

**BRAMPTON PARISH COUNCIL**

**MINUTES** of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of **BRAMPTON PARISH COUNCIL** held in the **MOOT HALL, MARKET PLACE, BRAMPTON** on **THURSDAY, 16th SEPTEMBER, 2021** at **7.00 p.m.**

**PRESENT**

Councillor M. Blake (in the chair)  
Councillor J. Errington  
Councillor R. Logie  
Councillor J. Spears

Councillor S. Angland  
Councillor J. J. Harding  
Councillor V. Patrick-Jones

**IN ATTENDANCE** – Clerk

**ALSO ATTENDING** – Councillor J. Thompson  
2 representatives from Fellside Events.

**130/21 APOLOGIES FOR ABSENCE**

**RESOLVED** to note there were no apologies for absence.

**131/21 FELLSIDE EVENTS**

2 representatives from Fellside Events attended the meeting to request permission for use of The Sands area on Sunday November 7<sup>th</sup> 2021 for a trail run. Experience, background, proposed route, provision of toilets, insurance, risk assessments, affiliation, parking, website/social media presence were all discussed. The area should be cleared by 1.00pm and the representatives wanted to keep things in Brampton to support local businesses where possible. It was hoped the event would be annual at least.

**RESOLVED** to give permission for use of The Sands area for the event.

**132/21 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**133/21 DECLARATIONS OF INTEREST**

**RESOLVED** to note that no declarations of interest were made.

**134/21 MINUTES**

**MINUTES OF THE MEETING HELD ON 15TH JULY 2021 WERE SUBMITTED.**

**RESOLVED** to authorise the Chair to sign the minutes of the meeting held on 15th July 2021, confirmed as a true and accurate record.

**135/21 PUBLIC PARTICIPATION SESSION**

**RESOLVED** to note there were no members of the public in attendance.

**136/21 FINANCIAL MATTERS –**

**136/21.1 BANK RECONCILIATION TO 31st AUGUST 2021**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 31st August 2021 of £364,604.77. Petty cash balance remained the same at £3.63.

(Signed) Chair.....  
Date

**136/21.2 FINANCIAL TRANSACTIONS**

There was submitted a report by the Clerk detailing the expenditure incurred and the income received since the last report to the Council.

**136/21.2.1 RESOLVED** to note the expenditure of £51,390.58 detailed in the Appendix hereto.

**136/21.2.2 RESOLVED** to note the income of £9,957.94 detailed in the Appendix hereto.

**136/21.3 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the accounts listed in the Appendix hereto amounting to £47,954.58.

**137/21 BANKING REVIEW**

The Clerk gave a verbal report that Barclays bank had not yet confirmed whether the bank mandate had been updated. The Clerk would chase the matter up with Barclays.

**RESOLVED** to note the report.

Meeting closed 7.25pm.

(Signed) Chair.....  
Date

## Expenditure

<u>£</u>	<u>Supplier</u>	<u>Detail</u>
404.00	Carlisle City Council	Business Rates x2
40.00	Sensible IT Solutions	Website x2
100.00	GA Estates	Garage rent x2
3.68	Barclays Bank	Charges x2
52.22	Waterplus	Allotments
102.00	Plusnet	Visitor Centre x2
430.74	Nest	Pension Contribution x2
106.87	Daisy Communications	Office phone/BB x2
55.70	Vodafone	Caretakers phone x2
85.05	Southern Electric	Moot Hall – electric x2
4985.00	Cut n Edge	Grounds Mnce x2
9300.00	A Riddell	Moot Hall interim x5
7500.00	NB Hedley Roofers	Moot Hall
1600.00	Cumbria LGPS	Pension contribution
38.73	Southern Electric	Moot Hall - gas
105.00	J Batey	Internal Audit
153.84	ABW	Moot Hall/open spaces
1163.88	BRHS	Office x2
15.00	CALC	Training
19.28	Waterplus	Parks
176.68	Rentokil/Initial	Moot Hall x2
5276.62	Staff x 3	Wages x6
150.00	BIG Magazine	Misc services
160.00	E Hutchinson	Open Spaces
199.10	Grenkeleasing Ltd	Office – copier x2
52.30	SLCC Enterprises	Office
112.30	Lomond Books	Visitor Centre
546.77	CALC	Subscription
595.20	Rod Hind Drainage	Cemetery
630.00	Easby Orwell Ltd	Advertising
660.00	Barret Corp & Harrington	Misc services
770.00	T Ayre	Flower beds
1364.74	M Wannop	Moot Hall - interim
2294.40	Lisa Anderson	Moot Hall
2944.01	HMR&C	PAYE
68.12	Laversdale Timber	Parks
795.60	Broxap	Cemetery- bench
116.40	Sensible IT	Website
40.99	HP Store	Visitor Centre
31.20	Requestaplan	Moot Hall – planning app
5700.00	MUV	Website
317.16	Defibshop	Defibrillator
1456.00	The Garden Range	Parks – safety surfacing
672.00	Gravel Master	Parks – play bark
<b><u>51,390.58</u></b>		

