith	Moot Hall
56.33	Barclays Bank	Interest Received
1493.18	Allison Bequest	Interest Received
<u>£3,295.83</u>		

EXPENDITURE TO APPROVE

£	Supplier	Detail
561.26	BRHS	Office
971.42	P Bell Services	Grass cutting
53.61	ABW	Various
42.00	Orian	Moot Hall
85.85	Waterplus	Allotments
193.61	Waterplus	Parks
45.00	E&M Services	Office
<u>£1,952.75</u>		

PRESENT

Councillor Ms. A. Hobson (Vice-Chairman, in the chair) Councillor P. Mitchell
Councillor J. J. Harding Councillor C. Lewis
Councillor I. Pennington Councillor B. Teasdale

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillors Errington, Bell and Jackson
5 members of the public

84/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence with reasons were received from:-

Councillors Moorat, Read-Bone and Findon.

85/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

86/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

87/18 MINUTE - Minute of the Meeting held on 12th June 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th June 2018, confirmed as a true and accurate record.

88/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

88/18.1 UNIT 11, OLD BREWERY YARD, CRAW HALL, BRAMPTON (18/0359) – change of use of former gym to warehouse/retail shop (retrospective/revised application)

Councillor Hobson went over the background to the planning application, explained the error in classification on the application and that the Parish Council had considered the application in May but that there was still evidence required regarding the necessary parking spaces detailed by highways for the unit to operate as a retail unit.

The owners of Winged Heart and their planning representative were permitted to speak regarding the application and detailed the parking problems in the area; that the spaces detailed on the submitted parking plan simply did not exist when taking into account the requirements of the tenants in the Brewery Yard and that the parking problem would be compounded with the introduction of the double yellow lines on the junction of Craw Hall/Millfield. The owners stated that they have submitted a request for a single yellow line to be extended in front of their units to ease problem parking.

Members made points regarding change of delivery times, that there needed to be give and take in the area but essentially that the critical point was that 8 parking spaces in perpetuity were required.

RESOLVED to comment as follows with a vote of 5 for and 1 abstention:-

Members cannot support this application as there is no evidence of the required parking spaces in perpetuity for the unit to trade as a retail unit. Members support the recent application for a single yellow line outside units 5&7 on Craw Hall for deliveries only to alleviate parking problems in the area.

NB: Following the meeting the owners of Winged Heart clarified that it was a single white line that had been applied for and not a yellow one.

88/18.2 LAND AT CARLISLE ROAD, BRAMPTON (18/0613) – Display of non-illuminated signage for temporary sales area.

No observations.

89/18 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor R. Wood
Councillor B. Teasdale
Councillor Mrs. J. Errington
Councillor M. Craik
Councillor Mrs. A. Hobson

Councillor J. J. Harding
Councillor Mrs. J. Thompson
Councillor K. Read-Bone
Councillor P. Mitchell
Councillor C. Lewis
Councillor I. Pennington

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council.
3 members of the public

90/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillor Jackson
City Councillor Mitchelson

91/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

92/18 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

93/18 MINUTES

93/18.1 Minutes of the Meeting held on 26th June 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 26th June 2018, confirmed as a true and accurate record.

94/18 COMMITTEE REPORTS

There were submitted Minutes of Meetings of

Finance and General Purposes Committee held on 17th July 2018
Property and Environment Committee held on 17th July 2018

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

95/18 PUBLIC PARTICIPATION

RESOLVED to note that the members of the public present would speak under item 101/18.1.

96/18 POLICE MATTERS

Members reported on ASB within the town including some witnessed on the way to the meeting and an update on the recent incidents of vandalism at the Sands bus shelters.

RESOLVED to note the concerns regarding ASB and vandalism in the town and that the Clerk would request information on CCTV and invite the Police and Crime Commissioner to a future meeting.

97/18 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

97/18.1 LAND BETWEEN ROSEBANK AND HEMBLESWOOD (MACKRETH HOUSE), PAVING BROW, BRAMPTON (18/0540) – Erection of 1 detached dwelling (reserved matters application pursuant to outline approval 14/0741) without compliance with condition 1 imposed by planning permission 16/0503 to allow for a shed and greenhouse within the garden.

No observations

97/18.2 LAND ADJACENT THE PADDOCK, PAVING BROW, BRAMPTON (18/0035/S211) – Remove 1 dying horse chestnut tree and reduction in height of 1 beech tree.

No observations

98/18 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

99/18 FINANCIAL MATTERS -

99/18.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £5,417.68.

99/18.2 FINANCIAL ASSISTANCE

Consideration was given to requests for financial assistance from the following groups -

99/18.2.1 BRAMPTON & DISTRICT RED SQUIRREL GROUP

RESOLVED to donate £200.00

99/18.2.2 BRAMPTON RAINBOWS

RESOLVED to donate £120.00

99/18.2.3 BRAMPTON BUSINESS ASSOCIATION

RESOLVED to donate £500.00 to B-Art, Brampton Arts Weekend event

100/18 REPRESENTATIVES' REPORTS

100/18.1 ACTIVITIES FOR YOUNG PEOPLE

Councillor Wood reported that he had collated information requested regarding activities for young people in Brampton under minute 107/18.6 and would be happy to attend the meeting scheduled for 22nd September 2018.

RESOLVED to note the report.

101/18 ALLOTMENTS –

101/18.1 COTEHILL PARK

A copy of the current lease for Cotehill Park was given to Cameron Shannon in order to progress the use of the waste area in to an allotment site.

RESOLVED to note that Mr. Shannon would have the lease reviewed by a solicitor and would report back to the Parish Council at a future meeting as a change of use of the land would require an amendment to the lease.

101/18.2 CLAY DUBBS ALLOTMENTS

RESOLVED to note that repairs have had to be undertaken at the allotment site to the water trough as unapproved alterations had been made to the water supply at the trough and the supply to an adjacent field had been turned off over the winter and not turned back on. Members should note that the Parish Council is responsible for the water supply and the Allotment Association is responsible for turning the water on and off.

102/18 GELT WOODS

The Clerk reported that she would meet with an Environmental Officer from Fellfoot Forward tomorrow as the group has identified a possible funding opportunity from Highways England to do some capital works in Gelt Woods. There is a reference to SSSI's that are in unfavourable condition which Gelt Woods falls under.

RESOLVED to note the report and that members were happy to be involved with improvements to the area.

103/18 FORMER BRAMPTON INFANTS SCHOOL

RESOLVED to note that the transfer of the school from the County Council to the Community Centre under a Community Asset Transfer would no longer be able to go ahead.

104/18 MURRAY PARK GATE

Complaints have been received regarding the noise from the millennium gate at Murray Park being closed.

RESOLVED that repairs to the gate involving adjustments, possible welding and rubber fixings could go ahead.

105/18 COMPLAINTS PROCEDURE

An addendum to the Parish Council's complaints procedure was submitted to the meeting from Julia Dixon, Visitor Centre volunteer.

RESOLVED that Councillor Moorat had taken over temporary responsibility for the Visitor centre Steering Group and that the draft procedure regarding complaints against volunteers needed to be worked on. Councillor Moorat would report back at the next meeting.

106/18 CALC

The following correspondence from CALC was received and noted:-

106/18.1 CALC CIRCULAR – July/August 2018

106/18.2 NORTH WEST COASTAL ACCESS UPDATE – Email from S. Bagshaw.

106/18.3 PLANNING TRAINING EVENTS – Email from S. Hutchinson.

106/18.4 ACTION FOR HEALTH NETWORK – Email from S. Hutchinson.

106/18.5 CALC ANNUAL GENERAL MEETING (10/11/18, Newbiggin Village Hall) – Email from S. Bagshaw.

106/18.6 CALC TRAINING – Email from S. Hutchinson.

107/18 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

107/18.1 ST. CUTHBERTS (GARDEN VILLAGE) LOCAL PLAN: CONCEPT AND VISIONING ENGAGEMENT – Email from Jane Walshe, Carlisle City Council.

RESOLVED that members would respond direct.

107/18.2 GREEN DOOR PROJECT – Letter from Revd Edward Johnsen.

RESOLVED that Councillor Moorat would volunteer to act as a representative.

107/18.3 COMMUNITY EVENT – Email from RAF Spadeadam.

107/18.4 PENALTY CHARGE – Letter from visitor to Brampton.

RESOLVED to request the highways authority to raise the sign above head height so it is more visible.

107/18.5 CHURCHILL FELLOWSHIP – Email from Susan Smith, Cumbria County Council.

107/18.6 ACTIVITIES FOR YOUNG PEOPLE IN RURAL AREAS – Email from Brenda Hebson, Cumbria County Council.

108/18 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

108/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 20th July 2018

108/18.2 ACT GAZETTE – Summer 2018

109/18 AGENDA ITEMS FOR NEXT MEETING

To note that any items for the next agenda must be submitted to the Clerk by 18th September 2018.

110/18 DATE OF NEXT MEETING – Tuesday 25th September 2018, 7.30pm, Moot Hall.
Committee meetings will be held on Tuesday 11th September 2018

£	Supplier	Detail
1961.11	A Riddell	Staff
111.80	NEST	Pension
171.40	S Hillary	Staff
303.12	P Reynolds	Staff
357.40	SSE	Moot Hall
504.85	Cumbria County Council	Pirelli Rally - adv
960.00	Cemetery Dev't Services	Cemetery
776.00	Oakbank Nurseries	Flowerbeds
200.00	BIG	Misc services
72.00	Sensiprint	Visitor Centre
<u>£5,417.68</u>		

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 11th SEPTEMBER, 2018** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor S. Jackson
Councillor Mrs. J. Thompson
Councillor Ms. C. Bell

Councillor R. Wood
Councillor D. Moorat
Councillor M. Craik

IN ATTENDANCE - Clerk

ALSO ATTENDING – Councillor Read-Bone

111/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillor Errington.

112/18 MINUTE

Minute of the Meeting held on 17th July 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th July 2018, confirmed as a true and accurate record.

113/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

114/18 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

115/18 FINANCIAL MATTERS -

115/18.1 BANK RECONCILIATIONS TO 31ST AUGUST 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st August 2018 of £241,150.85.

115/18.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 7th September 2018 of £44.88.

