

BRAMPTON PARISH COUNCIL

Clerk: Allison Riddell
Unit 2
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Craw Hall
Brampton
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Tel: 016977 3382
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22 October, 2020

A Virtual Meeting of the **BRAMPTON PARISH COUNCIL** will be held on **TUESDAY, 27th OCTOBER, 2020** at **7.00 p.m.**

The meeting is accessible by logging on to www.zoom.us and using Meeting ID 884 2409 9624 with the password **909120**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.

Members of the public are welcome to attend.



Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive apologies and approve reasons for absence.
2. **REQUESTS FOR DISPENSATION** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **SIX MONTH ATTENDANCE RULE** – Clerk to report.
5. **MINUTES** -
MINUTES OF THE MEETING HELD ON 29TH SEPTEMBER 2020 - To authorise the Chairman to sign as a correct record the minutes of the meeting held on 29th September 2020. (copy herewith).
6. **PUBLIC PARTICIPATION** – To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)
 - 6.1 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports from City and County Councillors if applicable.

7. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To consider the following:-
- 7.1 **WHITE LION HOTEL, HIGH CROSS STREET BRAMPTON (20/0646 & 20/0647LBC)** – Change of use of part of building to consulting rooms, offices and ancillary space for Brampton Medical Practice including alterations to the existing building and access together with installation of first floor within existing building (part retrospective).
 - 7.2 **SUNGARTH, CRAW HALL, BRAMPTON (20/0074/S211)** – Crown reduction to 1 Douglas fir to 6 metres and 1 silver birch to 11 metres in Brampton Conservation Area.
 - 7.3 **1 MOAT STREET, BRAMPTON (20/0181)** – Installation of new composite door to south elevation, 4 uPVC sliding sash windows to east elevation; 1 uPVC sliding sash window to west elevation and new window and door to north elevation.
 - 7.4 **SANDYCROSS, TARN ROAD, BRAMPTON (20/0079/S211)** – Crown lift to 1 copper beech in Brampton Conservation Area.
 - 7.5 **HOLLYGARTH, TREE ROAD, BRAMPTON (20/0084/S211)** – Removal of 1 birch tree in Brampton Conservation Area.
- (copies available on Carlisle City Council website, links sent via email to members)
8. **NOTIFICATION OF DECISIONS** – To note a report from the Clerk. (copy herewith)
9. **FINANCIAL MATTERS** –
- 9.1 **BANK RECONCILIATION TO 30TH SEPTEMBER 2020** – To note the information in the Scribe Report. (to follow)
 - 9.2 **FINANCIAL TRANSACTIONS** - To note the income and expenditure detailed in the Scribe Report. (to follow)
 - 9.3 **EXPENDITURE TO APPROVE** – That the Council approve/ratify the expenditure detailed. (to follow)
 - 9.4 **MONITORING REPORT** – To note the information in the Scribe Report. (to follow)
10. **CLERK'S REPORT** – To note a Report from the Clerk. (copy herewith)
11. **MATTERS TO BE RAISED BY COUNCILLORS** – An opportunity for councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision.
12. **PUBLIC TOILETS** – To receive an update from the Clerk and consider what action, if any, to be taken.
13. **REMEMBRANCE EVENTS** – To receive an update from Councillor Rodley.
14. **ELECTRIC VEHICLE CHARGING POINT** – To note the installation of a point at Union Lane Car Park by the City Council and consider whether to give permission for the installation of another point at Showfield Car Park.
15. **LITTER BINS** – To receive a report from Councillor Charlton and consider what, if any, action to be taken.
16. **FORESTRY INVESTMENT ZONE UPDATE AND VIDEO LINK** – To receive an update and consider thoughts, views and questions on forestry and woodland creation in the area. (copy of letter herewith)
17. **CALC** - To receive, note and where applicable respond to the following correspondence:-
- 17.1 **NALC RESPONSE TO PLANNING CONSULTATION**
 - 17.2 **CPCA AGM DRAFT MINUTES**
 - 17.3 **LED STREET LIGHTING REPLACEMENT PROGRAMME**
 - 17.4 **COVID-19 UPDATE**

17.5 BUCKINGHAMSHIRE COUNCIL

17.6 NATURE RECOVERY LUNCHTIME TALKS

18. CORRESPONDENCE RECEIVED - To note items of correspondence received since the last meeting and take actions as appropriate:-

