

BRAMPTON PARISH COUNCIL

MINUTES of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **THURSDAY, 17th JUNE, 2021** at **7.00 p.m.**

PRESENT

Councillor M. Blake (in the chair)
Councillor J. Errington
Councillor R. Logie

Councillor S. Angland
Councillor J. J. Harding
Councillor J. Spears

IN ATTENDANCE – Clerk

ALSO ATTENDING –

030/21 ELECTION OF OFFICE BEARERS - CHAIR

Councillor J. Errington, seconded by Councillor R. Logie, moved that Councillor M. Blake be elected to the office of Chair of the Council.

There were no other nominations.

RESOLVED, unanimously, that Councillor M. Blake be, and is hereby elected, as Chair of the Committee for the ensuing year.

031/21 ELECTION OF OFFICE BEARERS - VICE CHAIR

Councillor R. Logie, seconded by Councillor J. Errington, moved that Councillor J.J. Harding be elected to the office of Vice Chair of the Committee.

There were no other nominations.

RESOLVED, unanimously, that Councillor J. J. Harding be, and is hereby elected, as Chair of the Committee for the ensuing year.

032/21 APOLOGIES FOR ABSENCE

RESOLVED to note there were no apologies for absence.

033/21 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

034/21 DECLARATIONS OF INTEREST

RESOLVED to note the following declarations of interest were made:-

- Councillors Logie and J. Spears declared a non-pecuniary interest in any item relating to Brampton Acting Together (BAT)

035/21 MINUTES

MINUTES OF THE MEETING HELD ON 12TH NOVEMBER 2019 WERE SUBMITTED.

RESOLVED to authorise the Chair to sign the minutes of the meeting held on 12th November 2019, confirmed as a true and accurate record.

036/21 PUBLIC PARTICIPATION SESSION

RESOLVED to note there were no members of the public in attendance.

(Signed) Chair.....
Date

037/21 WORKING GROUP STRUCTURE

Consideration was given to membership of the standing committee of the Finance and General Purposes Committee.

037/21.1 EVENTS AND PUBLICITY WORKING GROUP

RESOLVED that Councillors Angland, Blake, Errington, Logie, J. Spears and the Clerk would serve on the Events and Publicity working group.

038/21 FINANCIAL MATTERS –**038/21.1 BANK RECONCILIATION TO 31ST MAY 2021**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

RESOLVED to receive and note the bank reconciliation and balances to 31st May 2021 of £418,063.27.

038/21.2 FINANCIAL TRANSACTIONS

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

038/21.2.1 RESOLVED to note the expenditure of £14,387.64 detailed in the Appendix hereto.

038/21.2.2 RESOLVED to note the income of £184,326.97 detailed in the Appendix hereto.

038/21.3 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the accounts listed in the Appendix hereto amounting to £14,180.36.

039/21 BANKING REVIEW

A report was submitted by the Clerk to provide members of the Committee with information on Unity Trust Bank, with a view to the Council changing its banking provider.

RESOLVED:-

039/21.1 to change day to day banking provider to Unity Trust Bank;

039/21.2 to investigate a feeder account with Unity Trust Bank; and

039/21.3 to undertake a review of the Council's investment strategy.

ACTION: Clerk

040/21 REVIEW OF MARKET CHARGES

A report was submitted by the Clerk advising members of the Committee of the current charges made for the market pitches and comparison with others.

RESOLVED to keep the charges the same and that a letter should be written to the stallholders confirming there had been no increase since 2004.

Meeting closed 7.34pm.

(Signed) Chair.....
Date

Expenditure -

<u>£</u>	<u>Supplier</u>	<u>Detail</u>
202.00	Carlisle City Council	Business Rates
20.00	Sensible IT Solutions	Website
50.00	GA Estates	Garage rent
1.84	Barclays Bank	Charges
142.33	Waterplus	Market
51.00	Plusnet	Visitor Centre
215.37	Nest	Pension Contribution
35.92	Daisy Communications	Office phone/BB
27.85	Vodafone	Caretakers phone
30.96	Southern Electric	Moot Hall - electric
2350.00	Cut n Edge	Grounds Maintenance
253.00	Gelt Art	Visitor Centre
175.35	ABW	M Hall/Parks/Cemetery
228.00	Creative Joinery	Moot Hall
405.00	Helen Graham	Moot Hall - cleaner
2937.60	Teleshore UK Ltd	Cemetery
102.00	Gelt Art	Visitor Centre
121.82	Southern Electric	Moot Hall - gas
2717.77	Staff	Wages x 3
561.60	Scribe Accounts	Office
2632.96	BHiB	Insurance
187.64	Amazon/badge store/Spar	Visitor Centre/Moot Hall
	Above reimbursed to Clerk	
937.63	Amazon/Slatwall/Shopshields	Visitor Centre/Moot Hall
	Above reimbursed to Clerk	
<u>14,387.64</u>		

Income –

<u>£</u>	<u>Detail</u>	<u>Cost Centre</u>
610.00	Rents	Market
970.00	Ian Blair	Cemetery
970.00	Ian Blair	Cemetery
470.00	Ian Blair	Cemetery
500.00	Mr & Mrs Suniga	Cemetery
300.00	Brampton Acting Together	Covid-19 funding
179,793.00	Carlisle City Council	Precept
713.97	Allison Bequest - CBS	Interest received
<u>184,326.97</u>		

(Signed) Chair.....
Date

Expenditure To Approve

<u>£</u>	<u>Payee</u>	<u>Detail</u>	<u>D/D - Chq - FP</u>
202.00	Carlisle City Council	Business Rates	D/D
20.00	Sensible IT Solutions	Website	D/D
50.00	GA Estates	Garage rent	FP
1.84	Barclays Bank	Charges	D/D
29.15	Southern Electric	Moot Hall	D/D
82.24	United Utilities	Moot Hall	D/D
52.51	Daisy Communications	Office – phone/BB	D/D
120.00	Andrew Riddell	Moot Hall repairs	FP
2,535.00	Cut n Edge	Grounds Maintenance	FP
215.37	Nest	Pension contribution	FP
21.26	ABW	Moot Hall	FP
200.00	BIG - A Findon	Misc Services	FP
306.00	Fenland Leisure	Irthing Park-surface reps	FP
51.23	Plusnet	Visitor Centre	D/D
20.00	CALC	Training	FP
910.00	T Ayre	Flowerbeds	FP
132.00	Rural Services P'ship	Subscription	FP
2,669.95	Staff	Wages x 3	FP
14.39	Zoom (Clerk)	Office	FP
40.00	NM Windows	Moot Hall	FP
111.89	Instock	Parks/Open spaces	FP
234.00	Brampton Woodworks	Parks/Open spaces	FP
6106.73	Kompan	Murray Park	FP
20.00	CALC	Training	FP
34.80	SSE	Moot Hall	D/D
<u>14,180.36</u>			

(Signed) Chair.....
Date