115/18.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

115/18.3.1 RESOLVED to approve the expenditure of £21,539.69 detailed in the Appendix hereto.

115/18.3.2 RESOLVED to note the income of £11,634.68 detailed in the Appendix hereto.

115/18.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,969.56.

116/18 PRECEPT 2019/20

Consideration was given to the following projects which may be included in the precept for the next financial year :-

- Carnival/fete
- Firework display/laser light show
- Additional seating within the town including commemorative benches
- Additional stand for cycles
- Electric charging point
- Increased budget for Visitor Centre
- Moot hall improvements
- Replacement bus shelters

RESOLVED to note the proposed projects.

Expenditure

£	Supplier	Detail
354.00	Carlisle City Council	Rates x 2
100.00	J. Morris	Storage rent x 2
40.00	Bounce it around	Website x 2
44.23	Vodafone	Office x 2
3.68	Barclays Bank	Charges x 2
47.96	Plusnet	Visitor Centre x 2
128.45	Daisy Comms	Office x 2
302.40	Maxxia	Photocopier
427.10	BRHS	Office
171.40	S Hillary	Staff
303.12	P Reynolds	Staff
3922.02	A Riddell	Staff x 2
177.35	A Riddell	Mileage/spec projects
223.60	NEST	Staff x 2
2330.35	HMR&C	Staff
3905.00	Cut n' Edge	Grounds Maintenance x2
2023.00	T. Ayre	Flowerbeds
70.00	CALC	Training
971.42	P Bell Services	Grass cutting
561.26	BRHS	Office
53.61	ABW	Moot Hall
42.00	Orian	Moot Hall
85.85	Waterplus	Allotments
193.61	Waterplus	Parks
45.00	E Hutchinson	Open spaces
180.00	R&M Lowther	Gelt Woods
36.92	SSE	Moot Hall
95.07	Dorrigo	Visitor Centre
776.00	Oakbank Nurseries	Flowerbeds
50.00	NM Windows	Moot Hall
357.40	SSE	Moot Hall
504.85	County Council	Spec Projects
960.00	Cem Dev Services	Cemetery
200.00	BIG	Misc services
72.00	Sensiprint	Visitor Centre
56.72	ABW	Moot Hall
33.88	SSE	Moot Hall
971.42	P Bell Services	Grass cutting
95.00	P Bell Services	Grass cutting
45.00	E Hutchinson	Open spaces
130.02	J Bell & sons	Allotments
231.00	City Council	Community Garden
20.00	City Council	Misc services
198.00	Cumbria Clock Company	Moot Hall
<u>£21,539.69</u>		

Income

£	Detail	Cost centre
437.01	Sales	Visitor Centre
320.00	Rent	Market
60.00	Old Peoples Ass'n	Moot hall
15.00	Flower Club	Moot Hall
15.00	Happy Wanderers	Moot Hall
15.00	Irthington WI	Moot Hall
15.00	St Martin's Church	Moot hall
15.00	Walkers are Welcome	Moot Hall
15.00	Community Centre	Moot Hall
270.00	B Armstrong	Cemetery
15.00	Walkers are Welcome	Moot Hall
20.00	L Scott	Donation
231.00	Carlisle City Council	Community Garden
401.67	Carlisle City Council	Cemetery grant
9790.00	Carlisle City Council	Parks
<hr/>		
£11,634.68		

Expenditure To Approve

£	Supplier	Detail
95.00	P Bell Services	Grass cutting - moat
971.42	P Bell Services	Grass cutting
56.72	ABW	Various
33.88	SSE	Moot Hall
45.00	E Hutchinson	Open spaces
130.02	J Bell	Allotments
231.00	Carlisle City Council	Community Garden
20.00	Carlisle City Council	Misc services
198.00	Cumbria Clock Company	Moot Hall
1091.04	T Ayre	Flowerbeds
82.43	ABW	Various
168.00	SLCC	Training
1320.00	Giffords	Parks
296.15	P Reynolds	Staff
36.70	SSE	Moot Hall
22.80	BT	Office
171.40	S Hillary	Staff
<u>£4,969.56</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 11TH SEPTEMBER, 2018** at 7.30 p.m.

PRESENT

Councillor Ms. A. Hobson (Chairman, in the chair)
Councillor D. Moorat
Councillor B. Teasdale
Councillor C. Lewis

Councillor K. Read-Bone
Councillor J. J. Harding
Councillor P. Mitchell
Councillor I. Pennington

IN ATTENDANCE - Clerk

ALSO ATTENDING – Councillors Craik and Jackson

117/18 ELECTION OF OFFICE BEARERS - CHAIRMAN

Councillor K. Read-Bone, seconded by Councillor D. Moorat, moved that Councillor A. Hobson be elected to the office of Chairman of the Committee.

There were no other nominations for Chairman of the Committee.

RESOLVED, unanimously, to the election of Councillor A. Hobson as Chairman of the Committee.

118/18 ELECTION OF OFFICE BEARERS - VICE CHAIRMAN

Councillor P. Mitchell, seconded by Councillor J. J. Harding, moved that Councillor B. Teasdale be elected to the office of Vice Chairman of the Committee.

Councillor Lewis was also nominated for Vice-Chairman of the Committee but explained that due to work commitments he would not be able to attend every meeting and would have to decline the nomination.

RESOLVED, unanimously, to the election of Councillor B. Teasdale as Vice Chairman of the Committee.

119/18 APOLOGIES FOR ABSENCE

RESOLVED to note that no apologies for absence were received.

120/18 MINUTE

Minute of the Meeting held on 17th July 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 17th July 2018, confirmed as a true and accurate record.

121/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

122/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

123/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

123/18.1 DANDY FOOTPATH, LAND TO THE REAR OF 8 EDMONDSON CLOSE, BRAMPTON (18/0047/S211) – Work to trees in Brampton Conservation Area.

Comment - members have requested that no work is carried out to the elm tree unless it is diseased or dangerous. There is no issue with work being carried out to the other trees in this application.

123/18.2 6 SANDS COTTAGES, THE SANDS, BRAMPTON (18/0046/S211) – Removal of birch tree in Brampton Conservation Area.

No observations

123/18.3 ANUTHAGO, PAVING BROW, BRAMPTON (18/0052/S211) – Felling of 1 common lime.

No observations

123/18.4 LAND TO EAST OF WILSON HOMES, MILTON, BRAMPTON (18/0748) – Erection of 1 dwelling.

No observations

123/18.5 LAND ADJACENT THE FORMER TARN END HOTEL, TALKIN (18/0753) – Change of use of former agricultural land and highway verge to erect bollards and form car park.

Observations - The car park should be for the sole use of residents and their visitors and not commercial. If the planning authority decides to give permission for a commercial car park then the applicant should take responsibility for disposal of any litter/waste that may be left in the car park and perhaps litter bins should be provided.

The barrier to the car park should be recessed rather than parallel to the road. Drivers who park nearby on the verge often turn in the road which is very narrow, a barrier parallel to the road would make turning in the road more hazardous.

Members are concerned at the poor state of the verge from vehicles being parked there, however, bollards etc are only effective when their need is respected. Consideration needs to be given to the diverting of the parking problem to other areas. Members ask that any installation of bollards follows good practice in that they can be clearly seen and are sited at recommended distances from the road edge.

123/18.6 57 DACRE ROAD, BRAMPTON (18/0743) – Change of use of land at side of property into garden area.

No observations

123/18.7 34 MAIN STREET, BRAMPTON (18/0414) – Change of use from retail to bistro and installation of extraction flue to rear elevation without compliance with condition 2 imposed on planning permission 13/0567 to relocate position of extraction system.

No observations

The following planning applications were commented on using the expedited procedure due to the timeframe for submission of comments to City Council between meetings. All councillors were notified of the applications, observations were received from the following councillors - Moorat, Teasdale, Mitchell, Bell, Lewis and Wood.

123/18.8 LONNINGS END, SANDY LONNING, BRAMPTON (18/0026/TPO) – Works to 2 beech trees and 4 oak trees subject to TPO 202.

No observations

123/18.9 GLION, LANERCOST ROAD, BRAMPTON (18/0036/S211) – Felling of Norway spruce and replant birch tree in similar place.

No observations

123/18.10 RIDGE VALLEY, THE SANDS, BRAMPTON (18/0037/S211) – Felling of ash tree and replanting a replacement.

Comment – prefer that the tree be crown reduced and thinned rather than felled.

123/18.11 BELMORE, STATION ROAD, BRAMPTON (18/0040/S211) – Felling of beech tree.

Comment – could this tree not merely be reduced in height and width rather than be felled?

123/18.12 SANDYSYKE, CARLISLE ROAD, BRAMPTON (18/0041/S211) – Reduce crown to 1 beech tree by 3.5 metres.

No observations

123/18.13 ASHMORE, CRAW HALL, BRAMPTON (18/0043/S211) – Removal of 1 sycamore tree.

No observations

123/18.14 UNIT 16, TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON (18/0704) – Erection of workshop storage units.

No observations

123/18.15 FORMER TARN END HOUSE HOTEL, TALKIN (18/0716) – Conversion, alteration and extensions to former hotel to provide 12 residential units; incorporating landscaping and parking (revised application) without compliance with condition 2 imposed on planning permission 17/0119 to amend design to floor plans and elevation drawings.

Comments –

This is a variation on the original application and increases the size of the footprint. Should there be an Environment Agency Assessment?

123/18.16 LAND OPPOSITE THE LARCHES, PAVING BROW, BRAMPTON (18/0732) – Erection of 1 dwelling and associated barn with business accommodation without compliance with condition 2 imposed by planning permission 15/0837 to allow for revised design to dwelling, increase width of tack room and hay store to barn by 1,25m and omit timber cladding from barn to be replaced with profile metal cladding panels

Comment received– Is the PC happy with the timber cladding being altered to profile metal cladding given the position and size of the barn?

Members **RESOLVED** that they were happy with the metal cladding as long as it blended in with the area.

124/18 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

125/18 TREE PRESERVATION ORDERS –

Applications for Tree Preservation Orders were considered.

RESOLVED to advise the City Council of the Council's comments as follows:-

125/18.1 LAND AT RIDGE VALLEY, THE SANDS, BRAMPTON TPO 2018 NO. 297 – Information from Carlisle City Council.