18.1 HOW TO SAVE A LIFE – Email from North West Ambulance Service

18.2 2021 NATIONAL CENSUS – Email from Census Engagement Manager

18.3 WORKING TOGETHER SERVICE CARLISLE DISTRICT – Email from Service Officer

18.4 UPGRADE TO IRTHING PARK PLAY AREA – Email from resident

18.5 COPPICED SYCAMORE IN ST. MARTIN'S CHURCHYARD – Email from Church Warden

18.6 RESEARCH PROJECTS – Email from Lancaster University

18.7 CONTROLLED FIRES – Email from resident

18.8 TRAFFIC CONCERNS – Email from resident

(information circulated to members by email)

19. LITERATURE AVAILABLE FROM CLERK - To note items of literature received since the last meeting:-

19.1 EXECUTIVE KEY DECISIONS – 9th October 2020.

19.2 EDEN CARERS – Autumn Newsletter

20. DATE OF NEXT MEETING – To confirm that the next virtual meeting will be held on 24th November 2020 at 7.00pm and will be called by electronic summons.

21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

22. MOOT HALL – To consider quotes received for new curtains. (Report from Clerk circulated to members)

MINUTES of a **VIRTUAL MEETING** of **BRAMPTON PARISH COUNCIL** held on **TUESDAY 29th SEPTEMBER 2020** at 7.00pm.

PRESENT

Councillor Mrs. J. Errington (Chairman, in the chair)
Councillor Mrs. M. Blake
Councillor J. J. Harding
Councillor Ms. F. Macleod
Councillor Mrs. J. Spears

Councillor Ms. S. Angland
Councillor D. Charlton
Councillor Mrs. R. Logie
Councillor I. Rodley
Councillor M. Spears

IN ATTENDANCE – Clerk

ALSO ATTENDING – City Councillors K. Meller and M. Mitchelson
3 members of the public
1 Member of the local press

Action

067/20	<p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:-</p> <p>Councillor Thompson</p>	
068/20	<p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p>	
069/20	<p>DECLARATIONS OF INTEREST</p> <p>RESOLVED to note that the following declarations of interest were made:-</p> <p>Councillors J & M Spears declared a non-pecuniary interest in item 087/20.2 and would make no comment Councillor Macleod declared a pecuniary interest in item 091/20</p>	
070/20	<p>MINUTES</p> <p>Minutes of the meeting held on 28th July 2020 were submitted.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 28th July 2020, confirmed as a true and accurate record. The minutes would be signed at the next face to face meeting.</p>	JE
071/20	<p>PUBLIC PARTICIPATION -</p> <p>RESOLVED to note there were no matters raised by the members of the public in attendance.</p> <p>CITY AND COUNTY COUNCILLOR REPORTS</p> <p>RESOLVED to note that Councillor Mitchelson reported that the Civic Centre would be back in operation shortly although some employees would continue to work from home. The Sands Centre was being re-looked at for a swimming pool.</p>	
072/20	<p>TOWN AND COUNTRY PLANNING APPLICATIONS -</p> <p>Applications for planning consent were considered.</p> <p>RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-</p>	Clerk

(Signed) Chairman

Date

072/20.1 WARREN BANK, STATION ROAD, BRAMPTON (20/0008) – Erection of wall to replace existing and extend further around property boundary with repositioned gate.

No observations.

072/20.2 EDGEWOOD, STATION ROAD, BRAMPTON (20/0585) – Formation of new vehicular access.

No observations.

072/20.3 TARN END, TALKIN, BRAMPTON (20/0026/TPO) – Removal of oak tree subject to TPO 242.

Comment – Members would like the view of the tree officer before they can support this application.

072/20.4 ANUTHAGO, PAVING BROW, BRAMPTON (20/0047/S211) – Removal of 1 horse chestnut tree in Brampton Conservation Area.

No observations.

072/20.5 STATION HOUSE, NAWORTH, BRAMPTON (20/0614) – Erection of first floor extension to provide bedroom together with single storey side extension to provide sunroom.

No observations.

072/20.6 HIGH CROFT, MAIN STREET, BRAMPTON (20/0565) – Conversion of existing garage/workshop to granny annexe.

No observations

RESOLVED to ratify the following applications:-

072/20.7 LAND TO REAR OF GARTH HOUSE, GREENFIELD LANE (20/0499) – Variation of condition 2 (Approved Documents) of previously approved permission 18/0822 (Erection of 2 dwellings including garden and parking areas) to amend design.

No observations

072/20.8 THE GRANGE, CRAW HALL, BRAMPTON (20/0498) – Erection of single storey rear extension to provide extended kitchen together with internal alterations of store into a bar; erection of detached outdoor kitchen and attached firepit.

