

**BRAMPTON PARISH COUNCIL**

**MINUTES** of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **THURSDAY, 14th OCTOBER, 2021** at **7.00 p.m.**

**PRESENT**

Councillor M. Blake (in the chair)  
Councillor J. Errington  
Councillor J. Spears

Councillor S. Angland  
Councillor R. Logie

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor J. Thompson

**148/21 APOLOGIES FOR ABSENCE**

**RESOLVED** to note that apologies for absence were received and accepted from Councillor Harding.

**149/21 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**150/21 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**151/21 MINUTES**

**MINUTES OF THE MEETING HELD ON 16TH SEPTEMBER 2021 WERE SUBMITTED.**

**RESOLVED** to authorise the Chair to sign the minutes of the meeting held on 16th September 2021, confirmed as a true and accurate record.

**152/21 PUBLIC PARTICIPATION SESSION**

**RESOLVED** to note there were no members of the public in attendance.

**153/21 FINANCIAL MATTERS –**

**153/21.1 BANK RECONCILIATION TO 30th SEPTEMBER 2021**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 30th September 2021 of £353,930.91. Petty cash balance remained the same at £3.63.

**153/21.2 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

**153/21.2.1 RESOLVED** to note the expenditure of £12,779.20 detailed in the Appendix hereto.

**153/21.2.2 RESOLVED** to note the income of £2,105.34 detailed in the Appendix hereto.

(Signed) Chair.....  
Date

**153/21.3 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £11,599.48.

**153/21.4 GRANT APPLICATION**

Consideration was given to a grant application submitted from Brampton Football Club requesting financial assistance for repairs to the changing rooms.

**RESOLVED** to donate £500.00.

**154/21 BANKING REVIEW**

The Clerk gave a verbal report that Barclays bank had confirmed that the bank mandate had not been updated.

**RESOLVED** to note the report and that the Clerk would contact Barclays again.

**ACTION:** Clerk

**155/21 FELLSIDE EVENTS**

**RESOLVED** to note that the Fellside Events trail scheduled for 7<sup>th</sup> November 2021 had been postponed.

Meeting closed 7.13pm.

DRAFT

(Signed) Chair.....  
Date

## Expenditure

<u>£</u>	<u>Supplier</u>	<u>Detail</u>
178.00	Carlisle City Council	Business Rates
20.00	Sensible IT Solutions	Website
50.00	GA Estates	Garage rent
1.84	Barclays Bank	Charges
455.86	BRHS	Office
51.12	Plusnet	Visitor Centre
215.37	Nest	Pension Contribution
53.93	Daisy Communications	Office phone/BB
30.05	Vodafone	Caretakers phone
41.23	Southern Electric	Moot Hall – electric
2045.00	Cut n Edge	Grounds Mnce
5600.00	A Riddell	Moot Hall interim x4
85.95	Baker Ross	Elf trail
2667.75	Staff x 3	Wages
53.10	Grenkeleasing	Office – copier
36.00	Sensible Choice	Office – copier
63.00	A Findon	Visitor Centre
967.00	Oakbank	Flowerbeds
144.00	Matrix Solutions	Office
20.00	CALC	Training
<b><u>12,779.20</u></b>		

## Income

<u>£</u>	<u>Detail</u>	<u>Cost Centre</u>
595.00	Rents	Market
160.99	Sales	Visitor Centre
500.00	Simpson x 2	Cemetery
22.45	Sustainable Brampton	Market
50.00	Ian Robinson	Cemetery
500.00	Collins	Cemetery
120.00	Co-op Funeralcare	Cemetery
150.00	Barker	Cemetery
6.90	Barclays Bank	Interest
<b><u>2,105.34</u></b>		

(Signed) Chair.....  
Date

## Expenditure To Approve

<u>£</u>	<u>Payee</u>	<u>Detail</u>	<u>D/D - Chg - FP</u>
178.00	Carlisle City Council	Business Rates	D/D
20.00	Sensible IT Solutions	Website	D/D
50.00	GA Estates	Garage rent	FP
1.84	Barclays Bank	Charges	D/D
79.99	Grenkeleasing Ltd	Office copier	D/D
27.85	Vodafone	Office	D/D
53.93	Daisy Communications	Office	D/D
51.00	Plusnet	Visitor Centre	D/D
68.24	ABW	Moot Hall/cemetery	FP
2281.53	Cut n Edge	Grounds Maintenance	FP
215.37	Nest	Pension contribution	D/D
2923.81	HMRC	PAYE	FP
2635.87	Staff	Wages x 3	FP
427.10	BRHS	Office	D/D
45.86	Waterplus	Allotments	FP
85.00	CALC	Training (CiLCA & climate)	FP
200.00	BIG	Misc Services	FP
13.92	Waterplus	Parks	FP
600.00	Andrew Riddell	Moot Hall (interim payment)	FP
76.75	Monmore Confectionery	Elf Trail	FP
181.44	Risus Wholesale	Elf Trail	FP
214.55	Cutprice Wholesale	Elf Trail	FP
53.67	Amazon	Elf Trail	FP
600.00	Andrew Riddell	Moot Hall (interim payment)	FP
38.76	SSE	Moot Hall (electric)	D/D
475.00	Audio Visual Impact	Christmas lights	FP
<b><u>11,599.48</u></b>			

(Signed) Chair.....  
Date