No objection

125/18.2 LAND AT RIDGE VALE, LANERCOST ROAD, BRAMPTON TPO 2018 NO.298 - Information from Carlisle City Council.

No objection

126/18 THE MOAT/RECREATION GROUND

RESOLVED to note a report from Councillor Pennington that not much has happened, the Community Rehabilitation Team are continuing with trimming back undergrowth and the bank needs to be cut again by P. Bell Services.

127/18 MOAT PARKING REQUEST

A request for parking at the Moat was received by a resident.

RESOLVED that temporary parking for 6 months would be permitted and then reviewed. Parking of vehicles for maintenance of the Moat etc would take priority and other vehicles would be asked to relocate at such times.

128/18 GEOCACHES IN GELT WOODS

Consideration was given to a request from a resident to place geocaches in Gelt Woods.

RESOLVED to give permission.

129/18 LAND AT FRONT STREET, BRAMPTON –

The Clerk reported that confirmation from the City Council regarding continuing use of the area of land at Front Street, Brampton (CU212317) as a memorial garden had been received.

RESOLVED to note the permission received.

130/18 QUEENS COMMONWEALTH CANOPY SAPLINGS

Consideration was given to a request from a resident for the planting of rowan, hazel and silver birch saplings (5 in total) as part of the Queen's Commonwealth Canopy Project.

RESOLVED that the saplings could be planted at the Rec on the allotment side.

131/18 PRECEPT 2018/19

Consideration was given to the following projects which may be included in the precept for the next financial year :-

- Completion of work to the Moat
- Continuation of improvements to flowerbeds
- CCTV
- Seating at Union Lane/Black Path

RESOLVED to note the proposed projects.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor J. J. Harding
Councillor S. Jackson
Councillor K. Read-Bone
Councillor Ms. C. Bell
Councillor B. Teasdale
Councillor I. Pennington

Councillor Ms. A. Hobson
Councillor P. Mitchell
Councillor Mrs. J. Thompson
Councillor M. Craik
Councillor R. Wood
Councillor Mrs. J. Errington

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Layden, Carlisle City Council.
Councillor L. Fisher, Cumbria County Council
5 member of the public

APOLOGIES FOR ABSENCE – Councillor Lewis
Councillor Mitchelson, Carlisle City Council.

132/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

133/18 DECLARATIONS OF INTEREST

RESOLVED to note that Councillors Mitchell and Teasdale declared an interest in item 147/18.6

134/18 MINUTES

134/18.1 Minutes of the Meeting held on 31st July 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 31st July 2018, confirmed as a true and accurate record.

135/18 COMMITTEE REPORTS

There were submitted Minutes of Meetings of:-

Finance and General Purposes Committee held on 11th September 2018
Property and Environment Committee held on 11th September 2018

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

136/18 POLICE AND CRIME COMMISSIONER

Peter McCall, Police and Crime Commissioner for Cumbria attended the meeting along with PCSO Dawson.

Councillor Moorat reported that the meeting had been requested due to ongoing ASB in the town and its effect on residents.

Peter McCall gave a report, highlighting the following points:-

- Agreement with a lot of the points raised by Councillor Moorat
- Frustration with legal proceedings/sentences when offenders taken to court
- Details of latest ASB figures for the area
- Details of pro-active policing teams
- The importance of reporting of ASB and other crimes by members of the public to the police
- Investment in new control system

PCSO Dawson reported on the ongoing work with William Howard School and the parents of the children involved in the vandalism to the bus shelters at the Sands and looking into provision of a bus service to the Youth Zone in Carlisle to give children in rural areas something to do.

Councillors queried whether there was any mileage in inviting ex-criminals to educate youths. Peter McCall thought this was an interesting idea and was something that already happened with drug addicts.

Members of the public in attendance were invited to speak and raised concerns at ASB in the Sands area and continuing bullying and harassment for over a year. Peter McCall would look into both matters further.

RESOLVED to note the reports, the issues raised and that a joint meeting with the Chairman of the Parish Council and the local police would be organised in due course.

137/18 PUBLIC PARTICIPATION

RESOLVED to note that there were no further matters to be raised following the previous item.

138/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

138/18.1 L/A MILLFIELD HOUSE, LOVERS LANE, BRAMPTON (18/0772) – Continuation of use of paddock area as community garden on a permanent basis (pursuant to temporary consent 13/0359.

Support the application.

138/18.2 3 SHOWFIELD, BRAMPTON (18/0849) – single storey side extension to provide utility/lobby and WC; ramped access to new entrance with open sided roof over.

No observations.

139/18 FINANCIAL MATTERS –

139/18.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £3,649.57.

139/18.2 BANK ACCOUNT SIGNATORY

RESOLVED, after discussion, that Councillor Teasdale would act as a signatory on all parish council bank accounts.

139/18.3 ANNUAL RETURN, MARCH 2018, EXTERNAL AUDITOR'S CERTIFICATE AND OPINION

The Annual return for March 2018 was submitted to the meeting as the external Auditor's certificate and opinion for the Accounts for the year ending March 2018 had been received.

139/18.3.1 RESOLVED to approve and accept the Annual Return for March 2018.

139/18.3.2 RESOLVED to note the certificate and that no other matters had come to the attention of the external auditor.

140/18 REPRESENTATIVES' REPORTS

140/18.1 WALKERS ARE WELCOME

Councillor Wood reported on a recent meeting with a local social worker regarding the provision of youth facilities in Brampton. Although owners of several empty premises had been asked about the use of premises for local youths on a trial period, all had declined or the premises were on a long term lease and too expensive.

Councillor Wood would attend a future joint meeting being organised by the County Council on youth provision and report back.

RESOLVED to note the report.

140/18.2 BRAMPTON PRIMARY SCHOOL

Councillor Craik reported on a recent meeting of the governors at Brampton Primary School. A discussion had taken place regarding the bonfire event and consideration was still being given to a display that could be viewed indoors by pupils at the school. A further incident of vandalism had occurred at the school and although the offenders had been caught on camera, the police would not give out any details.

RESOLVED to note the report.

140/18.3 BRAMPTON ARTS WEEKEND

Councillor Jackson reported that the Brampton Arts Weekend had been a great success with over 300 people through the Moot Hall alone.

RESOLVED to note the report.

141/18 ALLOTMENTS – COTEHILL PARK

The Clerk reported that work on the renewed lease was ongoing and that a complaint had been received regarding the cutting down of trees at the site. Per the current lease, any cutting down of trees requires permission from the parish council first, general maintenance does not.

RESOLVED to note the report.

142/18 GELT WOODS –

142/18.1 GELT WOODS CAPITAL WORK

The Clerk reported on a site meeting with Vivien Kent from the Fellfoot Forward Landscape Partnership, where various options for improvements to Gelt Woods including paths, drainage and views, were being investigated through external funding.

RESOLVED to note the report.

142/18.2 HISTORIC ENGLAND RECORDING WORK

An email from Mike Collins, Historic England was considered regarding a commissioning brief for the Written Rock of Gelt.

RESOLVED to note the email and approve the commissioning brief.

143/18 BUS SHELTERS

The Clerk detailed costs of repairing and replacing the bus shelters that have recently been vandalised at the Sands through the original supplier, Garrick Outdoors.

RESOLVED that the bus shelters should be repaired and that the Clerk would investigate other repair costs with a stronger more vandal proof material if possible.

144/18 WWI CENTENARY EVENTS

Councillor Moorat submitted a draft running order of events on Remembrance Sunday and a proposal for commemorative trees in the new cemetery extension.

The Clerk detailed the events for the 'Battle's Over' national tribute which the parish council would participate in to be added to the draft running order, changes to the flowerbed at St. Martin's (lettering to read 1914-18) and reduction of leaflet displays in the Moot Hall during the exhibition.

Costs for the setting up of a website detailing the information gathered on WWI and the men from Brampton who served were submitted for consideration.

RESOLVED to:-

- 144/18.1** Note the running order for Remembrance Day;
- 144/18.2** Defer a decision on trees in the cemetery extension until a layout has been agreed;
- 144/18.3** Note the changes to the flowerbed lettering at St. Martin's;
- 144/18.4** Note the Visitor Centre would have a reduced display of leaflets while the WWI exhibition was being held in the Moot Hall;
- 144/18.5** Approve John Kelly Designs to set up a WWI website for Brampton at a cost of £1,500.00.

145/18 BRAMPTON PRIMARY SCHOOL BONFIRE

Councillor Moorat submitted a written report on whether the parish council should take over responsibility of providing a bonfire and firework show this year and whether a laser light show or similar could be held as an alternative.

RESOLVED that the parish council would not provide a firework and bonfire display this year and that costs for a laser light show were too expensive at £50 per minute.

146/18 CALC

The following correspondence from CALC was received and noted:-

- 146/18.1 CALC CIRCULAR** - September 2018
- 146/18.2 ANNUAL GENERAL MEETING** – Email from S. Bagshaw.
- 146/18.3 CALC TRAINING** – Email from S. Hutchinson..
- 146/18.4 COMMUNITY BEE AND BUTTERFLY PROJECT**- Email from S. Bagshaw.
- 146/18.5 CARLISLE FUNDING FAIR** – Email from S. Bagshaw.
RESOLVED to note that Councillor Jackson would attend.
- 146/18.6 2018 PUBLIC CONSULTATION SURVEY** – Email from S. Hutchinson.
- 146/18.7 NORTH WEST COASTAL ACCESS UPDATE** – Email from S. Hutchinson.
- 146/18.8 NOMINATIONS TO CALC EXECUTIVE COMMITTEE** – Email from S. Bagshaw.
- 146/18.9 CALC SUBSCRIPTION REVIEW** – Letter from S. Bagshaw.

147/18 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

147/18.1 BUS SERVICES –

147/18.1 DESTINATION BORDERLANDS BUS SERVICE – Email from Susan Hedley.

147/18.2 95 SERVICE – Email from Mark Hodgkiss.

147/18.2 HOWARD GARDENS, DOUBLE YELLOW LINES – Email from resident.

147/18.3 B&L SUPPORT WEBSITE– Email from resident. (any information to be submitted to the website should be forwarded to the Clerk)

147/18.4 KING GEORGE V FIELD – Email from resident.