No observations

073/20 NOTIFICATION OF DECISIONS

073/20.1 RESOLVED to note a report submitted by the Clerk advising members of the decisions of the appropriate planning authority on applications on which the Parish Council had previously commented.

073/20.2 RESOLVED that the Clerk would write to the Enforcement Officer as the wall at Braefoot had already been demolished.

Clerk

(Signed) Chairman
Date

074/20 FINANCIAL MATTERS -**074/20.1 BANK RECONCILIATION TO 31st AUGUST 2020**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st August 2020 of £294,682.38. The petty cash balance remained unchanged at £3.63.

074/20.2 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

050/20.2.1 RESOLVED to note the expenditure of £21,430.95 detailed in the Appendix hereto.

050/20.2.2 RESOLVED to note the income of £10,840.16 detailed in the Appendix hereto.

074/20.3 EXPENDITURE TO APPROVE

A report was submitted by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £19,698.95

074/20.4 EXTERNAL AUDITOR'S REPORT AND CERTIFICATE 2019/20

The external Auditor's report, certificate and opinion was submitted to the meeting for the Accounts for the year ending March 2020.

074/20.4.1 RESOLVED to note the report and certificate and that no other matters had come to the attention of the external auditor.

074/20.4.2 RESOLVED to note the display of the conclusion of notice of audit on the website and noticeboard prior to the end of September 2020.

074/20.5 NATIONAL SALARY AWARD 2020/21

The Clerk submitted a report advising members of the recent pay award which had been agreed at the National Joint Council for Local Government Services (NJC) for the financial year 1st April 2020 to 31st March 2021.

RESOLVED to implement updated pay scales for the clerk and caretakers backdated from 1st April 2020. The additional hourly cost for the clerk was £0.48 and for the caretakers £0.25.

075/20 CLERK'S REPORT

The Clerk reported on the following items and members considered what action, if any, to take:-

075/20.1 BENCH INSTALLATION – Ongoing. NOTED

075/20.2 RESIDENTS COMPLAINTS – Issues regarding overgrown hedges, littering and the library had been passed to the correct authority. NOTED

075/20.3 BURIAL ACCOUNT INFORMATION – The Burial Account information for the year ending 31st March 2020 had been passed to the City Council for consideration. NOTED

(Signed) Chairman

Date

	<p>075/20.4 ROTARY CLUB ENQUIRY – An enquiry re parking the sleigh up at the Moot Hall had been withdrawn. NOTED</p>	
<p>076/20</p>	<p>MATTERS TO BE RAISED BY COUNCILLORS</p> <p>Members were given the opportunity to raise any unforeseen matters, with the consent of the Chair, that did not require a decision.</p> <p>RESOLVED to note the following matters were raised:-</p> <p>076/20.1 LITTER BINS</p> <p>Councillor Charlton reported that more litter bins were required in and around the town.</p> <p>RESOLVED that the matter would be included on the next agenda.</p>	
<p>077/20</p>	<p>PUBLIC TOILETS</p> <p>Councillor Errington reported on a recent Teams meeting with Mark Lambert from the City Council to discuss the public toilets.</p> <p>The City Council would bring the toilets up to a serviceable standard and hand them over to the parish council if members agreed to take on the ongoing maintenance and liability for the toilets.</p> <p>The City Council had received several letters of complaint following a previous suggestion that the toilets should be demolished to create additional parking spaces.</p> <p>Local businesses were not happy with the suggestion that they were paid a nominal fee for members of the public to make use of their toilet facilities.</p> <p>RESOLVED that the matter would be considered further at the next meeting.</p>	
<p>078/20</p>	<p>ROTARY INCREDIBLE EDIBLE</p> <p>Councillor Logie reported on a recent virtual meeting where the concept of 'Incredible Edible' had been explored by the local Rotary Club and interested parties. The idea is to grow vegetables in the community and pick what you want when you want. Several sites had been identified by the group including the small bed in the top corner of Murray Park which they would like to make use of for the project.</p> <p>RESOLVED to give permission for use of the bed in Murray Park for the Incredible Edible project.</p>	<p>Clerk/RL</p>
<p>079/20</p>	<p>BRAMPTON ACTING TOGETHER (BAT)</p> <p>A written report from BAT was circulated to members prior to the meeting, which listed actions the group had carried out over the last few months, and a finance update detailing that of the £2,000 that had been transferred to the group back in March, £997 had been spent on food, basic provisions, welfare packs and storage.</p> <p>Members stated that the work the group had carried out had been incredible. One councillor said 'they saved the town'.</p> <p>RESOLVED to:-</p> <p>079/20.1 note the report;</p> <p>079/20.2 permit the group to hold on to the remaining funding from the parish council in case it was needed over the winter months with a further review in February; and</p> <p>079/20.3 permit the group to continue answering the Moot Hall land line even though there were Visitor Centre queries now being asked as well as those for Covid-19.</p>	

