

**BRAMPTON PARISH COUNCIL**

**MINUTES** of the **PROPERTY AND ENVIRONMENT COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **THURSDAY, 15th JULY, 2021** at **7.30 p.m.**

**PRESENT**

Councillor I. Rodley (in the chair)  
Councillor J. Errington  
Councillor M. Spears

Councillor D. Charlton  
Councillor S. Quinn  
Councillor J. Thompson

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** –

**088/21 APOLOGIES FOR ABSENCE**

**RESOLVED** to note apologies for absence were received and agreed from:-

Councillor Harding.

**089/21 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**090/21 DECLARATIONS OF INTEREST**

**RESOLVED** to note there were no declarations of interest made.

**091/21 MINUTES -**

**MINUTES OF THE MEETING HELD ON 17TH JUNE 2021 WERE SUBMITTED.**

**RESOLVED** to authorise the Chair to sign the minutes of the meeting held on 17th June 2021, confirmed as a true and accurate record.

**092/21 PUBLIC PARTICIPATION SESSION**

**RESOLVED** to note there were no members of the public in attendance.

**093/21 TOWN AND COUNTRY PLANNING APPLICATIONS –**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**093/21.1 WARREN BANK, STATION ROAD, BRAMPTON (21/044/S211) –** Works to various trees in Brampton Conservation Area.

No observations.

**093/21.2 BIRCH HEAD BUNGALOW, MILTON, BRAMPTON (21/0659) –** Demolition of existing workshop, erection of single storey side extension to provide sitting room, bedroom and shower room together with external renovations.

No observations.

**ACTION:** Clerk

(Signed) Chair.....  
Date

**094/21 NOTIFICATION OF DECISIONS**

A note of the decisions of the appropriate planning authority on applications on which the Committee or Parish Council had previously been consulted was submitted.

**RESOLVED** to note the notification of decisions.

**095/21 MOAT MANAGEMENT PLAN**

Members reviewed the Moat management plan, prioritising legislative thinking over aesthetic aspects.

**RESOLVED:-**

**095/21.1** To note the plan;

**095/21.2** To prioritise repair of the steps from the Moat Drying Green area;

**095/21.3** That Councillors Rodley and Quinn would undertake a site visit to prioritise the next vista to be cleared:

**095/21.4** Clerk to investigate grants for signage/information panels; and

**095/21.5** Clerk to email members the feasibility report from Groundwork North East & Cumbria.

**ACTION:** Clerk/IR/SQ

**096/21 CEMETERY –****096/21.1 WORKS TO THE CEMETERY**

The Clerk gave a verbal report to members on works to the cemetery following training from the Institute of Cemetery and Crematorium Management (ICCM).

**RESOLVED:-**

**096/21.1.1** that the Clerk would check with the Diocese and ask for the process to deconsecrate paths, common areas and a small section of the cemetery;

**096/21.1.2** Clerk to purchase a fireproof/waterproof safe for burial registers held in the office; and

**096/21.1.3** Clerk to investigate purchase of a register for the Right of Burial deeds.

**ACTION:** Clerk

**096/21.2 MEMORIAL ERECTION**

Consideration was given to a request for a memorial that was larger than the size permitted under current cemetery regulations.

**RESOLVED to:-**

**096/21.1** Permit erection of the memorial;

**096/21.2** Add additional checks for memorial erections in the cemetery, made up of one stage for design approval using the current application form and a physical check by the Clerk prior to installation. Clerk to inform memorial masons of the change in the installation process.

**ACTION:** Clerk

Meeting closed 8.35pm.

(Signed) Chair.....  
Date