RESOLVED to arrange trimming of the hedge and pass concerns regarding rats to Environmental Health at Carlisle City Council.

147/18.5 ELECTORAL REVIEW OF CARLISLE – Email from The Boundary Commission.

RESOLVED to note the proposals and to make no further comment.

147/18.6 SIGNS AT STANLEY ROAD – Emails from residents, Riverside and PCSO Dawson.

RESOLVED to note that the matter was not the responsibility of the parish council and was referred to Councillor Fisher, Cumbria County Council.

148/18 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

148/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 14th September 2018

149/18 AGENDA ITEMS FOR NEXT MEETING

- HGV's near Miltonrigg Wood – Councillor Hobson

RESOLVED that any items for the next agenda to be submitted to the Clerk by 23rd October 2018.

150/18 DATE OF NEXT MEETING – Tuesday 30th October 2018, 7.30pm, Moot Hall. Committee meetings will be held on 16th October 2018 in the Moot Hall from 7.00pm.

Expenditure To Approve

£	Supplier	Detail
30.00	NM Windows	Moot Hall
168.00	SLCC	Training
82.43	ABW	M. Hall/Flowerbeds
490.00	Sensiprint	Visitor Centre
35.82	Winged Heart	Visitor Centre
154.17	Dorrigo	Visitor Centre
40.03	Waterplus	Parks
34.41	Waterplus	Allotments
73.80	Cannon	Moot Hall
480.00	PFK Littlejohn	External Audit
100.00	Cumbria LGPS	Staff - pension
1960.91	A Riddell	Staff
<u>£3,649.57</u>		

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 16th OCTOBER, 2018** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor Mrs. J. Thompson
Councillor S. Jackson

Councillor D. Moorat
Councillor R. Wood

ALSO ATTENDING – Councillor Read-Bone.

APOLOGIES FOR ABSENCE – Councillors Bell and Errington.
Clerk

151/18 MINUTE

Minute of the Meeting held on 11th September 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th September 2018, confirmed as a true and accurate record.

152/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

153/18 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

154/18 FINANCIAL MATTERS -

154/18.1 BANK RECONCILIATION TO 30TH SEPTEMBER 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th September 2018 of £230,208.07.

154/18.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 15th October 2018 of £31.95.

154/18.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

154/18.3.1 RESOLVED to approve the expenditure of £11,717.61 detailed in the Appendix hereto.

154/18.3.2 RESOLVED to note the income of £774.83 detailed in the Appendix hereto.

154/18.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £6,478.86.

155/18 FINANCIAL ASSISTANCE

155/18.1 GREAT NORTH AIR AMBULANCE

There was submitted an application for financial assistance from Great North Air Ambulance towards running costs.

RESOLVED not to give any financial assistance.

Expenditure

£	Supplier	Cost Centre
177.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.99	Vodafone	Office
1.84	Barclays Bank	Charges
26.93	Plusnet	Visitor Centre
62.28	Daisy Comms	Office
22.80	BT	Office
342.80	S Hillary	Staff x 2
619.90	P Reynolds	Staff x 2
1320.00	Giffords	Parks
2275.00	Cut n' edge	Grounds maintenance
1960.91	A Riddell	Staff
111.80	NEST	Staff – pension
2160.00	Cumbria & Lancs Rehab	Moat/Rec
200.00	Red Squirrel Group	Grant
120.00	Brampton Rainbows	Grant
500.00	Business Associaton	Grant
36.70	SSE	Moot Hall
30.00	NM Windows	Moot Hall
168.00	SLCC	Training
82.43	ABW	Various
490.00	Sensiprint	Visitor Centre
35.82	Winged Heart	Visitor Centre
40.03	Water Plus	Parks
34.41	Water Plus	Allotments
154.17	Dorrigo	Visitor Centre
73.80	Cannon Hygiene	Moot Hall
100.00	Cumbria LGPS	Staff
480.00	PKF Littlejohn	Auditor
<u>£11,717.61</u>		

Income

£	Detail	Cost Centre
90.00	Rent	Market
423.88	Sales	Visitor Centre
120.00	I Robinson	Cemetery
50.00	I Robinson	Cemetery
15.00	Methodist Church	Moot Hall
75.95	Barclays Bank	Interest
<u>£774.83</u>		

Expenditure To Approve

£	Supplier	Detail
220.00	H Graham	Moot hall
579.28	BRHS	Office
360.00	R&M Lowther	Parks
12.00	SLCC	Office
37.48	SSE	Moot Hall
302.40	Maxxia	Office
58.21	Daisy Comms	Office
2338.18	HMR&C	Staff - PAYE
1961.01	A Riddell	Staff
111.80	NEST	Pension
287.10	P Reynolds	Staff
171.40	S Hillary	Staff
40.00	Information Commissioner	Council
<u>£6,478.86</u>		

PRESENT

Councillor Ms. A. Hobson (Chairman, in the chair)
Councillor D. Moorat
Councillor P. Mitchell
Councillor K. Read-Bone

Councillor I. A. Pennington
Councillor C. Lewis
Councillor J. J. Harding
Councillor B. Teasdale

IN ATTENDANCE –

ALSO ATTENDING –

APOLOGIES FOR ABSENCE – Clerk

156/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

157/18 DECLARATIONS OF INTEREST

RESOLVED to note that there were no declarations of interest.

158/18 MINUTE

Minute of the Meeting held on 11th September 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th September 2018, confirmed as a true and accurate record, after amending elm for lime under minute 123/18.1.

159/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

159/18.1 BEECH PADDOCK, CAPON TREE ROAD, BRAMPTON (18/0033/TPO) – Crown lifting of 6 trees.

No observations.

159/18.2 L/A IONA, GELT ROAD, BRAMPTON (18/0097) – Demolition of existing outbuildings; erection of 3 dwellings. (revised plans)

No observations.

160/18 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

161/18 KING GEORGE V FIELD

Councillor Pennington asked members to consider the erection of additional bollards on King George V Field.

RESOLVED that the Clerk would look into costs for concrete bollards and report back at a future meeting.

162/18 FLOWERBED DISPLAY 2019

Members were asked to consider ideas for future flowerbed displays and agree a member to co-ordinate with Mr. Ayre.

RESOLVED to note that Councillor Hobson would act as co-ordinator for the flowerbeds with Mr. Ayre.

PRESENT

Councillor Mr. D. Moorat (Chairman) (in the Chair)	Councillor J. J. Harding
Councillor P. Mitchell	Councillor I. Pennington
Councillor K. Read-Bone	Councillor Ms. C. Bell
Councillor B. Teasdale	Councillor M. Craik
Councillor Ms. A. Hobson	Councillor Mrs. J. Errington
Councillor C. Lewis	Councillor S. Jackson
Councillor J. Thompson	Councillor R. Wood

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Layden, Carlisle City Council
Councillor Fisher, Cumbria County Council
4 members of the public

163/18 APOLOGIES FOR ABSENCE

RESOLVED to note that no apologies for absence were received.

164/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

165/18 DECLARATIONS OF INTEREST

RESOLVED to note that the following declarations of interest were made:-

Councillor Mitchell declared an interest in item 169/18.3
Councillor Wood declared an interest in item 170/18.2

166/18 MINUTES

166/18.1 Minutes of the Meeting held on 25th September 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 25th September 2018, confirmed as a true and accurate record.

167/18 COMMITTEE REPORTS

There were submitted Minutes of Meetings of:-

Property and Environment Committee held on 16th October 2018
Finance and General Purposes Committee held on 16th October 2018

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

168/18 PUBLIC PARTICIPATION

RESOLVED to note that there was no public participation.

169/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

- 169/18.1 BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL, BRAMPTON (18/0225) –**
Erection of single storey extension to provide additional wards together with internal alterations together with new raised perimeter path around hospital building.

No observations

- 169/18.2 65 MAIN STREET, BRAMPTON (18/0934) –** Installation of a suspended ceiling to two ground floor spaces (LBC)

No observations

- 169/18.3 UNIT 11, OLD BREWERY YARD, CRAW HALL, BRAMPTON (18/0359) –** Change of use of former gym to warehouse/retail shop (retrospective/revised application).

RESOLVED to make no further comment as the Parish Council was not in a position to make a meaningful observation.

170/18 FINANCIAL MATTERS –

170/18.1 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £411.84

170/18.2 FINANCIAL ASSISTANCE

There was submitted an application for financial assistance from Brampton Acting Together towards setting up costs. Members of the group attended the meeting to speak in support of their application and asked for no additional publicity for the group until all the basic essentials were in place.

RESOLVED to give financial assistance in the sum of £300.00

171/18 REPRESENTATIVES' REPORTS -

171/18.1 YOUTH PROVISION MEETING

RESOLVED to note that Councillor Wood had attended a meeting to discuss youth provision which had been positive. An additional meeting with a local who has expertise in youth provision and is keen to see something set up in Brampton would take place soon.

171/18.2 MEETING WITH BRAMPTON POLICE

Councillor Moorat reported on a meeting with the local police and Bob Allan from Brampton Community Centre to discuss ASB in the area. The police have asked that ASB is to be kept out of the local newspapers and pointed out that they can only act on what is reported to them. Only 6 incidents have been reported in the last few months whereas there have actually been more than this which have obviously gone unreported.

The police will be making funding available for social workers to work with teenagers in the area and find out what they want and what needs to be done from the youths point of view. The Community Centre will organise a focus group and spend time debating/discussing what can be done with regards to ASB and what the strategy should be. The Community Centre was also felt to be the best place for youth provision in the area and Bob Allan expressed the view that the Parish Council should be a major financial contributor.

RESOLVED to note the report and that Paul Musgrave would be invited to a future meeting to discuss transport to the Youth Zone in Carlisle.

172/18 POLICE NEWSLETTER

RESOLVED to note that the latest police newsletter had been circulated to members by email.

173/18 EVENTS

173/18.1 WWW CENTENARY EVENTS

Councillor Moorat reported that due to logistical issues, the proposed 'afternoon tea' with entertainment had been relocated from the Community Centre to Off the Wall Café. Stakes with photographs (where available) of the fallen would be placed outside the War Memorial Cottage Hospital this week. Councillor Moorat congratulated those involved in the poppy installation at the Moot Hall.