(Signed) Chairman

Date

080/20	<p>EVENTS –</p> <p>080/20.1 BIG MAGAZINE FRONT COVER</p> <p>Consideration was given to the BIG magazine Christmas cover competition that the parish council funds.</p> <p>RESOLVED to:-</p> <p>080/20.1.1 continue with the Christmas front cover competition; and</p> <p>080/20.1.2 to frame the cover to be presented to the winner.</p> <p>080/20.2 REMEMBRANCE EVENTS</p> <p>An email was read out from the Chairman of the local branch of the Royal British Legion requesting that under the current circumstances, and as RBL HQ had decided that branches are not to arrange parades, that the Parish Council formally requests that the local branch of the RBL organises a limited Remembrance Parade on 8th November on behalf of the community.</p> <p>Members gave consideration to the email and what arrangements could be undertaken under Covid-19 restrictions. It was felt that there should be no parade and that RAF Spadeadam should be asked for an opinion. Live streaming of the wreath laying would make it more inclusive.</p> <p>RESOLVED to note the email and that Councillor Rodley would liaise with RAF Spadeadam before replying to the local RBL branch. Councillor Rodley would also look into the possibility of live streaming the wreath laying</p>	IR
081/20	<p>WEBSITE</p> <p>081/20.1 ACCESSIBILITY STATEMENT</p> <p>RESOLVED to ratify the publication of the accessibility statement which was now on the website.</p> <p>081/20.2 NEW WEBSITE</p> <p>RESOLVED to defer the item to the next meeting.</p>	
082/20	<p>MOOT HALL/VISITOR CENTRE</p> <p>RESOLVED to note a report from Councillor Blake detailing the following:-</p> <ul style="list-style-type: none"> • Toilet area was now complete • Joiner was almost finished • Kitchen – additional space had been found to free up some of the counter top area • Letter received regarding bank account in ex parish councillor's name only for volunteer donations (The parish council had not been made aware of this, this type of practice would not continue and it was something for the previous volunteers to sort out as they must have agreed the arrangement) • Town Trail – thoughts from members still required in order to update the leaflet • Volunteers – still receiving application forms • Re-opening of Visitor Centre – probably late February 2020, depending on Covid-19 situation • No coffee mornings until refurbishment of the kitchen was complete • All user groups will have to submit their own risk assessment • Use of tables and chairs outside – only if weather permitting and outside use must be compliant with Covid-19 regulations 	

(Signed) Chairman

Date

- Walkers are Welcome could have one free coffee morning per annum
- Curtain quotations – despite several requests only one quote had been received. To comply with financial regulations, further quotes would have to be received before a decision could be made.

083/20 MOOT HALL EXTERIOR DECORATION

Councillor Blake reported on the number of responses received and the comments made on the exterior paintwork colour for the Moot Hall. An historic paint analysis was still to be undertaken and a Listed Building Consent application would have to be submitted. Many comments were made that grey and white was a fad and would go out of date, there were several comments that white would be too much upkeep and others saying that the colours of the Moot Hall should remain the same as it blends in. Further consideration was given to the vernacular of the area before a vote was taken.

RESOLVED, by a majority of 6 for 3 against, that the main walls of the Moot Hall would be a cream colour and the cornerstones, railings etc would be black.

084/20 CCTV

Consideration was given to the CCTV survey reports submitted from Tellemachus.

RESOLVED that the library building would be the best location of the 4 surveys.

085/20 MOAT WORKING GROUP

The Clerk reported that very little work had been carried out from October 2019 to February 2020 and no work could be carried out during the nesting season, March to August/September. Due to Covid-19 the bat survey had been carried out using remote monitoring and a report would be submitted in due course.

A request was made for a working group to discuss ongoing work.

RESOLVED to note that following the meeting, Councillor Rodley said he would attend a site visit with the Clerk if he was in the area.

Clerk/IR

086/20 CALC

The following correspondence from CALC was received and noted:-

- 086/20.1 CALC NEWSLETTER – September/October 2020**
- 086/20.2 CUMBRIA EMERGENCY SUPPORT HELPLINE**
- 086/20.3 LOCAL GOVERNMENT REORGANISATION CUMBRIA**
- 086/20.4 NACO NEWSLETTER**
- 086/20.5 PLANNING WHITE PAPERS**
- 086/20.6 DEVELOPING YOUR SKILLS**

087/20 CORRESPONDENCE RECEIVED BY THE CLERK

RESOLVED to note the following correspondence had been received: -

- 087/20.1 PARISH COUNCIL ZOOM MEETINGS – Email from resident.**

RESOLVED to note that holding meetings in person was not something that could be considered at the moment due to the rule of 6.