(Signed) Chair.....  
Date

**Income**

<u>£</u>	<u>Detail</u>	<u>Cost Centre</u>
1220.00	Rents	Market
288.62	Sales	Visitor Centre
400.00	Barnes	Cemetery
250.00	Woodhall	Cemetery
400.00	Winch	Cemetery
100.00	I Robinson	Cemetery
100.00	I Robinson	Cemetery
970.00	Co-operative Funeralcare	Cemetery
120.00	Cumbria Memorials	Cemetery
65.00	Carlisle City Council	Moot Hall hire
<u>6044.32</u>	Carlisle City Council	Grant (TBC)
<b><u>9,957.94</u></b>		

(Signed) Chair.....  
Date

## Expenditure To Approve

<u>£</u>	<u>Payee</u>	<u>Detail</u>	<u>D/D - Chq - FP</u>	
202.00	Carlisle City Council	Business Rates	D/D	*
20.00	Sensible IT Solutions	Website	D/D	*
50.00	GA Estates	Garage rent	FP	*
1.84	Barclays Bank	Charges	D/D	*
199.10	Grenkeleasing Ltd	Office copier	D/D	*
27.85	Vodafone	Office	D/D	*
53.36	Daisy Communications	Office	D/D	*
51.00	Plusnet	Visitor Centre	D/D	*
176.68	Rentokil/Initial	Moot Hall	FP	*
2610.00	Cut n Edge	Grounds Maintenance	FP	*
215.37	Nest	Pension contribution	FP	*
116.40	Sensible IT Solutions	Website	FP	*
5276.62	Staff	Wages x 3	FP	*
31.20	Requestaplan	Office	FP	*
68.12	Laversdale Timber	Parks	FP	*
1456.00	The Garden Range	Parks – safety surfacing	FP	*
795.60	Broxap	Memorial bench	FP	*
5700.00	Make Us Visible	Website – Discover Brampton	FP	*
2944.01	HMR&C	PAYE	FP	*
6100.00	Andrew Riddell	Moot Hall (interim payments x5)	FP	*
43.40	ABW	Moot Hall/open spaces	FP	*
112.38	Lomond Books	Visitor Centre	FP	*
15.00	CALC	Training	FP	*
672.00	Gravel Master	Parks – play bark	FP	*
19.28	Waterplus	Parks	FP	*
52.22	Waterplus	Allotments	FP	*
150.00	BIG	Misc Services	FP	*
160.00	E Hutchinson	Cemetery	FP	*
317.16	Defibshop	Defibrillator	FP	*
1364.74	M Wannop	Moot Hall (interim payment)	FP	*
40.99	HP Store	Visitor Centre	FP	*
42.87	SSE	Moot Hall – gas	FP	*
1600.00	Cumbria LGPS	Previous staff – pension scheme	FP	*
7500.00	NB Hedley Roofers	Moot Hall	FP	*
178.00	Carlisle City Council	Business Rates	D/D	
20.00	Sensible IT Solutions	Website	D/D	
50.00	GA Estates	Garage rent	FP	
1.84	Barclays Bank	Charges	D/D	
53.10	Grenkeleasing Ltd	Office copier	D/D	
53.93	Daisy Communications	Office	D/D	
51.12	Plusnet	Visitor Centre	D/D	
2679.22	Staff	Wages x3	FP	
2045.00	Cut n Edge	Grounds Maintenance	FP	
85.95	Baker Ross	Special Projects	FP	
1800.00	Andrew Riddell	Moot Hall (interim payments)	FP	
144.00	Matrix Solutions	Office	FP	
41.23	SSE	Moot Hall – electric	D/D	
967.00	Oakbank Nurseries	Flowerbeds	FP	
36.00	Sensible Choice	Office – copier	FP	
63.00	Sensiprint	Visitor Centre	FP	
1500.00	Andrew Riddell	Moot Hall (interim)	FP	
<b><u>47,954.58</u></b>				

(Signed) Chair.....  
Date