The Clerk reported that the 'poppy man' would be installed at the Sands later in the week and for thanks to be recorded to all those who have helped either knitting or installing both the poppy displays. The exhibition would run from 5-16th November and the poppy truck would be at the Market Place on 13th November.

Metal poppies were shown to members which could be used as part of the proposed memorial garden at St. Martins. The poppies cost £15.00 each, however, engraved names and installation would be provided free of charge.

RESOLVED to note the reports and that the Clerk could include the cost of metal poppies for the fallen in grant applications for the memorial garden.

173/18.2 CHRISTMAS LIGHTS 2018

The Clerk reported that organisation of the event was ongoing but that members should be aware that there would be no snow machine, reindeer or stilt walkers due to budget cuts unless the local Business Association or City Councillors would help. The Welcome to Brampton sign required to be relocated as permission had been withdrawn at its usual location.

Councillor Layden requested that the Clerk should email him with regards to possible funding.

RESOLVED to note the report and that members suggested St. Martin's Church as a possible location for the Welcome to Brampton sign.

174/18 LCAS RISK TOPIC UPDATE

The latest LCAS risk topic update on tree liabilities and cemetery/memorial management was submitted to the meeting.

RESOLVED to consider the matter at a future meeting of the Property and Environment Committee.

175/18 CALC

The following correspondence from CALC was received and noted:-

175/18.1 CALC CIRCULAR - October 2018

175/18.2 ANNUAL GENERAL MEETING –10th November 2018

175/18.3 CUMBRIA FELLS AND DALES – Email from CALC.

175/18.4 ACT AGM – Email from CALC.

175/18.5 COMMUNITY RESILIENCE EVENT – Email from CALC.

176/18 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

176/18.1 BELTED WILL LODGE OPEN DAY – Email from Belted Will Lodge Secretary.

176/18.2 BRAMPTON & BEYOND COMMUNITY TRUST AGM – Email from Chairman.

176/18.3 FELLFOOT FORWARD LANDSCAPE PARTNERSHIP SCHEME – Email from scheme member.

176/18.4 A689 SLAGGYFORD EDGE ROAD CLOSURE – Email from Northumberland County Council.

177/18 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

177/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 12th October 2018.

177/18.2 JIGSAW NEWS – Autumn 2018.

178/18 AGENDA ITEMS FOR NEXT MEETING

- **Irthing Park**

Any further items for the next agenda to be submitted to the Clerk by 20th November 2018.

179/18 DATE OF NEXT MEETING – Tuesday 27th November 2018, 7.30pm, Moot Hall.
Committee meetings 13th November 2018, from 7.00pm, Moot Hall.

Expenditure To Approve

£	Supplier	Detail
300.00	BIG	Misc services
<u>111.84</u>	Office Technology	Office
<u>£411.84</u>		

MINUTE of the Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13th NOVEMBER, 2018** at 7.00 p.m.

PRESENT

Councillor J. J. Harding (Chairman, in the Chair)
Councillor R. Wood
Councillor S. Jackson

Councillor D. Moorat
Councillor Mrs. J. Thompson
Councillor Ms. C. Bell

IN ATTENDANCE – Clerk.

ALSO ATTENDING – Councillors Read-Bone, Mitchell and Lewis
1 member of the public

APOLOGIES FOR ABSENCE – Councillors Errington and Craik

180/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

181/18 DECLARATIONS OF INTEREST

Members were invited to declare their interests.

RESOLVED to note that no declarations of interest were made.

182/18 MINUTE

Minute of the Meeting held on 16th October 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 16th October 2018, confirmed as a true and accurate record.

183/18 FINANCIAL MATTERS -

183/18.1 BANK RECONCILIATION TO 31ST OCTOBER 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 31st October 2018 of £221,348.98.

183/18.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 12th November 2018 of £173.89.

183/18.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

183/18.3.1 RESOLVED to approve the expenditure of £11,526.78 detailed in the Appendix hereto.

183/18.3.2 RESOLVED to note the income of £2,667.69 detailed in the Appendix hereto.

183/18.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £8,580.37.

184/18 PRECEPT 2019/20

Councillor Lewis reported on his concerns at the increase in the precept of 10% for the last two years in comparison to wage increases for the public sector and explained how the Council Tax Reduction Scheme and claimants in the local area cause a further increase in council tax bills for other residents. Councillor Lewis wanted members to consider whether there was any way to reduce the grass cutting/footpath contract costs.

RESOLVED after further discussion to note the concerns raised and that grant funding would be investigated where applicable and grass cutting/footpath contracts would be reviewed for possible savings.

Expenditure

£	Supplier	Cost Centre
177.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.99	Vodafone	Office
1.84	Barclays Bank	Charges
24.13	Plusnet	Visitor Centre
58.21	Daisy Comms	Office
427.10	BRHS	Office
302.40	Maxxia	Office
971.42	P Bell Services	Grass cutting
425.00	Audiovisual Imapct	Christmas lights
79.20	Laversdale Timber	Special Projects
2240.00	Cut n' edge	Grounds maintenance
1960.91	A Riddell	Staff
111.80	NEST	Staff – pension
300.00	A Findon	BIG
240.00	C Langham	Special Projects
18.00	Printpoint	Special Projects
220.00	H Graham	Moot Hall
579.28	BRHS	Office
2338.18	HMR&C	PAYE
360.00	R&M Lowther	Parks
12.00	SLCC	Office
37.48	SSE	Moot Hall
40.00	ICO	Council
250.00	B'ton arts & crafts	Grant
111.84	Office Technology	Office
150.00	Petty Cash	Office
<hr/>		
<u>£11,526.78</u>		

Income

£	Detail	Cost Centre
155.00	Rent	Market
12.69	Bowling Club	Office
1940.00	Ian Blair	Cemetery
120.00	Cumbria Memorials	Cemetery
15.00	Brampton Chamber Choir	Moot Hall
15.00	Maureen Granville	Moot Hall
120.00	Co-operative Funeralcare	Cemetery
290.00	Ian Robinson	Cemetery
<hr/>		
<u>£2,667.69</u>		

Expenditure To Approve

£	Supplier	Detail
179.64	Carlisle Business Supplies	Office
62.40	Murray Printers	Christmas lights
300.00	Pear Technology	Office
151.91	ABW	Various
42.64	SSE	Moot Hall
31.59	Lomond	Visitor Centre
1961.01	A Riddell	Staff
111.80	NEST	Pension
941.42	P Bell Services	Grass cutting
861.96	T Ayre	Flowerbeds
<u>3936.00</u>	Plantscape	Christmas lights
<u>£8,580.37</u>		

MINUTE of the Meeting of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 13TH NOVEMBER, 2018** at 7.30 p.m.

PRESENT

Councillor Ms. A. Hobson (Chairman, in the chair)
Councillor D. Moorat
Councillor P. Mitchell
Councillor C. Lewis

Councillor J. J. Harding
Councillor B. Teasdale
Councillor K. Read-Bone
Councillor I. Pennington

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Bowman.
1 member of the public

APOLOGIES FOR ABSENCE – None received

185/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

186/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

187/18 MINUTE

Minute of the Meeting held on 16th October 2018 was submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 16th October 2018, confirmed as a true and accurate record.

188/18 TOWN AND COUNTRY PLANNING APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

188/18.1 GARTH HOUSE, GREENFIELD LANE, BRAMPTON (18/1011) – Erection of detached double garage.

No observations.

188/18.2 UNIT 11, OLD BREWERY YARD, CRAW HALL, BRAMPTON (18/0359) – Change of use of former gym to warehouse/retail shop (retrospective/revised application)

No observations.

189/18 NOTIFICATION OF DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

190/18 IRTHING PARK PLAY AREA

Consideration was given to a request for a litter bin inside the play area at Irthing Park.

RESOLVED that the Clerk would ask Stephen Hillary to site a litter bin in the play area.

191/18 MOOT HALL USE

Consideration was given to the use of the Moot Hall by Brampton Acting Together (BAT) should an emergency situation arise. A member of the group attended the meeting to speak in support of the request.

RESOLVED to agree to the use of the Moot Hall by BAT and that Councillor Moorat offered the use of a generator if required.

MINUTE of the Meeting of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **TUESDAY, 27th NOVEMBER, 2018** at 7.30 p.m.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)	Councillor J. J. Harding
Councillor Read-Bone	Councillor R. Wood
Councillor Mrs. J. Thompson	Councillor Mrs. A. Hobson
Councillor Mrs. J. Errington	Councillor C. Lewis
Councillor Ms. C. Bell	Councillor M. Craik

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Mitchelson, Carlisle City Council
Councillor Fisher, Cumbria County Council
Tom Coleman, Cumberland News
1 member of the public

192/18 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received from:-

Councillors Jackson, Pennington, Teasdale and Mitchell.
Councillor Layden

193/18 REQUESTS FOR DISPENSATION

RESOLVED to note there was no objection to a dispensation request from Councillor Bell for item 196/18.

194/18 DECLARATIONS OF INTEREST

RESOLVED to note that there were no declarations of interest.

195/18 MINUTES

195/18.1 Minutes of the Meeting held on 30th October 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 30th October 2018, confirmed as a true and accurate record.

196/18 COMMITTEE REPORTS

There were submitted Minutes of Meetings of:-

Finance and General Purposes Committee held on 13th November 2018

Property and Environment Committee held on 13th November 2018

RESOLVED to receive the minutes of both committees and to endorse and accept all recommendations contained therein.

197/18 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

There was one vacancy to be filled. An email of interest was submitted from Mr. O. Ramshay who was in attendance and spoke in support of his application.

Members agreed to vote by show of hands.

RESOLVED, after a unanimous vote, that Mr. Ramshay be co-opted to the Parish Council. Mr. Ramshay signed the Declaration of Acceptance of Office and took his place in the meeting.

198/18 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

199/18 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

199/18.1 IRTHING VALE CARAVAN PARK, OLD CHURCH LANE, BRAMPTON (18/1025) – Use of land as caravan park without compliance with conditions 2 and 3 of previously approved application 80/0463 to enable the use of the site as a caravan park on year round basis for up to 40 static caravans.

Observation - The Parish Council would like a condition to be made on this application that the site is for the over 50's only and should remain that way.