(Signed) Chairman
Date

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087/20.2 STORY HOMES – Email from resident.

RESOLVED that the Clerk would email the planning department with concerns at the request from Story Homes to reduce the affordable housing at the Carlisle Road development.

087/20.3 USE OF HOWARD MEMORIAL SHELTER – Email from resident.

RESOLVED to permit use of the Howard Memorial Shelter as a 'brocante', subject to the following conditions:-

- 1 - Summer only activity
- 2 - Litter must be cleared up immediately after the event
- 3 - No parking on any of the grass verges - if this occurs it would be down to the organiser to fence the areas off to prevent any parking
- 4 - Organiser to submit insurance cover details to confirm public liability etc for this type of event
- 5 - Organiser to submit a risk assessment

The Clerk would check with the council's insurers whether use of the building for such an event was covered.

087/20.4 PROJECT TRUST – Update from resident.**087/20.5 THE EDEN CATCHMENT PLAN – Letter from the Chair of the Eden Catchment Partnership and CEO of Eden Rivers Trust.****087/20.6 ROAD CLOSURE HIGH CROSS STREET – Email from Cumbria County Council****088/20 LITERATURE AVAILABLE FROM CLERK**

RESOLVED to note the following items were available from the Clerk:-

088/20.1 EXECUTIVE KEY DECISIONS – 11th September 2020.**088/20.2 EDEN CARERS – Autumn newsletter.****089/20 DATE OF NEXT MEETING - The next meeting would be held virtually on Tuesday 27th October 2020 at 7.00pm and called by electronic summons.****090/20 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

RESOLVED in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, the public be temporarily excluded and instructed to withdraw from the meeting.

091/20 MOOT HALL**091/20.1 MASONRY WORK**

Consideration was given to the quotes received for the masonry work at the Moot Hall.

RESOLVED to accept the quote submitted from Mr. A. Riddell in the sum of £18,700.00.

NB: Councillor Macleod left the meeting prior to discussion of the following items.

091/20.2 INTERNAL AND EXTERNAL PAINTING

Consideration was given to the quotes received for the internal and external painting of the Moot Hall.

(Signed) Chairman

Date

<p>092/20</p>	<p>RESOLVED to accept the quote submitted from Mr. M. Wannop in the sum of £10,775.00.</p> <p>PHOTOCOPIER CONTRACT</p> <p>The Clerk reported on issues with the current photocopier contract with Office Technology.</p> <p>RESOLVED to note the report and that consideration on a new contract would be deferred until additional quotes were received.</p> <p>Meeting closed at 9.00pm.</p>	
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Expenditure

Description	Supplier	Total
Hosting Fee	Sensible IT Solutions	20.00
Rates	Carlisle City Council	194.00
Garage rent	Jeremy Morris	50.00
Remote IT Assistance	Office Technology	60.00
Main contract	Cut n' Edge	2,095.00
Zoom fee	Zoom	14.93
Dell soundbar	Dell	54.35
Desk screen	XL Displays	82.80
Branch removal	R&M Lowther	120.00
Rates	Waterplus	8.46
Annual contribution	Mike Dresser	500.00
Quarterly Bill	BRHS	427.10
Monthly bill	Plusnet	54.00
Monthly bill	Daisy Communications	62.35
Monthly bill	NEST	186.53
Quarterly Bill	Maxxia	302.40
Monthly bill	ABW	141.77
replace locks	R T Mitchell	163.20
Postage	Post Office	16.92
Timber & screws	Laversdale Timber	33.19
Various	ABW	76.12
Repairs	Brunstock Engineering	2,280.00
Quarterly Bill	HMR&C	2,383.35
Wages	Stephen Hillary	36.08
Fee	Emma Hutchinson	40.00
Wages	Peter Reynolds	198.44
Zoom fee	Zoom	14.39
Monthly bill - electric	SSE	43.32
Charges	BRHS	812.23
Refund	Community Centre	15.00
Wages	Clerk	2,030.46
Monthly bill	Vodafone	27.17
Hosting Fee	Sensible IT Solutions	20.00
Charges	Barclays Bank	1.84
Rates	Carlisle City Council	194.00
Charges	Tellemachus Ltd	907.84
Monthly bill	GA Estates	50.00
Mileage	Clerk	22.41
Charges	Clerk	142.87

(Signed) Chairman
Date

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Window cleaning	NM Windows	40.00
Monthly charges	Cut n' Edge	3065.00
Contribution	NEST	186.53
Wages	Peter Reynolds	180.40
Refund	Walkers are Welcome	15.00
Monthly bill	Plusnet	54.00
Monthly bill	Daisy Communications	62.72
Toilet roll & soap	Instock	21.89
Registration fee	Sensible IT Solutions	23.99
Hygiene unit	Rentokil	83.34
Repairs	Sensible IT Solutions	102.00
Branch removal	R&M Lowther	120.00
Wages	Clerk	2,030.46
Charges	Tom Ayre	1,170.00
Quarterly Bill	SSE	365.57
Monthly bill	Vodafone	27.53
	Total	21,430.95

Income

Description	Supplier	Total
Burial Fee	J Glencross	500.00
Burial Fee	J Glencross	470.00
Burial Fee	Ian Blair	470.00
Burial Fee	Ian Blair	500.00
Burial Charges	Ian Blair	450.00
Burial Charges	Ian Blair	500.00
Contribution	BRHS	170.16
Memorial Erection	M Armstrong	120.00
Insurance claim	Zurich Insurance	1,650.00
Contribution	PCC for Cumbria	3,000.00
Contribution	Carlisle City Council	3,010.00
	Total	10,840.16

(Signed) Chairman

Date

Expenditure To Approve

Amount £	Payee	Detail	Chq number/FP
40.00	Sensible IT Solutions	Office x 2 (website)	D/D
388.00	Carlisle City Council	Various – rates	D/D
62.72	Daisy Communications	Office	D/D
54.00	Plusnet	Visitor Centre	D/D
186.53	Nest	Staff – pension	D/D
3.68	Barclays Bank	Charges	D/D
100.00	GA Estates	Garage rent x 2	F/P
5050.00	Cut n' Edge	Grounds Maintenance x 2	F/P
40.00	NM Windows	Moot Hall	F/P
165.28	A Riddell	Various	F/P
83.34	Rentokil	Moot Hall	F/P
23.99	Sensible IT Solutions	Office (website)	F/P
102.00	Sensible IT Solutions	Office (website)	F/P
365.57	SSE	Moot Hall	F/P
21.89	Instock	Office/Moot Hall	F/P
120.00	R&M Lowther	Parks	F/P
2030.46	A Riddell	Staff	F/P
1530.00	J Hall	Moot Hall	F/P
597.50	Oakbank Nurseries	Flowerbeds	F/P
54.00	Geltsdale Flooring	Moot Hall	F/P
350.00	BIG Mag	Misc Services	F/P
907.84	Tellemachus Ltd	CCTV	F/P
1170.00	T Ayre	Flowerbeds	F/P
	Above items ratified	Below items approved	
180.40	P Reynolds	Staff	F/P
27.53	Vodafone	Office	F/P
25.80	SSE	Moot Hall	F/P
7.80	Post Office	Postage	F/P
2152.80	Solway Direct	Special Projects - benches	F/P
54.00	Plusnet	Visitor Centre	F/P
59.92	Daisy Communications	Office	F/P
186.53	NEST	Staff	F/P
2.94	ABW	Parks	F/P
79.16	Instock	Logistics	F/P
90.00	Geltsdale Flooring	Moot Hall	F/P
270.60	P Reynolds	Staff	F/P
36.08	S Hillary	Staff	F/P
2311.11	A Riddell	Staff	F/P
14.39	A Riddell	Office – zoom	F/P
139.60	Waterplus	Allotments	F/P
480.00	PFK Littlejohn	External audit	F/P
12.49	Waterplus	Parks	F/P
108.00	Shift-it	Parks	F/P
13.00	M Blake	Postage	F/P
£19,698.95			

(Signed) Chairman

Date

**TOWN AND COUNTRY PLANNING
NOTIFICATION OF DECISIONS**

1. SUMMARY OF REPORT

This report advises members of the decisions of the appropriate planning authority on applications on which the Parish Council has previously commented.

2. RECOMMENDATIONS

That members **NOTE** the information.