199/18.2 UNIT 2C, TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON (18/1022) – Change of use from café/kitchen to fitness studio and gym (retrospective)

No observations.

199/18.3 THE GRANGE, CRAW HALL, BRAMPTON (18/0049) – Erection of 3 detached dwellings. (revised application).

OBJECT under Policy HE7 - members feel that it is intrusive, does not harmonise with the surroundings and is not sympathetic to the setting and scale of the conservation area.

199/18.4 LAND ADJACENT THE FORMER TARN END HOTEL, TALKIN (18/0753) - Change of use of former agricultural land and highway verge to erect bollards and form car park.

OBJECT to the scale of the proposed car park. Members are also concerned that bollards or any other method of preventative parking on the nearby verges will only divert the parking problem to other areas.

199/18.5 8 SANDS COTTAGES, THE SANDS, BRAMPTON (18/0761) – Part demolition of existing sunroom; erection of single storey rear extension to provide kitchen/living area. (revised application)

No observations.

199/18.6 MOOT LODGE, BRAMPTON – Off street parking order.

No observations.

200/18 FINANCIAL MATTERS - EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,263.66.

201/18 REPRESENTATIVES' REPORTS

201/18.1 YOUTH PROVISION IN BRAMPTON

Councillor Wood reported that work was ongoing regarding youth provision in Brampton and it was hoped that an agreement could be reached to use the empty shop adjacent to the library owned by the County Council.

RESOLVED to note the report.

201/18.2 BRAMPTON & BEYOND AGM

Councillor Harding reported on the recent AGM of Brampton & Beyond detailing the lack of funds, the spending of restricted funds and that the last year had seen a massive financial loss. A financial company had been appointed to advise the group which had then borrowed £30,000 from the company to be paid back in a year.

Members were concerned at the financial state of the centre and the lack of catering staff and felt that it was a shame as the town needed a community centre.

RESOLVED to note the report.

202/18 POLICE MATTERS -

202/18.1 MONTHLY NEWSLETTER

The monthly newsletter had not been received at the time of the meeting, however it was reported that within the last 24 hours, 2 work vans had been broken into in Brampton with all tools stolen and a vehicle had been stolen from Hallbankgate.

RESOLVED to note the report.

203/18 PIRELLI RALLY

The Clerk reported that organisers of the Pirelli Rally would like to return to Brampton next year, 27th April 2019, from 2-10pm. Members were asked to consider covering any associated road closure costs.

RESOLVED to note the report and after further discussion that the Clerk would ask the organisers to attend the next meeting to discuss measures to use the opportunity to bring some income in and whether the organisers would contribute to road closure costs.

204/18 BRAMPTON WAR MEMORIAL COTTAGE HOSPITAL

Councillor Moorat reported that the refurbishment programme for the hospital would commence in spring 2019 with Postlethwaite Construction Ltd. as the contractors.

Patients would be moved temporarily to Wigton hospital while the work is undertaken.

RESOLVED to note the report.

205/18 EVENTS –

205/18.1 CHRISTMAS LIGHTS SWITCH-ON

The Clerk reported that £1,277.60 had been raised at the Christmas lights switch-on. There had been no particular problems and the extra police were a great help.

Members felt that it had been a successful night and the snow globe was a big hit with children and adults alike. People had travelled from Penrith, Maryport, Darlington and Preston for the event.

The Clerk explained the issues with the Welcome to Brampton sign and the extensive repairs undertaken which would take the event over budget.

RESOLVED to note the feedback from the event.

206/18 CALC

The following correspondence from CALC was received and noted:-

206/18.1 CALC CIRCULAR – November 2018.

RESOLVED to agree that a review of standing orders to include compulsory training for councillors would be included on the next agenda.

206/17.2 MODEL STANDING ORDERS – Update to NALC'S model standing orders

RESOLVED to adopt the new model standing orders.

206/18.3 CPCA AGM DRAFT MINUTES - Email from CALC.

207/18 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received:-

207/18.1 20MPH SPEED RESTRICTION AT CRAW HALL – Letter from resident.

RESOLVED that the Clerk would ask the highways department to investigate.

207/18.2 TREES FOR THE COMMUNITY – Information from Gemma Dawson.

RESOLVED not to accept the offer of the trees.

207/18.3 NORTH EAST CUMBRIA FORESTRY INVESTMENT ZONE PILOT STUDY – Letter from the Forestry Commission.

RESOLVED that the Clerk would invite a spokesperson to a future meeting.

207/18.4 QUARRY LANE TREES – Letter from resident.

RESOLVED that the Clerk would advise the resident to contact the local tree officer.

208/18 LITERATURE AVAILABLE IN OFFICE

NOTED that the following literature is available from the office for any interested Councillors:-

208/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 9th November 2018.

208/18.2 ACT GAZETTE – Autumn/Winter 2018.

209/18 AGENDA ITEMS FOR NEXT MEETING

Any items for the next agenda to be submitted to the Clerk 7 clear days before the meeting.

210/18 DATE OF NEXT MEETING – Tuesday 11th December 2018, 7.00pm, Moot Hall.

Expenditure To Approve

£	Supplier	Detail
313.00	SLCC/ALCC	Subscription
150.00	Petty Cash	Office
150.00	P Hetherington	Christmas lights
150.00	M Charlton	Christmas lights
186.57	A Riddell	Mileage/Spec Projects
258.37	A Riddell	Xmas lights/Spec projects
101.98	Bargainmax	Christmas lights
32.15	Cut price wholesaler	Christmas lights
12.00	SLCC	Office
68.00	The Poppy Appeal	S137
2160.00	Joseph's Amazing Camels	Christmas lights
657.60	Stage Effects	Christmas lights
17.99	Office	Office
6.00	B&M Bargains	Christmas lights
<u>£4,263.66</u>		

PRESENT

Councillor D. Moorat (Chairman in the Chair)
Councillor Mrs. J. Thompson
Councillor Mrs C. Bell
Councillor I. Pennington
Councillor R. Wood
Councillor K. Read-Bone
Councillor O. Ramshay

Councillor M. Craik
Councillor Mrs. A. Hobson
Councillor Mrs. J. Errington
Councillor S. Jackson
Councillor J. J. Harding
Councillor C. Lewis

IN ATTENDANCE – Clerk

ALSO ATTENDING – L. Fisher, Cumbria County Council
2 members of the public

211/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies were received and accepted from the following councillors:-

Councillors Mitchell and Teasdale

212/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

213/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

214/18 MINUTES

214/18.1 Minutes of the Meeting held on 27th November 2018 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 27th November 2018, confirmed as a true and accurate record.

215/18 PUBLIC PARTICIPATION

RESOLVED to note there was no public participation.

216/18 PIRELLI INTERNATIONAL RALLY

Brian Kinghorn attended the meeting to discuss with members how the Rally organisers and the parish council could work together to fund the cost of the road closure for the Rally.

Mr. Kinghorn highlighted the following points:-

- History of the event and why it came to Brampton
- Work with local businesses so there isn't a negative impact from the Rally
- TV coverage of the event
- Hospitality package offer

Members discussed promotion of a hospitality package and how it could cover costs.

RESOLVED that Councillors Bell, Jackson, Moorat and Harding would meet and follow the ideas through for a hospitality package and how to promote one in order to cover road closure costs for the event.

217/18 POLICE MATTERS

RESOLVED to note the latest police newsletter and the recent vandalism at the community garden.

218/18 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

218/18.1 FORMER BRAMPTON INFANT SCHOOL LUNCH HALL, MOAT STREET, BRAMPTON (18/1037) – Conversion of former Brampton Infant School lunch hall to 1 dwelling with part demolition to form off street parking.

No observations.

218/18.2 UNIT 10, TOWNFOOT INDUSTRIAL ESTATE, BRAMPTON (18/0969) – Change of use from B1/B8 (business/storage/distribution) to D1 (place of worship).

Comment – support the application

218/18.3 8 EDMONDSON CLOSE, BRAMPTON (18/1066) – Erection of garden shed and single storey side and rear extension to existing garage without compliance with condition 2 of previously approved application 18/0813 to increase the size of the extension and installation of 2 additional roof lights.

No observations.

218/18.4 LAND ADJACENT THE FORMER TARN END HOTEL, TALKIN (18/0753)

Members gave consideration to the response from the applicant regarding the parish council's observations on this application.

It was noted that no-one was aware of a petition and that no residents from Brampton had spoken to any member of the parish council in support of the application and in particular the proposed car park.

RESOLVED to note the response from the applicant and that the Clerk would ask for a copy of the petition and explain to the planning officer that no resident has approached a member of the parish council regarding the application.

219/18 FINANCIAL MATTERS

219/18.1 BANK RECONCILIATION TO 30TH NOVEMBER 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliations and balances to 30th November 2018 of £208,419.72.

219/18.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to the 10th December 2018 of £18.19.

219/18.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

219/18.3.1 APPROVED the expenditure of £16,992.54 detailed in the Appendix hereto

219/18.3.2 NOTED the income of £3,982.78 detailed in the Appendix hereto.

219/18.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £4,511.52.

220/18 STANDING ORDERS

Consideration was given to the adoption of a standing order regarding compulsory training for councillors following information from CALC.

It was noted that although local training had been offered for all councillors, not every member had attended.

RESOLVED to adopt a standing order regarding training and that all councillors must undertake relevant training. New councillors must complete training within the first 12 months of taking office.

221/18 MAIN GRASS CUTTING CONTRACT

Consideration was given to extending the main grass cutting contract from 1 year to 3 as the Parish Council hopes this will give greater security for the contractor and the council itself.

RESOLVED, after a vote with one abstention and using the Chairman's casting vote, that the contract be extended from 1 year to 3 with 2 years at a fixed price, with an option to extend annually (with price increase allowable by mutual decision for year 3).

222/18 REPRESENTATIVES' REPORTS

RESOLVED to note there were no representatives' reports.

223/18 BRAMPTON NEWSLETTER

Councillor Ramshay responded to the information circulated in the latest Brampton Newsletter and said the statement which had been made that he was a far-right sympathiser was untrue, unfounded and had been made with little research.

The newsletter editor responded by offering an apology on behalf of those who had commented on the article for getting carried away, but that he had asked the question in all innocence and that what he had written was factual.