3. REPORT

Members are asked to note that Carlisle City Council has advised of its decisions on planning applications on which the Parish Council has already commented as follows:-

Location	Proposal	Decision
Unit 10, Townfoot Industrial Estate, Brampton	Variation of condition 2 (Approved Documents) of previously approved application 18/0969 (change of use from B1/B8 (business/storage/distribution) to D1 (place of worship) to amend elevations & materials of the building.	Granted subject to conditions regarding commencement of work & approved documents.
High Croft, Main Street, Brampton	Conversion of existing garage/workshop to granny annexe	Granted subject to conditions regarding commencement of work, approved documents, residential amenity & privacy screen.
Warren Bank, Station Road, Brampton	Erection of wall to replace existing & extend further around property boundary with repositioned gate.	Granted subject to conditions regarding commencement of work & approved documents.

CLERK'S REPORT – OCTOBER 2020

MURRAY PARK – New play equipment & play bark surfacing installed.

DOG FOULING SIGN REQUEST – A resident emailed the office reporting that he had received no response from the City Council regarding a request for dog fouling signs on the grassed areas adjacent to Irthing Park. Clerk requested permission to pass details to the District Councillors for attention, Councillor Mitchelson had the matter sorted within an hour. Signs would be sent out to the resident and high profile patrols would be carried out by the Enforcement Team.

MOAT SITE VISIT (Min 085/20) – Will be arranged in due course with Councillor Rodley (if available), Clerk and grounds maintenance team to initially zone the areas for the required work. Will report back at a future meeting. Still awaiting bat survey results.

HOWARD MEMORIAL SHELTER (087/20.3) – Applicant will wait to see what the council's insurers have to say before progressing the matter further.

BIG MAGAZINE CHRISTMAS FRONT COVER (Min 080/20.1) – C&C Barnett has offered a £250 voucher for Smyths Toy Shop for the winner. Entries are already being received.

MOOT HALL MASONRY WORK (Min 091/20.1) – As the work involves lime mortar, it will be carried out in the Spring when the temperature is more suitable.

REQUEST FOR PARKING SPACES – A request for 2 temporary car parking spaces in Central Car Park for the use of Brampton Medical Practice was passed to the City Council.

SLCC VIRTUAL NATIONAL CONFERENCE – Clerk attended 20 webinars over the week. Details will be circulated to members for consideration at a future meeting.

Forestry Commission Policy and Advice Team

Jim O'Neill
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Penrith
Cumbria
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tel mobile 07831 174639

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09/10/2020

Dear Brampton Parish Council

Forestry Investment Zone Public Engagement video

Youtube link: <https://youtu.be/QmklZyIpKCo>

I hope you and your community are keeping safe and well at this worrying time.

I have written to the community via the Parish Council network over the last two years, giving (approximately) 6 monthly updates on progress of the Forestry Investment Zone National pilot here in North East Cumbria. Please see FIZ area map below for information.

I have also visited and presented at a number of Parish Council meetings. My offer to visit - or revisit - still stands, so please let me know if you would like me to attend any future meeting (remotely I would guess!)

I/we had planned a series of public engagement events - meant to include workshops, presentations, meetings and farm/forestry walks over the last 6 months which now seem to have been so delayed that we must look to other ways to carry out our



business. Public engagement is a crucial part of the FIZ programme, and community interaction, communication and feedback is highly valued.

In January this year, the Forestry commission planned a series of engagements to answer direct questions from the community such as:

- What is the FIZ?
- How is woodland creation dealt with?
- Who should we speak to?
- How can we put our views across?

I am writing with a link HERE: <https://youtu.be/QmklZyIpKCo> (and above) to a **Youtube video** that explains Forestry Commission Area procedures around Woodland Creation, followed by a brief description of the FIZ project and how it aims to improve the woodland creation experience for ALL stakeholders involved in North East Cumbria.

Please could I ask that this e mail and letter is forwarded on to those in the Parish who have e mail? I feel this is the best way to reach as many of the community as we can under the current circumstances. I have consulted with Councilor Val Tarbitt and she supports this approach.

The video lasts for 20 minutes. It is in two distinct halves –

- Forestry Commission Area Team - Woodland Creation and EIA procedures.
- Forestry Investment Zone pilot – what it is and how it aims to improve the Woodland Creation experience for all involved.

I would particularly like to receive thoughts, views and questions on forestry and woodland creation in the area.

Please send any responses to me at this address:

jim.oneill@forestrycommission.gov.uk

or respond to the original e mail containing this letter.

Once collated we plan to put together a question and answer document and send out via the parish network.

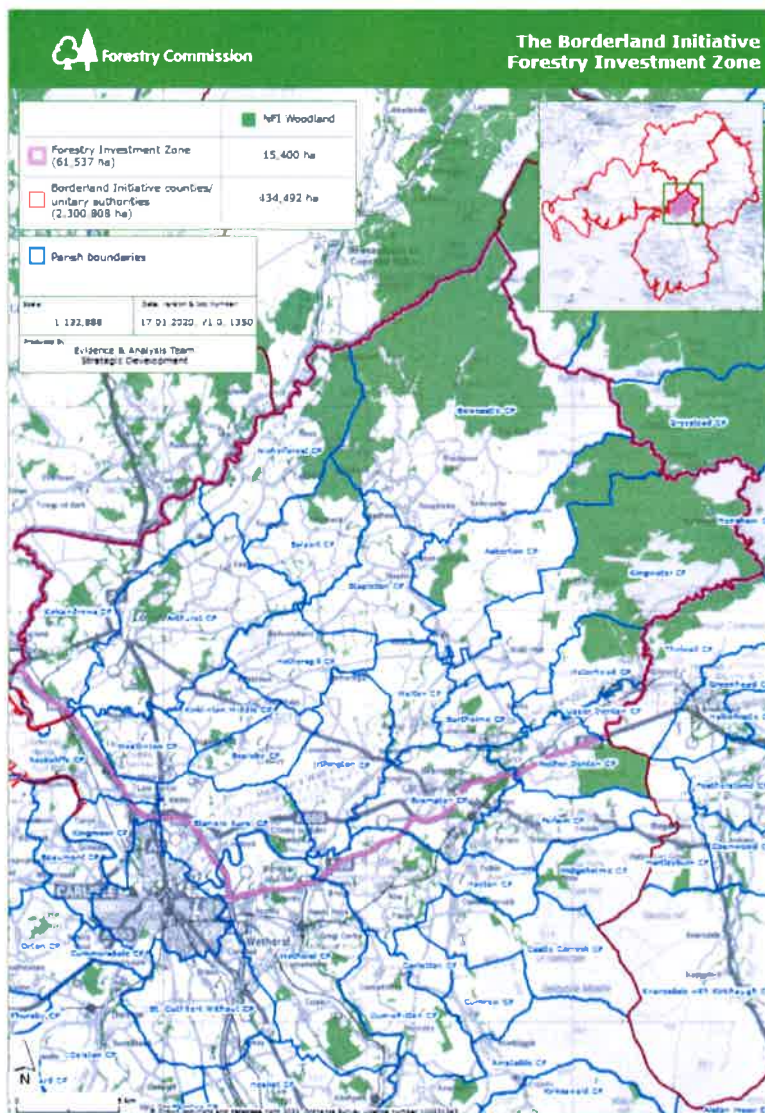
I hope you find the video useful and informative.

Yours sincerely

Jim O'Neill

Forest Investment Zone Implementation officer

"The purpose of the North East Cumbria Forestry Investment Zone pilot is to act as a test-bed for other woodland creation partnerships across England. It seeks to provide the conditions to give landowners & investors' confidence to bring forward UK Forestry Standard-compliant woodland creation schemes. It works with local communities, landowners, stakeholders and the forestry industry to allow a more integrated approach to farming and supports sustainable land use. The pilot has brought efficiencies to application and approval processes to enable woodland creation, whilst at the same time, directing planting away from sensitive sites."



AGENDA ITEM 18**LIST OF CORRESPONDENCE FOR BRAMPTON PARISH COUNCIL MEETING HELD ON 27th OCTOBER 2020**

NAME	POST/DEPT	ORGANISATION	SUBJECT	DATE	ACTION
Mandy Clark		NWAS	Seeking support in funding a new initiative within secondary & primary schools that will help reduce the amount of lives lost through cardiac arrest	21.10.20	To consider
Gary Brady	Engagement Manager	Office for National Statistics	Request for the council to forward details of any club or society that may find English difficult eg a local Polish Society	20.10.20	To consider
	Brampton resident		Thanking the council for upgrading Murray Park and asking whether there was any upgrade due for Irthing Park - Clerk has responded	14.10.20	To note
Lily Hopkins	Church Warden	St. Martin's Church	Request permission to cut back the coppice stems and ground out the root system on a sycamore in the churchyard	12.10.20	To consider
Chris Holroyd	Business Partnerships Manager	Lancaster University	To consider whether there are any local projects suitable for university students to undertake that would be of benefit to the parish council. Only travel costs to be paid. Deadline for project ideas is October 30th.	7.10.20	To consider
	Brampton resident		To consider a complaint regarding the burning of plastic by local residents	5.10.20	To consider
	Brampton resident		To consider concerns regarding large vehicles mounting the kerb when turning from Longtown Road onto Carlisle Road	21.10.20	To consider