Councillor Bell queried why as a new member had the editor not asked about her political views but had asked Councillor Ramshay. The editor responded by saying he had asked out of innocence.

Councillor Moorat said that the editor of the newsletter had a distinct responsibility and that members of the parish council have a right to be represented honestly and that this was not the first time that the parish council had been misrepresented by the editor. Councillor Moorat added that he hoped in future that the editor would exercise his journalism with discretion and report accurately and honestly and be more careful not to ruin people's reputations.

RESOLVED to note the matter.

224/18 CALC

The following correspondence from CALC was received and noted:-

224/18.1 CALC CIRCULAR – December 2018/January 2019.

224/18.2 REVIEW OF NATIONAL PARKS AND AONB – Email from CALC.

225/18 CORRESPONDENCE RECEIVED

RESOLVED to note that the following correspondence had been received: -

225/18.1 WWI EXHIBITION – Letter from local resident thanking the parish council on the excellent exhibition mounted to commemorate the events of WWI.

226/18 LITERATURE AVAILABLE FROM THE CLERK

NOTED that the following literature is available from the clerk for any interested Councillors:-

226/18.1 RSN RURAL FUNDING DIGEST– December 2018.

227/18 AGENDA ITEMS FOR NEXT MEETING

To note that any items for the next agenda to be submitted to the Clerk by 22nd January 2019.

228/18 DATE OF NEXT MEETING – Tuesday 8th January 2019, 7.30pm, Moot Hall – to consider the precept.
Tuesday 29th January 2019, 7.30pm, Moot Hall – full meeting.

229/18 USE OF THE MOOT HALL

RESOLVED, after discussion, that the Moot Hall could be used on a Friday morning free of charge as a drop-in for ex-servicemen or anyone wanting information on the Royal British Legion as long as there was no booking for a coffee morning or other meeting.

230/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw for agenda item 231/18.

231/18 VISITOR CENTRE

RESOLVED after discussing various complaints received, that Councillors Moorat and Bell would discuss matters with the Visitor Centre volunteer concerned.

Expenditure

£	Supplier	Cost Centre
177.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.99	Vodafone	Office
1.84	Barclays Bank	Charges
22.92	Plusnet	Visitor Centre
57.91	Daisy Comms	Office
903.92	T Ayre	Flowerbeds
3130.00	Cut n' Edge	Grnds Mnce/burials
941.42	P Bell Services	Grass cutting
100.00	M Whitty	Special Projects
134.13	Bargainmax	Christmas lights
27.46	Costco	Christmas lights
186.57	A Riddell	Mileage
373.72	Various (A Riddell)	Xmas lights/Spec proj
56.42	Partyrama	Christmas lights
1960.91	A Riddell	Staff
111.80	NEST	Staff – pension
316.86	P Reynolds	Staff
657.60	Snow Effects	Christmas lights
6.00	B&M Bargains	Christmas lights
17.99	Office	Office
2160.00	Josephs amazing camels	Christmas lights
184.90	S Hillary	Staff
179.64	Carlisle Bus Supplies	Office
62.40	Murrays Printers	Christmas lights
300.00	BAT	Grant
300.00	Pear Technology	Office
151.91	ABW	Various
42.64	SSE	Moot Hall
31.59	Lomond	Visitor Centre
3936.00	Plantscape	Christmas lights
150.00	Petty Cash	Office
150.00	P Hetherington	Christmas lights
68.00	The Poppy Appeal	S137
<u>£16,992.54</u>		

Income

£	Detail	Cost Centre
50.00	Rent	Market
144.98	Sales	Visitor Centre
940.00	Ian Blair	Cemetery
1377.80	Brampton PC	Christmas lights
30.00	Arts & crafts Club	Moot Hall
150.00	Business Ass'n	Moot Hall
500.00	Cumbria County Council	Special Projects
790.00	Cumbria CF	Visitor Centre
<u>£3,982.78</u>		

Expenditure To Approve

£	Supplier	Detail
300.00	BIG	Misc Services
30.00	NM Windows Ltd	Moot Hall
310.00	H Graham	Moot Hall
73.80	Cannon Hygiene	Moot Hall
111.80	Nest	Staff - pension
175.80	S Hillary	Staff
501.03	P Reynolds	Staff
1960.91	A Riddell	Staff
425.00	Stage Effects	Christmas lights
450.04	ABW	Various
53.14	SSE	Moot Hall
120.00	Sensiprint	Visitor Centre
<u>£4,511.52</u>		

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)	Councillor Mrs. J. Errington
Councillor Mrs. J. Thompson	Councillor S. Jackson
Councillor Mrs. C. Bell	Councillor J. J. Harding
Councillor B. Teasdale	Councillor R. Wood

IN ATTENDANCE – Clerk

232/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received and accepted from the following Councillors:-
Mitchell, Hobson, Craik, Pennington and Thompson.

233/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

234/18 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

235/18 PRECEPT 2019/20

The Clerk had circulated by email, copies of the financial report detailing draft budget costs for the financial year 2019/20 with various precept increases ranging from 0% to 10%. Further hard copies were available at the meeting.

Consideration was given to the reserves held by the Parish Council, reduction of CTRS grant, previous precept increases and the financial impact to parishioners of an increase in the precept.

After further discussion, Councillor Bell proposed that the precept be increased by 6% to £134,299.00, this was seconded by Councillor Jackson.

Councillor Harding proposed that the precept be increased by 7.5% to £136,199.00, however the proposal was not seconded.

RESOLVED, unanimously with one abstention, to inform Carlisle City Council that the precept request for Brampton Parish Council for the financial year 2019/20 would be £134,299.00. The Chairman would prepare a statement for the BIG magazine detailing the increase.

236/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw for the following agenda items.

237/18 GRASS CUTTING CONTRACT 2019-21

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2019-21.

RESOLVED, unanimously, to accept the tender submitted by Cut n' Edge Services in the sum of £6,560.00, proposed by Councillor Harding seconded by Councillor Teasdale. There were no other proposals.

238/18 FOOTPATH, STRIMMING AND SMALL GRASS CUTTING CONTRACT 2019

There was submitted a report by the Clerk on the tenders invited and received for the footpath, strimming and small grass cutting contract 2019.

Councillor Jackson, seconded by Councillor Errington proposed to accept the tender submitted by Cut n' Edge in the sum of £4,275.00.

Councillor Wood proposed to accept the tender submitted by G. Mitchell in the sum of £5,536.00, however the proposal was not seconded.

RESOLVED unanimously with one abstention to accept the tender submitted by Cut n' Edge in the sum of £4,275.00.

PRESENT

Councillor D. Moorat (Chairman) (in the Chair)
Councillor Mrs. J. Errington
Councillor M. Craik
Councillor Mrs. J. Thompson
Councillor B. Teasdale
Councillor O. Ramshay
Councillor Mrs. A. Hobson

Councillor J. J. Harding
Councillor K. Read-Bone
Councillor Mrs. C. Bell
Councillor R. Wood
Councillor P. Mitchell
Councillor I. Pennington

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor Fisher, Cumbria County Council
1 member of the public

239/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received and agreed from the following members:-

Councillor Jackson
Councillor Mitchelson, Carlisle City Council

240/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

241/18 DECLARATIONS OF INTEREST

RESOLVED to note that declarations of interest were received from the following members:-

Councillor Bell – item 246/18.5
Councillor Thompson – item 246/18.4

242/18 MINUTES

242/18.1 Minutes of the Meetings held on 11th December 2018 and 8th January 2019 were submitted.

RESOLVED to authorise the Chairman to sign the minutes of the meetings held on 11th December 2018 and 8th January 2019, confirmed as a true and accurate record.

243/18 LOCAL GOVERNMENT ACT 1972 – RESIGNATION

It was reported that Mr. C. Lewis had resigned from membership of the Parish Council. The statutory advertisement had been published and as there was no call for a by-election, the vacancy would be advertised for co-option.

Councillor Moorat expressed thanks to Mr. Lewis for his contribution to the Parish Council.

RESOLVED to note the resignation.

244/18 PUBLIC PARTICIPATION

RESOLVED to note there were no issues raised by members of the public.

245/18 POLICE MATTERS -

245/18.1 YOUTH PROVISION

An email from PS Adams had been sent to Councillor Moorat detailing the CAP initiative in Longtown and encouraging a similar approach in Brampton and that the Parish Council should help fund the initiative and that PCSO Dawson would attend the meeting to discuss the matter further.

PCSO Dawson was not in attendance, Arthuret PC had been contacted and confirmed that £700.00 from its wind farm community pot had been allocated to the initiative in Longtown. Further information on the CAP initiative, discussions with youths in Longtown, coffee mornings etc were also highlighted.

Concerns were raised by members that previous youth projects in Brampton at the Community Centre had only lasted a short time and had not been sustainable. Councillor Moorat reiterated that it was a very small minority of youths in Brampton that were causing a problem and that the majority were well behaved and should have some type of facility.

Work was ongoing from Councillors Wood, Ramshay, Fisher and a member of the public to find suitable premises for a youth project, several approaches to the Community Centre had been met with a negative response and other premises had been unsuitable. Councillor Fisher raised concerns at the running of the Community Centre and its financial affairs.

The possibility of a Neighbourhood Forum meeting was discussed, members mentioned that at the last public meeting held at the Community Centre to address ASB, some members of the public who were victims of ASB in Brampton were in tears.

RESOLVED to:-

245/18.1.1 note the information received;

245/18.1.2 Councillors Wood, Ramshay and Fisher would continue looking for suitable premises for a youth project; and

245/18.1.3 Councillor Moorat would respond to PS Adams email and the Clerk would write to the Police and Crime Commissioner about the issues raised.

246/18 TOWN AND COUNTRY PLANNING APPLICATIONS

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

246/18.1 TREE BANK, TREE ROAD, BRAMPTON (18/1095) – Erection of garage to side elevation and insertion of new bathroom window to front elevation.

No observations

246/18.2 BINNEY BANK, MILTON, BRAMPTON (18/1117) – Erection of two storey side extension to provide living room, kitchen/diner and utility on ground floor with 2 bedrooms and bathroom above with balcony; erection of detached garage.

No observations

246/18.3 PLOT 3, WARREN BANK, STATION ROAD, BRAMPTON (18/1134) – Revised house type relating to previously approved permission 15/0114 without compliance with condition 2 imposed on planning permission 17/0889 for amendments to add 1 window and replace sunroom glazing for high level window on north elevation and change part elevation from stone to render on south elevation.

No observations

246/18.4 BEECH HOLLOW, CAPON TREE ROAD, BRAMPTON (18/0047/TPO) – Crown reduction of 1 beech tree subject to TPO 202.

No observations

246/18.5 LAND TO REAR OF BRAEFoot, LANERCOST ROAD, BRAMPTON (18/0990) – Demolition of agricultural outbuildings; erection of 1 dwelling with access from Lanercost Road together with additional landscaping.

NB: Councillor Errington abstained from voting on this item and Councillor Bell had declared a pecuniary interest.

OBJECT –

- 1 - The application would have an adverse visual impact on the character of the local area – contrary to Policy HE7 - Conservation areas of the Carlisle District Local Plan 2015-2030
- 2 - The application would not maintain or enhance the local area and would have a detrimental effect on nearby properties - contrary to Policy HO 12 - Other uses in Primary Residential Areas of the Carlisle District Local Plan 2015-2030

Members also raised concerns highlighted in the Highway's response to the application regarding surface water drainage as the area is prone to flooding.

246/18.6 LAND TO REAR OF WELL LONNING CLOSE AND ST. MARTIN'S DRIVE, BRAMPTON (18/0046/TPO) – Works to 6 lime trees to crown lift the lower whorl of branches to 6 metres and remove dead wood from the crowns – subject to TPO 225.

No observations

246/18.7 THE YEWS, TREE ROAD, BRAMPTON (19/0001/S211) – Crown reduction and felling of trees.

No observations

246/18.8 BEECH HOUSE, STATION ROAD, BRAMPTON (19/0003/S211) – Crown reduction of 3 metres to apple tree, remove lower limbs from 2 birch and conifer trees.

No observations

246/18.9 33 MAIN STREET, BRAMPTON (18/1110) – Change of use from 3 bedrooms on ground floor to 1 holiday let.

No observations

246/18.10 SCHOOL HOUSE, MOAT STREET, BRAMPTON (19/0042) – Erection of single storey side extension to provide dining room/sunroom; installation of double doors to roadside boundary wall to facilitate new vehicular access; rendering of dwelling and roadside boundary wall.

No observations

246/18.11 ROWAN TREE COTTAGE, STATION ROAD, BRAMPTON (19/0009/S211) – removal of 1 willow tree, 1 laburnum tree and row of conifers in Brampton Conservation area.

No observations

247/18 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

RESOLVED to note the report.

248/18 FINANCIAL MATTERS -

248/18.1 BANK RECONCILIATION AND BUDGET MONITORING REPORT TO 31ST DECEMBER 2018

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements and a budget monitoring report.

RESOLVED to receive and note the bank reconciliation and balances to 31st December 2018 of £198,718.18 and note the budget monitoring report.

248/18.2 IMPREST

There was submitted a report by the Clerk advising of the income received and the expenditure incurred since the last meeting through the imprest system.

RESOLVED to receive and note the imprest balance to 25th January 2019 of £123.83.

248/18.3 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to this Committee.

248/18.3.1 RESOLVED to approve the expenditure of £11,914.53 detailed in the Appendix hereto.

248/18.3.2 RESOLVED to note the income of £2,293.49 detailed in the Appendix hereto.

248/18.4 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £23,719.06.

249/18 REPRESENTATIVES' REPORTS

249/18.1 VISITOR CENTRE

Councillor Moorat reported that the volunteers had helped arrange a memorial flight over the area for two Japanese visitors who had undertaken training at Carlisle Airport 50 years ago.

RESOLVED to note the report.

249/18.2 WALKERS ARE WELCOME

RESOLVED to note that Councillor Ramshay would be the new representative for the group.

250/18 PIRELLI RALLY

Councillor Bell circulated the minutes from the last meeting of the Pirelli Rally Co-ordinating Group and highlighted the synopsis of the meeting and the agreed actions.

RESOLVED after further discussion that:-

250/18.1 a press release and circulation of the event would be organised by the parish council and not an outside body; and

250/18.2 that any profits from the raffle would be put towards another community-based project.

251/18 COMMUNITY GARDEN

Councillor Moorat submitted a written report regarding security at the Community Garden following recent vandalism to the poly tunnel.

RESOLVED that the Clerk would ask the caretaker to look at the boundary fence and ascertain what repairs were required and that the use of CCTV would be recommended to the community garden group.

252/18 THE MOAT

252/18.1 THE MOAT

Complaints had been received regarding the cutting back of the undergrowth at the Moat which was felt to be too severe and that some natural debris and younger trees would have been beneficial to woodland insects and animals and for the wood's regeneration. As all the ground cover was being removed no grey squirrel control could be undertaken as the traps would be very visible.

Councillor Pennington who organises the clearance work at the Moat did not agree with the complaints received and said that other members of the public were happy with the work and went on to detail that burning was permitted at the Moat as long as there was no plastic within the material being burned.

RESOLVED to note the complaint and response.

252/18.2 ASHES AT THE MOAT

Councillor Wood requested permission for the scattering of ashes at the Moat and explained that current guidelines would be followed.

RESOLVED to give permission.

253/18 BUS SHELTER DAMAGE

Councillor Moorat submitted a draft letter to be sent to William Howard School asking whether pupils would be involved in some sort of fundraising activity in order to contribute towards the cost of damage to the bus shelters at the Sands caused by pupils from the school and to demonstrate that by far the majority of parents and pupils are respectful and wish to promote a positive image of our community.

RESOLVED that the Clerk would forward the letter to the Headteacher at William Howard School.

254/18 PLAY AREAS

The Clerk reported on the recent annual inspections undertaken on the play areas in Brampton. Most repairs were minor and could be dealt with by the grounds maintenance team, larger specialised repairs would be arranged through Playdale however the large slide at Murray Park might be beyond viable repair.

RESOLVED to note the report and that the Clerk would organise the required repairs and get costings for repairs to the slide.

255/18 TRAFFIC CONES

The Clerk reported that additional traffic cones were required for the weekly/monthly markets and other events as several had gone missing.

RESOLVED that the Clerk would purchase an additional 20 'no waiting' cones at a cost of £65.80.

256/18 CALC

The following correspondence from CALC was received and noted:-

256/18.1 SECTION 137 RATES 2019/20 – Email from CALC.

256/18.2 NORTH WEST COASTAL ACCESS UPDATE – Email from CALC.

256/18.3 TRAINING – Email from CALC.

RESOLVED to note that module 2 training for councillors would take place on February 19th at 7.00pm in the Moot Hall.

257/18 CORRESPONDENCE RECEIVED

NOTED that the following correspondence had been received:-

257/18.1 HADRIAN'S CYCLEWAY INTERPRETATION PANEL – Email from Sustrans Development Manager (NE and Cumbria).

257/18.2 RECYCLING CAMPAIGN – Email from Carlisle City Council.

257/18.3 TEXTILE RECYCLING BANK – Email from Scope.

RESOLVED that Showfield car park could be used for a textile recycling bank.

257/18.4 SPEED CAMERAS AT GREENHILL – Email from resident.

RESOLVED to inform Highways and the local police team.

257/18.5 GELT WOODS ORIENTEERING – Email from Borderliners Orienteering Group.

RESOLVED to give permission for the use of Gelt Woods on February 9th 2019.

257/18.6 TEMPORARY FOOTPATH CLOSURE TALKIN TARN – Email from Countryside Access Team.

258/18 LITERATURE AVAILABLE FROM THE CLERK

NOTED that the following literature is available from the clerk for any interested Councillors:-

258/18.1 NOTICE OF EXECUTIVE KEY DECISIONS– 11th January 2019.

259/18 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that agenda items should be submitted to the Clerk by 19th February 2019.

260/18 DATE OF NEXT MEETING – Tuesday 26th February 2019, 7.30pm, Moot Hall.

Financial Transactions

Expenditure

£	Supplier	Cost Centre
177.00	City Council	Rates
50.00	J. Morris	Storage rent
20.00	Bounce it around	website
20.99	Vodafone	Office
1.84	Barclays Bank	Charges
23.00	Plusnet	Visitor Centre
57.91	Daisy Comms	Office
87.85	United Utilities	Moot Hall
22.80	BT Group	Office
971.42	P Bell Services	Grass cutting
2015.00	Cut n' Edge	Grnds Mnce/burials
4175.00	Cut n' Edge	Small grass cutting contract
300.00	BIG	Misc services
425.00	Audiovisual Impact	Xmas lights
120.00	Sensiprint	Special projects
1960.91	A Riddell	Staff
111.80	NEST	Staff – pension
457.03	P Reynolds	Staff
310.00	H Graham	Moot Hall
30.00	NM Windows	Moot Hall
450.04	ABW	Various
53.14	SSE	Moot Hall
73.80	Cannon Hygiene	Moot Hall
<u>£11,914.53</u>		

Income

£	Detail	Cost Centre
95.00	Rent	Market
68.99	Sales	Visitor Centre
150.00	Mr Lazonby	Cemetery
60.00	Town Club	Moot hall
70.00	Arthuret PC	Training
80.50	Barclays Bank	Interest received
1769.00	City Council	Special Proj/Xmas lights
<u>£2,293.49</u>		

Expenditure To Approve

£	Supplier	Detail
200.00	BIG	Misc Services
315.96	BRHS	Office
2372.38	HMR&C	PAYE – staff
150.00	Petty Cash	Office/Visitor Centre
111.80	Nest	Staff - pension
175.80	S Hillary	Staff
239.96	P Reynolds	Staff
1960.91	A Riddell	Staff
180.00	City Council	Parks
100.00	J Young	Visitor Centre
234.52	Office	Visitor Centre
7.49	ABW	Moot Hall
338.45	SSE	Moot Hall
95.78	United Utilities	Allotments
302.40	Maxxia	Office – photocopier
57.91	Daisy Comms	Office
1705.00	Cut n' Edge	Grounds Mnce
15121.69	Gala Lights	Xmas lights
20.21	Plusnet	Visitor Centre
28.80	Carlisle City Council	Christmas lights
<u>£23,719.06</u>		